



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: (210) 693-3830

SPECIAL CITY MEETING DECEMBER 4, 1996

Mayor Maugham called the Special City Meeting to order at 7:00 p.m. Commissioner Gawlik and Commissioner Pfeifer were present and confirmed by roll call.

(a) Mayor Maugham read the letter from Lake LBJ Municipal Utility District terminating the contract with the city effective February 21, 1997. Mayor Maugham said that Dick Cook promised to help the city during the transition and to provide information to the city in which to help them in finding a replacement firm or individual. Leon Upshaw asked what the primary reason was for the termination of the contract and Mayor Maugham stated that the "outside influence" was not explained fully by Dick Cook. Leon Upshaw stated that he heard that the problem was mostly related to the city and its relations with LBJ MUD. Ray Whitis also said he had spoke with Dick Cook and the problem was as Mayor Maugham had stated which were no profit and the aggravation problem. Alice Webb stated that LBJ MUD is professionally run and unless the problem is identified and solved, how will hiring a new individual or firm be any different. Commissioner Pfeifer stated he also talked with Dick Cook and that he was told that the problem lies with the growth of Horseshoe Bay and not wanting to expand the crew. Commissioner Pfeifer motioned to advertise for an employee with a Class C in water and wastewater as well as any other avenues to secure someone to operate and maintain the city utilities. Commissioner Gawlik seconded the motion. Motion was carried.

Steve Webb suggested that the firms would have their own equipment.

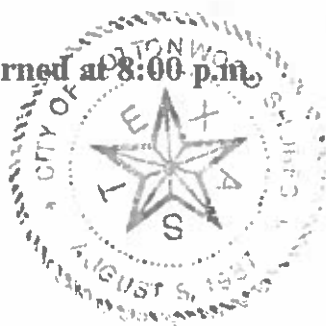
(b) Mayor Maugham read the letter of resignation from City Secretary, Teri Hogan. Ray Whitis suggested that lack of management due to workload and budgetary constraints might be part of the problem. He also stated that the city should look into making up a policy for the administration and management of the city, not things like when to open the office doors, ect. Mayor Maugham stated that her understanding of this is she is responsible

for the administration and the council is the law making body. Leon Upshaw stated that Teri needs to be paid for all her vacation . Rory An Broze asked when policies are made, in council meetings or in open meetings? Alice Webb stated that the chain of command needs to be addressed and that the city needs to first identify the problem. Ray Whitis asked how does the council know if the city is operating proper. Mayor Maugham assured him that the city has an attorney and that the city has access to TML attorneys for advice and council. Steve Webb stated that the council needs to re-read the policies and guidelines and if there is problem, to be addressed in a public meeting. Ray Whitis stated that direct command should go through the Mayor and is effective if the city has a good City Secretary. A solution to the decision making as far as daily office goes would be to incorporate a managerial/administrative position which could be something the City Secretary could do and if there is opposition to this idea? Commissioner Pfeifer voiced his objection. Elaine Whitis stated that she finds it difficult to understand why things such as deferred payments need to be approved by the city council. Commissioner Pfeifer made a motion to advertise until a suitable applicant has been found. Commissioner Gawlik seconded the motion. Motion was carried. Commissioner Pfeifer made the motion to pay Teri Hogan all her vacation accrued as well as overtime and any other debts the city owes to her. Commissioner Gawlik seconded the motion. Motion was carried. Ray Whitis called an attorney and outlined the need for a city administrator as well as a charter outlining the duties of officers and appointed positions.

Meeting adjourned at 8:00 p.m.

Respectfully,

Teri Hogan
City Secretary





Mayor Patti Maugham



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: (210) 693-3830

**SPECIAL CITY MEETING
DECEMBER 4, 1996
7:00 P.M.
4111 COTTONWOOD DRIVE
COTTONWOOD SHORES, TEXAS**

AGENDA

(a) Discussion and/or action on the correspondence received from Lake LBJ Municipal Utility District exercising their option to terminate the contract for maintenance and operations of the wastewater, water treatment and distribution systems February 21, 1997.

I certify that the above notice was posted at City Hall, 3915 Cottonwood Drive, Cottonwood Shores, Texas, this 25th day of November, 1996 at 4:00 p.m.

Respectfully,

**Teri Hogan
City Secretary**





City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: (210) 693-3830

SUPPLEMENT AGENDA

DECEMBER 4, 1996

7:00 P.M.

4111 COTTONWOOD DRIVE
COTTONWOOD SHORES, TEXAS

(b) Discussion and/or action on the resignation of City Secretary, Teri Hogan and approval of paying for vacation leave not used.

I certify that the above notice was posted at City Hall, 3915 Cottonwood Drive, Cottonwood Shores, Texas this 27th day of November, 1996 at 11:00 p.m.

Respectfully,

Teri Hogan
City Secretary

