

**MINUTES  
OF THE REGULAR MEETING  
CITY OF COTTONWOOD SHORES  
THURSDAY - JUNE 18, 1998**

**1. CALL TO ORDER AND ROLL CALL. MAYOR DALE PICKENS CALLED THE REGULAR MEETING TO ORDER AT 7:15 P.M. AND A ROLL CALL WAS CONDUCTED: COMMISSIONER FRANK PFEIFER AND COMMISSIONER RAY WHITIS WERE PRESENT, REPRESENTING A QUORUM.**

**2. PUBLIC HEARING REGARDING APPLICATION TO THE T.D.H.C.A. FOR THE INFRASTRUCTURE RECOVERY INITIATIVE. J.GANDOLF BURRUS AND PARTNER KATRINA DITMAR CONDUCTED THE PUBLIC HEARING TO GATHER CITIZENS' COMMENTS ON AN APPLICATION THE CITY INTENDS TO SUBMIT TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE INFRASTRUCTURE RECOVERY INITIATIVE, WHICH WOULD PROVIDE COMPLETE PAVING OF LAKEVIEW (END TO END) AT AN ESTIMATED \$209,000 FOR EVERYTHING. MR. BURRUS EXPLAINED THAT THE CRITERIA FOR THIS FEMA GRANT IS MET BY THE CITY OF COTTONWOOD SHORES DUE TO HEAVY EQUIPMENT BROUGHT IN DURING THE FLOOD IN JUNE OF 1997 TO CLEAN UP FLOOD DEBRIS AND DAMAGE FRONTING ON LAKE LBJ AND BECAUSE MORE THAN THE REQUIRED 50% OF THE POPULATION OF THE CITY FALL INTO THE LOW-MODERATE INCOME CATEGORY. THE GRANT WRITING FIRM IS PREPARED TO SUBMIT THE APPLICATION AS SOON AS THE DATE IS ANNOUNCED BY THE GOVERNMENT. THIS IS A 100% GRANT AND NO CITY MATCH IS REQUIRED. MR. BURRUS ANTICIPATES A 45-DAY PERIOD FROM THE DATE THE APPLICATION IS ACCEPTED TO THE ACTUAL FUNDING....STATING IT WAS AN UNUSUAL AND FIRST FUNDING OF ITS KIND, HE ADDED THAT MUCH OF THE PRELIMINARY REQUIREMENTS HAVE BEEN WAIVED - THIS MONEY IS TO CORRECT PROBLEMS FROM A FLOOD THAT OCCURRED ALMOST ONE YEAR AGO! IT IS ALSO POSSIBLY THE ONLY GRANT TO COME ALONG - OR EVER EXPECT TO SEE - MEANT TO HELP ON ROADS (USUALLY THE LOW PRIORITY ON ANY LIST). THERE WILL HAVE TO BE A PUBLIC BID PROCESS WITH EXTENSIVE RESEARCH ON THE CONTRACTOR(S) AND MONITORING OF THE JOB BY THE BURRUS FIRM. THE MONEY WILL INCLUDE ALLOCATION OF DRAINAGE CONTROL FUNDS....PROVIDING A STREET QUALITY AS IT SHOULD HAVE BEEN BUILT IN THE BEGINNING. A 45-DAY CONSTRUCTION PERIOD IS ESTIMATED; FOLLOWING A 3-TIER PROGRAM: THE CITY ENGINEERING FIRM HAS TO BE SATISFIED; THE CITY ADMINISTRATION HAS TO BE SATISFIED AND THE GRANT ADMINISTRATOR (BURRUS FIRM) HAS TO BE SATISFIED. MR. BURRUS EXPLAINED THAT THE FIRM AND CITY ADMINISTRATION HAD AN ON-SITE TWO HOUR MEETING BEFORE THE CITY COUNCIL AND MAYOR AGREED TO GO FORWARD WITH THE APPLICATION, DISCUSSING IN DETAIL ALL THE PROS AND CONS, BENEFITS AND REQUIREMENTS. (THIS APPLICATION IS SEPARATE FROM THE WATER GRANT WHICH WILL BE APPLIED FOR IN THE SPRING WHEN THE GOVERNMENT RELEASES THAT PROGRAM). THE AUDIENCE LISTENED ATTENTIVELY WITH LITTLE INQUIRY DUE TO THE THOROUGHNESS OF THE PRESENTATION AND MAYOR DALE PICKENS ADJOURNED THE PUBLIC HEARING AT 7:36 P.M.**

**3. CONSENT AGENDA:**

**A. THE FINANCIAL STATEMENT FOR MAY 1998 WAS NOT AVAILABLE FOR REVIEW BY THE CITY COUNCIL AND ITEM WAS TABLED BY THE MAYOR.**

B-C. THE COUNCIL REVIEWED THESE ITEMS PRESENTED ON THE CONSENT AGENDA AND COMMISSIONER PFEIFER MOVED TO ACCEPT AS PRESENTED. COMMISSIONER WHITIS SECONDED THE MOTION WHICH PASSED ON VOTE.

4. DISCUSSION/ACTION AGENDA:

A. THE MAYOR IDENTIFIED THE RENEWAL CONTRACT FOR THE ANNUAL AUDIT AT A NEW LOW COST DUE TO REORGANIZATION OF THE FINANCIAL FILES RESULTING IN MORE EASILY AUDITED RECORDS, ALONG WITH THE FACT THAT MR. BURL HARPER'S MARBLE FALLS OFFICE HANDLES THE CITY'S FINANCIAL TRANSACTIONS AND IS FAMILIAR WITH THE SET-UP. THE ACTUAL AUDIT WILL BE PERFORMED BY ANOTHER C.P.A. IN THE FIRM'S LAMPASAS OFFICE. COMMISSIONER RAY WHITIS MOVED TO APPROVE THE CONTRACT. COMMISSIONER FRANK PFEIFER SECONDED THE MOTION WHICH PASSED ON VOTE.

