

ORIGINAL CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657

Phone # (830) 693-3830 • Fax # (830) 693-6436

e-mail: admin.hjs@cottonwoodshores.org • Website: www.cottonwoodshores.org



Since 1987

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF COTTONWOOD SHORES

The City Council will hold a regular meeting on Thursday, December 18, 2008 at 6:00 p.m. at the Pfeifer Civic Center, 4111 Cottonwood Drive, Cottonwood Shores, Texas.

AGENDA

1. Call to Order:
2. Roll Call:
3. Pledge of Allegiance:
4. Invocation:
5. Consent Agenda:
 - 5.1. Regular meeting Minutes 12/04/08.
 - 5.2. Financial report October 2008
6. Departmental Reports
 - 6.1. City Administrator Report
 - 6.1.1. Statistics
 - 6.2. Mayor's Report
 - 6.3. Special Committee Reports
7. Civic Organization Reports.
8. Community Input, Citizen Comments: *This is the opportunity for the public to address the City Council on any issue. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion-Jc-0169).*
9. Presentation awards for Christmas Lighting Contest
10. **New Business:**
 - 10.1. Consider and act on Resolution No. 608 repealing all previous City Council appointments to the CWS Development Committee, establishing the composition of this committee and affirming members appointed by Council action of 11/20/2008.
 - 10.2. Consider and act on changing the utilities Late Fee from 10% to \$10.00. (This change is to reduce the need to calculate the amount for every bill and facilitate rounding up bills to the nearest "nickel" as provided for by Ordinance # 040708 Article IV Section 1 item 6 (a). The amount represents the historical average late fee.)
 - 10.3. Consider and act on the proposed amendment of the permit fee schedule of Ordinance #101807 allowing for a reduced flat fee of \$125.00 for "Accessory structures".
11. Future Agenda Items:
12. Adjournment:

City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code

Including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.

I, Cynthia Schwertner, Asst. City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Notices Board at City Hall, a place readily accessible to the general public at all times, on December 15, 2008 before 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Sylvia H. Breen
Sylvia H. Breen, Mayor

Attest:
Cynthia Schwertner
Cynthia Schwertner, Asst. City Secretary





City Administrator's Monthly Report

Dec. 18, 2008

12/18/2008

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City-wide Projects

- The City is looking for volunteer(s):
- Carpenters to
 - help finish up small projects at City Hall and
 - Help upgrade the Police Station.
 - Construct the Library area at the Pfeifer Civic Ctr.
 - Construct a materials shed at the water plant.
- Creative Thinkers to
 - investigate grant funds available for the "main street" concept as applied to Cottonwood Drive;
 - Explore grant funds available for upgrading our Police Station.

12/18/2008

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Police Report

November 2008

Suspicious Vehicles	3	Abandoned Vehicles	1
Burglaries	1	Disturbances	5
Theft	1	Other Assists	3
Welfare Concern	3	Deaths	1
Calls for Service	85	Warnings	4
Terrorist Threats	1	Civil Problems	2
Tagged Vehicles	5		
Arrests	5		
Open Investigations	Burglary – Theft – Criminal Narcotics		

12/18/2008

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Misc.

The TX Water Dev. Board visited to review the status of CWS floodplain mgmt.

Updating of our 1990 Ordinance is necessary.

-

Animal registrations expire 12/31/08. Our reminders have brought **NO RESULTS!**

12/18/2008

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CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE

COTTONWOOD SHORES, TX. 78657

PHONE # (830) 693-3830 FAX # (830) 693-6436

WWW.COTTONWOODSHORES.ORG EMAIL: ADMIN.HJS@COTTONWOODSHORES.ORG



CITY INSPECTOR: RICHARD FRAZIER
CITYINSPECTOR@COTTONWOODSHORES.ORG

APPLICATION FOR DEVELOPMENT PERMIT

(complete items 1-10)

____/____/____
Date

1A. Owner's Name _____

R _____
1B. Property I.D.

