

ORDINANCE NO. 091897-A

AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, TO AUTHORIZE INTRA AND INTER-DEPARTMENTAL FUND TRANSFERS DURING FISCAL YEAR 1996-1997 DUE TO RESTRUCTURING OF THE FINANCIAL SYSTEM TO ENHANCE ADMINISTRATIVE OPERATIONS.

WHEREAS, PURSUANT TO THE LAWS OF THE STATE OF TEXAS FOR GENERAL LAW CITIES, THE BUDGET COVERING EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 1996 AND ENDING SEPTEMBER 30, 1997 WAS APPROVED BY CITY COUNCIL AS ORDINANCE NO. 091996-1A, AND DULY RECORDED IN BURNET COUNTY IN VOLUME 726, PAGES 17-29, REAL PROPERTY RECORDS; AND

WHEREAS, DURING FY 1996-1997, THE FINANCIAL BOOKKEEPING RESPONSIBILITIES WERE TURNED OVER BY CITY COUNCIL DECISION TO THE ACCOUNTING FIRM OF CLARK, HARPER, BROOKS, P.C. AND THE CITY'S ACCOUNTING SYSTEM WAS RESTRUCTURED TO BE IN COMPLIANCE WITH THE LAWS GOVERNING A MUNICIPAL OPERATION; AND

WHEREAS, IN THIS PROCESS, CERTAIN BUDGET APPROPRIATIONS AND TRANSFERS WERE NECESSARY ON A LINE ITEM BASIS, A DETAILED ACCOUNTING OF WHICH IS HEREBY ATTACHED AND MADE A PART HEREOF; AND

WHEREAS, IT IS DEEMED TO BE IN THE PUBLIC INTEREST TO APPROVE SAID BUDGET AMENDMENTS AS SET FORTH FOR FY 1996-1997 BUDGET YEAR;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS, AS FOLLOWS:

THE CITY COUNCIL BY THIS ORDINANCE DOES APPROVE AND INCORPORATE ALL BUDGET LINE AMENDMENTS IN ACCORDANCE WITH THE ATTACHED LIST PREPARED BY MR. BURL HARPER OF THE ACCOUNTING FIRM OF CLARK, *et al.*

PASSED, APPROVED AND ADOPTED THIS THE 18 TH DAY OF SEPTEMBER, 1997.


Dale Pickens

DALE PICKENS, MAYOR

ATTEST:

BY *Sue Porter*

SUE PORTER, CITY SECRETARY

City of Cootnwood Shores - Utility
Budget Amendments
FYE 9-30-97

<u>Category</u>	<u>Budget</u>	<u>Revised Budget</u>	<u>(Decrease) Increase</u>
Advertising	500.00	200.00	(300.00)
Bank Charges		50.00	50.00
Chemicals	3,500.00	3,000.00	(500.00)
Contract Labor	8,100.00	3,500.00	(4,600.00)
Dues & Subscriptions	300.00	100.00	(200.00)
Education	-	150.00	150.00
Electric	13,800.00	11,000.00	(2,800.00)
Water	200.00	200.00	-
Equipment Repairs		4,000.00	4,000.00
Audit Expense		3,000.00	3,000.00
Accounting Fees		8,000.00	8,000.00
Equipment Rental		150.00	150.00
Employee Benefits	2,350.00	1,500.00	(850.00)
Fuel & Oil		1,800.00	1,800.00
Ginding Pump	2,000.00	4,000.00	2,000.00
Insurance	860.00	300.00	(560.00)
Interest Expense	42,558.00	33,558.00	(9,000.00)
Legal & Proferssional		650.00	650.00
License & Permits		100.00	100.00
Meters		1,000.00	1,000.00
Loan Expense	300.00	300.00	-
Postage	1,600.00	1,000.00	(600.00)
repairs & Maintenance	3,600.00	10,000.00	6,400.00
Rent Expense		500.00	500.00
Salaries	16,500.00	27,400.00	10,900.00
Sewer Taps	2,000.00	500.00	(1,500.00)
Supplies	1,050.00	3,000.00	1,950.00
Sewer Supplies	2,900.00	1,500.00	(1,400.00)
Taxes - TEC	225.00	700.00	475.00
Taxes - Payroll	1,100.00	1,100.00	-
Taxes - Sales Tax	3,000.00	35.00	(2,965.00)
Telephone	2,750.00	2,750.00	-
Travel	200.00	600.00	400.00
Water Purchases	14,200.00	14,200.00	-
Water Taps	1,000.00	1,000.00	-
Water Testing	1,500.00	1,500.00	-
BFI	40,000.00	40,000.00	-
Lake LBJ - Mud - Waste Water	10,000.00	10,000.00	-
Lake LBJ Mud - Miantenance	31,500.00	15,500.00	(16,000.00)
Tank Farm	500.00	500.00	-
Treatment Plant	1,500.00	1,500.00	-
TNRCC - Fees	1,000.00	1,000.00	-
Distribution System	1,200.00	1,200.00	-
Miscellaneous	300.00	50.00	(250.00)
Capital Improvements	1,500.00	1,500.00	-
Depreciation	-	-	-