B. MAYOR PICKENS DISCUSSED THE AUTOMATIC EXEMPTION FROM A CITY SALES TAX WHICH IS EXTENDED TO TELECOMMUNICATIONS ENTITIES BY STATE LAW BUT MAY BE REPEALED BY AN ORDER PASSED BY A CITY COUNCIL. READING A PORTION OF THE ORDER PREPARED FOR CONSIDERATION BY THE COUNCIL, THE MAYOR STATED HE WOULD ENTERTAIN A MOTION REGARDING THE MATTER AND COMMISSIONER PFEIFER SO MOVED. WITH COMMISSIONER WHITIS SECONDED THE MOTION IT WAS CARRIED ON VOTE. CITIZENS WILL NOW NOTICE ON THEIR G.T.E. BILL THAT THE TAX READS "7.25%" RATHER THAN "6.25%", THUS GAINING THE 1% SALES TAX VOTED IN BY THE CITIZENS OF COTTONWOOD SHORES IN THE FALL OF LAST YEAR. THIS COLLECTION WILL BEGIN IN OCTOBER 1988. IN CONNECTION WITH THE SALES TAX, THE MAYOR MENTIONED THAT THE CITY HAS RECEIVED ITS FIRST DEPOSIT OF SALES TAX, COLLECTED FOR APRIL, WHICH REPRESENTS BASIC UTILITIES (SUCH AS CABLE AND PEC). MOST BUSINESSES, ACCORDING TO THE STATE COMPTROLLER'S OFFICE, WILL FILE QUARTERLY OR SEMI-ANNUALLY, BUT THIS UTILITY TAX SHOULD REPRESENT AN APPROXIMATE MINIMUM OF SOME \$500-600 PER MONTH INCOME FOR THE CITY.

C. NEXT, MAYOR PICKENS REITERATED THE EXTREME DANGER OF FIRE IN THE CITY DUE TO THE ABSENCE OF RAIN FOR A LONG TIME. WHILE IT WAS AGREED AMONG THE COUNCIL THAT A FULL SCALE FIREWORKS ORDINANCE SHOULD BE CREATED SOON, RESOLUTION NO. 061898 "FIREWORKS BAN FOR 1988" WAS REVIEWED FOR IMMEDIATE ACTION. COMMISSIONER PFEIFER MOVED TO PASS THIS RESOLUTION WHICH PROVIDES THAT "NO FIREWORKS OF ANY TYPE, GROUND OR AERIAL, SHALL BE USED AT ANY PLACE, AT ANY TIME, BY ANY PERSON OR ENTITY, WITHIN THE CORPORATE CITY LIMITS OF THE CITY. THE DEVICE COMMONLY KNOWN AS "SPARKLERS" WILL BE PERMITTED WITH SUPERVISION AND CONTROL ONLY." THIS RESOLUTION IS EFFECTIVE IMMEDIATELY AND WILL REMAIN IN EFFECT FOR THE REMAINDER OF CALENDAR YEAR 1988 UNLESS THE COUNCIL ADOPTS A REPLACEMENT RESOLUTION OR PASSES AN ORDINANCE TO SUPERSEDE IT. COMMISSIONER WHITIS SECONDED THE MOTION AND THE RESOLUTION WAS APPROVED AND PASSED BY MAJORITY VOTE.

**D. THE MAYOR AND COMMISSIONERS DISCUSSED THE NEED TO AMEND BUILDING ORDINANCE 092597-A, EXPANDING ON RECENT DEVELOPMENTS WHICH SPURRED THE DRAFTED CHANGES PRESENTED AT THE MEETING. TWO CITY EMPLOYEES, EDDIE PROCTOR AND LARRY LETT HAVE ASSUMED YET ANOTHER HAT AND BEEN SWORN IN AS CODE ENFORCERS, A JOB ENHANCED BY THEIR CONSTANT VIGIL THROUGHOUT THE CITY IN CONNECTION WITH THEIR WATER, SEWER AND ROAD RESPONSIBILITIES. THEIR ALERTNESS IN NOTICING AND REPORTING PROBLEMS AND VIOLATIONS HAVE RESULTED IN SAVINGS TO THE CITY IN MANY WAYS AND ENFORCEMENT OF THE CITY'S ORDINANCES NOT ONLY STOPS TROUBLE BUT GIVES RESIDENTS MORE CONFIDENCE IN THE COMMUNITY. MAYOR PICKENS TALKED ABOUT NEW CONSTRUCTION ALREADY UNDERWAY AND THE INFLUX OF REAL ESTATE, INDIVIDUAL, BUILDER AND DEVELOPER INQUIRIES BOTH BY TELEPHONE AND IN PERSON AT CITY HALL. SEVERAL SUBSTANTIAL RESIDENTIAL BUILDINGS IN BLUFFVIEW WILL SOON BE ON THE HORIZON AND THERE IS A TENTATIVE PROPOSAL TO DEVELOP THE ACREAGE ADJOINING THE CITY ON THE NORTHEAST SIDE. THE MAYOR STATED THAT THE CITY NEEDS TO TIGHTEN ITS REGULATIONS NOW AS MORE OFFICE WORK WILL EVOLVE FROM THIS ACTIVITY, AND WE NEED TO RAISE OUR FEES TO BE MORE IN LINE WITH OTHER CITIES. COMMISSIONER RAY WHITIS ADDED THAT IT WAS IMPORTANT TO TELL THE AUDIENCE THAT OTHER COMPARABLE CITIES HAVE BEEN SURVEYED TO ASSURE THAT ANY CHANGES ARE IN LINE WITH THEM - CHOSEN ON AN EVEN LINE, NOT HIGHER OR LOWER THAN ANY OF THEM. TWO SIGNIFICANT CHANGES ARE: (1) PROPOSE TO INCREASE MINIMUM SQUARE FEET FOR ANY RESIDENTIAL BUILDING TO 1,200 SQ.FT. LIVING SPACE AND (2) REQUIRE CONTRACTORS TO OBTAIN A PERMIT TO WORK WITHIN THE CITY LIMITS, WHETHER ON NEW OR REPAIR JOBS. IN RELATIONSHIP TO PERMIT AND INSPECTION FEES, IT IS ALSO PROPOSED THAT THE CHARGES FOR TAP FEES BE ADJUSTED. THE PROPOSED CHANGES ARE: WATER - IN CITY \$500 OUTSIDE CITY \$800 AND SEWER - IN CITY \$750 (SAME) OUTSIDE CITY \$1,000. MR. BENTLEY MARTIN INQUIRED ABOUT A COMMENT AT A PREVIOUS CITY COUNCIL MEETING WHERE IT WAS SUGGESTED THAT THE CITY COULD NOT GIVE OUT ANY MORE PERMITS DUE TO THE SHORTAGE OF WATER STORAGE. THE MAYOR RESPONDED THAT HE COULDN'T GIVE ANY ANSWER TO THAT UNTIL THE PLANS FOR THIS FUTURE BUILDING WERE PRESENTED ON PAPER...AND HE FELT THAT BY THAT TIME THE WATER GRANT MAY BE IN PLACE. THE MR. MARTIN ASKED IF AT THE PRESENT TIME, THE CITY IS STILL ISSUING PERMITS AND THE MAYOR RESPONDED YES, AT THE PRESENT TIME PERMITS ARE STILL BEING ISSUED. DISCUSSION ENDED AND COMMISSIONER WHITIS PROPOSED TO GO FORWARD WITH THIS GOOD THINGS AND MOVED TO APPROVED THE DRAFT ORDINANCE 061888 AS PRESENTED. COMMISSIONER PFEIFER SECONDED HIS MOTION AND IT WAS CARRIED ON VOTE.**