2. Owner's Contact Address _____

3A. Construction by Owner 3B. Construction by Contractor

3C. Contractor's Name

3D. Contractor's Address

() _____
3E. Phone/Fax

4. Location of Development (Physical Address) _____

4A. Subdivision _____

4B. Lot(s) _____

5. Purpose of Application (check all applicable)

6. Attachments to this Application

- A. New Residence or Business
- B. Additional Structure
- C. Change of Use or of Roof Structure
- D. Boat Dock (new, enlarged, retaining wall, etc.)
- E. Boat Dock (repair, change of use, etc.)
- F. Clearing/Grading
- G. Dredging/Fence/Commercial Sign
- H. Right-of-Way Cut, Culvert Installation
- I. OTHER

- Proof of Ownership
- Combination of lots/Replats
- Dimensioned project site plan & elevations showing planned improvements & lot line setbacks
- Floodplain Permit Application

Business Registration Yes No Date Approved ____/____/____
 Sign Permit Required Yes No Date Approved ____/____/____
 Variance Required Yes No Date Approved ____/____/____

- 1. Applicable Fee Payment is due with Application.
- 2. Plans submitted will not be returned!

7. Description of planned work, type of construction & estimated value when complete

I fully understand and promise to comply with all applicable Zoning laws and City Ordinances.
I solemnly swear that the above statements are complete and true.

8. Signature of Applicant _____

9. Print Name _____

10. Date ____/____/____

<Official Use Only>		
<input type="checkbox"/> Fee Paid \$ _____	<input type="checkbox"/> Check# _____	Ad Valorem Tax Status Paid/Due \$ ____/____
<input type="checkbox"/> Cash Receipt# _____		
_____ Name	_____ Processed by (signature)	____/____/____ Date

Attach two (2) sets of plans, specs, and survey (where applicable) including dimensioned site diagram.

Tie-ins of driveways to existing street surfaces are at the expense and risk of property owners. City is not responsible for damage due to City ROW maintenance.

Work permitted hereby must be initiated within (6) months and completed within twelve (12) months from the date of this Permit.

Non-Refundable Plan Review Fee		\$85.00
Inspection Fee	\$400.00 Base Fee for 8 Inspections + \$85.00 Each Additional Inspection=	\$
Re-Inspection Fee	\$400.00 Base Fee for 8 Inspections + \$85.00 Each Additional Inspection=	\$
New Construction/Clean Up Deposit (Refundable Provided Construction & Cleanup are Completed Within 12 months)		\$250.00
Certificate of Occupancy (including major remodels)		\$85.00
Residential New Conventional Construction Permit Fee	\$25.00 Base Fee + _____ Sq. Ft.x.30=	\$
Commercial New Conventional Construction Permit Fee	\$75.00 Base Fee + _____ Sq. Ft.x.48=	\$
Residential Fire Protection Fee (applies to new construction & major remodels ONLY; supports the CWS VFD)		\$250.00
Residential Minor Modification (Under 200 Sq. Ft.) Fire Protection Fee		\$150.00
Commercial Fire Protection Fee	10% of Total Permit=	\$
Residential Minor Modification (Under 200 Sq. Ft.) Permit Fee		\$50.00
Non Residential Building (Storage, Workshop, Garage, Carport, Etc.) Permit Fee		\$40.00
Modification of Existing Plumbing/Electrical/AC Permit Fee		\$25.00
Accessory Structures (120 Sq. Ft. max, Porch, Deck, Fence, Etc.) Permit Fee		\$125.00
Fence Inspection Fee		\$25.00
Driveway Permit Fee		\$50.00
Swimming Pool (Permanent Fixture, In-Ground Pool or Spa) Permit Fee		\$80.00
Swimming Pool Inspection		\$170.00
Moving a Structure (Over 8ft. High & Greater than 64 Sq. Ft.) Permit Fee		\$85.00
Demolition Permit Fee		\$50.00
Police Escort (Please Call City Hall 3 Days Prior to day when Escort will be Necessary)		\$50.00

Schedule below does NOT include service deposit, C.S.I., or connection fees.

