



City of Cottonwood Shores

3915 Cottonwood Drive
Marble Falls, Texas 78654
Tel: 512/693-3830

REGULAR MEETING

February 10, 1994

7:00 p.m.

The meeting was called to order by Mayor Kathy Griffith at the Community Center located at 4111 Cottonwood Drive, Cottonwood Shores, Texas. All members of the City Council were present and confirmed by roll call.

The Financial Reports for November and December, 1993 were discussed. Commissioner Maugham had some questions on expenditures in the Water Department. Commissioner Maugham made a motion to approve the Financial Reports as submitted. Commissioner Gawlik seconded the motion. All - Ayes, 0 - Noes. Motion carried.

Commissioner Gawlik made a motion to approve the Minutes of the January 13, 1994 meeting as submitted. Commissioner Maugham seconded the motion. All - Ayes, 0 - Noes. Motion carried.

Will Martin, of PEC, gave the Council a Franchise Fee check in the amount of \$5,775.94. This represents 2% of the gross revenue for the past year. He also stated that tree trimmers will be back in our area, but he did not know when. There will also be a Contractor in the area at the end of the month to hook up electrical services for our lift stations. This should take approximately two weeks.

Richard Maynard, Supervisor of the Sewer Project (Bay Maintenance), said progress on the construction of the sewer project is at the rate they figured they should be. He said they can't hook up services until power comes in and they could possibly hook up some houses by the end of March. They appreciate the help the Water Department has given them on locating water lines. If anything comes up they need to know about, please let them know and they will try to take care of it as fast as they can.

Janice Lenz addressed the Council regarding John Bible running a commercial business out of property that is zoned residential. She cited Ordinance 101791-1A. There is only commercial property on Hwy. 2147. She checked with the Tax Office and Bill Tutor still owns the property that John Bible is running the commercial business on. He has not paid any taxes for nine years. She would like to file a complaint and would like the business to stop. She provided the Council with pictures and said that John Bible is running his trucks at all hours of the night, hauling gravel out of the pit. The Mayor said she would contact John Bible and tell him to stop. She will write a letter and send a copy of the ordinance and tell him he has to cease operations within thirty days.

Ken McBride gave Council an update on the Water Department. He reported that there is 20 miles of water lines with 357 connections. The system cannot hold any more connections. This year the TNRCC is starting a Lead & Copper Survey for houses that were built between 1982 & 1988. The Water Department will collect samples from 20 houses to be sent in quarterly to be tested. They will bill the Water Department \$13.00 per sample. Twenty samples per six months.

There have been water outages due to the sewer construction, even though the lines have been located for them. He asked everyone to be patient with the outages. Downtime should be a minimum of two hours. The Sewer Project is at a few very critical areas, that being a 4" main on Hwy. 2147 that supplies all of

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Cottonwood. We will be spending a lot of time there so there will be no breaks in that area. When there are outages, the Water Dept. is installing isolation valves while doing the repair.

We have been using more water lately because we have been running 24 hours in order to do repairs at the Castle Terrace Storage Tank.

Ken presented Council with a need list and a want list for the Water Dept. He also stated that the Water Dept. is in the process of re-routing four water mains.

Ken said that he had been cited for two violations that have been on record since 1988. They have been State mandated to be corrected. Those being the pressure problem in Castle Terrace and treatment capacity.

Ken then read a letter he wrote to the Mayor and Council. The letter cited the sequence of events (phone calls, requests and conversations with all Councilmembers) that led to his decision, as Water Department Supervisor, to have Allied Tank install a 30" Manway at the bottom of the storage tank in Castle Terrace. The Mayor said that in one of the conversations that they had when Ken called her at work, didn't she tell him that she would not okay the work to be done for the fact that she had not seen a financial report for the last two months. Ken said yes, you did say that, but he knew exactly how much money he had in the budget and how much he had to work with. He also knew we were still in State non-compliance and to not do something about it at this time, the State would come back and get after us with a mandate that would require us to fix the problem. He said he also showed the Mayor a letter that states they will not make us take the tank out of service to do the repair, but when the tank is down for routine or normal maintenance then the tank should be brought into compliance. We were at a point right now where we were already down and were able to install the bottom manway and now we are in compliance with the bottom manway. We are still in non-compliance with the top manway. Commissioner Maugham said she felt Ken acted responsibly and well within his budget and sees no repercussions with his actions. The Mayor said if something major comes up that we have to have done this year, because of that being taken out of your budget, we may not have the money in there to do that. Now she said she has been put in the position that she has no control over what is spent and what isn't being spent. The Mayor then said she gave Ken her answer and he went against her answer. Ken said she also said she would get with the Council and find out what was going on. She said she was not pleased with this at all. Ken said it is not the City they are going after, it is his "C" License that is on the wall. The Mayor then said that she would like the Council to be aware that she is thinking very seriously about handing in her resignation within a week. The people out here are not going to go to anyone but her if the budget starts going down. Commissioner Gawlik said with the manway situation, and Ken making a decision on his own could effect the budget. It did not need a decision overnight. It could have been scheduled for routine maintenance.

The Council decided to table the item regarding Pat Hicks.