**5. MONTHLY ACTIVITY REPORTS.**

**A. SGT. STEVE HALLMAN REPORTED ON POLICE ACTIVITIES FOR THE MONTH, EXPLAINING THAT CHIEF ELLIS ATTENDED SOME ADMINISTRATIVE TRAINING IN EARLY JUNE AND WAS PRESENTLY ON VACATION: 42 CALLS, 4 ARRESTS, 15 TRAFFIC VIOLATIONS AND 4 CURFEW VIOLATIONS. OFFICERS WORKED A TOTAL OF 306 HOURS. MAYOR PICKENS COMPLIMENTED SGT. HALLMAN WHO HAS NOT ONLY KEPT THE POLICE DEPARTMENT ON TRACK BUT**

ALSO ABLY HOLDS ANOTHER POSITION IN THE PUBLIC WORKS DEPARTMENT AT THIS TIME. HE DID AN EXCELLENT JOB ON BOTH JOBS, STATED THE MAYOR. THE MAYOR ALSO ANNOUNCED THAT THE CITY HAS RECEIVED A LETTER FROM THE DEPARTMENT OF JUSTICE IN WASHINGTON, D.C. STATING THAT THE CITY WILL RECEIVE C.O.P.S. FUNDING FOR POLICE OFFICERS (2 FULL-TIME) SALARIES OVER A THREE-YEAR PERIOD, AMOUNT TO AN ESTIMATED \$102,538. THE CITY WILL HAVE A 25% MATCH TO THIS GRANT. CHIEF WALTER ELLIS WORKED WITH THE MAYOR IN PUTTING THE PROPOSAL TOGETHER AND THE FUNDING LETTER IS EXPECTED IN A SHORT TIME. THE MAYOR ADDED THAT SINCE THE CITY IS CURRENTLY PAYING ONE PART-TIME OFFICER, THIS WILL REQUIRE NO ADDITIONAL FUNDS FROM THE CITY.

B. EDDIE PROCTOR SPOKE FOR HIS FIELD AREA OF WATER, SEWER AND ROADS. THE WATER QUALITY IS REMAINING GOOD - WATER OPERATOR LARRY LETT IS EXPERIMENTING WITH LIQUID ALUM, WHICH SAVES TIME AND MONEY AND IS PROVIDING BETTER QUALITY DUE TO ITS PROPERTIES. THE CITY IS TREATING A LOT OF WATER - PLEASE CONSERVE!! THE BOAT RAMP. WITH MOST OF THE CITY CREW WORKING FEVERISHLY TO COMPLETE THE NEWER AND BETTER BOAT RAMP FUNDED BY F.E.M.A. MONEY...EDDIE PRAISED HIS PEOPLE AND EXPRESSED THE HOPE THAT THE PROJECT WOULD BE FINISHED SOON - THUS MEETING F.E.M.A. DEADLINE FOR COMPLETION. A CHIP AND SEAL ESTIMATE HAS BEEN OBTAINED. THE BOAT RAMP IS CLOSED UNTIL COMPLETED. EDDIE TOLD THE CITIZENS "YOU WILL BE SURPRISED!!"

