

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JUNE 21, 2001 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called this Regular Meeting to Order at 7:00 p.m. with both Commissioner Phipps and Commissioner Pfeifer in attendance a Quorum was present.
2. **CONSENT AGENDA:**
 - A. **MINUTES OF A REGULAR MEETING ON MAY 17, 2001:** Commissioner Pfeifer stated he had reviewed the minutes and found no errors. Commissioner Phipps agreed. Commissioner Pfeifer then made a motion to accept Item A on the Consent Agenda. Commissioner Phipps seconded his motion, which carried.
 - B. **FINANCIAL STATEMENTS FOR THE MONTH OF MAY 2001:** Mayor Pickens stated he had reviewed a preview copy of the financial statement and found a couple of things out of order, which had been fixed. He recommended the Council to approve as presented. Commissioner Pfeifer stated he had not had the statements long enough to go over them, but he knew the Mayor scrutinized them so he would go on the Mayor's recommendation. He then made a motion to approve the Financial Statements for May 2001. Commissioner Phipps seconded his motion, which carried.
3. **PRESENTATION BY MR. JOHNNY CAMPBELL REGARDING A BUDGET REQUEST IN ORDER TO FUND THE MARBLE FALLS AREA EMS:** Mayor Pickens stated this item would have to be postponed as no one was in attendance.
4. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY JUDGE JO ANNE AUSTIN TO APPOINT A MUNICIPAL COURT CLERK:** Judge Jo Anne Austin stated she would like to formally request the Council consider appointing Tena Collier as Court Clerk. She added Tena presently does some Court Clerk duties. However, by officially appointing her she would be allowed to do more and help with paperwork. There would also be some immunity if officially appointed. She noted there would be classes in the Fall, which Tena could attend. She added Tena has some experience with the Judge in Granite Shoals, but laws change so school would be needed. She stated that with her challenges at home it would be helpful to have someone in an official capacity just in case she was not available. She noted she planned to stay on as long as the Council wanted her and as long as she could. She added it was so important to have someone in an official capacity if the court becomes busy on a constant basis. Mayor Pickens stated he thought it was a good idea. Commissioner Phipps then made a motion to appoint Tena Collier as Municipal Court Clerk. Commissioner Pfeifer seconded her motion, which carried.
5. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. MODENA DESPAIN FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 307 AND 308, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE CONSTRUCTION OF A HOME OVER AND UPON SAID UTILITY EASEMENT:** Mayor Pickens stated in the past he recommended people build on two lots in order to have a bigger yard. It could be done on one, but the lots are so small he preferred two. He noted the water line, which had been between these two lots, was rerouted at no cost to the City. He recommended that the Council approve the variance. Commissioner Pfeifer stated he would approve since there were no utilities located between the lots any longer. He then made a motion to approve a variance to the five-foot utility easement between Lots 307 and 308, Yellowstone Section. Commissioner Phipps seconded his motion, which carried.

6. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. INA NOLEN WITH AGLOW INTERNATIONAL OF MARBLE FALLS TO ALLOW FOR A REDUCED RATE ON THE MONTHLY RENTAL OF THE CIVIC CENTER LOCATED AT 4111 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS:** Mayor Pickens stated no one was present to represent Aglow International. He recommended the Council not approve anything at this time. Commissioner Phipps agreed that with no one present to answer any questions it was hard to consider their request. Commissioner Pfeifer stated he needed more information. Commissioner Phipps then made a motion to not approve until someone could be present with more information. Commissioner Pfeifer seconded her motion, which carried.
7. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY BRADLEY TRAVIS WITH SPEED'S WATERCRAFT RENTALS FOR A VARIANCE TO ORDINANCE NO. 060799, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, REGULATING THE LICENSING AND PERMITTING OF SIGNS, EXTENDING THE MAXIMUM TIME PERIOD FOR TEMPORARY SPECIAL EVENT SIGNS:** Mayor Pickens stated he had talked with Mr. Travis and knew what he was requesting. He explained he needs an extension to the maximum 45 days allowed in the ordinance to display the Speed's Watercraft Rental sign. He wanted an extension for 111 days. Commissioner Pfeifer stated he would not grant an extension. He would however, allow for him to reapply for a new permit every 45 days and for a new permit to be issued. Commissioner Phipps agreed. Commissioner Pfeifer then made a motion to allow for up to three permits to be issued to Speed's Watercraft Rentals to cover the time extension requested for a temporary special event sign. Commissioner Phipps seconded his motion, which carried.
8. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. KEITH PATSCHKE TO CONSIDER REZONING LOT 103, BLUFF VIEW SUBDIVISION, COTTONWOOD SHORES, TEXAS FROM SINGLE FAMILY RESIDENTIAL TO COMMERCIAL:** Mayor Pickens stated Mr. Patschke was not present. He added he was not sure what Mr. Patschke wanted to put up there on his lot. Commissioner Pfeifer stated he could put it on the agenda again later. He then made a motion to disapprove his request at this time. Commissioner Phipps seconded his motion, which carried.
9. **MONTHLY ACTIVITY REPORTS:**
 - A. **POLICE DEPARTMENT:**
 - (1) **ACTIVITY LOG:** Sergeant Hallman read the Report for the Police Department. He noted Walter Ellis would be moving back soon.
 - B. **PUBLIC WORKS:**
 - (1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE:** Mayor Pickens stated Robert had gone home ill. He did note that the usage was up to around 160,000 gallons a day. The plant looks good so far the new tank is working good.
 - (2) **ANIMAL CONTROL:** Mayor Pickens stated Connie was on vacation. He noted dogs are still getting out of fences and Robert had picked up two today.
 - C. **CIVIC PRIDE:**
 - (1) **UPCOMING MEETING DATES:** Ms. Claudie Short stated that there was no meeting scheduled since there had been no information yet on the sign cost.
 - (2) **FUTURE PROJECTS:** Ms. Short stated that there was a fish fry scheduled for October to help raise money for street signs.
10. **MAYOR'S REPORT:**
 - A. **UPDATE ON WATER SYSTEM IMPROVEMENTS GRANT:** Mayor Pickens stated this grant was not closed out yet, some small items remain which must be attended to. He added we're working with the contractor to get it closed.
 - B. **FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES:** Mayor Pickens stated we're still working on this application.

