



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: (210) 693-3830

MINUTES OF THE REGULAR CITY MEETING JANUARY 23, 1997

The regular City Meeting was called to order by Commissioner Adrian Gawlik (in the absence of Mayor Patti Maugham) at 7:04 P.M. Also present and confirmed by roll call was Commissioner Frank Pfeifer.

- (a) Commissioner Pfeifer made a motion that the minutes from the Regular City Meeting of December 19, 1997 be approved as written. The motion was seconded by Commissioner Gawlik. The motion carried.
- (b) Item (m) from the Supplemental Agenda: Presentation on the status of the Municipal Court by Judge Joanne Austin. She stated that this was an annual Municipal Court activity report from January 96 through January 1997 and she hopes to present this report on an annual basis to the Council each year. She stated that the City had investigated 113 City Ordinance Violations/Complaints, and the number of those that had been rechecked after the initial complaint would be almost the same. Number of cases filed with the Court were 156, Number of traffic violations were 69, and non-traffic violations were 83; there were 4 juvenile cases. Cases disposed of were 50 traffic, 80 non-traffic and 4 juvenile. Cases pending were 13 and all 13 of these are traffic violations. There were no non-traffic or ordinance violations that were not taken care of by the end of the year. Number of "dead-end" cases were 13 because they can not locate these people. Municipal Court Trials were 32, 19 for traffic and 23 for non-traffic, with 4 juveniles. Dismissals were 26: 8 for cause; Drivers safety course 15, community service 2, and deferred adjudication 1. The total revenues for 1996 was \$4,312.50, for 1995 was \$3,252.50, and for 1994 was \$116.00. The revenue to the City out of that amount of money in 1996 was \$3281.16, in 1995 \$2094.20, and in 1994 \$29.00. Court Costs paid to the state which are levied by the state in the amount of 90% were in 1996 \$1530.90, 1995 \$1158.30, and 1994 \$87.00. The Fines are retained by the City. There were several months that the Court activity came to a halt due to the lack of having a police officer during these months. In 1996 there were 70 summons issued and 100 courtesy letters

- sent as reminders to people that they have outstanding business with the Court. The Court also implemented something new: the Citizen Complaint Form that is available at the City Office. She went on to explain the process of how a complaint is filed and what action is taken from that point on by other officers of the Court and a detailed description of each step in the process. She stated that this system had proved to be very effective for our City. Upon completion of Judge Austin's report, Commissioner Gawlik stated that he was not aware that the numbers were that high for our City. He thanked The Judge for all of her efforts and accomplishments. The audience applauded Judge Austin.
- (c) Item (b) discussion and/or action on the financial update by Burl Harper was delayed until later in the meeting.
- (d) Item (d) discussion and/or action to appoint Patsy Oaks as a Reserve Peace Officer: Commissioner Pfeifer discussed the officer's qualifications and past track record as a Law Enforcement Officer, her TECLOSE certification and other designations/certifications that she has. Commissioner Gawlik asked if anyone else had comments. Police Chief Bill Holden stood and spoke on her behalf and the need to employ her services. Commissioner Pfeifer made the motion to accept Patsy Oaks as an Auxiliary Officer for the City of Cottonwood Shores. Commissioner Gawlik seconded . The motion carried.
- (e) Item (e) discussion and/or action regarding employing Robert Phipps for pool maintenance: Commissioner Pfeifer stated that Mr. Phipps was willing to take the job, but that the City still had not received back from the DPS the background check. Commissioner Gawlik recommended that the City take no action until the time the background check is received by the City.
- (f) Item (f) discussion and/or action allowing Ed Warner to put a travel trailer on his lot while home is under construction: Mr. Warner stood and stated they wanted to place a 25' travel trailer on the property while they were building a permanent structure for between one month and six weeks. They are asking for an additional 30 days more that the City Ordinance allows. He also stated that he had talked with adjoining property owners and that they voiced no objections to him having the trailer there for that period of time. Commissioner Gawlik verified with Mr. Warner the six week time frame period was for all of February and 15 days into March. Mr. Warner stated that he had already paid for a water and sewer tap to be placed on his property, and that they had already been installed. Commissioner Pfeifer stated that the Council will grant the extension until 3/15/97 since they would just be sleeping in the trailer. Commissioner made to motion to allow the extension and Commissioner Gawlik seconded. The motion carried.
- (g) Item (h) Discussion and/or action on replacement of utility trailer: Commissioner Gawlik turned the floor to City Employee Glenn Henderson. Commissioner Pfeifer stated that the trailer we had was an old cotton trailer and it had just about seen it's day. He further stated that vandalism by city juveniles had destroyed it beyond repair, and that our insurance would not pay for it. He