C. THE CITY SECRETARY REPORTED ISSUING TWO RESIDENTIAL PERMITS LAST MONTH.

D. DALE PICKENS REPORTED EFFORTS BY CIVIC PRIDE INCLUDING MEMBERS FRANK PFEIFER, DON ROBERTS, EUCLID PHIPPS AND THE MAYOR POURING A 10 X 10 SQUARE FOOT CONCRETE SLAB AT THE NOAH THOMPSON PARK FOR A PICNIC TABLE - AND - ANOTHER ONE JUST LIKE IT IS BEING STARTED IN THE SAME PARK BY RESIDENT FREDDIE GARCIA...ALSO THE SLAB FOR THE MAIL-DROP BOX AT THE CIVIC CENTER WAS POURED, THE BOX HAS BEEN ORDERED BY THE POSTMASTER AND SHOULD BE IN PLACE SOON. THIS WILL SAVE FOLKS A LOT OF TIME AND GAS AND IS A GOOD ADDITION TO CITY SERVICES. THE MAYOR PRAISED MRS. BLANCHE TOMBS AS A NICE, DEAR LADY WHO RECENTLY GAVE THE CITY THE TWO PALM TREES IN FRONT OF HER HOUSE WHEN WESTWOOD WAS BEING REWORKED. THEY ARE PLANTED ON CITY PROPERTY ON THE WEST SIDE OF DUTCH-LEMING STREET NEAR BOB'S EXXON AND MAYOR PICKENS ASSURED EVERYONE THAT THEY ARE "MAKING IT".....IN SPIE OF THE DRY WEATHER, THE CITY IS TAKING CARE OF THEM AND SEEING NEW SHOOTS COMING FORTH INSIDE THE CENTERS OF THE PALMS.

E. BENTLEY MARTIN REPORTED ON ACTIVITIES OF THE COMMUNITY CHURCH AND THE CHRONICLE NEWSLETTER. HE COMPLIMENTED THE VOLUNTEERS WHO HELPED IN CLEARING THE NEW CHURCH PROPERTY AND SHARED A PICNIC ON THE SITE, EXPECTING THE SAME GOOD TURNOUT THIS COMING SATURDAY. ANOTHER ANNOUNCEMENT IS THE DONATION OF A LARGE TRIANGULAR LOT IN DRIFTWOOD II SECTION. THERE ARE 33 KIDS UNDER 14 YEARS OF AGE IN THIS SECTION OF THE CITY WHICH IS AT THE FAR NORTHEAST CORNER OF THE CITY...A LONG WAY FROM THE SWIMMING POOL

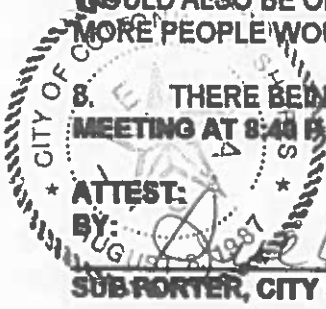
AND BALL COURTS BEING BUILT. EVERYONE THERE IS EXCITED BECAUSE THE CHURCH PLANS TO CREATE A PLAYScape ON THIS LOT FOR THESE KIDS, SOME PLAY STUFF, BBQ SPOTS AND PLACES TO PLAY AND RELAX. IT IS A GREAT PLAN. THE CHURCH WILL HOLD ITS COMMUNITY POT LUCK AND MUSIC EVENT ON JULY 31ST....MORE TO FOLLOW AT TIME DRAWS NEAR.

THE CHRONICLE NEWSLETTER IS HAVING PROBLEMS HERE AND THERE...THE PRINTER IS DYING.....IT HAS RUN IN EXCESS OF 297,000 COPIES IN ITS DAY...MR. MARTIN SAYS THAT THE STAFF IS DESPERATELY LOOKING FOR A REPLACEMENT - A MINIMUM OF \$800 UP TO \$1,400 (THIS ONE IS NEEDED)... THERE IS A STRONG POSSIBILITY THEY WILL HAVE TO CEASE PUBLICATION UNTIL THEY GET A NEW PRINTER. THE CHURCH IS SPONSORING HIGHWAY 2147 CLEANUP ALONG THE TWO MILE AREA BETWEEN COTTONWOOD SHORES AND HORSESHOE BAY. KEEP SENDING IN ARTICLES FOR THE CHRONICLE!!

6. **MAYOR'S COMMENTS:** MAYOR PICKENS ADDED THAT THE CPA FIRM (MR. BURL HARPER) LOWERED THE AUDIT FEE ON THE NEW CONTRACT FOR THE REASONS PREVIOUSLY STATED AND ALSO BECAUSE THE GRANT WAS COMPLETED LAST YEAR....DON'T FORESEE HAVING A SINGLE AUDIT REQUIREMENT ANY TIME SOON. THE MAYOR WAS ENTHUSIASTIC IN REITERATING SOME OF THE GOOD THINGS HAPPENING...NEARING COMPLETION OF THE BOAT RAMP, PALM TREES, POLICE GRANT, POTENTIAL BUILDING AND GROWTH IN THE E CITY...AGAIN, PRAISE FOR THE SUCCESS OF THE MOWING/CLEARING CAMPAIGN. HOWEVER, CONTINUED THE MAYOR...OUR KENNELS ARE FULL OF DOGS AND CATS NOT CARED FOR AND RUNNING LOOSE. THERE IS NO CATCHING UP TO THIS PROBLEM AND CODE ENFORCERS AND CREWS ARE SPENDING TOO MUCH TIME RUNNING DOWN LOOSE ANIMALS. THE CITY WILL BE USING THE DART GUN, WHICH IS HUMANE AND SAVES TIME. THE CITY IS ALSO FACING A REAL SITUATION WITH OLD AND WORN OUT EQUIPMENT AND INCREASED WORKLOAD...

7. **OPEN DISCUSSION.** COMMISSIONER PFEIFER SUGGESTED THE CITY COUNCIL MAY LOOK INTO THE PROCEDURE FOLLOWED BY THE CITY OF BLANCO: SINCE THE CITY HAS TO PAY FOR JAIL TIME WHEN SOMEONE IS ARRESTED IN THE CITY, IT REQUIRES THAT PERSON TO REIMBURSE THE CITY FOR THE COST INVOLVED. LASTLY, THE MAYOR STATED THAT THE POOL WOULD ALSO BE OPEN FROM 2-8 PM ON SATURDAY ON A TRIAL BASIS TO SEE IF MORE PEOPLE WOULD COME.

