

MINUTES OF THE PUBLIC HEARING  
PROPOSED FY 1998-1999 BUDGET  
CITY COUNCIL - CITY OF COTTONWOOD SHORES  
SEPTEMBER 10, 1998

1. THE MEETING WAS CALLED TO ORDER AT 7:03 P.M. AND A QUORUM WAS PRESENT WITH COMMISSIONERS FRANK PFEIFER AND RAY WHITIS.

2. THE MAYOR COMPLIMENTED THE COMMISSIONERS ON THEIR HARD WORK AT NUMEROUS BUDGET WORKSHOPS AND HOURS OF WORK RESULTING IN THE CITY GOVERNMENT PUTTING TOGETHER A PROPOSED FY 1998-1999 BUDGET. PROPOSED REVENUES AND EXPENSES, FOR THE FIRST TIME IN THE CITY'S HISTORY, EXCEED A HALF-MILLION DOLLARS - A VIABLE SIGN OF THE FUTURE GROWTH ALREADY UNDERWAY THIS YEAR. IN MOST CASES WHERE THE COUNCIL SAW A NEED FOR INCREASED EXPENDITURES, IT WAS FOR VISIBLE IMPROVEMENTS: SALARIES, THE POLICE DEPARTMENT AND ROAD MATERIALS. DECREASES IN EXPENDITURES FELL INTO SUCH AREAS AS THE EXPENSE OF THE ANNUAL AUDIT, TRAVEL EXPENSES AND CHEMICAL COSTS. THE COUNCIL ADDED A DONATION TO THE CRISIS CENTER, AN AGENCY WHICH CONTINUES TO SERVE PEOPLE IN OUR AREA AND HAS BEEN USED EXTENSIVELY THIS YEAR....EXPANSION TO ACCOMMODATE MORE "SAFE-HOUSING" IS PLANNED TO ENHANCE THE OPERATION.

THE COUNCIL ALSO DISCUSSED THE PENDING ORDINANCE CONTAINING BUDGET AMENDMENTS FOR FY 1997-1998 WHICH WILL BE PRESENTED AT THE REGULAR MEETING SEPTEMBER 17, 1998.

3. THE MAYOR THEN READ ORDINANCE 091098. COMMISSIONER FRANK PFEIFER MOVED TO APPROVE THE ORDINANCE ADOPTING THE PROPOSED FISCAL YEAR 1998-1999 BUDGET AS PRESENTED. COMMISSIONER RAY WHITIS SECONDED THE MOTION, WHICH CARRIED ON VOTE.

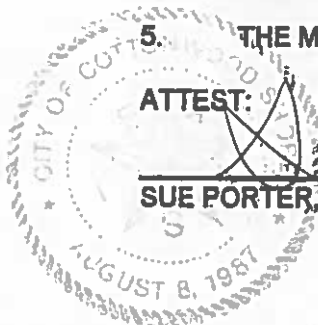
4. OPEN DISCUSSION. NONE.

5. THE MAYOR ADJOURNED THE MEETING AT 8:54 P.M.

ATTEST:

  
SUE PORTER, CITY SECRETARY

  
DALE PICKENS, MAYOR



**ORDINANCE NO. 091098**

**AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 1998 AND ENDING SEPTEMBER 30, 1999, AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS, PURSUANT TO THE LAWS OF THE STATE OF TEXAS FOR GENERAL LAW CITIES, THE BUDGET COVERING THE PROPOSED EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 1998 AND ENDING SEPTEMBER 30, 1999 WAS FILED WITH THE CITY SECRETARY AND NOTICE OF PUBLIC HEARING ON SAME WAS PROVIDED AS REQUIRED; AND**

**WHEREAS, A PUBLIC HEARING WAS DULY HELD AT THE TIME AND PLACE PROVIDED FOR IN SUCH NOTICE OF PUBLIC HEARING AND ALL INTERESTED PERSONS WERE GIVEN THE OPPORTUNITY TO BE HEARD ON SAID BUDGET; AND**

**WHEREAS, IT IS NECESSARY, AT THIS TIME, THAT SAID BUDGET BE ADOPTED;**

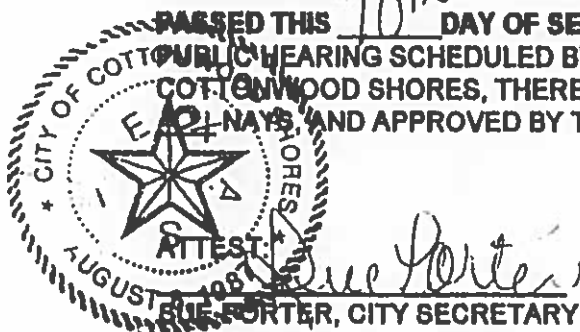
**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS, AS FOLLOWS:**

