

**SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS  
3808 COTTONWOOD DRIVE – CITY HALL  
MONDAY, JULY 3, 2000 AT 4:00 P.M.**

**A G E N D A**

1. CALL TO ORDER AND ROLL CALL.
2. CONSIDER AND POSSIBLY TAKE ACTION ON SELECTION OF AN ENGINEERING FIRM TO PROVIDE PROFESSIONAL ENGINEERING SERVICES IN CONJUNCTION WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS C.D.B.G., IF FUNDED.
3. CONSIDER AND POSSIBLY TAKE ACTION ON APPROVAL AND EXECUTION OF A LETTER OF AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES REQUIRED TO IMPLEMENT THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS C.D.B.G., IF FUNDED.
4. CONSIDER AND POSSIBLY TAKE ACTION ON AWARDING A CONTRACT FOR CONSTRUCTION OF WATER STORAGE FACILITIES SUBMITTED BY L.S.E. CONSTRUCTORS, INC. IN CONJUNCTION WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT NO. 719201 FOR WATER SYSTEM IMPROVEMENTS.
5. CITIZENS COMMENTS.
6. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 30<sup>TH</sup> DAY OF JUNE 2000 AT 4:00 PM.

  
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DALE PICKENS, MAYOR

ATTEST:

  
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TENA COLLIER, CITY SECRETARY



**MINUTES OF A SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS  
3808 COTTONWOOD DRIVE - CITY HALL  
MONDAY, JULY 3, 2000 AT 4:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called this Special Meeting to Order at 4:05 p.m., with both Commissioner Phipps and Commissioner Pfeifer in attendance, a Quorum was present.
2. **CONSIDER AND POSSIBLY TAKE ACTION ON SELECTION OF AN ENGINEERING FIRM TO PROVIDE PROFESSIONAL ENGINEERING SERVICES IN CONJUNCTION WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS C.D.B.G., IF FUNDED:** Mayor Pickens explained that at the last meeting, held to select an engineering firm for the next grant budget cycle, the Commissioners filled in a Score Sheet after each firm gave a short presentation. After which Mr. Burrus from Grant Development Services totaled the scores. The scores were close so the Council decided to discuss further and then made a selection. Commissioner Pfeifer stated he had inadvertently marked his Score Sheets incorrect. He didn't realize the name of each firm was on the top of the Score Sheet. He had marked S.D. Kallman's score on the Score Sheet for Willis, and marked Willis' score on the Score Sheet for S.D. Kallman. When he realized what he had done, he called Mr. Burrus to notify him that S.D. Kallman was the high scorer. Mayor Pickens noted because of the Holiday Mr. Burrus was unable to attend the meeting today. Then Commissioner Pfeifer made a motion to approve the selection of S.D. Kallman for professional engineering services in conjunction with the Texas Department of Housing and Community Affairs C.D.B.G. if funded. Commissioner Phipps seconded his motion, which carried.
3. **CONSIDER AND POSSIBLY TAKE ACTION ON APPROVAL AND EXECUTION OF A LETTER OF AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES REQUIRED TO IMPLEMENT THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS C.D.B.G., IF FUNDED:** Mayor Pickens stated the City must have a letter of agreement for the grant application. Commissioner Pfeifer asked if there were any dollar figures on this letter. Mayor Pickens stated there were no money figures on the agreement. He added any dollar amounts must come before the Council for approval. Commissioner Pfeifer made a motion to authorize the Mayor to sign a letter of agreement for professional engineering services required to implement the Texas Department of Housing and Community Affairs C.D.B.G., if funded. Commissioner Phipps seconded his motion, which carried.
4. **CONSIDER AND POSSIBLY TAKE ACTION ON AWARDED A CONTRACT FOR CONSTRUCTION OF WATER STORAGE FACILITIES SUBMITTED BY L.S.E. CONSTRUCTORS, INC. IN CONJUNCTION WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT NO. 719201 FOR WATER SYSTEM IMPROVEMENTS:** Mayor Pickens explained this had already been addressed by the Council. Mr. Burrus had requested the Council revoke because of time frame. The approval date needed to be after the Qualification Certification date. Commissioner Phipps made a motion to approve awarding contract for construction of a water storage facilities in conjunction with the Community Development Block Grant No. 719201 to L.S.E. Constructors, Inc. Commissioner Pfeifer seconded her motion, which carried. Mayor Pickens stated he would try to get a starting date for construction.
5. **CITIZEN COMMENTS:** There were none.
6. **ADJOURNMENT:** Mayor Pickens adjourned this Special meeting at 4:23 p.m.

  
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DALE PICKENS, MAYOR

ATTEST:



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TENA COLLIER, CITY SECRETARY