City of Cottonwood Shores - General
Budget Amendments
FYE 9-30-97

<u>Category</u>	<u>Budget</u>	<u>Revised Budget</u>	<u>(Decrease) Increase</u>
Advertising	800.00	1,300.00	500.00
Appraisal District	2,100.00	800.00	(1,300.00)
Audit Expense	4,000.00	2,540.00	(1,460.00)
Accounting Fees		4,200.00	4,200.00
Bond Expense	250.00	350.00	100.00
Building Repairs	500.00	500.00	-
Building Inspection	1,500.00	2,600.00	1,100.00
City Procescutor	500.00	-	(500.00)
Civic Cneter Maint	300.00	200.00	(100.00)
Computer Supplies	300.00	1,600.00	1,300.00
Court Clerk	1,200.00	-	(1,200.00)
Court Fees	2,250.00	1,200.00	(1,050.00)
Contract Labor	15,000.00	8,000.00	(7,000.00)
Dispatch Fee	3,020.00	3,020.00	-
Disposition Service	450.00	-	(450.00)
Donations	600.00	-	(600.00)
Dues & Subscriptions	950.00	600.00	(350.00)
Electric	5,050.00	6,500.00	1,450.00
Education	1,500.00	800.00	(700.00)
Election Expense	500.00	350.00	(150.00)
Employee Benefits	2,350.00	2,350.00	-
Equipment Repairs	3,000.00	2,000.00	(1,000.00)
FICA Expense	2,600.00	3,500.00	900.00
Animal Control	100.00	50.00	(50.00)
Fire Protection	1,000.00	1,000.00	-
Fuel & Oil	800.00	1,500.00	700.00
Insurance	2,700.00	400.00	(2,300.00)
LegalExpense	3,000.00	300.00	(2,700.00)
Liability Insurance		6,000.00	6,000.00
Park Maint	300.00	50.00	(250.00)
Pool Main	1,300.00	2,100.00	800.00
Pool Improvements	300.00	-	(300.00)
Postage	300.00	1,000.00	700.00
Process	50.00	400.00	350.00
Salaries	33,885.00	44,000.00	10,115.00
Street Materials	5,000.00	10,000.00	5,000.00
Office Supplies	2,100.00	1,000.00	(1,100.00)
Supplies	500.00	4,000.00	3,500.00
TEC Expense	390.00	-	(390.00)
Telephone	1,150.00	1,500.00	350.00
Travel	2,150.00	500.00	(1,650.00)
Water/Sewer	1,400.00	1,400.00	-
Vehicle Repairs	2,000.00	300.00	(1,700.00)
Vet Expense		100.00	100.00
Miscellaneous	1,362.00	197.00	(1,165.00)
Capital Outlay	5,500.00	4,500.00	(1,000.00)
	<u>114,007.00</u>	<u>122,707.00</u>	<u>8,700.00</u>

**PUBLIC HEARING
CITY OF COTTONWOOD SHORES
4111 COTTONWOOD - CIVIC CENTER**

**THURSDAY - SEPTEMBER 18, 1997
6:00 P.M.**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC HEARING - WATER PROJECT.**
- 3. ADJOURNMENT.**

**(NOTICE OF PUBLIC HEARING PUBLISHED IN THE HIGHLANDER IS HEREBY
INCORPORATED FOR REFERENCE)**

**I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3815 COTTONWOOD
DRIVE, COTTONWOOD SHORES, TEXAS, THIS THE 15TH DAY OF SEPTEMBER, 1997 AT
3:00 P.M. O'CLOCK.**

ATTEST:

BY:

SUE PORTER, CITY SECRETARY

DALE PICKENS, MAYOR

**PUBLIC HEARING
CITY OF COTTONWOOD SHORES
CIVIC CENTER - 4111 COTTONWOOD DRIVE
THURSDAY - SEPTEMBER 18, 1997
6:00 P.M.**