**SECTION 1. THAT THE BUDGET PRESENTED BY THE CITY ADMINISTRATION AND REVIEWED DURING THE PUBLIC HEARING IS HEREBY APPROVED AND ADOPTED FOR THE FISCAL YEAR 1998-1999.**

**SECTION 2. THAT THE CITY ADMINISTRATION IS AUTHORIZED TO INVEST ANY FUNDS NOT NEEDED FOR CURRENT USE, WHETHER OPERATING FUNDS OR BOND FUNDS, IN UNITED STATES TREASURY BILLS, SAVINGS ACCOUNTS OR CERTIFICATES OF DEPOSIT IN THE CITY DEPOSITORY. INTEREST ACCRUED FROM SUCH INVESTMENT(S) MAY BE DEPOSITED IN THE GENERAL FUND. ALL OF WHICH INVESTMENTS SHALL BE IN ACCORDANCE WITH LAW.**

**SECTION 3. THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE.**

**PASSED THIS 10<sup>th</sup> DAY OF SEPTEMBER, 1998, AT THE CONCLUSION OF THE PUBLIC HEARING SCHEDULED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, THERE BEING A QUORUM PRESENT, BY 2 YEAS AND 0 NAYS, AND APPROVED BY THE MAYOR ON THIS DATE ABOVE SET FORTH.**



APPROVED:  
CITY OF COTTONWOOD SHORES  
[Signature]  
DALE PICKENS, MAYOR

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

**REVENUE**

<b>GENERAL FUND</b>		
<b>ADMINISTRATION</b>	<b>90,819</b>	
<b>POLICE DEPARTMENT</b>	<b>40,200</b>	
<b>PUBLIC WORKS DEPARTMENT</b>	<b>11,700</b>	
<b>MUNICIPAL COURT</b>	<b>7,000</b>	
<b>SUB-TOTAL</b>		<b>149,519</b>
<b>UTILITY FUND</b>		
<b>WATER DEPARTMENT</b>	<b>174,500</b>	
<b>SEWER DEPARTMENT</b>	<b>135,500</b>	
<b>GARBAGE DEPARTMENT</b>	<b>58,000</b>	
<b>SUB-TOTAL</b>		<b>368,000</b>
<b>TOTAL REVENUE</b>		<b>517,519</b>

**EXPENDITURES**

<b>GENERAL FUND</b>		
<b>ADMINISTRATION</b>	<b>82,683</b>	
<b>POLICE DEPARTMENT</b>	<b>59,164</b>	
<b>PUBLIC WORKS DEPARTMENT</b>	<b>80,418</b>	
<b>MUNICIPAL COURT</b>	<b>7,950</b>	
<b>SUB-TOTAL</b>		<b>230,212</b>
<b>UTILITY FUND</b>		
<b>WATER DEPARTMENT</b>	<b>181,007</b>	
<b>SEWER DEPARTMENT</b>	<b>59,000</b>	
<b>GARBAGE DEPARTMENT</b>	<b>47,300</b>	
<b>SUB-TOTAL</b>		<b>287,307</b>
<b>TOTAL EXPENDITURES</b>		<b>517,519</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