There was discussion of setting a tap fee for sewer. The Mayor said we would have to wait for Willis Engineering to do an engineering study and an estimated cost of construction. The Mayor said she wanted to bring this to Council's attention because there were a lot of people in Castle Terrace and Castle Acres that want to be hooked up to the sewer. A tap fee needs to be set at some time in the future if Willis Engineering says that it would be feasible for us to provide sewer service to Castle Acres and Castle Terrace. It will be put on the agenda for a future meeting. The Mayor said no action can be taken at this time. The City Secretary said she had been in contact with several of the residents of these subdivisions and they said they didn't care what the tap fee was going to be, they still wanted to be hooked up to the sewer system. The Mayor said she had talked to Tony Plumlee and he said it would involve another road bore to provide service to Castle Terrace. Ron Greiser said it would benefit Cottonwood to have more people hook up to sewer in order to pay off the debt. The Mayor said we would also have to go back to Farmers Home for approval and revise the contract.

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The Mayor said that Sharon Mullen has put in a lot of extra hours for training, since we now have a computer for utility billing. She has a total of 41 hours of extra time learning how to enter information and how to run the utility bills. Commissioner Gawlik asked if her training was complete. The City Secretary said it was complete. There was a question about how much Shirley had helped with Sharon's training. The Mayor said maybe we should table the item until Sharon could be present and it could be discussed openly. Commissioner Gawlik said that this is only a one time deal and training has been completed. The Mayor asked if the Council had a problem with paying her for the extra hours worked. Commissioner Maugham said she thought that the Mayor had the authority to make the decision without Council approval. Mayor Griffith said she would like to pay Sharon Mullen for the extra hours worked at her hourly wage.

There was discussion of scheduling a Public Hearing on a re-zoning request from Gene Queen. He was not present at this meeting. The Mayor stated all property owners within two hundred feet must be notified of the re-zoning request. The letters will be sent out by March 1, 1994. The Public Hearing was set for March 10, 1994 at 6:00 p.m. before the Regular Meeting.

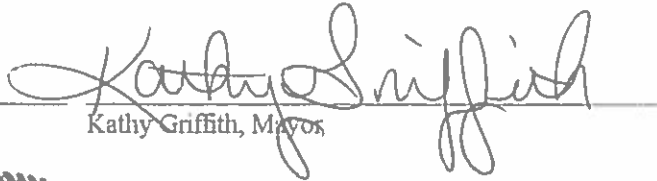
There was some discussion about employee mileage. Ken McBride made a statement to the Council that if they pass this agenda item, they can look for a City truck because he will no longer use his personal vehicle for city business. Commissioner Maugham said she felt that the Council needed more guidelines on mileage. If we can bring this amount down, we should. She was not picking on anyone. Bill Martin asked if the Council to bring the mileage allowance (20 cents) up to the National level of 28 cents. The suggestion was made to discuss the matter regarding mileage in an Executive Session. Mayor Griffith said that we need to work this out and maybe have an Executive Session. Commissioner Maugham said there were two ways to resolve this matter. We could have a meeting to hash this out or appoint a councilmember over each department to get a better understanding of where the mileage is going. She then made a motion to call an Executive Session at some point in time. Commissioner Gawlik seconded the motion. All - Ayes, 0 - Noes. Motion carried.

Commissioner Maugham made a motion to adjourn. Commissioner Gawlik seconded the motion.

The meeting adjourned at 9:30 p.m..

Respectfully,


Shirley Pitts, City Secretary


Kathy Griffith, Mayor



Attendance Record
City Commission Meeting
City of Cottonwood Shores
Date: February 10, 1994
7:00 P.M.

Mike Butler
Ed Maughan
Mike + Janice Long
K.D. McBride
Will Mal
George Birt
Leon Upshaw
Ruhaul D'Maynard
Bill Mott
Ron G. Lewis
Sylvia Lewis



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REGULAR MEETING
OF THE CITY COUNCIL
February 10, 1994

7:00 P.M.

SUPPLEMENT AGENDA

1. Discussion by Will Martin, of PEC, updating Cottonwood on PEC activities.

I certify that the above notice was posted on the bulletin board located at 3915 Cottonwood Drive, Cottonwood Shores, Texas this 9th day of February, 1994.

Respectfully,

A handwritten signature in cursive script that reads 'Shirley Pitts'.

Shirley Pitts
City Secretary/Clerk



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REGULAR MEETING
OF THE CITY COUNCIL
February 10, 1994
7:00 P.M.

Community Center
4111 Cottonwood Drive
Cottonwood Shores, Texas

AGENDA

CONSENT AGENDA:

- (a) Approval of Financial Report for November and December, 1993
- (b) Approval of Minutes: January 13, 1993

ITEMS FOR INDIVIDUAL CONSIDERATION:

- (c) Pat Hicks to address Council regarding a tap for sewer service.
- (d) Richard Maynard (Bay Maintenance) to give update on the sewer project.
- (e) Discussion and or action to set a sewer tap fee for residents outside the city limits.
- (f) Ken McBride to give Council an update on the Water Department.
- (g) Janice Lenz to address Council regarding the gravel pit owned by John Bible.
- (h) Discussion and/or action for approval of pay (at hourly rate) for computer training for Sharon Mullen.
- (i) Discussion and/or action to schedule a Public Hearing on a re-zoning request from Gene Queen.
- (j) Discussion and/or action to have all mileage checks to be paid once a month and approved by Council at regular meeting.
- (k) Citizen input.

I certify that the above notice was posted on the bulletin board located at 3915 Cottonwood Drive, Cottonwood Shores, Texas this 7th day of February, 1994.

Respectfully,

Shirley Pitts

Shirley Pitts
City Secretary/Clerk