



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

REGULAR MEETING
OF THE CITY COUNCIL
September 9, 1993
7:00 P.M.

Community Center
4111 Cottonwood Drive
Cottonwood Shores, Texas

AGENDA

CONSENT AGENDA:

- (a) Approval of the Financial Report for the Month of August, 1993.
- (b) Approval of Minutes: August 12, 1993
 August 18, 1993
 August 24, 1993
 August 26, 1993

EXECUTIVE SESSION:

- (A) An Executive Session pursuant to Article 6252-17 Vernon's Texas Civil Statutes (Open Meetings Law) Section (g) to discuss personnel matters regarding Council and Employees.
- (B) Discussion regarding Utility bills of Council and Employees.
- (C) Discussion to have Bill Martin read the water meters.
- (D) Discussion on release of a public employee.
- (E) Adjourn to Regular Session.

ITEMS FOR INDIVIDUAL CONSIDERATION:

- (c) Discussion and possible action regarding matters discussed in Executive Session .
- (d) Discussion and/or action to elect a Mayor Pro-Tem.
- (e) Discussion and/or action to select an official newspaper .
- (f) Discussion and/or action to have rental of the Community Center go through City Hall.
- (g) Discussion and possible action on loitering at City Hall.
- (h) Discussion and/or action on setting a Deposit Fee for water hook-ups at each residence.
- (i) Discussion and/or action on water shut off for late payment or non-payment.
- (j) Discussion and/or action on the purchase and installation of a speed limit sign for the

September 9, 1993 Agenda Cont'd:

entrance to Cottonwood Shores.

(k) Discussion and/or action to give Sharon Mullen additional hours per week.

ADOPTION OF RESOLUTIONS:

(l) A Resolution authorizing the submission of an application to the Texas Department of Housing and Community Affairs for funding through the Community Development Block Grant Program.

OPEN DISCUSSION:

I certify that the above notice was posted on the bulletin board located at 3915 Cottonwood Drive, Cottonwood Shores, Texas this 3rd day of September, 1993.

Respectfully,



Shirley Pitts
City Secretary/Clerk



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

Regular Meeting
September 9, 1993
7:00 p.m.

The meeting was called to order by Mayor Kathy Griffith at the Community Center located at 4111 Cottonwood Drive, Cottonwood Shores, Texas. All members of the City Council were present and confirmed by roll call.

The Financial Report for the Month of August, 1993 was given to council member prior to the meeting for review. There were some questions on payroll for Public Services and in Miscellaneous. A suggestion was made to put Animal Control Salary under Animal Control Officer and break down dog permits and fees separate from building permits and licenses. Councilor Smyrl made the suggestion for the next agenda to have people pay what it costs the City when they want the city to haul animals to the vet so we can re-coup some of the money that is being spent for disposition services. Councilor Smyrl made a motion to accept the Financial Report, and seriously consider rearranging the bookkeeping. Councilor Wilson seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Minutes of the August 12, August 18, August 24, August 26, 1993 Meetings were provided to the Council prior to the meeting. The Mayor asked if there were any corrections or deletions. The Mayor stated she had one correction on the August 12, 1993 Minutes. She requested the Minutes to read that she would look over Bill Martin's pay record and hours to see how many hours he was putting in a week. Councilor Smyrl made a motion to accept the Minutes as corrected. Councilor Gawlik seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Meeting was then adjourned to Executive Session at 7:20 p.m.

The Regular Meeting re-convened at 8:20 p.m.

