



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

REGULAR MEETING

April 29, 1993
7:00 p.m.

The meeting was called to order by Mayor Leon Upshaw at 7:08 p.m., at the Community Center, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas. Council members present were Leon Upshaw, Mike Butler, and Adrian Gawlik. Council members absent were Jim Smyrl, Jim Wilson, and Larry Schwing. Councilmen Smyrl and Wilson walked out of the meeting. Councilman Schwing was absent due to illness. Attendance confirmed by roll call.

The Financial Report for the month of March was read.

The Minutes of the March 11 and March 18, 1993 meetings. were read.

The other items on the agenda were not discussed because no action could be taken due to the fact that there was not a quorum present.


There was some discussion about the City opening the swimming pool. The City Secretary advised of an appointment with the Loss Prevention Representative from TML, Rhonda Stroud, on May 4, 1993. The meeting is to do a walk through inspection of the pool area.

The City Secretary read a letter received from the Texas Department of Housing and Community Affairs confirming that the City has been awarded the Community Development Block Grant, in the amount of \$250,000, to improve the water system.

Councilman Butler made a motion to adjourn. Councilman Gawlik seconded the motion.

The meeting adjourned at 7:49 p.m..

Respectfully,


Shirley Pitts, City Secretary


Kathy Griffith, Mayor



Attendance Record
City Commission Meeting
City of Cottonwood Shores
Date: April 29, 1993

Bentley A. Martin
Daddy (Alice) Martin
Melba Friggs
Ann Friggs
Denny Friggs
Dana Schweitzer
Patti Maugham
Ed Maugham
Becky Ramesbohm
Michael C. Henry
Jane Robertson
Raele Robertson
G. J. Franke
William B. Martin
KD McBride
KELLY D. SMITH



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

REGULAR MEETING
OF THE CITY COUNCIL
APRIL 29, 1993
7:00 P.M.

AGENDA

1. Approval of the Financial Report for the month of March, 1993.
2. Approval of the Minutes of the March 11, 1993 and March 18, 1993 meetings.
3. Discussion and/or action on the purchase of communication equipment for the City.
4. Discussion and/or action on naming the Boat Ramp and Park the Ray McBride Park.
5. Discussion and/or action on hiring another full-time person in the Water Department.
6. Discussion and/or action on Abandoned Vehicle (Junk Car) Ordinance or scheduling a Workshop Meeting to discuss proposed Ordinance.
7. Discussion and/or action regarding certain individuals who interfere with the Animal Control Officer while on duty.
8. Discussion and/or action for holding a low-cost animal vaccination clinic and Registration of dogs and cats with the City.
9. Open discussion.

I certify that the above notice was posted on the bulletin board located at 3915 Cottonwood Drive, Cottonwood Shores, Texas this 26th day of April, 1993.

Respectfully,

Shirley Pitts

Shirley Pitts
City Secretary

Cash Position of Funds
April 1, 1993 to April 30, 1993

	Checking	Hi-Fi	Int & Sinking	Total
Beginning Balance	\$5,924.45	\$37,751.23	\$2,812.07	\$46,487.75
Deposits	\$11,313.19	\$93.86	\$5.55	\$11,412.60
Transfers	\$595.58		\$595.58	
Disbursements	\$13,354.60			\$13,354.60
Ending Balance	\$3,287.46	\$37,845.09	\$3,413.20	\$44,545.75

Statement of Actual and Estimated Revenues
April 1, 1993 to April 30, 1993

Account	Month	Year to Date	Budget Estimate	Unreceived Balance
General Fund	\$1,225.39	\$53,119.99	\$55,854	\$2,734.01
Water Dept	\$6,582.11	\$48,296.89	\$84,000	\$35,703.11
Garbage Dept	\$3,425.10	\$23,219.00	\$39,734	\$16,515.00
Public Services Dept	\$180.00	\$732.50	\$2,800	\$2,067.50
TOTAL REVENUES	\$11,412.60	\$125,368.38	\$182,388	\$57,019.62

Statement of Actual and Estimated Expenses
April 1, 1993 to April 30, 1993

Account	Month	Year to Date	Budget Estimate	Unspent Balance
Administration Dept	\$1,239.74	\$18,419.79	\$26,474	\$8,054.21
Water Dept	\$5,987.77	\$49,210.97	\$78,719	\$29,508.03
Garbage Dept	\$3,718.33	\$23,502.42	\$38,286	\$14,783.58
Public Services Dept	\$2,408.76	\$10,846.14	\$31,132	\$20,285.86
TOTAL EXPENSES	\$13,354.60	\$101,979.32	\$174,611	\$72,631.68

