

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, FEBRUARY 17, 2005 AT 7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL. Mayor Pfeifer called the meeting to order at 7 PM with Council Members Beyer, Logan, Hildebrand, Carusi and Plumley in attendance; a quorum was present.
2. CONSENT AGENDA:
  - A. MINUTES OF A REGULAR MEETINGS JUNE 17, AUGUST 19, SEPTEMBER 16, NOVEMBER 18, 2004 AND SPECIAL MEETINGS OCTOBER 26, OCTOBER 27, 2004, AND WORKSHOP ON AUGUST 31, 2004.

A motion was made by Councilman Plumley to approve the minutes. Councilman Carusi seconded the motion and the motion passed unanimously.

3. PRESENTATION FROM MR. GEORGE BIRD WITH PEDERNALES ELECTRIC COOPERATIVE.

Mr. George Bird presented a check to the council for the franchise agreement payment from January 1, 2004, through December 31, 2004, in the amount of \$13,388.13. Mr. Bird reported that the board contributes regularly to various organizations and doubled the contribution this year. The voluntary fire department in Cottonwood Shores, received \$500.

4. CONSIDER AND POSSIBLY TAKE ACTION ON A COMPREHENSIVE MASTER PARKS GUIDELINE FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Councilwoman Beyer reported that if the comprehensive plan was not passed, the City would not be able to get any grants. Councilwoman Beyer read, "a comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries", Texas Government Code 213.005.

Councilman Hildebrand made a motion to approve the action. Councilman Carusi seconded the motion and the motion passed unanimously.

5. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH TRANSWORLD SYSTEMS, INC. FOR COLLECTION SERVICES ON DELINQUENT ACCOUNTS RECEIVABLE FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Mr. Jerrial Wafer, City Treasurer, explained the various methods of collections and the services of the companies that submitted bids. Dwayne, representative of Transworld Systems, Inc., explained how his company would collect the delinquent accounts, utility and court accounts.

Councilman Hildebrand made a motion to approve the action. Councilman Carusi seconded the motion and the motion passed unanimously.

6. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING MR. NATHAN CANTRELL TO OBTAIN PROPOSALS FOR ENGINEERING SERVICES AND DRILLING A WELL TO CORRECT THE CURRENT TOTAL TRIHALOMETHANES (TTHM) AND HALOACETIC ACIDS (HAA5) VIOLATIONS WITH THE WATER SYSTEM.

Mr. Nathan Cantrell explained the procedure and why it would be beneficial to drill a well.

Councilman Hildebrand made a motion to approve. Councilman Carusi seconded the motion and the motion passed unanimously.

7. CONSIDER AND POSSIBLY TAKE ACTION ON CHANGING THE POSITION OF PUBLIC WORKS DIRECTOR TO INCLUDE SUPERVISION OF THE UTILITY DEPARTMENT AND AMENDING THE CHAIN OF COMMAND TO REFLECT THIS CHANGE IN AUTHORITY.

Discussion was held on the duties of the public works director.

Councilman Plumley made a motion to approve the change. Councilman Hildebrand seconded the motion and the motion passed unanimously.

8. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE CITY SECRETARY TO OBTAIN MAPS FOR THE CITY OF COTTONWOOD SHORES CITY LIMITS TO INCLUDE THE CITY'S EXTRA TERRITORIAL JURISDICTION (ETJ) AND SERVICE AREA.

City Secretary Tena Collier explained the map and the detailed information that the map would contain and the cost of \$3,500.

Councilman Hildebrand made a motion to approve. Councilwoman Logan seconded the motion and the motion passed unanimously.

9. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MR. DAN PAINTER, C.P.A. TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF COTTONWOOD SHORES.

Councilman Hildebrand made a motion to approve. Councilman Plumley seconded the motion and the motion passed unanimously.

10. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE CITY SECRETARY TO HIRE A PART-TIME, TEMPORARY EMPLOYEE.

Councilman Hildebrand made a motion to approve. Councilman Logan seconded the motion and the motion passed unanimously.

11. MONTHLY ACTIVITY REPORTS:  
A. POLICE DEPARTMENT:  
(1) ACTIVITY LOG.

Mayor Pfeifer read the police report.

- B. PUBLIC WORKS:  
(1) WATER & SEWER SYSTEM PERFORMANCE & USAGE.

Mr. Nathan Cantrell gave a verbal report on the water and sewer.

- (2) ANIMAL CONTROL. None.

- C. VOLUNTEER FIRE DEPARTMENT.

Mr. Mike Butler reported that they supplied municipal aid to Marble Falls and a reported fire that turned out to be an electrical short.

12. CITIZEN COMMENTS.

Mr. Euclid Phipps reported that there are several big potholes on Pecan which is really the only good road in Cottonwood, which needs attention.

Further discussion was held regarding the drilling of the well.

Dorothy Butler reported that the volunteer fire department works on the big trucks sometimes late into the night and the community does not hear about that portion of the fire department.

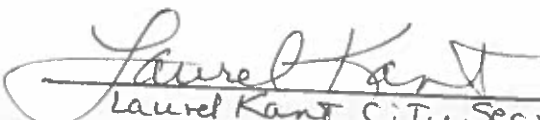
13. CONSIDER AND POSSIBLY TAKE ACTION ON SETTING FUTURE AGENDA ITEMS.

City Secretary Tena Collier reported that when she had contacted the Secretary of State's office, she was informed that you have to have a law that expresses that you have the authority to put something on the ballot, and the Secretary of State pulled up the health and safety code for the voluntary fire department, and stated that the local government code does not authorize a city to put a mandated payment for the fire department and that the City will not be allowed to do it. The City Secretary stated that it was not a municipal fire department and was a volunteer department.