8. THERE BEING NO OTHER DISCUSSION, THE MAYOR ADJOURNED THE MEETING AT 8:40 P.M.



ATTEST:  
BY: *Alice Carter*  
SUB PORTER, CITY SECRETARY

*Dale Pickens*  
DALE PICKENS, MAYOR

**RESOLUTION NO. 061898  
CITY OF COTTONWOOD SHORES**

**FIREWORKS BAN FOR 1998**

**STATE OF TEXAS  
COUNTY OF BURNET**

}  
}  
} **KNOW ALL MEN BY THESE PRESENTS:**

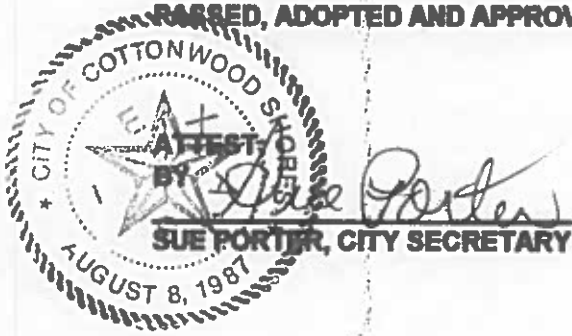
**WHEREAS, THE CITY COUNCIL OF COTTONWOOD SHORES HAS INVESTIGATED ALL MATTERS PERTAINING TO THE USE OF FIREWORKS IN THE CITY OF COTTONWOOD SHORES AND RECEIVED RECOMMENDATIONS FROM COUNTY AND FIRE FIGHTING OFFICIALS, AND HAS DETERMINED THAT IN VIEW OF EXTREME DRY AND DANGEROUS CONDITIONS THROUGHOUT THE CITY AND COUNTY, FIREWORKS SHALL BE BANNED INSIDE THE CITY LIMITS FOR THE REMAINDER OF THE CALENDAR YEAR 1998; AND**

**WHEREAS, VIOLATION OF THIS BAN CONSTITUTES AN UNREASONABLE RISK TO LIFE AND PROPERTY AND IS A CLASS C MISDEMEANOR, PUNISHABLE BY FINE NOT TO EXCEED \$500;**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES THAT:**

**NO FIREWORKS OF ANY TYPE, GROUND OR AERIAL, SHALL BE USED AT ANY PLACE, AT ANY TIME, BY ANY PERSON OR ENTITY, WITHIN THE CORPORATE CITY LIMITS OF THE CITY. THE DEVICE COMMONLY KNOWN AS "SPARKLERS" WILL BE PERMITTED WITH SUPERVISION AND CONTROL ONLY.**

**PASSED, ADOPTED AND APPROVED ON THIS THE 18TH DAY OF JUNE, 1998.**



*Dale Pickens*  
**DALE PICKENS, MAYOR**

## BUILDING PERMIT

APPLICATION NO: \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER: \_\_\_\_\_ PHONE \_\_\_\_\_

**PROPERTY**

ADDRESS: \_\_\_\_\_ LOT \_\_\_\_\_ SECTION \_\_\_\_\_

ZONE/USE CODE: \_\_\_\_\_ DISTRICT CODE: \_\_\_\_\_

RES 1-CONVENTIONAL CONSTRUCT. DIST R1 (LOTS NOT LISTED BELOW)

RES 2-MOBILE HOME

COMMERCIAL-CITY-PUBLIC

DIST MH1(SCARLET OAKS: LOTS 20,

115-154,175-224; DRIFTWOOD: LOTS

1-20,40-80,582-601; ALL OF DRIFTWOOD II)

IN FLOOD PLAIN: \_\_\_ YES \_\_\_ NO

COPY OF ELEVATION CERT: \_\_\_ YES \_\_\_ NO

### PERMIT FEE SCHEDULE:

|   |          | AMOUNT DUE |
|---|----------|------------|
| NEW RESIDENCE (CONVENTIONAL,MOBILE HOME)    | \$150.00 | \$ _____   |
| NON-RESIDENCE (STORAGE,WORKSHOP,FENCE,ETC.) | \$ 25.00 | \$ _____   |
| MODIFICATION OF EXISTING BUILDINGS          | \$ 50.00 | \$ _____   |

### INSPECTION FEE SCHEDULE:

|  |          |          |
|--|----------|----------|
| NEW RESIDENCE (CONVENTIONAL CONST.)<br>(\$250.00 PLUS \$.20/PER SF OVER 1,200SF)                     |          | \$ _____ |
| MOBILE HOME  | \$125.00 | \$ _____ |
| NEW NON-RESIDENCE BUILDING AND/OR<br>MODIFICATION OF EXISTING BUILDING<br>(WITH ELECTRICAL/PLUMBING) | \$100.00 | \$ _____ |

**NOTE: REINSPECTION FEES ARE \$42.00 PER HOUR.**

### UTILITY TAP FEES:

|                     |                       |          |
|---------------------|-----------------------|----------|
| WATER TAP MINIMUMS: | IN CITY \$500.00      | \$ _____ |
|                     | OUTSIDE CITY \$600.00 | \$ _____ |

|   |                         |          |
|---|-------------------------|----------|
| SEWER TAP MINIMUMS:<br>(PLUS GRINDER PUMP<br>IF REQUIRED) | IN CITY \$ 750.00       | \$ _____ |
|   | OUTSIDE CITY \$1,000.00 | \$ _____ |

**TOTAL CITY FEES DUE BY OWNER / CONTRACTOR:** \$ \_\_\_\_\_  
(PERMIT, INSPECTION, TAP FEES)

PAY RECORD: DATE PAID: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_  
CASH/CHECK #: \_\_\_\_\_ NAME ON CHECK: \_\_\_\_\_