Residential & Commercial Inside the City Water Tap Minimums

3/4" Meter lot size under 5,500 sq. ft.	\$1,500.00
3/4" Meter lot size over 5,500 sq. ft.	\$2,000.00
1" Meter	\$2,000.00
1.5" Meter	\$2,500.00
2" Meter	\$3,000.00

Residential Inside the City Sewer Tap Minimums

Lot size under 5,500 sq. ft.	\$1,500.00
Lot size over 5,500 sq. ft.	\$2,000.00
Grinder Pump System incl. Sewer Tap	\$4,000.00

*Please note that Line Crossing may be included

Residential & Commercial Outside the City Water Tap Minimums

3/4" Meter lot size under 5,500 sq. ft.	\$3,000.00
3/4" Meter lot size over 5,500 sq. ft.	\$3,250.00
1" Meter	\$3,250.00
1.5" Meter	\$3,500.00
2" Meter	\$3,500.00

Residential Outside the City Sewer Tap Minimums

Lot size under 5,500 sq. ft.	\$3,000.00
Lot size over 5,500 sq. ft.	\$3,000.00
Grinder Pump System incl. Sewer Tap	\$4,500.00

*Please note that Line Crossing may be included

Multi Family & Commercial Inside the City Sewer Tap Minimums \$3,000.00

Commercial grinder pump system determined by type of business & lues (includes sewer tap)

*Please note that Line Crossing may be included. Does not include Service Deposit.

Commercial Outside the City Sewer Tap Minimums \$3,500.00

Commercial grinder pump system determined by type of business & lues (Includes sewer tap)

* Please note that Line Crossing may be included. Does not include Service Deposit.

THE APPLICANT HEREBY ACKNOWLEDGES RECEIPT OF THIS PERMIT AND ALL APPLICABLE ATTACHMENTS. COPIES OF BUILDING ORDINANCES ARE AVAILABLE AT WWW.COTTONWOODSHORES.ORG. THE CITY'S BUILDING INSPECTOR MUST BE CONTACTED AT EACH STAGE OF THE WORK TO ENSURE THAT REQUIRED INSPECTIONS & CITY REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE OWNER TO CONTACT THE BUILDING INSPECTOR WITH AT LEAST THREE (3) DAYS NOTICE PRIOR OF THE DESIRED INSPECTION DATE. ADDITIONAL INSPECTIONS ABOVE THE MINIMUM REQUIRED BY CODE WILL BE BILLED IN ACCORDANCE WITH THIS SCHEDULE. THESE FEES MUST BE PAID TO THE CITY PRIOR TO ANY INSPECTION.

RESOLUTION NO. 608

10.1
~~ORIGINAL~~

A RESOLUTION OF THE CITY COUNCIL OF COTTONWOOD SHORES, BURNET COUNTY, TEXAS, REPEALING ALL PREVIOUS APPOINTMENTS BY THE CITY COUNCIL TO THE CWS DEVELOPMENT COMMITTEE, ESTABLISHING THE COMPOSITION OF THIS COMMITTEE AND NAMING THE CURRENT COMMITTEE MEMBERS.

WHEREAS, the City Council of the City of Cottonwood Shores (Council), on March 2, 2006 created a CWS Development Committee by a vote of four (4) in favor and one (1) abstention, for the purpose of entering into preliminary discussions on prospective development agreements; and

Whereas, Council, at that time appointed certain individuals as members of this Committee; and

Whereas, on June 6, 2006 Council discussed naming new members to this Committee; and

Whereas, on January 18, 2007 Council appointed new members to this Committee but did not revoke previous appointments; and

Whereas, in the same action Council intended to reaffirm the duties of the CWS Development Committee but failed to document such action; and

Whereas, on June 7, 2007 Council appointed new members to this Committee but did not record the new complete makeup of Committee membership; and

Whereas, various individuals appointed as members of this Committee are no longer active in the government of this City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COTTONWOOD SHORES, TEXAS:

Section I – Repealing All Previous Appointments.