THE CITY OF COTTONWOOD SHORES WILL HOLD A PUBLIC HEARING AT 6:00 P.M. ON THURSDAY, SEPTEMBER 18, 1997 AT THE CIVIC CENTER LOCATED AT 4111 COTTONWOOD DRIVE. THE PURPOSE OF THIS HEARING REGARDS THE 1994 TDOC GRANT CONTRACT NO. 714209 FOR WATER IMPROVEMENT PROJECT TO REVIEW THE PERFORMANCE UNDER THIS CONTRACT AND RECEIVE COMMENTS FROM THE PUBLIC. CITIZENS ARE ENCOURAGED TO ATTEND THE HEARING OR MAY SUBMIT THEIR COMMENTS IN WRITING TO THE CITY HALL. THE CIVIC CENTER SITE IS ACCESSIBLE TO HANDICAPPED INDIVIDUALS.

AGENDA

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PUBLIC HEARING AND DISCUSSION ON THE ABOVE DESCRIBED WATER IMPROVEMENT PROJECT.**
- 3. ADJOURNMENT**

I CERTIFY THAT A COPY OF THIS DOCUMENT WAS PUBLISHED IN THE HIGHLANDER NEWSPAPER, I CERTIFY THAT A COPY OF THIS DOCUMENT WAS POSTED AT CITY HALL ON SEPTEMBER 6, 1997 AT 1:00 P.M.


SUE PORTER, CITY SECRETARY

**MINUTES OF THE PUBLIC HEARING
CITY OF COTTONWOOD SHORES**

THURSDAY - SEPTEMBER 18, 1997

1. MAYOR DALE PICKENS CALLED THE SPECIAL MEETING TO ORDER AND A ROLL CALL WAS CONDUCTED: COMMISSIONER FRANK PFEIFER AND COMMISSIONER PAUL HANCOCK WERE BOTH PRESENT. TIME: 6:06 P.M.

2. THE MAYOR EXPLAINED THAT THE GRANTOR, TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS REQUIRED THAT THE CITY HOLD A PUBLIC HEARING AT THE CLOSE-OUT OF THE GRANT. THE PURPOSE IS TO DISCUSS HOW THE PROJECT WAS ADMINISTERED, THE PERFORMANCE, TIMELINESS AND CONTRACTOR COMPLIANCE, ETC. COMMISSIONER FRANK PFEIFER, WHO WAS THE ADMINISTRATOR IN CHARGE OF THE PROJECT, STATED THAT THE CONTRACTOR DID A GOOD JOB ON THE PROJECT, THAT THERE WERE A FINAL NINE ITEMS TO BE COMPLETED OR CORRECTED AND THAT THE CONTRACTOR OVERAN THE TIME FRAME OF THE CONTRACT BY 56 DAYS. COMMISSIONER PFEIFER REPORTED THAT EVERYTHING INSTALLED HAD NO PROBLEMS - THE ONLY PROBLEM ENCOUNTERED WAS A DEFECTIVE MANUFACTURING PART WHICH WAS CORRECTED. CITIZEN FRANK SMITH INQUIRED IF THE DELAY COST THE CITY ANY MONEY TO WHICH FRANK PFEIFER RESPONDED THAT NO, IT DID NOT, THAT THE CONTRACT WITH HOOVER CONSTRUCTION HAS A \$200 PER DAY LIQUIDATED DAMAGES CLAUSE IN IT WHICH COMPUTES TO \$11,200 WHICH THE CITY PLANS TO CHARGE AGAINST THE FINAL PAYMENT TO THE CONTRACT. THE MAYOR READ THE CLAUSE, SECTION 108-B OF THE CONTRACT TO THE ATTENDEES AT THE MEETING. FRANK SMITH ASKED IF THE DELAY WAS THE CITY'S FAULT AND COMMISSIONER PFEIFER STATED NO, THE PRE-CONFERENCE MEETING WAS IN MAY 1996 AND THE PROJECT WAS NOT STARTED UNTIL OCTOBER 1996. THE MAYOR ALSO ADVISED THAT THE DELAY IN THE SCHEDULED CLOSE-OUT IN APRIL 1997 HAS CAUSED THE CITY TO BE BYPASSED FOR FURTHER GRANTS FROM THIS AGENCY UNTIL 1999, ACCORDING TO THE GRANT SPECIALIST WHO CONDUCTED THE CLOSE-OUT MEETING.

5. AFTER SOME MORE DISCUSSION, AND THERE BEING NO OTHER ITEM ON THE AGENDA, THE MAYOR ADJOURNED THIS MEETING AT 6:30 P.M.


DALE PICKENS, MAYOR

ATTEST:

BY
SUE PORTER, CITY SECRETARY

