

**SPECIAL MEETING OF THE CITY COUNCIL OF
THE CITY OF COTTONWOOD SHORES, TEXAS
THURSDAY, JULY 27, 2006, 5:15 PM
CWS CIVIC CENTER, 4111 COTTONWOOD DRIVE**

MINUTES

1. Call To Order by Mayor Sylvia Breen at 5:21 p.m.
2. Roll Call by City Secretary Larry Joe Capps. He reported that the following members were present and constituting a quorum:

Sylvia Breen, Mayor
Frank Pfeifer, Councilmember
Shirley Adams, Councilmember
Lee Hildebrand, Mayor Pro-Tem
Niki Lauby, Councilmember
Place No. 2, vacant

3. New Business:

Items a-e on the Agenda was taken out of order at the request of the City Engineer, Steve Kallcam, and City Grant Writer, Gandolf Burrus.

b. Receive report from Steve Kallman, LP, City Engineer, regarding the bids received by the City in connection with CDBG Project # 725080 for water system improvements. He stated the lowest bid, Housley communication, out of seven received (Bids opened at City Hall, as advertised, on July 11, 1006, 3:30 P.M.) doesn't come in under the grant budget amount for construction.

CONSTRUCTION BIDS

CONTRACTORS	5%BOND	TOTAL BASE BID	ALTERNATE BID 1A
Austin Underground, Lago Vista	Enclosed	\$ 410,247.60	\$ 144,201.60
Hoover Construction, Burnet	Enclosed	\$ 285,467.44	\$ 122,304.32
Housley Communication, Hutto,	Enclosed	\$ 224,352.80	\$ 91,127.40
Lupe Construction, Kingsland	Enclosed	\$ 326,070.25	\$ 131,183.40
Qro Mex Construction, Grant Shoals, TX	Enclosed	\$ 262,975.26	\$ 136,858.00
Nelson Lewis, Marble Falls, TX	Enclosed	\$ 424,947.20	\$ 220,308.00
All Construction Works, San Antonio, TX	Enclosed	\$ 554,657.95	\$ 186,928.00

c. Consider and possibly take action on award of construction contract in connection with CDBG Project # 725080 for water distribution system improvements. The City Engineer recommended accepting Housley Communication bid and said we, later, could come back with a change order. He offered the Possible Change Order of deleting \$ 27,890, which would bring us back to \$ 196,462.80 (See Attachment for proposal). Motion by Councilmember Hildebrand, seconded Councilmember Pfeifer that we accept the Engineers recommendation of Housley Communication as our Water Distribution System Improvements contract under ORCA Contract No. 725080. The Vote: Four Ayes, No Nays; Motion carried.

a. Consider and possibly take action on Letter of Agreement between the City and Grant Development Service for professional surveying services to be conducted in connection with the 2007/2008 Application Cycle. The use of the last survey for *low to moderate income* expired two years ago. A new survey may

be used for the next ten years. J. Gandolf Burris, President, Grant Development Services, stated that new developments planned for the city may impact our ability to obtain funding for *low-to-moderate* income projects. A *door-to-door* survey would be good for the next year's Target Area Project. The state has pushed back the application deadline thirty days due to software problems (August 30 to September 30) so there is time now to do a survey. The agreement calls for compensation for professional services as follows: Six dollars (\$6.00) per completed *door-to-door* survey; One hundred fifty dollars (\$150) travel expense to conduct the survey; and two hundred dollars (\$200) tabulation and certification fee.

d. Consider and possibly take action on a Resolution authorizing submission of a Community Development Block Grant application to the Office of Rural Community Affairs. Motion by Councilmember Hildebrand seconded by Councilmember Adams that we take no action on this item—A Resolution authorizing submission of CDBG application. The Vote: Four Ayes, No Nays; Motion carried. Motion by Councilmember Hildebrand second by Councilmember Adams that we approve the Letter of Agreement between the City and Grant Development Services, Inc. The Vote: Four Ayes; No Nays; Motion carried. Note that GDS will publish a notice in the newspaper to alert the residences.

e. Consider and possibly take action on an ordinance amending Ordinance No. 102005 to add City Hall as an alternate meeting place for the City Council. The Ordinance Caption reads as follows:

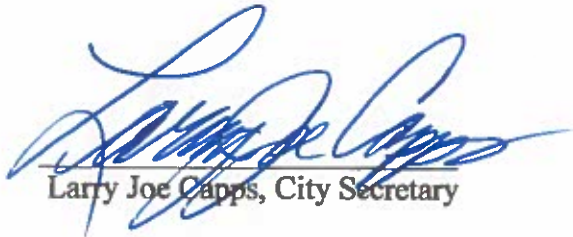
ORDINANCE NO. 072706

**AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS
AMENDING CITY ORDINANCE NO. 102005, DESIGNATING
MEETING LOCATIONS FOR REGULAR AND SPECIAL MEETINGS
OF THE CITY OF COTTONWOOD SHORES, TO ADD CITY HALL TO
THE LIST**

Motion by Councilmember Hildebrand, seconded by Councilmember Adams that we adopt this Ordinance No. 072706, as presented. The Vote: Four Ayes, No Nays; Motion carried.

4. Adjournment

Motion by Councilmember Adams, seconded by Councilmember Pfeifer that we adjourn (5:50 p.m.) The Vote: Four Ayes, No Nays; Motion carried.


Larry Joe Capps, City Secretary


Sylvia Breen, Mayor

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CWS CIVIC CENTER, 4111 COTTONWOOD DRIVE**

AGENDA

1. Call to Order
2. Roll Call
3. New Business
 - a. Consider and possibly take action on letter of agreement between the City of Cottonwood Shores and Grant Development Service for professional surveying services to be conducted in connection with the 2007/2008 TX CDBG Application Cycle.
 - b. Receive report from Steve Kallman LP, regarding the bids received by the City in connection with the CDBG Project # 725080 for water system improvements.
 3. Consider and possibly take action on award of construction contract in connection with CDBG Project # 725080 for water system improvements.
 4. Consider and possibly take action on a Resolution authorizing submission of Community Block Grant application to the Office of Rural Community Affairs.
 5. Consider and possibly take action on an ordinance amending Ordinance No. 102005 to add City Hall as an alternate meeting place for the City Council.
4. Adjournment

I certify that the above notice was posted at City Hall, 3808 Cottonwood Drive, Cottonwood Shores, Texas on this the 24th day of July, 2006 at 5:00 p.m.




Sylvia H. Breen, Mayor

ATTEST:


Larry Joe Capps, City Secretary