

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, JUNE 2, 2005 AT 7:00 P.M.

1. CALL TO ORDER AND ROLL CALL. Mayor Breen called the meeting to order at 7:00 PM with Council Members Beyer, Logan, Plumley, and Carusi in attendance; a quorum was present. Councilman Hildebrand was absent.
2. CONSENT AGENDA:
  - A. MINUTES OF REGULAR MEETINGS ON JULY 15 AND AUGUST 19, 2004, A SPECIAL MEETING SEPTEMBER 30, 2004, AND A WORKSHOP ON JULY 8, 2004.

Councilman Plumley made the motion to approve the minutes of the regular meetings on July 15, and August 19, 2004, a special meeting September 30, 2004, and a workshop on July 8, 2004. Councilman Carusi seconded the motion and passed.

3. CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION ACCEPTING THE OFFICE OF RURAL COMMUNITY AFFAIRS' COMMUNITY DEVELOPMENT BLOCK GRANT AWARD (FY2005) AWARDED FOR THE PURPOSE OF TARGET AREA WATER IMPROVEMENTS IN THE AMOUNT OF \$250,000.00.

Mr. Gandolph Burris reported that the city had received a \$250,000 and should take two (2) years to finish. Mr. Burris reported that the city had pledged \$12,500 totaling \$262,500. Mr. Burris reported the schedule would be as follows: the setup visit should be within two (2) weeks; within four (4) weeks the contract should be received from the state; procurement for administration and engineering services which will take about one (1) month to do the advertising, get the credentials in and enable the city to make the selection; design could then be underway in about 60 days and another 30 days to be permitted which would be about the first of 2006, and should be completed spring of 2006, and no longer than the summer of 2006. Mr. Burris stated that they would try to have it completed before the water demand goes up. Mr. Burris further reported that the new lines would be laid along the old lines and then make the individual switch over connections and customers would not be taken off service for any length of time.

Councilman Carusi made a motion to approve the resolution accepting the office of Rural Community Affairs' Community Development Block grant award (FY 2005) awarded for the purpose of target area water improvements in the amount of \$250,000.00. Councilwoman Beyer seconded the motion and passed.

4. CONSIDER AND POSSIBLY TAKE ACTION ON SETTING HOURS AND RATES FOR THE CITY SWIMMING POOL.

Mayor Breen stated that she had spoke with all the council members and that no one wanted to shut down the pool but that everyone wanted to make sure that the pool was safe for the community in all aspects. Mayor Breen reported that Councilwoman Logan had contacted several pool companies regarding repairs and recommendations and that money and work was needed and that the council would welcome suggestions, ideas and donations to help with the situation.

Councilman Plumley asked Councilwoman Logan of her findings. Councilwoman Logan reported that she had spoke with several contractors and stated that there were several hurdles that needed to get past if repairs are to be done and it was suggested: (1) get a professional leak detector and the rates are about \$75 to \$100 an hour so that the contractors would need to know what they are repairing and would let us know if the pool is structurally safe; (2) re-plastering costs \$28 to \$30 per foot and several said that there is a \$3,000 minimum regardless of how much they have to plaster and they require that they know it is structurally safe because if not, they could not guarantee plastering job; to bring the pool up to code with two (2) drains, two (2) filters (\$1,000 a filter) and (2) filter pumps (\$300 each pump) would be at an estimated cost of \$6,500 to \$7,500 and you are looking at about \$10,000. Councilwoman Logan stated that we could replace the pumps and filters but none of the contractors will come and do the work because they can not guarantee it. Councilwoman Logan stated that one contractor said that they would build a new pool for \$65,000 to \$70,000.

Mr. Euclid Phipps reported that the pool should be sandblasted and re-plastered next year. Councilman Carusi stated that he felt it would be a waste of money to pay for leak detection if no additional funds were available for the repairs.

Councilman Plumley made a motion to open the pool Tuesday through Saturday from 1 PM to 6 PM at a cost of \$1.50 for adults, \$.75 child and \$35.00 for private parties, providing their own lifeguards. Councilwoman Logan seconded the motion and passed.

5. CONSIDER AND POSSIBLY TAKE ACTION ON APPOINTING RICHARD B. STEELE AS A RESERVE OFFICER FOR THE CITY OF COTTONWOOD SHORES.

Sergeant Hallman introduced Mr. Richard B. Steele and listed his credential and proposed work time. The Council Members asked various question regarding his training, prior work, and education.

A motion was made by Councilman Plumley to interview Mr. Richard B. Steele with the Chief of Police and one or two Council Members present and bring back before the Council on June 16, 2005. Councilman Carusi seconded the motion and passed.

6. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING A REPRESENTATIVE TO PRESENT AUDIT FINDING NO. 5 REGARDING ANCILLARY ORGANIZATIONS TO THE COTTONWOOD SHORES VOLUNTEER FIRE DEPARTMENT AT THEIR BUSINESS MEETING.

City Secretary explained that according to the auditor the City can continue to collect the donated funds from the citizens but until there is a current contract with the Volunteer Fire Department the funds cannot be disbursed. City Secretary read the auditor's report which stated the state statute and explained that the reason it was being brought up now was so that the fire department could discuss at their next meeting and have something prepared to bring back to the Council on June 16, 2005.

There was a lengthy discussion about the contract and issuance of contributed funds not being disbursed.

