



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

SPECIAL MEETING

July 13, 1993

7:00 p.m.

The meeting was called to order by Mayor Kathy Griffith at the Community Center, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas. All members of the City Council were present and confirmed by roll call.

The bills due by the tenth of the month were presented to the Council for approval. Councilor Wilson made a motion to approve paying the bills that were presented for payment and transfer the money from the Hi-Fi account to cover the bills. Also approved was the purchase of two rolls of stamps. Councilor Smyrl seconded the motion. All - Ayes, 0 - Noes. Motion carried.

There was discussion of hiring another person in the Water Department and either transferring funds from the Hi-Fi or amending the budget to accomplish this. Councilor Maugham stated that she thought the Council had decided to hire Bill Martin as part-time until the end of the fiscal year, then budget him in as a full-time employee. The Mayor stated that Bill Martin could not attend the schools and earn the Class C rating unless he was a full-time employee. Councilor Maugham made a motion to transfer the funds from the Hi-Fi account and hire Bill Martin full-time. Councilor Gawlik seconded the motion. 4 - Ayes, 0 - Noes. Motion carried.

Tony Plumlee explained what items were included in the budget that was submitted with the Water Grant application. He also explained the breakdown for engineering fees. Councilor Smyrl made a motion to award the Water System Improvement Contract to Willis Engineering. Councilor Wilson seconded the motion. All - Ayes, 0 - Noes. Motion carried.

A Workshop Meeting was scheduled for July 19, 1993 at 7:00 p.m. to perform an audit of personnel payroll records.

There was discussion of paying full-time benefits to part-time employees. The Council decided to amend the Employee Benefit Policy to thirty hours or less is considered part-time and no benefits would be paid. The Mayor made the suggestion to leave the Medical and Sick Leave portion alone for full-time employees and Part-time employees do not accrue vacation or sick time. Overtime is paid by the standards established by the Federal Labor Department and must be approved by the Mayor prior to working. The City Secretary would also have the authority to tell the employee whether they need to work overtime or not. She would contact the Mayor for approval. Medical and Sick Leave is to begin 90 days after full-time employment date. Emergency Personal Leave would remain the same and does not count against sick or medical leave. A Criminal History Check and a Driving Record would be required for all new employees, at the prospective employee's expense. Councilor Smyrl made a motion to adopt the amended Personnel Benefit Policy. Councilor Wilson seconded the motion. All - ayes, 0 - Noes. Motion carried.

The Mayor gave Mike Cherry the choice of having the release of the Animal Control Officer heard in Open Session or in Executive Session. He chose to have it heard in Open Session. The Mayor then stated that she had several complaints, written and verbal, and in person against Mike Cherry. The Mayor read the

July 13, 1993 Minutes Cont'd.:

complaints against Mike. Mike then gave his explanation of the incidences with the people that complained. Councilor Smyrl stated that there was too much animosity and too many people complaining. He suggested that the City do without an Animal Control Officer until Mrs. Cherry can assume her responsibilities as Animal Control Officer. Councilor Wilson stated that he was hired by the Mayor, so any action taken should be assumed by the Mayor since he was not hired or approved by the Council. The Mayor then stated that she was relieving Mike Cherry as Animal Control Officer and Code Enforcement Officer as of July 13, 1993. The City will do without an Animal Control Officer until Lynn Cherry has her baby.

Councilor Wilson made a motion to adjourn. Councilor Smyrl seconded the motion.

The meeting adjourned at 8:51 p.m..

Respectfully,


Shirley Pitts, City Secretary


Kathy Griffith, Mayor



Special

Attendance Record
City Commission Meeting

City of Cottonwood Shores

Date: July 13, 1993

Sandra L. Compton

K.D. McBride

Becky Lamesbottom

Mary Thompson

Noah Thompson

Bertie H. West

Alvin Sipp

Bill White

Ruby Fortenberry

Leon Upshaw

Mike Butler



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

SPECIAL MEETING OF THE CITY COUNCIL

July 13, 1993
7:00 P.M.

AGENDA

1. Discussion and possible action to approve expenditures due by the 10th of the month.
2. Discussion and possible action to transfer funds from the Hi-Fi account into the checking account (or amend the budget) to provide funds to hire a helper in the Water Department.
3. A. An Executive Session pursuant to Article 6252-17 Vernon's Texas Civil Statutes (Open Meetings Law) Section (g) to discuss the dismissal of a public employee.
B. Discussion and possible action regarding matters discussed in Executive Session.
4. Discussion and possible action to award Willis Engineering the contract for Water System Improvements through the Texas Community Development Block Grant Program.
5. Discussion and possible action to schedule an Executive Meeting for an audit of the City regarding personnel salaries and other personnel costs.
6. Discussion and possible action to adopt a policy regarding part-time employees who now have the same benefits as a full-time employee.

I certify that the above notice was posted on the bulletin board located at 3915 Cottonwood Drive, Cottonwood Shores, Texas this 9th day of July, 1993.

Respectfully,

Shirley Pitts
City Secretary/Clerk