14. ADJOURNMENT. Councilwoman Logan made a motion to adjourn. Councilman Plumley seconded the motion and the motion passed unanimously. Mayor Pfeifer adjourned the meeting at 8:16 PM.

ATTEST:

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TENA COLLIER, CITY SECRETARY

  
Laurel Kant, City Secretary  
Replaces Original Meeting  
Dec. 22, 2005

19 MARLEY APPRECIATE WORK FROM PFL  
WHEN LAST MINUTES FINDING AT LAST MINUTES  
TWO LEGAL COUNCIL SET FACT DISCOVERED TONIGHT  
OBVIOUS DEMISERATION IF NULL AND VOID - PAID  
TO GET SMELLS - LEGAL COUNCIL PREY TO  
MEASURE OF ANY CITY IS IT'S PAID LEGAL COUNCIL  
PROBLEMS OUR CITY REST OF LIVE GETTING  
COUNCIL ON HOW TO WORD THINGS DO WE HAVE TO  
REWRITE THEN HAVE TO REWRITE - COUNSEL NOT  
DOING GOOD JOB - BULL BY RINGS AND DEMAND  
ACCOUNTABILITY - ~~HURST~~ JANET CITY ATTY KNEW  
MARLEY PLANING COMP PLAN - SEEN STUFF FROM CITY  
ATTY KNEW GOING ON - MARLEY CONSTANTLY GETTING  
ADVICE THAT ISNT GOOD - HURST - CITY HAS REPRESENTED  
THAT THEY HAD MASTER PLAN - QUESTION WHETHER  
IT EXISTED ATTY POINTED TO IT AND NOW THAT IT  
DOESN'T EXISTED. HAVE SAME GOAL NOT WORKING  
CRAZY - JANET CITY LOOK AT ATTY ABOUT FACE -  
MARLEY - 10:31  
DOROTHY - LIVED HERE ONLY THING CHANGE CWS PEOPLE  
DIFFER FROM VOLUNTEER AN - REMOVED CB and (u)

**MEMORANDUM**

Date: February 17, 2005

To: Mayor and City Council

From: Jerral Wafer, Financial Officer

RE: Collection of Past Due Accounts

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As Financial Officer, I am concerned that the City should take aggressive action in the collection of past due accounts that is owed the municipal court and utility department. A system needs to be put in place that is unbiased and consistent whereby all monies owed the City is pursued by any and all legal means available.

Attached are bids that were obtained and will be presented to the City Council at the February 17<sup>th</sup> meeting. Thanks for your kind consideration.

### **ACS International**

1. Not letter writing agency.
2. Does skip traces.
3. Credit Bureau notification if no payment arrangements are made.
4. \$899.00 set-up fee for unlimited number of account for 1 year, however agency keeps 25% of all money collected.
5. Customers pay agency and then remitted to City minus fee.
6. Very aggressive not letter writing agency.

### **Rickenbacker Group**

1. Sends 3 letters / then telephone calls / sends to Credit Bureau
2. Does skip traces
3. Credit Bureau notification if no payment arrangements are made.
4. Flat fee of 33% for all accounts.
5. Customer pay agency and then remitted to City minus fee.

### **Transworld System**

1. 3 phases ( written demands, verbal demands, legal demands )
2. Does skip traces.
3. Credit Bureau notification if no payment arrangements are made.
4. \$10.99 for 250 accounts for 2 year period. All accounts over 1 year old 50% for 2<sup>nd</sup> stage.
5. Customer pays City and City remits to agency if in 2<sup>nd</sup> stage.

### **Champion Credit Services**

1. Letters and phone calls.
2. Does skip traces.
3. Credit bureau notification if no payment arrangements are made.
4. 20% fee for account less than 1 year; over 1 year 25% fee.
5. Customer pays agency and remits to the City minus fee.

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78654  
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD  
CITY COMMISSIONERS MEETING  
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 2.17.05

PLEASE SIGN IN:

Janet Taylor

Nancy Hughes

MATT STEW

George Bird Jr. - PEC

Shirley Adams

Red Peter

Tom Blanton

E. Y. Shipper

Tom Maria Hurst

Debra Beer

Clint Nokes

Darlene Dief

Ann & Will

Janet Dunn

Mrs. Harp

Mike Butler

Jody Rodriguez

W. Walter

Margie Phizer

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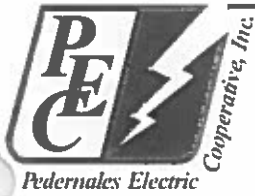
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P.O. Box 1 Johnson City, Texas 78636-0001  
(830) 868-7155 • 1-888-554-4732

RECEIVED  
JAN 24 2005

January 21, 2005

The Honorable Donald Santee  
City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood, Texas 78654

Dear Mayor Santee:

Pedernales Electric requests that time be reserved on Cottonwood Shores' city council agenda for the meeting scheduled February 17, 2004, at 7:00 p.m. George Bird will be attending to provide the council with an update on the Cooperative's activities in your area as well as answer any questions you may have.

If there is a change in the date or time of the above scheduled meeting, please notify Ginny Bain at (830) 868-4921 or toll free at 1-888-554-4732, Extension 4921.

Sincerely,

Jeanell Davis  
Operations Manager

JD:GB:gb

cc:  Trey Grebe  
 Ms. Tena Collier, Secretary