Revenues

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unallocated Balance
Prop Taxes - TOTAL	1,734.95	1,995.82	4,169.46	9,060.84	8,062.34	756.77	816.93	24,597.11	26,054	1,456.89
Current Taxes	1,506.58	1,968.69	4,012.74	8,685.62	5,708.60	703.69	576.36	22,962.28		
Delinquent Taxes	428.37	27.13	156.72	375.22	353.74	53.08	240.57	1,634.83		
Pen, Int, Alty Fees	354.60	16.52	83.89	213.15	181.53	78.76	174.96	1,103.41	1,000	-103.41
Franchise Tax	17.57			16.11	5,646.38		14.40	5,694.46	6,500	805.54
Mixed Beverage Tax		927.49			499.94			1,427.43	2,500	1,072.57
Investment Interest	46.20	47.03	73.22	89.02	86.69	98.34	119.35	559.85	1,200	640.15
Other -- General Fund	112.40	10,000.00	258.55	9,119.04	147.99		99.75	19,737.73	18,600	-1,137.73
Water User Charges	7,866.51	8,564.87	5,960.48	6,167.68	6,459.23	5,749.87	6,082.11	46,850.75	83,000	36,149.25
Tap & Connection Fees	75.00	175.00	135.00	50.00	50.00	450.00	500.00	1,435.00	1,000	-435.00
Other -- Water	11.14							11.14		-11.14
Garbage Fees	3,022.32	3,206.22	3,020.90	3,190.34	3,157.98	3,030.86	3,224.69	21,853.31	37,397	15,543.69
State Sales Tax	190.18	201.75	190.06	198.03	196.91	188.35	200.41	1,365.69	2,337	971.31
Licenses & Permits	-25.00		75.00			25.00	25.00	100.00	700	600.00
Inspection Fees	82.50		255.00			50.00	105.00	327.50	500	172.50
Civic Center Rentals				100.00	75.00	50.00	50.00	275.00		300
Pool Fees									1,200	1,200.00
Fines & Forfeitures								30.00	100	100.00
Other -- Public Service	30.00							30.00		-30.00
TOTAL REVENUE	13,353.37	25,134.70	14,221.56	28,204.21	22,563.99	10,477.95	11,412.60	125,368.38	182,388	57,019.62

Revenue/Expenditure Overview

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Balances
General Fund										
Revenues	2,265.72	12,986.86	4,585.12	18,498.16	12,624.87	933.87	1,225.39	53,119.99	55,854	2,734.01
Expenditures	2,136.28	3,091.80	2,311.67	989.27	6,842.63	1,808.40	1,239.74	18,419.79	26,474	8,054.21
Water Fund										
Revenues	7,952.65	8,739.87	6,095.48	6,217.68	6,509.23	6,199.87	6,582.11	48,296.89	84,000	35,703.11
Expenditures	5,993.71	5,462.68	5,312.92	12,673.59	8,028.40	5,841.90	5,987.77	49,210.97	78,719	29,508.03
Garbage Fund										
Revenues	3,212.50	3,407.97	3,210.96	3,388.37	3,354.89	3,219.21	3,425.10	23,219.00	39,734	16,515.00
Expenditures	3,406.30	3,053.47	3,099.71	3,576.91	3,067.66	3,180.04	3,718.33	23,502.42	38,286	14,783.58
Public Services Fund										
Revenues	77.50		330.00	100.00	75.00	125.00	180.00	732.50	2,800	2,067.50
Expenditures	2,459.54	792.52	2,248.29	616.29	696.06	1,624.68	2,408.76	10,846.14	31,132	20,285.86
TOTAL REVENUES	13,353.37	25,134.70	14,221.56	28,204.21	22,563.99	10,477.95	11,412.60	125,368.38	182,388	57,019.62
TOTAL EXPENDITURES	14,305.83	12,400.47	12,972.59	17,856.06	18,634.75	12,455.02	13,354.60	101,979.32	174,611	72,631.68

