

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
TUESDAY, AUGUST 17, 2004 AT 5:30 P.M.**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Protem Pfeifer called the special meeting to with Council Members Hildebrand, Beyer, Carusi, and Plumley in attendance; a quorum was present. Mayor Donald Santee was absent.
2. **CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING AN ORDINANCE ESTABLISHING PROCEDURES FOR POSTING AGENDAS FOR REGULAR AND SPECIAL MEETINGS AND WORKSHOPS OF THE CITY COUNCIL FOR THE CITY OF COTTONWOOD SHORES, TEXAS.**

Mayor Protem Pfeifer read the ordinance and corrections to the ordinance were discussed. Commission Carusi commented that the last sentence stated that the Internet is not the official site of the city because it is a voluntary site and should be removed. Mayor Protem Pfeifer commented that the entire sentence should be removed.

Councilman Carusi made the motion to adopt the ordinance establishing procedures for posting agendas for regular and special meetings and workshops of the City Council for the City of Cottonwood Shores, Texas, as amended. Councilman Plumley seconded the motion and passed.


3. **CITIZENS COMMENTS.**

Mr. Keith Patschke asked the council if citizen comments should be allowed before the council voted on the ordinance. Mayor Protem Pfeifer told him no. Ms. Judy Pace asked whether it applied to just the regular meetings or if it also included the special meetings. Mayor Protem Pfeifer stated that it was for all meetings and only the regular meeting would be posted in front of the police station.

4. **ADJOURNMENT.** Mayor Protem Pfeifer adjourned the meeting at 5:40 PM.

**ATTEST:**

\_\_\_\_\_  
TENA COLLIER, CITY SECRETARY

  
\_\_\_\_\_  
Laurel Kant, City Secretary  
Replaces Minutes of 8/17/04  
Dec. 22, 2005



**SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
TUESDAY, AUGUST 17, 2004 AT 5:30 P.M.**

**AGENDA**

1. CALL TO ORDER AND ROLL CALL.
2. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING AN ORDINANCE ESTABLISHING PROCEDURES FOR POSTING AGENDAS FOR REGULAR AND SPECIAL MEETINGS AND WORKSHOPS OF THE CITY COUNCIL FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
3. CITIZENS COMMENTS.
4. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 13<sup>TH</sup> DAY OF AUGUST, 2004 AT 5:00 P.M.

  
DONALD E. SANTEE, MAYOR

ATTEST:

  
TENA COLLIER, CITY SECRETARY



ORDINANCE NO. 081704

AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ESTABLISHING PROCEDURES FOR POSTING OF AGENDAS FOR REGULAR AND SPECIAL MEETINGS AND WORKSHOPS OF THE CITY COUNCIL; DIRECTING STAFF TO PROVIDE FOR POSTING OF AGENDAS; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Cottonwood Shores, Texas, a Texas municipality, (herein the "City") holds a regular Council meeting monthly every third Thursday of the month and special meetings and workshops as needed;

WHEREAS, the City Secretary is required to post the agendas a minimum of 72 hours in advance of a meeting; and

WHEREAS, it is in the best interest of the citizens of the City to have sufficient access and notice of meetings,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS, THAT:

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Official Posting of Agendas.** The Mayor, or his designee, is hereby directed to cause to be installed an encased, locking, glass box (the "box") to be maintained at all times immediately outside the front of City Hall. Upon installation of the box, the City Secretary is hereby directed to ensure all agendas indicating a meeting of the City Council at a regular or special meeting or workshop are placed in the box a minimum of 72 hours prior to any such meeting. An additional agenda shall be taped on the inside of the front door of City Hall and on a bulletin board inside the City Hall that is accessible to the public. Further, agendas shall be maintained on the front counter without cost to any person requesting a copy. ~~At times when the internet is available, the City Secretary shall cause the notice to be included on the official website for the City.~~

**Section 3. Effective Date.** This Ordinance shall be in force and effect from and after its passage on the date shown below.

PASSED AND APPROVED on this 17<sup>th</sup> day of August, 2004.

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Donald E. Santee, Mayor

ATTEST:

\_\_\_\_\_  
Tena Collier, City Secretary


SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
WEDNESDAY, AUGUST 11, 2004 AT 7:00 P.M.

AGENDA

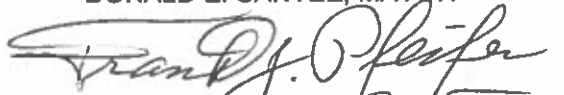
1. CALL TO ORDER AND ROLL CALL.
2. CONVENE INTO EXECUTIVE SESSION PURSUANT TO CONSULT WITH THE CITY ATTORNEY AND LEGAL COUNSEL PURSUANT TO §551.071, TEXAS GOVERNMENT CODE, AND SECTION 1.05, TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT, REGARDING CAUSE NUMBER 30736, *Donald Santee v. Frank J. Pfeifer, Jr. et al*, IN THE 33<sup>rd</sup> DISTRICT COURT OF BURNET COUNTY, BURNET, TEXAS.
3. RECONVENE INTO PUBLIC SESSION AND TAKE ACTION AS APPROPRIATE IN THE COUNCIL'S DISCRETION REGARDING CAUSE NUMBER 30736, *Donald Santee v. Frank J. Pfeifer, Jr. et al*, IN THE 33<sup>rd</sup> DISTRICT COURT OF BURNET COUNTY, BURNET, TEXAS.
  - A. AUTHORIZING REPRESENTATION OF THE CITY OFFICIALS/OFFICERS;
  - B. APPOINTING LEGAL COUNSEL;
  - C. DIRECTING LEGAL COUNSEL AS APPROPRIATE.
4. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 6<sup>TH</sup> DAY OF AUGUST, 2004 AT 5:00 P.M.