All individuals previously appointed to the membership of the CWS Development Committee are recalled hereby and shall forthwith have no further authority or responsibility related to this Committee.

Section II – Committee Mandate.

The mandate for this Committee shall be

1. To interface with potential investors, commercial interests and/or developers exploring developmental possibilities within the City and its ETJ.
2. To cultivate relationships with such entities to encourage further development of the City and its environs.
3. To assist in bringing new developments of the City and its ETJ to fruition.
4. To apprise City Council from time to time on the identified specific developmental opportunities.
5. To help steer City policy to encourage new further development of the community for the benefit of the general public.

6. The Committee and its individual members cannot legally obligate or bind the City on any matters considered by the Committee as such authority remains exclusively with the City Council.

Section III – Committee Membership.

1. The membership of this committee shall be appointed by a majority vote of the City Council.
2. Membership shall consist of two Council members and the City Administrator.
3. The term of Committee membership shall be in step with the terms of elected officials and with the active employment of the City Administrator.
4. Any vacancies occurring before the expiration of any term shall be filled by City Council majority vote when such vacancies become known.

Section IV – Severability.

1. It is hereby declared to be the intention of the ~~(that the)~~ Sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable and if any phrase, sentence, paragraph, or Section of this Resolution should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and Sections of this Resolution since the same would have been enacted by the without the incorporation in this ordinance of any such invalid phrase, clause, sentence, paragraph, or Section.
2. If any provision of this Resolution shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given without the invalid provision and, to this end, the provisions of this ordinance are declared to be severable.

Section VI - Open Meeting.

1. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapt. 551, Tex. Gov't. Code.

PASSED AND APPROVED this 08th day of August, 2008.

Sylvia H. Breen, Mayor
City of Cottonwood Shores

Attest:

.....
Cynthia Schwertner
Asst. City Secretary



MEMO

Date: 12/15/08

From: City Administration

To: City Council

Subject: October Financial Statement

The attached financial statement for the month of October 2008 is the first generated from our new QuickBooks ("QB") accounting software. It follows the accounts used in the September 8, 2008 budgeting workshop. The FY budget used for reference in this statement is the budget approved at that workshop.

My recommendations had been to budget the current FY in Peachtree and then propose a reorganization to be adopted in QB to overcome problems of transparency and general fiscal mismanagement in Peachtree but during the reign of DQR this was ignored with the loss of some continuity.

I have located a spreadsheet providing previous budgets for FYE '06, '07 and '08 and plan to compile a comparison at a later date of these with that for FYE '09 to provide guidance in the budgeting effort for FYE '10.

The current FY budget that resulted from the workshop was inevitably imprecise but it served our legal mandate to set the tax rate for this FY. It is customary to close out the last FY with a budget amendment to achieve the legally mandated "ZERO" balance. This defines carry-overs into the new FY (positives and/or negatives) that cannot be defined accurately until the last FY has ended.

These defined values must then be considered in the budget for the new FY and dictate an amendment of the 9/8/08 (and future estimated) budget(s), normally adopted after reconciliation of the November bank statements. As a result of our change of software during this transition from FYE '08 to '09 we fell behind in accounts payable and in generating the monthly financial statements in a timely fashion. Therefore, Councilman Orr suggested at the 12/4/08 Council mtg. to consider the necessary budget amendment at the 1/22/09 Council mtg. with the benefit of actual data for the first quarter of the current FY. We are on target to achieve this with anticipating to provide monthly statements for November and December '08 at the mtgs of 1/8/09 and 1/22/09 respectively (from then on we expect to produce the monthly financial statements by the second mtg of every month for the preceding month).