Prorated Administrative Expense

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unspent Balance
Personnel										
Salary & Benefits	1,819.98	1,819.98	1,847.98	1,819.98	1,875.65	2,166.48	2,137.32	13,487.37	22,260	8,772.63
Soc Sec & Medicare	148.44	130.24	141.37	130.24	143.50	165.74	163.51	1,041.04	1,703	661.06
FEC Unemployment	83.10			76.83			29.31	189.24	312	122.76
Professional										
Advertising		21.90				189.35	87.30	298.55	250	-48.55
Audit									1,500	1,500.00
Legal	300.00					15.00		315.00	300	-15.00
Plant & Operations										
Water		61.13				126.00		187.13	170	-17.13
Electric	2,400.00	36.87	34.15	72.55	56.23	42.22	86.70	397.30	600	202.70
Telephone	91.70	191.05	78.82	119.19	77.29	112.50	96.68	677.32	900	222.68
Building Maintenance							31.84	31.84	100	68.16
Office Supplies	209.46	72.75	76.86	136.14		78.58	30.19	603.98	2,000	1,396.02
Insurance	947.39			9.59		397.06	422.16	1,776.20	3,800	2,023.80
Other										
Miscellaneous	88.5	24.62	20.00	24.40		20.18	29.93	127.98	100	-27.98
TOTAL PRORATED EXP	1,677.59	2,277.54	2,199.18	2,397.92	2,152.67	3,313.11	3,114.94	19,132.95	33,995	14,862.05

City Administration Department

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unspent Balance
Prorated Admin Exp (35%)										
Personnel	718.03	685.73	696.27	712.62	706.70	816.28	815.55	5,151.18	8,496	3,344.82
Professional Svcs	105.00	7.67				71.52	30.56	214.75	718	503.25
Plant & Operations	461.03	95.13	66.44	118.11	46.73	264.73	233.65	1,285.82	2,650	1,364.18
Other	3.10	8.62	7.00	8.54		7.06	10.48	44.80	35	-9.80
Professional								383.00	275	-108.00
Dues	383.00								750	625.00
Education	50.00			50.00		25.00		125.00	150	150.00
Bonds										
Grant Services					6,000.00			6,000.00	6,500	500.00
Appraisal District	369.92		258.01			423.11	61.01	1,112.05	1,150	37.95
Plant & Operations								420.60	1,000	579.40
Travel	46.20	46.80	83.60	45.20	89.20	86.80	22.80	420.60	750	590.41
Election						93.90	65.69	159.59		
Capital Expendse								3,448.20	3,500	51.80
Computer System		2,247.85	1,200.35							
Other								74.80	500	425.20
Miscellaneous				54.80		20.00				
TOTAL EXPENDITURES	2,136.28	3,091.80	2,311.67	989.27	6,842.63	1,808.40	1,239.74	18,419.70	26,474	8,054.21

Water Department

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unspent Balance
Prorated Admin Exp (30%)										
Personnel	615.46	587.77	596.81	610.82	605.75	699.67	699.04	4,415.32	7,282	2,866.68
Professional Svcs	90.00	6.57				61.31	26.19	184.07	615	430.93
Plant & Operations	395.17	81.54	56.95	101.24	40.06	226.91	200.27	1,102.14	2,271	1,168.86
Other	2.66	7.39	6.00	7.32		6.05	8.98	38.40	30	-8.40
Professional							25.00	25.00	200	175.00
Schools										
Plant & Operations								13,290.25	20,700	7,409.75
Personnel										
Salaries	1,725.50	1,988.00	1,839.50	2,021.00	1,625.50	2,055.00	2,035.75	13,290.25	20,700	7,409.75
Soc Sec & Medicare	132.01	152.11	140.74	158.44	120.54	157.18	155.73	1,016.75	1,584	567.25
TEC Unemployment	75.17			79.04			28.51	182.72	290	107.28
Insurance	204.36			15.66		647.84	688.79	1,556.65	1,400	-156.65
Office Supplies	7.10		190.00	39.00	316.53	113.80	27.74	694.17	400	-294.17
Postage	29.00	29.00	58.00	58.00	58.00			232.00	550	318.00
Gross Receipts Tax									120	120.00
Travel	94.40	93.00	103.80	102.60	97.40	130.40	109.60	731.20	1,000	268.80
LCRA	964.83	1,212.70	683.04	595.17	3,150.14	859.55	623.71	8,089.14	11,000	2,910.86
Electric	735.60	682.32	489.33	568.24	559.88	422.32	775.66	4,233.35	7,500	3,266.65
Chemicals/Testing	8.00	143.00	8.00	538.35	40.00	58.00	196.00	991.35	2,000	1,008.65
Telephone	31.98	31.98	31.98	31.73	31.80	31.80	31.80	223.07	410	186.93
Treatment Plant Maint	502.63	130.49	986.27	992.34	659.74	180.67	233.07	3,765.41	7,500	3,734.59
Tank Farm Maint									1,000	1,000.00
Distrib System Maint		316.81	102.50	523.30	723.06	139.70	121.93	1,927.30	1,000	-927.30
Capital Expenditures								895.00	1,000	105.00
Treatment Plant				895.00					1,000	1,000.00
Tank Farm									500	500.00
Distrib System										
Debt Service								4,588.50	8,117	3,528.50
Certif of Obligation				4,588.50					750	494.90
Loan-Rel Expenses				255.10				255.10		
Other								774.08	500	-274.08
Miscellaneous	209.84		20.00	492.74		51.50				
TOTAL EXPENDITURES	5,903.71	5,462.68	5,312.92	12,673.59	8,028.40	5,841.90	5,987.77	49,210.97	78,719	29,508.03