Councilman Plumley made a motion to authorize Councilman Rick Carusi to attend the meeting of the Volunteer Fire Department getting the wording of the auditor worked out for a contract. Councilwoman Beyer seconded the motion and passed.

7. CONSIDER AND POSSIBLY TAKE ACTION ON AUTHORIZING THE CITY SECRETARY TO REQUEST CITY RECORDS FROM BURL HARPER, C.P.A.

City Secretary explained that when Mr. Jerial Wafer was appointed as City Treasurer, a letter was written to Mr. Harper requesting the city records and Mr. Harper would not give them to Mr. Wafer since he was the CPA, Mr. Harper wanted to keep the documents as backup. After Mr. Wafer spoke to the auditor, who indicated that was not correct but the records were the City's records and should be in the City's safekeeping. The auditor suggested that the City Council authorize the letter and then if Mr. Burl Harper does not come forth with the records, he gave the regulatory agency to report it to.

Councilwoman Logan made a motion to authorize the City Secretary to request City records from Burl Harper, C.P.A. Councilman Carusi seconded the motion and passed.

8. CITIZEN COMMENTS.

Mr. Euclid Phipps asked when the pool was going to be opened. City Secretary Tena Collier stated that it could be opened Tuesday, June 2, 2005.


Mr. Frank Pfeifer asked about the mowing the along the right of way.

Mr. Greg Widmer asked about the type of license of Mr. George Burris. Councilman Plumley answered that Mr. Burris had a Class "B" license. Mr. Greg Widmer stated that the vet told him that his cat died from drinking the water because there was so much sand and grit in the water and that was why he was asking so many questions. Mr. Widmer also asked if there was anyone that was maintaining the streets. Councilwoman Beyer stated that the City was taking applications and the City Secretary was trying to set up interviews.

9. ADJOURNMENT. Councilman Carusi Made the motion to adjourn the meeting. Councilman Plumley seconded the motion and passed. Mayor Breen adjourned the meeting at 8:28 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY

  
Lauren Kant, City Secretary  
Replaces Original Minutes  
Dec. 22, 2005

# COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TEXAS 78654

MONTHLY REPORT FOR     MAY    2005    

SUSPICIOUS PERSON/VEHICLES:	<u>    4    </u>
ABANDONED VEHICLE	<u>    </u>
ACCIDENTS	<u>    2    </u>
AGGRAVATED /ASSAULTS	<u>    </u>
SEXUAL ASSAULTS	<u>    </u>
ASSAULTS	<u>    </u>
SIMPLE ASSAULT	<u>    </u>
ASSAULT/FAMILY VIOLENE	<u>    </u>
BURGLARIES	<u>    </u>
CRIMINAL MISCHIEF	<u>    </u>
DISTURBANCES	<u>    1    </u>
THEFT	<u>    2    </u>
MISSING PERSONS	<u>    </u>
OTHER AGENCY ASSISTS / EMS/FIRE	<u>    3    </u>
HARASSMENT	<u>    </u>
TRESPASS	<u>    </u>
WELFARE CONCERN	<u>    2    </u>
DEATHS	<u>    </u>
MISCELLANEOUS CALLS	<u>   60   </u>
TOTAL CALLS	<u>   74   </u>

OPEN INVESTIGATION     THEFT, CRUELTY TO ANIMAL

MUNICIPAL COURT CITATIONS	<u>36</u>
ARRESTS	<u>0</u>
JUVENILE ARRESTS	<u>0</u>
HOURS WORKED	<u>356</u>
HOURS ON CALL	<u>368</u>
RES. HRS. WORKED	<u>0</u>
TOTAL HRS	<u>724</u>
TOTAL MILES DRIVEN	<u>2340</u>

**FINDING 9/30/04 #5**

Condition –At the date of this report the City had not had a contract with the City of Cottonwood Shores Volunteer Fire Department for several years. State law mandates that a contract exist for any ancillary agreement in which the City is involved. The City should get a signed contract before any future funding of any ancillary organizations or outside services are performed



CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436

Thurs  
6-2  
7:00pm



AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 6-2

Subject to be Addressed:

Refund of reconnect fee

Informational Presentation: Yes  No

Requires Action By Council: Yes  No

Name(s) of Requester: Michael McGilvray

Address: 207 Knights Row

Phone No.: 798-8498

M. McGilvray 5-27  
Requester Date

[Signature] 5-27-05 10:30  
Received by City Employee Date Time am/pm



**CITY OF COTTONWOOD SHORES**

**AGENDA ITEM REQUEST**



I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: June 2, 2005

I would like for this to be on the Agenda if a Special Meeting is Called:  Yes  No

Subject to be Addressed:

Convert City Treasurer; Terrial Wafer to  
a salaried position of equal to hr wage x 40 hrs.

Informational Presentation: Yes  No

↓  
HOURLY WAGE  
TIMES 40 hrs wk

Requires Action By Council: Yes  No

Name(s) of Requester: Rick Carusi

Address: \_\_\_\_\_

Phone No.: 693.2075

Rick Carusi  
Requester

5-26-2005  
Date

- ① Bond Harper ✓
- ② Rep to VFD re: audit
- ③ Status Chg for Terrial
- ④ Pool - ? ✓
- ⑤

Date \_\_\_\_\_ Time \_\_\_\_\_ am/pm



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8. CITIZEN COMMENTS.
9. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 27<sup>TH</sup> DAY OF MAY, 2005 AT 5:00 P.M.

  
TENNA COLLIER, CITY SECRETARY