also stated that he had located a lowboy that would serve the needs of the City for a cost of \$725. Commissioner Gawlik stated that was not a bad price. Glenn Henderson restated the same needs that Commissioner Pfeifer had stated earlier. At that time, Commissioner Pfeifer made a motion that the City purchase the Lowboy trailer for \$725.00. Commissioner Gawlik seconded. The motion carried.

- (h) Item (g) Discussion and/or action regarding employing Glenn Henderson as maintenance supervisor: Commissioner Gawlik stated that Glenn has previously been contract labor for the City and has no control over the other City Employees if he is not an actual City Employee. He feels that it would be better if Glenn was a full time City Employee. Glenn Henderson spoke on his own behalf and stated his desire to be a City Employee. Commissioner Pfeifer made the motion that Glenn be hired as permanent employee of the City and Commissioner Gawlik seconded. The motion carried.
- (i) ~~Item (f)~~ Discussion and/or action on amending Sewer and Garbage Ordinance and combining with Water Ordinance: Commissioner Gawlik commented that in the past a person only paid penalty late charges on the water amounts, not on the sewer and garbage. Commissioner Pfeifer stated that the water ordinance had previously been amended, but each ordinance states that once the water is cut off, the sewer and garbage are also discontinued. He further stated that the garbage ordinance states that a \$10.00 charge be implemented upon which time the water becomes disconnected and that has not been being enforced, and that other cities charge late charges based on the Total Bill, not just on the water amount. We are still paying LBJ MUD to treat our sewer regardless, and the trash still gets picked up when the water has been disconnected. He says we need to combine all of these and make them more uniform. Commissioner Pfeifer asked for comments from the people. After further discussion, Commissioner Gawlik stated that no action would be taken at this time until the ordinances could be rewritten into one.
- (j) Item (j) Closed Executive Meeting: Commissioner Gawlik stated it was best to table this item since the Mayor was not present at this time, and he thought it was best if she was present at that meeting, so items (j) and (k) were tabled at this time.
- (k) Item (b) Discussion and/or action of financial update by Burl Harper: Mr. Burl Harper stood to make comments on the City Audit. At this point, they anticipate having the audit completed by January 31, 1997, they have taken over the monthly accounting activities, they had inquiries from the Texas Water Development Board and they have been informed that the audit should be completed by January 31, 1997. He talked about the changes in the financial reporting of the City, they have been trying to figure out what works and what does not, about how the City needs to establish some administrative procedures, he apologized for the delay and for taking extra time, but guaranteed the commitment to Texas Water Development Board would be accomplished. At this

time Mayor Maugham commented. (she had come in during the meeting) that she also had spoken with Ms. Sharp at the Texas Water Development Board and that Ms. Rebecca Sharp was pleased at the steps that had been taken and was happy with the City's progress. Mr. Harper asked if there were any questions. He also stated that his staff would completely review and discuss the financial audit with City Personnel upon completion and possibly set up a workshop. Mayor Maugham commented that it probably would take place in a workshop and then meet to decide what action to take. A question came from Leon Upshaw who wanted to know if the audit firm was taking care of check issuance and payroll for the City. He was answered yes, but that they were not handling the utility system at this time. Mayor Maugham apologized for being late to tonight's meeting. She commented that she would like to go on with the items that had been tabled earlier, specifically the Closed Executive Meeting. Also she asked for the status on item (I) and Commissioner Pfeifer informed her that no action had been taken on that item tonight and that they had already discussed the need for the ordinances to be combined.