The Mayor asked if the Council agreed on the policy that was discussed regarding employee and Council utility bills. The Council or employees, with past due utility bills, need to come to the Mayor to make arrangements to get them paid. If not paid, the Mayor will bring it before the Council. Councilor Gawlik made a motion to accept the policy. Councilor Maugham seconded the motion. 2 - Ayes, 2 - Abstentions. Councilor Smyrl explained his reason for abstaining, that the Council was setting themselves open for a lawsuit. If you allow employees to pay off a bill, it is the same as loaning money. It is strictly against the rules for running a city. If anyone, city employee or councilman or who, they can be sued for theft of service. I am abstaining because I don't agree with the policy. The Mayor stated that she did agree with it because she is an employee. There was a lot of things that were let go in the past, and I don't feel as new people coming in, that we should go in there and tell these people that if you owe the City a thousand dollars that you should pay it immediately. She said she thinks that the City should work with the employees to get them caught up to date. They should also keep their current bill paid. She felt that is the fair way to do it. Councilor Gawlik said that it will not only affect the employees, it will affect some people who have not paid their bills. You have to work with these people who are delinquent on their bills the same way as the city employees. It is the fair way to do it. The Mayor stated that we will work with the

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people as well as the employees because it has gone on for so long. The vote was 2 - Ayes, and 2 - Abstentions (abstention - meaning to refrain from using one's vote). The Motion carried.

There was discussion of having the Water Department read the water meters and we need a reduction in employment right now. We are releasing John Renfro. Councilor Wilson made a motion to have the Water Department read the meters and release John Renfro. With the motion, he made the recommendation that we also send John a letter of appreciation and let him know why his job was terminated. Councilor Smyrl seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Mayor stated that the Mayor Pro-Tem is supposed to only hold office for one year without the council re-electing another, which was not done. She then asked for nominations from the Council. Councilor Gawlik nominated Patti Maugham. Councilor Smyrl made the suggestion to wait until there is a full Council. Councilor Gawlik made a motion to table until after the November 2, 1993 election. Councilor Maugham seconded the motion. 3 - Ayes, 1 - No. Motion carried.

There was discussion of having the Highlander as the Official Newspaper. A show of hands from the audience reflected how many people read the Highlander. The majority of the people attending the meeting read the Highlander. Councilor Gawlik made a motion to have the Highlander as the Official Newspaper. Councilor Maugham seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Mayor stated that the rental of the Community Center should go through City Hall. All city business needs to go through City Hall. Pearl Vasterling has done an excellent job with handling the rentals. Councilor Maugham made a motion to have the rental of the Community Center go through City Hall and retain the same policy. Jim Wilson seconded the motion. All - Ayes, 0 - Noes. Motion carried. Pearl Vasterling asked if the Ladie's Club would still be able to hold their meetings at the Community Center. The Mayor said there was no problem with that at all.

There was discussion of loitering at City Hall. The Mayor stated she had received complaints of some people loitering at City Hall and the girls in the office can't get their work done. Councilor Maugham said that City Hall is a place of business and that is what should be conducted there. Once your business is taken care of, then people need to be on their way. Councilor Wilson made a motion to put up a sign (No Loitering). The employees have the right to ask people to leave if they have no business to conduct. Councilor Smyrl seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Mayor stated that the City does not require a Deposit Fee to have water service connected. She suggested the City start charging a \$75.00 Deposit Fee to have water service. It will not affect the people that already live here, but when you move from this house to this house, you will have to put up a deposit. At the time you move, your water bill will be deducted from the \$75.00 Deposit and any monies left will be refunded. The Deposits that are paid have, to be kept in a separate fund and will be able to draw interest. Councilor Smyrl made a motion to adopt a policy of charging a \$75.00 Deposit for water service. Councilor Gawlik seconded the motion. All - Ayes, 0 - Noes. Motion carried.

