

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, JUNE 20, 2002 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called the meeting to order at 7:01 PM with Council Members Phipps and Pfeifer in attendance; a quorum was present.
2. **CONSENT AGENDA:**
  - (A) **MINUTES OF REGULAR MEETINGS ON MARCH 21<sup>ST</sup>, APRIL 18<sup>TH</sup>, AND MAY 16, 2002:**
  - (B) **FINANCIAL STATEMENTS FOR THE MONTH OF MAY 2002.**

Commissioner Pfeifer made a motion to approve the minutes of the regular meetings on March 21<sup>st</sup>, April 18<sup>th</sup>, and May 16, 2002. Commissioner Phipps seconded the motion and passed.

Commissioner Phipps made a motion to approve the financial statements for the month of May, 2002. Commissioner Pfeifer seconded the motion and passed.

3. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. CARA NICHOLS FOR A CREDIT ADJUSTMENT TO HER UTILITY BILL FROM THE CITY OF COTTONWOOD SHORES FOR HIGH WATER USE DUE TO A WATER LEAK AT HER RESIDENCE, 650 CYPRESS LANE ON LOT 318 IN THE SCARLET OAKS SECTION, COTTONWOOD SHORES, TEXAS.**

Mr. Lee Hildebrand explained the reason that the leak was not fixed quickly because he was told that it was probably on the city side and it was finally decided that the leak was actually on the owner's side. Mr. Hildebrand stated that the line is actually on Chris Pugh's property and that he never assumed previous owners put a line on another person's property.

Commissioner Pfeifer made a motion to approve the request by Ms. Cara Nichols for a credit adjustment by reducing the number of gallons by 10,000 to her utility bill from the City of Cottonwood Shores for high water use due to a water leak at her residence, 650 Cypress Lane on Lot 318 in the Scarlet Oaks Section, Cottonwood Shores, Texas. Commissioner Phipps seconded the motion and passed.

4. **CONSIDER AND POSSIBLY TAKE ACTION ON PURCHASING A PORTABLE OFFICE BUILDING TO BE USED AT THE WATER PLANT LOCATED AT 303 HEDGES DRIVE IN THE CASTLE TERRACE SECTION, COTTONWOOD SHORES, TEXAS.**

Commissioner Pfeifer made a motion to approve the purchase of a 10 X 12 portable office building with additional hole and plug from Hoover and Air Conditioner not to exceed \$3,500 to be used at the water plant located at 303 Hedges Drive in the Castle Terrace Section, Cottonwood Shores, Texas. Commissioner Phipps seconded the motion and passed.

5. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MRS. BARBARA McBRIDE FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 388 AND 389, SCARLET OAKS SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 184, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE REMODEL OF THE EXISTING HOME ON LOT 388, SCARLET OAKS SECTION, COTTONWOOD SHORES, TEXAS OVER AND UPON THE SAID UTILITY EASEMENT.**

Mrs. Barbara McBride explained the plans for remodeling.

Commissioner Phipps made a motion to grant the request by Mrs. Barbara McBride for a variance to the five foot utility easement as recorded in Volume 141, Page 434, Burnet County deed records on Lots 388 and 389, Scarlet Oaks section, Cottonwood Shores, Texas, as recorded in Volume 1, Page 184, Burnet County plat records, to allow for the remodel of the existing home on Lot 388, Scarlet Oaks Section, Cottonwood Shores, Texas, over and upon the said utility easement. Commissioner Pfeifer seconded the motion and passed.

6. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MRS. BARBARA McBRIDE FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 389 AND 390, SCARLET OAKS SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 184, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE INSTALLATION OF A SWIMMING POOL OVER AND UPON THE SAID UTILITY EASEMENT.**

Mrs. McBride explained that it was a slab and that a stand up pool would be placed on the slab. Commissioner Pfeifer stated that it would have to have a permit so that it could be inspected for the electrical wiring. Commissioner Pfeifer stated that modifications would be done to the existing plumbing to provide water to the pool. Mrs. McBride did not feel the charges are justified. Commissioner Pfeifer stated that the variance was the only item to be decided on the agenda.

