

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, SEPTEMBER 9, 2004, at 7:00 PM**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Protem Pfeifer called the special meeting to order at 7:00 PM with Council Members Beyer, Carusi, Plumley and Hildebrand in attendance. Mayor Santee was absent. A quorum was present.
2. **PUBLIC HEARING: A PUBLIC HEARING FOR THE PURPOSE OF ALLOWING CITIZENS THE OPPORTUNITY TO DISCUSS AND MAKE THEIR VIEWS KNOWN ON THE PROPOSED BUDGET FOR FISCAL YEAR 2004-2005.**

At 7:01 PM, Ms. Diane Wells stated that she did not have a copy of the budget. Mayor Protem Pfeifer told Ms. Wells that she could get a copy at City Hall. The public hearing was closed at 7:02 PM.

3. **CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 090904, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING ON SEPTEMBER 30, 2005.**

Councilman Carusi made a motion to accept Ordinance No. 090904, an ordinance of Cottonwood Shores, Texas, adopting the budget for the City of Cottonwood Shores, Texas, for the fiscal year beginning October 1, 2004, and ending on September 30, 2005. Councilman Hildebrand seconded the motion and was passed.

4. **CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 090904-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING A TAX RATE AND LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR 2004-2005.**

Mayor Protem Pfeifer stated that the tax rate for last fiscal year was .03735 and will be increased this year to .03744.

Councilman Plumley made a motion to accept the Ordinance No. 090904-A, an ordinance of the City of Cottonwood Shores, Texas, adopting a tax rate and levying taxes for the use and support of the municipal government for the fiscal year 2004-2005. Councilman Carusi seconded the motion and was passed.

5. **CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A CORPORATE SIGNATORY AUTHORIZATION RESOLUTION FOR ALL FINANCIAL TRANSACTIONS ENTERED INTO BY AND FOR THE CITY OF COTTONWOOD SHORES, TEXAS.**

Mayor Protem Pfeifer explained that two councilmen are not on the signature cards at the bank and this resolution would add their names.

Councilman Hildebrand made the motion to adopt a corporate signatory authorization resolution for all financial transactions entered into by and for the City of Cottonwood Shores, Texas. Councilman Plumley seconded the motion and was passed.

6. **CONSIDER AND POSSIBLY TAKE ACTION ON A SERVICE AGREEMENT BETWEEN THE CITY OF COTTONWOOD SHORES, TEXAS AND THE COTTONWOOD SHORES VOLUNTEER FIRE DEPARTMENT TO PROVIDE FIRE PROTECTION SERVICES WITHIN THE CORPORATE LIMITS OF THE CITY FOR THE FISCAL YEAR 2004-2005.**

Mr. Mike Butler stated that the board of the fire department to decline the contract of the city. Mr. Butler stated that the reason was the funding rate of \$6,000 a year. Mr. Butler stated that it was the understanding that the amount would be \$6,000 for four (4) months. Councilman Carusi stated that the council did talk about four (4) months but that it would have been a year contract and that the council would re-negotiate at the end of January. Mr. Butler questioned how a contract could be re-negotiated when it was already written for one year and that the board needs a firmer negotiation.

Councilman Plumley asked if that was the only problem with the contract and Mr. Butler stated that there were a few other minor items such as the maintenance of equipment.

Mayor Protem Pfeifer stated that the council would go over the contract and make the necessary changes and put on the regular monthly meeting agenda.

A motion was made by Councilman Carusi to table the service agreement between the City of Cottonwood Shores Volunteer Fire Department to provide fire protection services within the corporate limits of the city for the fiscal year 2004-2005, until September 16, 2004, meeting. Councilman Hildebrand seconded the motion and was passed.

7. **CONSIDER AND POSSIBLY TAKE ACTION ON HAVING AN INVOCATION AT THE BEGINNING OF CITY COUNCIL MEETINGS.**

Councilman Plumley made the motion to have an invocation at the beginning of the city council meetings. Councilman Carusi seconded the motion and was passed.

8. **CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION MAKING THE CITY SECRETARY, THE PERSONNEL DIRECTOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.**

Councilman Plumley explained that the City Secretary would accept the applications; do the interviewing and make recommendations to the council for the hiring of an individual. Councilman Plumley further explained that the council would continue to hire and fire. Councilman Plumley explained that the City Secretary would be, more or less, the middleman to make sure all the paperwork was in order to avoid any problems with the Department of Labor.

A motion was made by Councilman Hildebrand to approve the resolution making the City Secretary, the personnel director for the City of Cottonwood Shores, Texas. The motion was seconded by Councilman Carusi and was passed.

9. CONSIDER AND POSSIBLY TAKE ACTION ON APPOINTING A PRESIDENT FOR THE PLANNING AND ZONING COMMISSION OF THE CITY OF COTTONWOOD SHORES, TEXAS.

Mr. Marley Porter reported that there was a meeting Saturday, September 4, 2004, with Councilman Carusi, Janet Taylor-Carusi and Keith Patschke. Ms. Billy Parker submitted a letter that she would like to be a member of the commission. Mr. Porter reported that he had an aerial photograph of Cottonwood Shores. Mr. Porter suggested that another four (4) or five (5) meetings be held to see if people are really interested before any action is taken.

No action was taken at this time.

10. CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 090904-B CREATING THE POSITION OF TREASURER AS MANDATED BY LAW FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Councilman Hildebrand made a motion to take action on Ordinance No. 090904-b creating the position of treasurer as mandated by law for the City of Cottonwood Shores, Texas. Councilman Carusi seconded the motion and was passed.