<b>UTILITY FUND WATER DEPARTMENT</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
WATER USER CHARGES	115,000	153,700
WATER TAPS	4,750	9,000
OTHER WATER	3,360	10,000
INTEREST INCOME	1,000	1,400
NSF FEES/RETURN CK INCOME	400	400
<b>TOTAL REVENUE</b>	<b>124,510</b>	<b>174,500</b>
<b>EXPENDITURES</b>		
ADVERTISING	200	-0-
BANK EXPENSES	-0-	-0-
CHEMICALS	3,000	2,500
COMMUNICATIONS/RADIOS	800	800
DUES/SUBSCRIPTIONS	200	200
EDUCATION	400	400
ELECTRIC	7,100	7,500
EQUIPMENT REPAIRS	3,500	3,000
AUDIT EXPENSE	2,400	1,375
ACCOUNTING FEES	7,920	7,920
DEBT SERVICE (FY98-99 PRINCIPAL)	21,031	4,500
EMPLOYEE BENEFITS	6,480	7,440
FENCE	229	-0-
FUEL & OIL	1,500	4,000
INTEREST/EXPENSE-COB	-0-	16,136
GRINDER PUMPS	2,000	2,200
LICENSE/PERMITS	100	900
METERS	1,800	2,000
PAGERS	240	300
REPAIRS/MAINTENANCE	14,000	14,000
SALARIES	40,445	55,053
SUPPLIES	500	600
TEC/TWC EXPENSES	964	417
FICA	1,991	4,149
TELEPHONE	2,800	1,100
TOOLS/EQUIPMENT	100	250
TRAVEL	1,500	750
WATER CLOSET RENTAL	900	-0-
WATER PURCHASE	14,000	15,000
WATER TAPS	2,750	2,750
WATER TESTING	3,200	3,200
UNIFORMS	500	500
TANK FARM (1% ACTUAL REV/MO)	-0	1,565
CAPITAL IMPROVEMENT	1,500	2,500
<b>DEPRECIATION</b>	<b>-0-</b>	<b>18,000</b>
<b>TOTAL EXPENDITURE</b>	<b>144,050</b>	<b>181,007</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

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<b>UTILITY FUND SEWER DEPARTMENT</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
SEWER CHARGES	72,000	122,000
SEWER TAPS	11,200	13,500
<b>TOTAL REVENUE</b>	<b>83,200</b>	<b>135,500</b>
<b>EXPENDITURES</b>		
SEWER TAPS	3,000	3,000
LAKE LBJ MUD TREATMENT	10,000	10,000
DEPRECIATION	-0-	46,000
<b>TOTAL EXPENDITURES</b>	<b>13,000</b>	<b>59,000</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

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<b>UTILITY FUND GARBAGE</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
GARBAGE FEES	52,500	58,000
<b>TOTAL REVENUE</b>	<b>52,500</b>	<b>58,000</b>
<b>EXPENDITURES</b>		
BFI	42,800	47,300
<b>TOTAL EXPENDITURES</b>	<b>42,800</b>	<b>47,300</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1997-1998 BUDGET**

<b>GENERAL FUND ADMINISTRATION</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
PROPERTY TAXES		
M & O	34,619	38,981
DEBT SERVICE	21,031	20,638
P&I-TAXES	2,000	2,000
FRANCHISE TAXES	9,300	9,500
INVESTMENT INTEREST	2,500	2,500
SALES TAX REVENUE	-0-	13,000
BUILDING PERMITS	2,500	4,000
MISC INCOME	-0-	-0-
<b>TOTAL REVENUE</b>	<b>71,950</b>	<b>90,619</b>
<b>EXPENDITURES</b>		
ADVERTISING	1,000	2,000
APPRAISAL DISTRICT	1,321	1,640
AUDIT EXPENSE	1,800	1,375
ACCOUNTING FEES	5,280	5,280
BOND EXPENSE	350	350
BUILDING MAINTENANCE-CH	250	2,000
COMPUTER	500	500
DUES & SUBSCRIPTIONS	500	500
ELECTRIC-CH	4,700	5,000
EDUCATION	500	500
ELECTION EXPENSE	400	350
EMPLOYEE BENEFITS	1,296	1,032
EQUIPMENT REPAIRS	200	500
FICA	1,537	519
INSURANCE	6,500	7,000
LEGAL EXPENSE	2,500	3,000
POSTAGE	1,800	2,000
SALARIES	10,014	6,784
OFFICE SUPPLIES	1,000	3,500
SUPPLIES	500	750
TEC	630	45
TELEPHONE	650	1,600
TRAVEL	500	500
WATER/SEWER	500	800
CAPITAL OUTLAY	1,000	1,000
CONTRACT SERVICES	-0-	3,000
CONTRACT LABOR	-0-	2,300
CRISIS CENTER BUILDING	-0-	300
		7,920
<b>DEBT SERVICE</b>	<b>21,031</b>	<b>20,638</b>
<b>TOTAL EXPENDITURES</b>	<b>66,069</b>	<b>82,683</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1997-1998 BUDGET**