Discussion ensued on water shut-off for late payment or non-payment. The Mayor stated that we have a lot of late payers and non-payers and the City has to pay for the water and garbage. If the City is not getting the money from the residents, then it is putting the City in the red because of money we are paying and not bringing in. The Mayor suggested a cut-off day as of the 25th of the month. No one is penalized until after the 17th of the month with a late charge. Right now there is no regular cut-off day. A question from the floor was asked regarding cutting off the water for people who are on medication or a senior citizen. The Mayor said there is a new Bill that was just passed that says you have to give anyone 60 years or older, 25 days from the date of issue of the water bill, then you can cut them off. If there is a major problem with

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anyone not being able to pay their bill, it can be taken before the Council for an extension. The cut-off day is on the new bills that are being mailed out on October 1, 1993. If the bill is not paid by the 25th of the month at 5:00 p.m., it will be cut-off on the 26th. Councilor Smyrl made a motion to adopt the cut-off policy on the 25th providing permission from the Council has not been received. The Mayor added that permission from the Council should be received by the 20th of the month and there should only be so many extensions per year. Councilor Maugham seconded the motion. All - Ayes, 0 Noes. Motion carried.

The Mayor explained that the Sheriff's Department said that if we have a speed limit sign for the entrance to Cottonwood Shores stating the maximum speed limit, that it will involve all of the streets in the City. Claudia Short made the suggestion to take the sign from Pecan Lane and put it at the entrance. Councilor Smyrl made the suggestion to take the sign from Driftwood Lane and put it at the entrance. Councilor Wilson made a motion to move the best sign in the City and put it at the entrance. Judge Leon Upshaw suggested to have the sign put up where the Welcome to Cottonwood Shores sign is located. Councilor Smyrl seconded the motion. All - Ayes, 0 - Noes. Motion carried.

There was discussion of giving Sharon Mullen additional hours per week. The Mayor said that as of right now, Sharon is doing Animal Control also. The Mayor asked the Council if they had any objection to her doing the Animal Control and doing her clerical work. It would not add hours for her clerical work, but adding hours for Animal Control. The Mayor then reminded the Council that Sharon had already been given 10 hours as needed. Councilor Maugham asked if she would be paid the same wage as a clerk. The Mayor replied that she would be paid the \$5.00 wage for Animal Control. Councilor Maugham said that she thought this was just on an interim basis until Lynn Cherry was able to return to her job if she chooses to do so. The Mayor replied that it was. Councilor Smyrl made a motion to give Sharon 10 additional hours, as needed, for Animal Control, until the money in the budget runs out. Councilor Wilson seconded the motion. All - Ayes, 0 - Noes. Motion carried.

The Resolution authorizing the submission of an application to the Texas Department of Housing and Community Affairs was tabled.

During Open Discussion, a suggestion was made to hang the sign by City Hall again. The Mayor said that Shirley would start hanging the sign again, but if for some reason the sign does not get hung, people should not go in there and complain.

The Council decided to schedule a Public Hearing on Tuesday, September 14, 1993 at 7:00 p.m. to discuss the possibility of submitting an application to the Texas Department of Housing and Community Affairs for improvements to the water supply and distribution system.

Evelyn Martin stated that she would like her water bill information be kept confidential. The Mayor said that she would have to fill out a form requesting her bill be kept confidential. Evelyn said that she was upset about people going to City Hall and looking at people's bills and she did not want them looking at hers because it was none of their business. The Mayor said she agreed that it is none of their business and she was going to fill out a form because she did not want people going there and looking at her bill. Mrs. Martin used some foul language and became very upset. The Mayor said that kind of language was uncalled for.

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Councilor Wilson made a motion to adjourn.

The meeting adjourned at 9:25 p.m..

Respectfully,


Shirley Pitts, City Secretary


Kathy Griffith, Mayor



September 9, 1993

Olta Reed
Narmon Reed
Eugene Thompson
Bill Mat
K.D. Mc Bride
Meln Krigger
Alice Merten
Bentley / Martin
Claudia Pu Hart
Connie Upshaw
Leon Upshaw
Dag Schuvertner
Sharon McAll
Ruby Fortenberry
J. L. Wood
Eugene Ferguson
Alford
Vaine Pannell
Eddie Hagen
Pearl Vesterling
Mildred King
Sylvia Lewis