11. CONSIDER AND POSSIBLY TAKE ACTION ON REVIEWING THE VARIANCE APPROVED BY THE CITY COUNCIL AT THE MAY 20, 2004 REGULAR MEETING ON THE BUILDING PERMIT FEES AS PRESCRIBED IN ORDINANCE NO. 022602, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, FOR THE COTTONWOOD COMMUNITY CHURCH.

Councilman Carusi made a motion to waive the second half of the building fees for the Cottonwood Community Church. Councilman Plumley seconded the motion and was passed.

12. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING A VOLUNTARY INFORMATION TECHNOLOGY PERSON TO ACT FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

The council members described the duties and why this position was needed which would keep the computers upgraded and secure.

Councilman Hildebrand made a motion to take action on authorizing a voluntary information technology person to act for the City of Cottonwood Shores, Texas, and to appoint Janet Taylor-Carusi to that position. Councilwoman Beyer seconded the motion and was passed.

13. CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION CREATING A PARK COMMITTEE AND A CHAIR PERSON FOR THE PARKS COMMITTEE TO ACT IN AN ADVISORY CAPACITY FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Mayor Protem Pfeiffer read the resolution and it was noted that the committee would need the following as committee members: One (1) council member; two (2) citizens; one (1) teacher; one (1) court person; one (1) ex-official; and one (1) minister or designee. City Secretary Tena Collier clarified that the person helping obtain the grant specified what type of members the committee should consist of to better the chances for the grant funding.

Councilman Hildebrand made the motion to take action on a resolution creating a park committee and to appoint Councilwoman Beyer as the chairperson for the parks committee to act in an advisory capacity for the City of Cottonwood Shores, Texas. Councilman Carusi seconded the motion and was passed.

14. CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION DECLARING THE CIVIC CENTER AND SURROUNDING GROUNDS AS A PARK FACILITY FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Mayor Protem stated that no action could be taken at this time on the resolution declaring the civic center and surrounding grounds as a park facility for the City of Cottonwood Shores, Texas. Councilwoman Beyer explained the reason that if the council waited until after the plan is submitted it would help the city to get more points towards the grant.

15. CITIZEN COMMENTS.

Ms. Diane Wells asked who was going to be the Mayor. Mr. Phipps asked whether or not the city was going to hire another enforcement officer or the one that we had. Ms. Sylvia Breen thanked the council for waiving the fees at the Cottonwood Shores Community Church. Mr. Mike Butler stated that he had tickets for the spaghetti dinner for the fire department on October 8, 2004, for anyone that was interested.

Mr. Burl Harper voiced his concern that the City of Cottonwood Shores, should give him some sort of explanation for the push for the city treasurer after serving the city for years. Councilman Hildebrand stated that Mr. Harper did need an explanation but creating the office of the treasurer gives us the option to look for someone and that one may not be found. Councilman Plumley reported that a letter was received from the city attorney that it would be in the best interest of the city to get in compliance with the state codes to consider a financial officer. Mayor Protem Pfeifer stated that the council would get together with Mr. Harper.

Councilman Carusi wanted to add a couple of items to the next agenda:

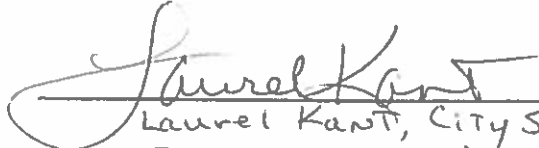
1. Possibility of approving the choice of treasurer if someone is found who is available.
2. Form a committee for the development plan with Hurst annexation. There seems to be a little misunderstanding on some monies that the Hursts' stated they were going to pay which needs to be clarified.
3. Water rate hike and building permits.
4. Don Santee, unauthorized purchase of gas.
5. Acceptance of Don Santee's resignation.

Councilman Hildebrand made the motion to add the approving the choice of treasurer; a committee for the development plan of the Hurst annexation; the water rate hike and building permits; and the unauthorized purchase of gas by Don Santee and omitting the acceptance of Don Santee's resignation. Mayor Protem Pfeifer seconded the motion and was passed. Councilman Carusi voted against.

16. ADJOURNMENT. Mayor Protem Pfeifer adjourned the meeting at 8:25 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY



Laurel Kant, City Secretary
Replaces Original Minute
Dec. 22, 2005

Sept. 9, 2004

To: Mayor Pro Tem +
City Council

I hereby resign the office
of Mayor of CWS as of Thursday,
Sept. 9, 2004 at 2:00 PM.

Donald E. Santos

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78654
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD
CITY COMMISSIONERS MEETING
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 9.9.04

PLEASE SIGN IN:

Paula Pfeiffer

Jane Taylor

Margie Phipps

Evelyn Phipps

~~_____~~

Dianna Wells

Larry R. Gaddy

Bob Jones

John Palmer

Ray D. Parsons

Curtis Ward Rittman

Art Dlugach

Art Dlugach

**SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, SEPTEMBER 9, 2004 at 7:00 PM**


AGENDA

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2. PUBLIC HEARING: A PUBLIC HEARING FOR THE PURPOSE OF ALLOWING CITIZENS THE OPPORTUNITY TO DISCUSS AND MAKE THEIR VIEWS KNOWN ON THE PROPOSED BUDGET FOR FISCAL YEAR 2004-2005.
3. CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 090904, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING ON SEPTEMBER 30, 2005.
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14. CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION DECLARING THE CIVIC CENTER AND SURROUNDING GROUNDS AS A PARK FACILITY FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
15. CITIZEN COMMENTS.
16. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 1ST DAY OF SEPTEMBER, 2004 AT 5:00 P.M.


DONALD E. SANTEE, MAYOR

ATTEST:


TENNA COLLIER, CITY SECRETARY