ATTEST:

  
TENNA COLLIER, CITY SECRETARY

\_\_\_\_\_  
DONALD E. SANTEE, MAYOR

  
Mayor Pro Tem



CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78654  
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD  
CITY COMMISSIONERS MEETING  
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 8.11.04

PLEASE SIGN IN:

Robert L. Lewis

Sylvia M. Lewis

Marjorie Phipps

Euclid Phipps

James Taylor

James M. Maxwell

Lois Kercher

By Porter

Brenda Pfeifer

Annie Brown

Louise Pfeifer

Betty Pfeifer

Darlene Day

Walter Harris

Kathy Harris

Johnny Brown

Janne Austin

Paul Pfeifer

Brenda Pfeifer

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**SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, AUGUST 5, 2004 AT 5:00 P.M.**

**AGENDA**

1. CALL TO ORDER AND ROLL CALL.
2. CONSIDER AND POSSIBLY TAKE ACTION ON A VOTE OF CONFIDENCE FOR THE CITY SECRETARY, TENA COLLIER BY THE CITY COUNCIL OF COTTONWOOD SHORES.
3. CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTANCE OF THE RESIGNATION OF DONALD SANTEE AS MAYOR OF THE CITY OF COTTONWOOD SHORES, TEXAS.
4. CONSIDER AND POSSIBLY TAKE ACTION ON AN APPOINTMENT TO FILL THE VACANCY IN THE OFFICE OF MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
5. ADMINISTRATION OF THE OATH OF OFFICE TO THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
6. CONSIDER AND POSSIBLY TAKE ACTION ON DUTIES, OBLIGATIONS AND RESPONSIBILITIES OF THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
7. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE MAYOR PRO-TEM TO ORDER THE NEEDED PARTS AND REPAIRS TO THE NO. 3 LIFT STATION.
8. CONSIDER AND POSSIBLY INTERVIEW A CANDIDATE FOR TREASURER FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
9. CONSIDER AND POSSIBLY TAKE ACTION ON SETTING A DATE AND TIME FOR A SPECIAL MEETING TO DISCUSS THE FINANCIAL SITUATION AND 2004-2005 ANNUAL BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
10. CONSIDER AND POSSIBLY TAKE ACTION ON APPROVING A LETTER CONCERNING "THE FINANCIAL CIRCUMSTANCES OF THE CITY OF COTTONWOOD SHORES".
11. CITIZENS COMMENTS.
12. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 2<sup>ND</sup> DAY OF AUGUST, 2004 AT 5:00 P.M.

ATTEST:

  
TENA COLLIER, CITY SECRETARY



**THIS MEETING WAS STOPPED BY LEGAL ACTION AND WAS NOT ABLE TO BE CONDUCTED BY THE COUNCIL.**

**SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
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6. CONSIDER AND POSSIBLY TAKE ACTION ON DUTIES, OBLIGATIONS AND RESPONSIBILITIES OF THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
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12. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 2<sup>ND</sup> DAY OF AUGUST, 2004 AT 5:00 P.M.



**ATTEST:**

TENA COLLIER, CITY SECRETARY

## SPECIAL MEETING AGENDA REQUEST

WE REQUEST THAT THE FOLLOWING ITEMS BE PUT ON AN AGENDA FOR A SPECIAL MEETING ON THURSDAY, AUGUST 5, 2004 AT 5:00 P.M.

1. CONSIDER AND POSSIBLY TAKE ACTION ON A VOTE OF CONFIDENCE FOR THE CITY SECRETARY, TENA COLLIER BY THE CITY COUNCIL OF COTTONWOOD SHORES.
2. CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTANCE OF THE RESIGNATION OF DONALD SANTEE AS MAYOR OF THE CITY OF COTTONWOOD SHORES, TEXAS.
3. CONSIDER AND POSSIBLY TAKE ACTION ON AN APPOINTMENT TO FILL THE VACANCY IN THE OFFICE OF MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
4. ADMINISTRATION OF THE OATH OF OFFICE TO THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
5. CONSIDER AND POSSIBLY TAKE ACTION ON DUTIES, OBLIGATIONS AND RESPONSIBILITIES OF THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
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10. CITIZENS COMMENTS.



FRANK J. PFEIFER



OLLIE "TOOTSIE" BEYER



LEE HILDEBRAND



RICK CARUSI



BILL PLUMLEY

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78654  
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD  
CITY COMMISSIONERS MEETING  
CITY OF COTTONWOOD SHORES, TEXAS

DATE: AUG 5, 2004

PLEASE SIGN IN:

Darline Day

James Taylor

Grace Raines

Mr. + Mrs. Bill Bachman

Amy Johnson

Roger Perkins

Theresa Post

[Signature]

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[Signature]

[Signature]

Ava Keicher

Marjorie Phelps

Betty Evans

Evelyn Phiff

Janne Austin

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Sandra Green

Diane Wells

May A. Fuzmore (Highland)

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