### SUB-CONTRACTOR PERMITS:

**PERMIT FEE IS \$25.00 PER SUB-CONTRACTOR.**

|             | NAME  | LIC/CERT # | PHONE # | BOND CONFIRMATION |
|-------------|-------|------------|---------|-------------------|
| PLUMBING:   | _____ |            |         |                   |
| MECHANICAL: | _____ |            |         |                   |
| ELECTRICAL: | _____ |            |         |                   |

### PAYMENT RECORD:

PLUMBING:  
DATE PAID \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CASH/CHECK #: \_\_\_\_\_  
NAME ON CHECK: \_\_\_\_\_

MECHANICAL:  
DATE PAID \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CASH/CHECK #: \_\_\_\_\_  
NAME ON CHECK: \_\_\_\_\_

ELECTRICAL:  
DATE PAID \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CASH/CHECK #: \_\_\_\_\_  
NAME ON CHECK: \_\_\_\_\_

### PLANS, SURVEY, SPECIFICATIONS:

ATTACH ONE (1) SET OF PLANS, SPECS AND/OR SURVEY (AS APPLICABLE).  
PROVIDE SITING DIAGRAM, DIMENSIONS, NAME OF MANUFACTURER AND YEAR  
OF MANUFACTURE FOR MOBILE HOMES.



THE APPLICANT HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS PERMIT AND ALL APPLICABLE ATTACHMENTS, INCLUDING THE BUILDING ORDINANCE. THE CITY'S BUILDING INSPECTOR MUST BE CONTACTED AT EACH STAGE OF THE WORK TO INSURE THAT REQUIRED INSPECTIONS AND CITY REQUIREMENTS ARE MET. THE CITY'S BUILDING INSPECTOR IS:

MR. BURL JONES. PHONE NUMBERS: 598-6302 OR 388-3045

IT IS THE RESPONSIBILITY OF THE OWNER OR GENERAL CONTRACTOR TO CALL THE INSPECTOR IMMEDIATELY UPON OBTAINING THE PERMIT TO ASCERTAIN WHEN THE FIRST INSPECTION WILL BE REQUIRED.

IMPROVEMENTS DETAILED HEREIN MUST BE INITIATED WITHIN SIX (6) MONTHS FROM THE DATE THIS PERMIT HAS BEEN APPROVED BY THE CITY BUILDING COMMITTEE AND COMPLETED NO LATER THAN ONE YEAR FROM THE DATE PERMIT IS APPROVED.

\_\_\_\_\_  
SIGNATURE OF PERMIT APPLICANT

\_\_\_\_\_  
MAILING ADDRESS

**BUILDING COMMITTEE ACTION:**

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
BUILDING COMMITTEE

\_\_\_\_\_  
CITY HALL REPRESENTATIVE

IF DISAPPROVED, REASONS FOR DISAPPROVAL:  
(CORRECTABLE: \_\_\_\_\_ YES \_\_\_\_\_ NO)

**REINSPECTION RECORD:**

DATE TAGGED: \_\_\_\_\_ DUE \$ \_\_\_\_\_ DATE PAID: \_\_\_\_\_  
DATE TAGGED: \_\_\_\_\_ DUE \$ \_\_\_\_\_ DATE PAID: \_\_\_\_\_  
DATE TAGGED: \_\_\_\_\_ DUE \$ \_\_\_\_\_ DATE PAID: \_\_\_\_\_

.....  
BUILDING INSPECTOR RECORD: (1) COPY OF PERMIT & 1/2 FEE TO INSPECTOR:

DATE \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CHECK NO. \_\_\_\_\_

(2) RECEIPT OF FINAL INSPECTION: DATE: \_\_\_\_\_ DUE \$ \_\_\_\_\_

DATE ORDERED: \_\_\_\_\_ DATE DELIVERED: \_\_\_\_\_ - PICKED UP

CERTIFICATE OF OCCUPANCY ISSUED: DATE \_\_\_\_\_ MAILED - PICKED UP

Public Hearing 6/18/98

J. Gonzalez Beeres

Katerina R. Vittoria

B E Harris

Bro. Dennis Marti

Bob Petermann

St. Hallman

Connie Upshaw

Leon Upshaw

Furl Harper CHB

Edgar & Tabera Proctor

- (e) With respect to a taxable service, "use" means the derivation in the taxing entity of direct or indirect benefit from the service.

History: Amendments effective September 1, 1991.

**Sec. 322.106. Tax Inapplicable When No State Tax; Exceptions**

- (a) The sales tax of a taxing entity does not apply to the sale of a taxable item unless the sales tax imposed under Subchapter C, Chapter 151, also applies to the sale.
- (b) The excise tax of a taxing entity on the use, storage, or consumption of a taxable item does not apply to the use, storage, or consumption of an item unless the tax imposed by Subchapter D, Chapter 151, also applies to the use, storage, or consumption of the item.
- (c) Subsection (b) does not apply to the application of the tax in a situation described by Section 322.105(b).

History: Amendment effective September 1, 1991.

**Sec. 322.107. Exemption: Sales Tax on Items Leaving Entity**

There are exempted from the sales tax of a taxing entity the receipts of the sale of a taxable item that, under a sales contract, is shipped to a point outside the entity by means of:

- (1) facilities operated by the retailer;
- (2) delivery by the retailer to a carrier for shipment to a consignee at that point; or
- (3) delivery by the retailer to a customs broker or a forwarding agent for shipment outside the entity.

History: Amendment effective September 1, 1991.

**Sec. 322.108. Certain Provisions of Municipal Sales and Use Tax Applicable**

- (a) Except as provided by Subsection (b), the following apply to the taxes imposed by this chapter in the same manner as applicable to a municipality under Chapter 321:
- (1) Section 321.002(a)(3);
  - (2) Section 321.003;
  - (3) Section 321.203;
  - (4) Section 321.205(d);
  - (5) Section 321.208;
  - (6) Section 321.209;
  - (7) Section 321.303;
  - (8) Section 321.304; and
  - (9) Section 321.305.
- (b) The provisions of this chapter applicable to a taxing entity created under Article 10 of the Revised Statutes, prevail over any inconsistent provision in a statute of this state.
- Subsection (a).