Garbage Department

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unspent Balance
Prorated Admin Exp (15%)										
Personnel	307.73	293.88	298.40	305.41	302.87	349.83	349.52	2,207.64	2,427	219.36
Professional Svcs	45.00	3.29				30.65	13.10	92.04	205	112.96
Plant & Operations	197.58	40.77	28.47	50.62	20.03	113.45	100.14	551.06	757	205.94
Other	1.33	3.69	3.00	3.66		3.03	4.49	19.20	10	-9.20
Professional										
BFI Contract	2,671.96	2,711.84	2,711.84	2,642.05	2,744.76	2,683.08	2,662.52	18,828.05	31,705	12,876.95
Plant & Operations										
Office Supplies									400	400.00
Postage			58.00						550	
State Sales Tax	582.70			575.17			583.26	1,741.13	1,982	240.87
Other										
Miscellaneous							5.30	5.30	250	244.70
TOTAL EXPENDITURES	3,806.30	3,053.47	3,099.71	3,576.91	3,067.66	3,180.04	3,718.33	23,502.42	38,286	14,783.58

Public Services Department

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Year To Date	Budget Estimate	Unspent Balance
Prorated Admin Exp (20%)										
Personnel	410.30	391.84	397.87	407.20	403.83	466.44	466.03	2,943.51	6,069	3,125.49
Professional Svcs	60.00	4.37				40.87	17.45	122.69	513	390.31
Plant & Operations	263.44	54.36	37.97	67.50	26.70	151.27	133.51	734.75	1,893	1,158.25
Other	1.76	4.92	4.00	4.88		4.04	5.98	25.58	25	-0.58
Professional										
Building Inspection									500	500.00
Septic Inspection			155.00			50.00	105.00	310.00	500	190.00
VFD Donation			1,500.00					1,500.00	3,000	1,500.00
Animal Control Officer									500	500.00
Disposition Svcs	60.50						131.00	191.50	300	108.50
City Prosecutor									300	300.00
Process Service									50	50.00
State Court Fees									100	100.00
Plant & Operations										
Personnel										
Salaries	46.17	132.50			81.20	525.00	690.00	1,474.87	4,500	3,025.13
Soc Sec & Medicare		17.80			4.23	40.18	52.81	115.02	344	228.98
IFC Unemployment	5.94			1.20			2.90	10.10	63	52.90
Water									475	475.00
Electricity	135.45	135.45	135.45	135.45	180.10	153.88	223.52	1,099.30	2,000	900.70
Telephone									200	200.00
Pool Maintenance									250	250.00
Civic Center Maint.									600	600.00
Park Maintenance									500	500.00
St & Drain Materials							24.56	24.56	4,500	4,475.44
Equipment Repairs	1,475.98	51.28					347.71	1,874.97	2,000	125.03
Travel						23.20	19.80	43.00	200	157.00
Code Enfcmt Postage									250	250.00
Capital Expenditures										
Pool Improvements									500	500.00
Animal Control Eqpm					159.80	188.49	348.29	500	500	151.71
Other										
Miscellaneous			18.00			10.00		28.00	500	472.00
TOTAL EXPENDITURES	2,459.54	792.52	2,248.29	616.29	696.06	1,624.68	2,408.76	10,846.14	31,132	20,285.86