However, until the 1/22/09 budget amendment has been ratified the current and remaining '08 statements require some explanation to preempt questions:

1. Amounts budgeted by Council decision during any fiscal year but not spent always revert to the General Fund of the next FY. These may be budgeted again for the same or any other purpose but may not be budgeted as "reserves" since every budget must be zero-balance.
2. Income and expenses happen at random, monthly, quarterly or annually. We will identify which fall into which of these categories.
3. The budget is presented and a FYE budget because monthly budgeting causes unnecessary commotion when either income or expenses shift from one month to another beyond our control.
4. By comparing the year-to-date percentage you can easily in which instances income or expenses threaten to exceed the annual budget. The first month values for monthly and random income/expenses should fall at about 8.3%.

- a. from this it is readily apparent that Law & Order income is ahead of budget, as is CSI inspections (now 100% retained by the City), Promissory Note Fees (reflect on our current economic situation);
 - b. Water usage is up as are Connection Fees (it remains to be seen if this holds up);
 - c. Interest earned is UP (but the amount is insignificant).
 - d. Water Testing expenses are up (we are forced into a one-year increase in certain tests by TCEQ mandate);
 - e. City Hall Debt Service is UP because (I learned) we pay a larger amount during the first 3 months of every year (WHY?);
 - f. All Payroll-related expenses are at 10-11% while they should be at 8.3% for the reasons already stated;
 - g. Uniform are over budget because Richard Frazier got new uniforms (which I did not know!);
 - h. Animal Impounding is up slightly but the history of the most recent months should correct this;
 - i. M&R for Buildings is related to the ongoing work on the new lobby;
 - j. I purchase hard hats, reflective vests and safety barriers for our PW employees accounting for increased Safety expenses;
 - k. I'll need to learn more about Equipment Rental expenses but this method of displaying budget vs. actual is a valuable tool for financial management!
 - l. Our Liability is up: more vehicles in PW and PD! And
 - m. Dues & Subscriptions are normally paid annually.
 - n. Grant Costs are up due to payments to GDS that will be reimbursed by the respective grants later.
 - o. The problem of Pagers must be solved. We are paying for more than we are using but cannot locate the extra units!
 - p. The Capital Outlay Materials are attributable to purchases to complete the new lobby.
5. I will explain by reports similar to this one any deviations from budget that threaten to impact the year-end outcome. It is normal practice to review FY budgets on a quarterly basis and to adjust them by moving dollars from one to another to avoid overruns and always remain focused on maintaining a "balanced" budget.
 6. Line items without budget values will be added with the next amendment.
 7. Until the next budget amendment Payroll-related expenses will remain the major deviation from the workshop budget.

I am convinced that this manner of reporting will pass along to Council more useful info and allow Council to manage the budget better than to loose yourselves in irrelevant detail. That detail is still available to anyone on request who wishes to spend the time to work through it. But, please don't burden our limited resources unnecessarily.

Your comments are invited.

Regards, Hans Schneider

City of Cottonwood Shores
Income Expense Budget vs. Actual
October 2008 through September 2009