Commissioner Pfeifer made a motion to approve the request by Mrs. Barbara McBride for a variance to the five foot utility easement as recorded in Volume 141, Page 434, Burnet County deed records

on Lots 389 and 390, Scarlet Oaks Section, Cottonwood Shores, Texas, as recorded in Volume 1, Page 184, Burnet County plat records, to allow for the installation of a swimming pool over and upon the said utility easement. Commissioner Phipps seconded the motion and passed.

7. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. DION PEREZ FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 168 AND 169, SCARLET OAKS SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 184, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE CONSTRUCTION OF A HOME OVER AND UPON THE SAID UTILITY EASEMENT.**

Commissioner Pfeifer made a motion to approve the request by Mr. Dion Perez for a variance to the five foot utility easement as recorded in Volume 141, Page 434, Burnet County deed records on Lots 168 and 169, Scarlet Oaks Section, Cottonwood Shores, Texas, as recorded in Volume 1, Page 184, Burnet County Plat Records, to allow for the construction of a home over and upon the said utility easement. Commissioner Phipps seconded the motion and passed.

8. **MONTHLY ACTIVITY REPORTS:**

A. **POLICE DEPARTMENT:**

(1) **ACTIVITY LOG.**

Mayor Pickens reported that the schedule had to be re-arranged because of a family member's illness of one of the officers and that the Burnet County Sheriff's office had been filling in. Mayor Pickens read the report: total calls 18 in May, and 21 municipal court cases. Total of 414 hours worked in the month of May.

(2) **ARREST.**

There was one (1) arrest and one (1) juvenile arrest.

B. **PUBLIC WORKS:**

(1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE.**

Mr. Lee Hildebrand reported that the water department had been fixing leaks and new tie ins in the Castle Terrace and that he hoped that people would conserve and cut back on the usage to keep water in the reservoir. Mayor Pickens stated that the water usage is up.

(2) **ANIMAL CONTROL.**

Mayor Pickens stated that the cat and kitten population was up, and that ten (10) kittens were picked up from one residence.

C. **CIVIC PRIDE:** Mayor Pickens reported that the Civic Pride had taken off for the summer.

(1) **UPCOMING MEETING DATES.**

(2) **FUTURE PROJECTS.**

D. **VOLUNTEER FIRE DEPARTMENT.** No one present at the meeting but Mayor Pickens reported the new chief and assistant meet with him weekly.

9. **MAYOR'S REPORT:**

A. **FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES.**

Mayor Pickens reported that someone came in to volunteer for the step grant and that there were about 25 people that have volunteered to lay water lines.

10. **CITIZEN COMMENTS.**

Mr. E. Phipps asked about the zip code change which was correct Cottonwood Shores or Horseshoe Bay. Mayor Pickens replied that Cottonwood Shores should be used unless someone higher up changes it to Horseshoe Bay.

Wanda stated that she was trying to start a business and it was suggested to ask for the use of the civic center. Commissioner Pfeifer told her that she could not use the civic center which is a public building for a private enterprise.

Mrs. McBride asked when she would receive the permit for the variance. Mayor Pickens told her that she would receive when all fees are paid and then someone would go over and look at the stakes.

11. **ADJOURNMENT.** Mayor Pickens adjourned the meeting at 8:08 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY

*Laurel Kant*  
Laurel Kant, City Secretary  
Replaces Original Minutes  
Dec. 21, 2005







# City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive  
Marble Falls, Texas 78654

830/ 693-3830

Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

## AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: NEXT

Subject to be addressed: VARIANCE FOR LINE  
BETWEEN 131/132 DRIFTWOOD

Informational Presentation: Yes  No

Requires Action by Commission: Yes  No

Name(s) of requester: TOMMY DUNCAN

Address: PO Box 8767 HSB, TX 78657

Phone No.: 598-7305

Tommy E. Duncan 2-20-02  
Requester Date

Tena Collier 6-20-02 4:00  
Received by City Employee Date Time a.m./p.m.

# COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE  
COTTONWOOD SHORES , TEXAS 78654

MONTHLY REPORT FOR     MAY 2002    

SUSPICIOUS PERSON/VEHICLES:	<u>    1    </u>
ABANDONED VEHICLE	<u>    —    </u>
ACCIDENTS	<u>    1    </u>
ASSAULTS/FAMILY VIOLENE	<u>    —    </u>
BURGLARIES	<u>    1    </u>
CRIMINAL MISCHIEF	<u>    —    </u>
DISTURBANCES	<u>    2    </u>
THEFT	<u>    —    </u>
MISSING PERSONS	<u>    —    </u>
OTHER AGENCY ASSISTS / EMS/FIRE	<u>    3    </u>
HARASSMENT	<u>    —    </u>
TRESPASS	<u>    —    </u>
WELFARE CONCERN	<u>    —    </u>
DEATHS	<u>    —    </u>
MISCELLANEOUS CALLS	<u>   10   </u>
TOTAL CALLS	<u>   18   </u>
MUNICIPAL COURT CASES	<u>   21   </u>
ARRESTS	<u>    1    </u>
JUVENILE ARRESTS	<u>    1    </u>
HOURS WORKED	<u>  414  </u>
RES. HRS. WORKED	<u>    0    </u>
TOTAL HRS	<u>  414  </u>
TOTAL MILES DRIVEN	<u> 2442  </u>

## PROCLAMATION

Whereas the City of Cottonwood is proud to join with the libraries in Burnet County and other communities to sponsor "Burnet County Reads"; and

Whereas this countywide reading program will encourage all Burnet County residents to read the same book within the same time period (May - September); and

Whereas the book that has been selected is Hometown Legend by Jerry Jenkins, a "Can't-Put-Down Book" that is heartwarming and inspiring with an enduring community spirit; and

Whereas the goal of this program is to promote reading and a sense of unity and cooperation within the county, now

Therefore be it resolved that I, Dale Pickens, Mayor of Cottonwood, recognize and appreciate the importance and value of promoting a program that will bring people together through books and reading and do hereby declare May through September 2002 as

Burnet County Reads Hometown Legend.

In witness thereof today, May 15, 2002 I set my hand in support of this program

  
\_\_\_\_\_  
Dale Pickens, Mayor of Cottonwood, Texas

**THIS SUMMER...**

**Burnet County Reads!  
[One County – One Book]**

From May through September,  
All of Burnet County  
will be encouraged to read  
the same book

***Hometown Legend*** by Jerry B. Jenkins  
(well known co-author of the popular Left Behind series).

**Goal:**

To promote reading and  
a sense of unity within the county!

Bringing people together through books and reading has been the goal of this popular program since the first citywide reading group began in Seattle in 1998.

It's described as a "Can't-Put-Down Book" that is heartwarming and engaging. This book teaches good values, has a good lesson without being preachy and holds the interest of the reader throughout. You don't have to be a football fan to enjoy this story.

Includes romance, mystery, and determination  
(SOMETHING OF INTEREST FOR EVERYONE!)

Reserve the book at your library  
or  
purchase a copy at your local bookstore  
for the author to autograph.

Mr. Jenkins will be visiting the beautiful Hill Country of  
Burnet County, Texas on Saturday, Sept. 7<sup>th</sup>.

**Better Get In Line...**

**Don't miss reading "HOME TOWN LEGEND?"**

REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, JUNE 20, 2002 AT 7:00 P.M.

AGENDA

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8. MONTHLY ACTIVITY REPORTS:
  - A. POLICE DEPARTMENT:
    - (1) ACTIVITY LOG.
    - (2) ARREST.
  - B. PUBLIC WORKS:
    - (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE.
    - (2) ANIMAL CONTROL.
  - C. CIVIC PRIDE:
    - (1) UPCOMING MEETING DATES.
    - (2) FUTURE PROJECTS.
  - D. VOLUNTEER FIRE DEPARTMENT.
9. MAYOR'S REPORT:
  - A. FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES.
10. CITIZEN COMMENTS.
11. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 17<sup>TH</sup> DAY OF JUNE, 2002 AT 5:00 P.M.

ATTEST:

  
TENNA COLLIER, CITY SECRETARY

  
DALE PICKENS, MAYOR