**Sec. 322.109. Telecommunications Exemption**

- (a) There are exempted from the taxes imposed by a taxing entity under this chapter the sales within the entity area of telecommunications services unless the application of the exemption is repealed under this section. A taxing entity may not repeal the application of this exemption as it applies to interstate long-distance telecommunications services, but if a taxing entity has repealed the exemption before

## TRANSIT AUTHORITY SALES AND USE TAX

the effective date of Part 4, Article 1, H.B. No. 61, Acts of the 70th Legislature, 2nd Called Session, 1987, interstate long-distance telecommunications services in that taxing entity are not subject to taxes imposed under this chapter.

- (b) The board of a taxing entity may, by a majority vote of the board in the manner required for the adoption of other orders, repeal the application of the exemption provided by Subsection (a) for telecommunications services sold within the city.
- (c) A taxing entity board that has repealed the application of the exemption may in the same manner reinstate the exemption.
- (d) A vote of a taxing entity board repealing the application of or reinstating the exemption must be entered in the minutes of the entity. The entity board chairman or secretary shall send to the comptroller by United States certified or registered mail a copy of each order adopted under this section. The repeal of the application of the exemption or a reinstated exemption takes effect within the entity on the first day of the first calendar quarter after the expiration of the first complete calendar quarter after the date on which the comptroller receives a copy of the order.

### Sec. 322.110. Transition Exemption in Certain Taxing Entities

- (a) The receipts from the sale, use, or rental of and the storage, use, or consumption of taxable items in this state are exempt from the tax imposed under this chapter by a taxing entity created under Article 1118z, Revised Statutes, if the items are used:
  - (1) for the performance of a written contract entered into before the date the tax takes effect in the taxing entity, if the contract is not subject to change or modification by reason of the tax; or
  - (2) pursuant to an obligation of a bid or bids submitted before the date the tax takes effect in the taxing entity, if the bid or bids may not be withdrawn, modified, or changed by reason of the tax.
- (b) The exemptions provided by this section have no effect after three years from the date the tax takes effect in the taxing entity.

## SUBCHAPTER C. ADMINISTRATION OF TAXES

### Sec. 322.201. Comptroller to Collect and Administer Taxes

- (a) The comptroller shall administer, collect, and enforce the sales and use tax of a taxing entity.
- (b) The sales and use taxes imposed under this chapter, the taxes imposed under Chapters 321 and 323, and the taxes imposed under Chapter 151 shall be collected together to the extent that each is imposed in an entity area.

### Sec. 322.202. Comptroller's Reporting Duties

- (a) The comptroller shall report to a taxing entity on the entity's sales and use taxes by making substantially the same reports that are required to be made by the comptroller to a municipality under Sections 321.302(a), (b), and (c).
- (b) The comptroller shall send to a taxing entity by United States certified or registered mail a notice of each person who is delinquent in the payment of the entity's sales and use taxes and shall send to the attorney general a copy of the notice. A notice sent

# TAP FEES

## SURROUNDING ENTITIES

|                                     | WATER  | W/W  |
|-------------------------------------|--|--|
| MEADOWLAKES MUDS                    | \$625.00   | \$625.00                                     |
| KINGSLAND MUDS                      | N/A  | \$150.00*<br>\$1830.00*                      |
| KINGSLAND WATER SUPPLY              | \$1590.00**  | N/A  |
| CITY OF LAGO VISTA                  | \$1500.00  | \$1500.00                                    |
| CITY OF BURNET                      | \$450.00   | \$500.00                                     |
| CITY OF GRANITE SHOALS              | SAME SIDE IN CITY \$375.00<br>OPPOSITE SIDE IN CITY \$875.00 | OUT OF CITY \$875.00<br>OUT OF CITY \$950.00 |
| BERTRUM                             | \$400.00 IN CITY<br>\$600.00 OUTSIDE CITY                    | 300 + <sup>IF CONTRACT</sup> OUT<br>N/A      |
| CITY OF BLANCO                      | \$500.00   | \$500.00                                     |
| JOHNSON CITY see Supplement         | \$225.00   | \$225.00                                     |
| CITY OF MARBLE FALLS see SUPPLEMENT |  |  |

\* \$150.00 FOR TAP PLUS \$2.00 - \$3.00/ft OF LAID LINE IF NEEDED  
 \* \$1830.00 FOR TAP AND GRINDER UNIT (COMPLETE) PLUS \$2.00 - \$3.00/ft OF LAID  
 LINE IF NEEDED  
 \*\* MINIMUM

MARBLE FALLS**WATER TAP FEES**

Parameters for city installed Meters:

1) not over 4 feet deep 2) no rock blasting required 3) service run is no more than 25 feet 4) no unusual circumstances requiring large equipment etc.

| <u>Meter Size</u> | <u>City Installed</u> |
|-------------------|-----------------------|
| 3/4 " Tap & Meter | \$ 550.00             |
| 1" Tap & Meter    | \$ 650.00             |
| 2" Tap & Meter    | \$ 1,500.00           |
| 4" Tap & Meter    | \$ 3,500.00           |

**SEWER TAP FEES**

City installed Sewer taps are \$500.00 each. Deposit is required as follows:

| <u>Meter Size</u>                       | <u>Residential</u> | <u>Commercial</u> |
|---|--------------------|-------------------|
| 3/4 " Tap & Meter                       | \$ 100.00          | \$ 100.00         |
| 1" Tap & Meter                          | \$ 150.00          | \$ 150.00         |
| 2" Tap & Meter                          | \$ 450.00          | \$ 450.00         |
| 3" Tap & Meter (for existing taps only) | N/A                | \$ 525.00         |
| 4" Tap & Meter                          | N/A                | \$ 650.00         |