3:34 PM

12/15/2008

Accrual Basis

	TOTAL			
	Oct 08	Year-to-Date	Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · General Fund				
40010 · Tax Revenue				
40100 · Property Taxes				
40110 · M & O				
40111 · Current Year	767.00	767.00	145,412.25	0.53%
40112 · Previous Years	318.27	318.27	4,158.35	7.65%
Total 40110 · M & O	1,085.27	1,085.27	149,570.60	0.73%
40120 · I & S				
40121 · Current Year	404.29	404.29	83,749.15	0.48%
40122 · Previous Years	204.62	204.62	2,679.75	7.64%
Total 40120 · I & S	608.91	608.91	86,428.90	0.71%
40130 · Penalty & Interest	422.08	422.08	5,000.00	8.44%
Total 40100 · Property Taxes	2,116.26	2,116.26	240,999.50	0.88%
40200 · Sales Tax Revenue				
40210 · Sales Taxes Collected	3,191.06	3,191.06	56,000.00	5.7%
40220 · State Admin Fee	-63.82	-63.82		
Total 40200 · Sales Tax Revenue	3,127.24	3,127.24	56,000.00	5.58%
40250 · Franchise Taxes	399.01	399.01	30,000.00	1.33%
Total 40010 · Tax Revenue	5,642.51	5,642.51	326,999.50	1.73%
40300 · Permits	1,013.60	1,013.60	15,575.00	6.51%
40400 · Law and Order				
40405 · Court				
40410 · Fines	1,342.00	1,342.00	18,000.00	7.46%
40415 · Admin-Service Fees	69.10	69.10		
40420 · Arrest Fees	57.04	57.04	910.00	6.27%
40425 · Warrant Fee	150.00	150.00	1,821.00	8.24%
40430 · Time Payments	25.00	25.00	182.00	13.74%
40435 · Court Tech Fee (Dedicated)	45.56	45.56	288.00	15.82%
40440 · Municipal Building (Dedicated)	34.17	34.17	216.00	15.82%
Total 40405 · Court	1,722.87	1,722.87	21,417.00	8.04%
40500 · Public Safety				
40505 · Accident Report	0.00	0.00		
40515 · Police Escort	0.00	0.00		
40520 · Animal Control	50.00	50.00	3,000.00	1.67%
Total 40500 · Public Safety	50.00	50.00	3,000.00	1.67%
Total 40400 · Law and Order	1,772.87	1,772.87	24,417.00	7.26%
40900 · Other GF Revenue				
40905 · Pass-Through Fee				
40906 · EMS	98.48	98.48	1,455.00	6.77%
40907 · VFD	98.48	98.48	1,455.00	6.77%

	TOTAL			
	Oct 08	Year-to Date	Budget	% of Budget
Expense				
50000 · Utilities Direct Costs				
50010 · Water				
50011 · Raw Water Costs	2,236.70	2,236.70	24,000.00	9.32%
50013 · Water Taps	0.00	0.00	1,500.00	0.0%
50015 · Water Testing	894.11	894.11	3,225.00	27.72%
50018 · Chemicals	425.03	425.03	10,000.00	4.25%
Total 50010 · Water	3,555.84	3,555.84	38,725.00	9.18%
50020 · Waste Water				
50021 · Processing Costs	9,429.88	9,429.88	125,000.00	7.54%
50022 · Sewer Taps	0.00	0.00	1,300.00	0.0%
50025 · Grinder Pumps	0.00	0.00	1,500.00	0.0%
Total 50020 · Waste Water	9,429.88	9,429.88	127,800.00	7.38%
50030 · Solid Waste Costs				
50031 · Residential	6,639.60	6,639.60	83,000.00	8.0%
50032 · Commercial	1,340.58	1,340.58	18,000.00	7.45%
Total 50030 · Solid Waste Costs	7,980.18	7,980.18	101,000.00	7.9%
50040 · Supplies	275.54	275.54	12,000.00	2.3%
50050 · Equipment Rental	0.00	0.00	1,998.00	0.0%
Total 50000 · Utilities Direct Costs	21,241.44	21,241.44	281,523.00	7.55%
60000 · Debt Service				
60010 · Interest Payments	192.15	192.15		
60100 · City Hall	5,592.98	5,592.98	24,421.56	22.9%
60200 · Water Plant	0.00	0.00	13,240.00	0.0%
60300 · Sewer Infrastructure	0.00	0.00	31,400.00	0.0%
60500 · Vehicles-Equipment	384.16	384.16	29,277.36	1.31%
Total 60000 · Debt Service	6,169.29	6,169.29	98,338.92	6.27%
61000 · Operations				
61100 · Payroll Expenses				
61110 · Wages				
61111 · Regular	41,848.90	41,848.90	384,500.00	10.88%
61112 · Overtime	910.53	910.53		
Total 61110 · Wages	42,759.43	42,759.43	384,500.00	11.12%
61120 · Payroll Taxes				
61121 · Social Security	2,651.09	2,651.09	23,839.00	11.12%
61122 · Medicare	619.97	619.97	5,578.00	11.12%
61123 · TWC	166.78	166.78	1,518.00	10.99%
Total 61120 · Payroll Taxes	3,437.84	3,437.84	30,935.00	11.11%
61130 · Benefits				
61131 · Health Insurance	5,914.27	5,914.27	72,276.00	8.18%
61140 · Workers Comp Insurance	1,128.26	1,128.26	13,539.00	8.33%
61160 · Uniforms	277.27	277.27	400.00	69.32%
Total 61130 · Benefits	7,319.80	7,319.80	86,215.00	8.49%
61100 · Payroll Expenses - Other	0.00	0.00		
Total 61100 · Payroll Expenses	53,517.07	53,517.07	501,650.00	10.67%