11. **CITIZEN COMMENTS:** Mr. Jeff Reyes stated he had talked to the City Secretary and knew he was not able to be on tonight's agenda for any action, but was wanting to get his lots on Fir Lane rezoned. Mayor Pickens explained for Mr. Reyes to go by City Hall and request to be on the agenda and bring all his information. Mr. Don Roberts asked about the movement on Lakeview Drive. He suggested it might be in the best interest of the City to redo at our expense. Mayor Pickens stated the City didn't have the funds to do so now. Ms. Linda Clark asked about the homes being demolished. She stated as the homes go down, the weeds will go up. She preferred to have the houses instead of the weeds. Ms. Claudie Short stated the houses had been condemned and needed to come down. She added they could fall down and injure a child, which would do more harm than the weeds.

12. **ADJOURNMENT:** Mayor Pickens adjourned this Regular Meeting at 7:35 p.m.

ATTEST:


TENA COLLIER, CITY SECRETARY


DALE PICKENS, MAYOR



REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JUNE 21, 2001 AT 7:00 P.M.

A G E N D A

1. CALL TO ORDER AND ROLL CALL.
2. CONSENT AGENDA:
 - A. MINUTES OF A REGULAR MEETING ON MAY 17, 2001.
 - B. FINANCIAL STATEMENTS FOR THE MONTH OF MAY 2001.
3. PRESENTATION BY MR. JOHNNY CAMPBELL REGARDING A BUDGET REQUEST IN ORDER TO FUND THE MARBLE FALLS AREA EMS.
4. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY JUDGE JO ANNE AUSTIN TO APPOINT A MUNICIPAL COURT CLERK.
5. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. MODENA DESPAIN FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 307 AND 308, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE CONSTRUCTION OF A HOME OVER AND UPON SAID UTILITY EASEMENT.
6. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. INA NOLEN WITH AGLOW INTERNATIONAL OF MARBLE FALLS TO ALLOW FOR A REDUCED RATE ON THE MONTHLY RENTAL OF THE CIVIC CENTER LOCATED AT 4111 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS.
7. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY BRADLEY TRAVIS WITH SPEED'S WATERCRAFT RENTALS FOR A VARIANCE TO ORDINANCE NO. 060799, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, REGULATING THE LICENSING AND PERMITTING OF SIGNS, EXTENDING THE MAXIMUM TIME PERIOD FOR TEMPORARY SPECIAL EVENT SIGNS.
8. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. KEITH PATSCHKE TO CONSIDER REZONING LOT 103, BLUFF VIEW SUBDIVISION, COTTONWOOD SHORES, TEXAS FROM SINGLE FAMILY RESIDENTIAL TO COMMERCIAL.
9. MONTHLY ACTIVITY REPORTS:
 - A. POLICE DEPARTMENT:
 - (1) ACTIVITY LOG
 - (2) ARREST
 - B. PUBLIC WORKS:
 - (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE
 - (2) ANIMAL CONTROL
 - C. CIVIC PRIDE:
 - (1) UPCOMING MEETING DATES
 - (2) FUTURE PROJECTS
10. MAYOR'S REPORT:
 - A. UPDATE ON WATER SYSTEM IMPROVEMENTS GRANT
 - B. FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES
11. CITIZEN COMMENTS.
12. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 18TH DAY OF JUNE, 2001 AT 5:00 P.M.