- (l) Open Discussion: Discussion about a sticker that is needed on the Police car. Who has handled it in the past, and who would take care of it now?
Commissioner Pfeifer stated that the Police officer had always taken care of it in the past. So it was decided that the Police officer would take care of getting the necessary sticker at this time.
- (m) Item (j) Closed Executive Meeting: the meeting was adjourned at this point for the Mayor and the Commissioners to convene into Closed Executive Meeting at this time and that they would re-convene here at the Civic Center upon closing of the Closed Executive Meeting.
- (n) The Regular City Meeting re-convened at 8:45P.M. Mayor Maugham stated that there was no action to take at this time following the Closed Executive Meeting.

Mayor Maugham adjourned the meeting at 8:46P.M.

Respectfully:

Mayor Patti Maugham

Martha Logan
Independent Clerical Consultant



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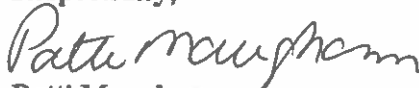
REGULAR CITY MEETING
JANARY 23, 1997
7:00 P.M.
4111 COTTONWOOD DRIVE
COTTONWOOD SHORES, TEXAS

SUPPLEMENT AGENDA

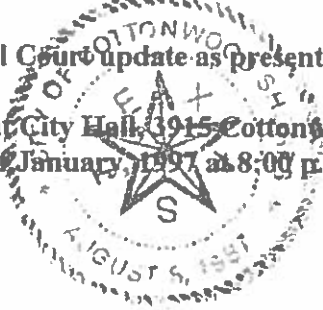
(m) Discussion and/or action on Municipal Court update as presented by Judge Austin.

I certify that the above notice was posted at City Hall, 3915 Cottonwood Drive,
Cottonwood Shores, Texas, this 21st day of January, 1997, at 8:00 p.m.

Respectfully,



Patti Maugham
Mayor





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Marble Falls, Texas 78654
Tel: (210) 693-3830

**REGULAR CITY MEETING
JANARY 23, 1997
7:00 P.M.
4111 COTTONWOOD DRIVE
COTTONWOOD SHORES, TEXAS**

AGENDA Consent Agenda

(a) Approval of the December 19, 1996 Regular City Meeting Minutes.

Items for Individual Consideration

(b) Discussion and/or action of financial update by Burl Harper.

(d) Discussion and/or action to appoint Pasty Oaks as a Reserve Peace Officer.

(e) Discussion and/or action regarding employing Robert Phipps for pool maintenance.

(f) Discussion and/or allowing Ed Warner to put a travel trailer on his lot while home is under construction.

(g) Discussion and/or action regarding employing Glenn Henderson as maintenance supervisor.

(h) Discussion and/or action on replacement of utility trailer.

(i) Discussion and/or action on amending Sewer and Garbage Ordinance and combining with Water Ordinance.

(j) The City Commissioners will convene into Closed Executive Meeting pursuant to the provision of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551074, to discuss personnel matters and reconvene into open session to consider possible discussion and/or action with personnel of the city.

(k) Discussion and/or action on matters regarding personnel.

(l) Open discussion.

**I certify that the above notice was posted at City Hall, 3915 Cottonwood Drive,
Cottonwood Shores, Texas, this 19th day of January, 1997 at 1:00 p.m.**

Respectfully,

Patti Maugham

Patti Maugham

Mayor

Regular Meeting

Jan. 23, 1997 7:00 P.M

Dabe Picheur
JoAnne Austin
Dave Austin
Burl Hapey
Batsie Beyer
Thyella Warner
Bill Wabser
Leon & Connie Upshaw
Ted Hancock
Marilyn Phipps
Jim & Sarah
Glenn Henderson
David Andersen
E. V. Phipps
Bill Holden
Patsy Oakes
J. R. Wilson