	TOTAL			
	Oct 08	Year-to-Date	Budget	% of Budget
64180 · License-Permits-Registration	0.00	0.00	2,100.00	0.0%
64190 · Grant Costs	3,750.00	3,750.00	12,500.00	30.0%
64200 · Software	0.00	0.00	3,000.00	0.0%
64210 · Computer Hardware	0.00	0.00	2,200.00	0.0%
64220 · Office Equipment	0.00	0.00	1,700.00	0.0%
Total 64100 · Office Expenses	5,080.50	5,080.50	32,925.00	15.43%
64400 · Utilities				
64410 · Electric	2,970.56	2,970.56	35,500.00	8.37%
64420 · Water	144.90	144.90	2,160.00	6.71%
64430 · Sewer	109.86	109.86	1,200.00	9.16%
Total 64400 · Utilities	3,225.32	3,225.32	38,860.00	8.3%
64500 · Communication				
64510 · Land-Line Service	352.51	352.51	6,500.00	5.42%
64520 · Long Distance	62.13	62.13	624.00	9.96%
64530 · Mobile Phones	121.04	121.04	4,002.00	3.02%
64540 · Pagers	61.75	61.75	239.40	25.79%
64550 · Radios	0.00	0.00		
Total 64500 · Communication	597.43	597.43	11,365.40	5.26%
64600 · Staff Training and Travel				
64610 · CEC Credit Courses	0.00	0.00	2,700.00	0.0%
64630 · Council Training	0.00	0.00		
64640 · Travel				
64642 · Transportation	0.00	0.00	1,450.00	0.0%
64645 · Lodging	0.00	0.00	1,250.00	0.0%
64647 · Meals	18.77	18.77	500.00	3.75%
Total 64640 · Travel	18.77	18.77	3,200.00	0.59%
Total 64600 · Staff Training and Travel	18.77	18.77	5,900.00	0.32%
Total 64000 · Administrative Expenses	8,922.02	8,922.02	89,050.40	10.02%
Total 61000 · Operations	72,774.62	72,774.62	780,353.58	9.33%
68000 · Capital Outlay				
68110 · Labor	480.00	480.00		
68250 · Equipment	604.55	604.55		
68300 · Materials	2,650.33	2,650.33	1,000.00	265.03%
Total 68000 · Capital Outlay	3,734.88	3,734.88	1,000.00	373.49%
Total Expense	103,920.23	103,920.23	1,161,215.50	8.95%
Net Ordinary Income	-32,148.79	-32,148.79	0.00	100.0%
Other Income/Expense				
Other Income				
70010 · Sales Tax Processing				
70015 · ST Early Pay Discount	3.82	3.82		
70020 · ST Adjustments	-0.40	-0.40		
Total 70010 · Sales Tax Processing	3.42	3.42		