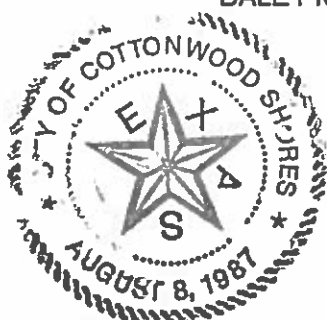
ATTEST:



TENA COLLIER, CITY SECRETARY



DALE PICKENS, MAYOR



COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE
COTTONWOOD SHORES, TEXAS 78654

MONTHLY REPORT FOR MAY 2001

SUSPICIOUS PERSON/VEHICLES:	___
ABANDONED VEHICLE	___
ACCIDENTS	___
ASSAULTS/FAMILY VIOLENE	<u>1</u>
BURGLARIES	___
CRIMINAL MISCHIEF	___
DISTURBANCES	<u>1</u>
THEFT	<u>#2</u>
MISSING PERSONS	___
OTHER AGENCY ASSISTS / EMS/FIRE	<u>1</u>
HARASSMENT	___
TRESPASS	___
WELFARE CONCERN	___
DEATHS	___
MISCELLANEOUS CALLS	<u>16</u>
TOTAL CALLS	<u>21</u>
MUNICIPAL COURT CASES	<u>10</u>
ARRESTS	<u>1</u>
JUVENILE ARRESTS	<u>Ø</u>
HOURS WORKED	<u>350</u>
RES. HRS. WORKED	<u>10</u>
TOTAL HRS	<u>360</u>
TOTAL MILES DRIVEN	<u>2409</u>



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654

830/ 693-3830

Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 6-21-01

Subject to be addressed: Monthly rental of Civic Center
Ⓢ discounted prices

Informational Presentation: Yes No

Requires Action by Commission: Yes No

(Ina Nolen)

Name(s) of requester: Aglow Int'l of Marble Falls

Address: 204 Wyatt St. Kingland, Tex 78639

Phone No.: 915-388-6103

Ina Nolen 6-1-01
Requester Date

Tena Collier 6-1-01 1:50
Received by City Employee Date Time a.m./p.m. Ⓢ



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654
830/ 693-3830
Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 6/21/01

Subject to be addressed: Extension of temp. sign ordinance, TILL LABOR DAY (SEPT 3rd)

Informational Presentation: Yes No

Requires Action by Commission: Yes No

Name(s) of requester: Speeds Watercraft Rentals ^{Bradley Travis Lee Bryant}

Address: 607 Redbud Kingsland, Tx. 78639

Phone No.: 512-755-3455

Bradley Travis Lee Bryant 5/16/01
Requester Date

Tena Collier 5-16-01 3:55
Received By City Employee Date Time a.m./p.m.

placed on the agenda. It shall be the responsibility of the City Secretary to notify each person or organization which has requested a spot on the agenda when the item has been scheduled.

4. **Presentations from the Floor** When a staff member, other than the city manager, or a guest from the audience is recognized for a presentation, that person shall move immediately to the podium and make the presentation from that spot. The speaker shall identify herself or himself by name and address, the agency represented, and the nature of the presentation prior to beginning. The speaker shall remain at the podium until all council questions have been answered and the speaker has been dismissed by the mayor. Speaking from the podium will assure that the presentation is picked up by the recording equipment.
5. **Council Action** After the council has heard all of the facts, reviewed the supporting data, and listened to the arguments for and against each agenda item, it will act by approving or disapproving a motion. In the event that there is no motion or no second to a motion, no action will be deemed taken except in situations in which the presiding officer concludes that there is a consensus among the council and that the issue is one that would not require an official vote.

D. **MINUTES OF MEETINGS**

Minutes of all meetings will be kept by the City Secretary. The Secretary will record the proceedings and the tapes will be kept for at least six months unless there have been questions raised which indicate possible need to keep the tapes longer. The minutes will record the presence of councilmembers, city staff, and all guests in attendance. The minutes will include all areas of discussion and identify each speaker and then, as far as possible, the key point or points that were made. The minutes will not be a verbatim recording of all discussions. The minutes will reflect all motions made, who made and who seconded the motions, and the outcome of each motion including the roll call vote if requested. The minutes will include the key points of any specific comments made by members for the record.

Each agenda item will be identified by sub-headings to facilitate review by councilmembers. It is important that the minutes include the name and address of any guests who address the council as well as the specific subject or request presented. The minutes shall not include verbatim copies of all statements nor any extraneous discussions. Copies of the minutes will be included in the agenda packets distributed to councilmembers prior to the next regular meeting.



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654
830/ 693-3830
Fax 830/ 693-6436

Dale Pickens -- Mayor

Tena Collier -- City Secretary

AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 6/21/01

Subject to be addressed: VARIANCE FOR LOTS 307+308
WELLSINGTON SECTION

Informational Presentation: Yes No

Requires Action by Commission: Yes No

Name(s) of requester: MODENA DESPAIN

Address: HCU 4 Box 551 MF

Phone No.: 693.2096

Nelson Rufin 6.15.01
Requester Date

Tena Collier 6.15.01 2:00
Received by City Employee Date Time a.m./p.m.