Note: see amendments in back of book for sewer/tap fees in developed areas

### Tap Fee Study of city's 2000 or Less

***Participating City's***  
***Kingsville, Little Elm, Bangs,***  
***Blanco, Groom, Cottonwood Shores, Garrison, Ganado,***  
***Bertram, Eden, Lakeport, Kirbyville.***

**Average water tap fees:**

**5/8 & 3/4 taps: \$265.00**

**1 tap: \$350.00**

**1 1/2 & 2 taps: \$575.00**

**6 tap: \$3,000.00**

**8 tap: \$4,280.00**

**12 tap: \$10,830.00**

**Average sewer Tap Fees**

**4 tap: \$250.00**

**6 tap: \$300.00**



*Johnson City*

**City's Present**  
**Labor and Maintenance**  
**ACTUAL COST**

**Water Tap: 317.25**

**Sewage Tap: 150.00**



**Current Fees:**

**Water Tap: \$225.00**

**Sewage Tap: \$225.00**

**Proposed Tap Rates**

**Water: \$400.00**

**Sewage: \$300.00**

**APPLICATION FOR UTILITY SERVICES**  
**City of Cottonwood Shores, Texas**

**APPLICANT:**

Name: \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Driv. Lic # \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Service Address: \_\_\_\_\_ Start-up Date: \_\_\_\_\_

**CHARGES TO COMMENCE SERVICE:**

Water Deposit..... \_\_\_\_\_  
Water Tap Fee..... \_\_\_\_\_  
Sewer Tap Fee..... \_\_\_\_\_  
Other..... \_\_\_\_\_  
TOTAL AMOUNT DUE..... \_\_\_\_\_

**I agree to pay a reconnection Charge of \$20.00 for reconnection of service if my water service is discontinued due to non-payment of charges for water or services rendered.**

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_  
Approval by City Official \_\_\_\_\_ Date: \_\_\_\_\_

**NOTICE:**

**PLUMBING REPAIRS ARE COSTLY-TO YOU AND TO THE CITY!**  
The home you are moving into has two or more sewer clean-outs. One or more of these clean-outs is located on your property and one clean-out is located in the utility easement at the street. You are responsible for keeping clean-outs on your property free of foreign objects. **Please do not flush any matter other than toilet paper.** The City will be responsible for keeping the sewer lines clear from the clean-out at the street through the main. To help control grease build-up and expensive mechanical problems to our system, we ask that you use only liquid detergents in your dishwasher and washing machine.

**CALL BEFORE YOU DIG!**

Before starting a project, we advise you to notify City Hall at 693-3830. We will be glad to locate sewer and water lines for you. You are responsible for repair fees for any line that may be cut during construction.



March 1998

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

Water TAP MIN. CHARGE

|        |        |              |
|--------|--------|--------------|
| OLD    | NEW    | OUTSIDE CITY |
| \$250. | \$500. | \$600.       |

W/W MIN CHARGE

|        |                        |                              |
|--------|------------------------|------------------------------|
| OLD    | NEW                    | OUTSIDE CITY                 |
| \$750. | \$750.<br>+<br>G. PUMP | \$1000.<br>+<br>GRINDER PUMP |

So side of Hung private share of cost of boring

THE BUSINESS CENTER  
Printing & Office Supply

(total cost of bore divided by total # of property owners)

Hookup Deposits \$100 minimum

**CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES  
4111 COTTONWOOD DRIVE, CIVIC CENTER  
THURSDAY, JUNE 18, 1998 - 7:00 P.M.**

**A G E N D A**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC HEARING - REGARDING APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE INFRASTRUCTURE RECOVERY INITIATIVE.**
- 3. CONSENT AGENDA:**
  - A. FINANCIAL STATEMENT FOR MAY, 1998;**
  - B. MINUTES OF REGULAR MEETING, MAY 21, 1998;**
  - C. MINUTES OF PUBLIC HEARING REGARDING ANNEXATION OF CASTLE ACRES SUBDIVISION, MAY 21, 1998;**
  - D. MINUTES OF SPECIAL MEETING, MAY 29, 1998;**
  - E. MINUTES OF SPECIAL MEETING, JUNE 12, 1998.**
- 4. DISCUSSION/ACTION AGENDA:**
  - A. RENEWAL CONTRACT FOR ANNUAL AUDIT.**
  - B. ORDER TO REPEAL THE APPLICATION OF THE EXEMPTION OF TELECOMMUNICATIONS AS TO THE 1% SALES AND USE TAX.**
  - C. FIREWORKS RESOLUTION FOR 1998.**
  - D. BUILDING ORDINANCE - AMENDED AS TO CERTAIN SECTIONS REGARDING: (1) MINIMUM SQUARE FEET, (2) PERMIT/INSPECTION FEES, (3) WATER/SEWER TAP FEES, (4) DEPOSIT TO CONNECT SERVICES.**
- 5. MONTHLY ACTIVITY REPORTS IN COMMUNITY:**
  - A. POLICE DEPARTMENT.**
  - B. WATER/SEWER AND ROAD DEPARTMENTS.**
  - C. BUILDING PERMIT REPORT.**
  - D. CIVIC PRIDE REPORT.**
  - E. COMMUNITY CHURCH AND CHRONICLE REPORT.**
  - F. VOLUNTEER FIRE DEPARTMENT.**
- 6. MAYOR'S COMMENTS.**
- 7. OPEN DISCUSSION.**
- 8. ADJOURNMENT.**

**I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3915 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS, ON THIS THE 16TH DAY OF JUNE, 1998, AT 5:30 P.M.**

**ATTEST:**

**BY: Sue Porter  
SUE PORTER, CITY SECRETARY**

**Dale Pickens  
DALE PICKENS, MAYOR**

**{THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THE MEETING. CONTACT 693-3830}**