<b>GENERAL FUND PUBLIC WORKS</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUES</b>		
ANIMAL CONTROL	100	500
CIVIC CENTER INCOME	1,200	500
MOWING FEES	600	9,000
POOL INCOME	1,200	1,200
BACKHOE RENTAL	600	500
<b>TOTAL REVENUE</b>	<b>3,700</b>	<b>11,700</b>
<b>EXPENDITURES</b>		
CIVIC CENTER MAINTENANCE	200	400
CONTRACT LABOR	-0-	3,750
EMPLOYEE BENEFITS	2,592	7,512
EQUIPMENT REPAIRS	2,000	4,000
FICA	1,992	3,200
ANIMAL CONTROL	200	200
FUEL & OIL	500	1,200
POOL MAINTENANCE	2,000	2,000
SALARIES	28,367	41,768
STREET MATERIALS	8,500	12,000
TEC	962	387
CAPITAL OUTLAY	-0-	4,000
<b>TOTAL EXPENDITURES</b>	<b>47,313</b>	<b>80,415</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

<b>GENERAL FUND POLICE DEPARTMENT</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
TOWING FEES	-0-	200
GRANT FUNDS	-0-	40,000
OTHER INCOME	-0-	-0-
<b>TOTAL REVENUE</b>	<b>-0-</b>	<b>40,200</b>
<b>EXPENDITURES</b>		
DISPATCH FEE	3,100	3,100
EDUCATION	-0-	700
FICA	900	2,845
FUEL & OIL	1,500	1,500
OUTSIDE SERVICES	-0-	225
SALARIES	12,000	37,184
SUPPLIES	300	600
TEC	630	270
TELEPHONE	-0-	700
VEHICLE EXPENSE	2,000	1,500
COMMUNICATIONS/RADIOS	-0-	400
EQUIPMENT	-0-	4,000
EMPLOYEE BENEFITS	-0-	6,140
<b>TOTAL EXPENDITURES</b>	<b>20,430</b>	<b>69,164</b>

**CITY OF COTTONWOOD SHORES  
FISCAL YEAR 1998-1999 BUDGET**

<b>GENERAL FUND MUNICIPAL COURT</b>	<b>FY 1997-1998 BUDGET</b>	<b>FY 1998-1999 BUDGET</b>
<b>REVENUE</b>		
FINES & ADMIN.FEES	6,816	7,000
COURT COST (10%)	288	
ARREST FEES	420	
<b>TOTAL REVENUE</b>	<b>7,504</b>	<b>7,000</b>
<b>EXPENDITURES</b>		
PROSECUTOR	200	200
DUES & SUBSCRIPTIONS	200	200
EDUCATION	75	100
FICA	462	459
JAIL FEES	555	600
SALARIES	6,000	6,000
OFFICE SUPPLIES	100	100
TEC	-0-	-0-
TRAVEL	400	300
<b>TOTAL EXPENDITURES</b>	<b>7,992</b>	<b>7,859</b>



# PUBLIC HEARING

THE CITY OF COTTONWOOD SHORES WILL HOLD A  
PUBLIC HEARING FOR THE PURPOSE OF RECEIVING  
PUBLIC COMMENTS ON THE PROPOSED  
FY 1998-1999 BUDGET

SEPTEMBER 10, 1998

7:00 P.M.

CIVIC CENTER, 4111 COTTONWOOD DRIVE,  
COTTONWOOD SHORES

## A G E N D A

1. CALL TO ORDER AND ROLL CALL.
2. PUBLIC HEARING ON THE PROPOSED BUDGET FOR FY 1998-1999.
3. DISCUSSION/ACTION ON ORDINANCE 091098 TO APPROVE THE BUDGET FOR FY 1998-1999.

OPEN DISCUSSION.

ADJOURNMENT.

I CERTIFY THAT THIS NOTICE OF PUBLIC HEARING WAS POSTED  
AT CITY HALL, 3915 COTTONWOOD DRIVE, COTTONWOOD  
SHORES, TEXAS, ON THIS THE 21ST DAY OF AUGUST, 1998.

  
SUE PORTER, CITY SECRETARY

(THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THE MEETING. PLEASE CONTACT THE CITY SECRETARY AT (830) 693-3830.)

**NOTICE OF PUBLIC HEARING  
CITY OF COTTONWOOD SHORES**

**4111 COTTONWOOD DRIVE  
7:00 P.M. - THURSDAY  
SEPTEMBER 10, 1998**

**THE CITY OF COTTONWOOD SHORES WILL  
CONDUCT A PUBLIC HEARING FOR THE PROPOSED  
BUDGET FOR FISCAL YEAR 1998-1999. THE  
PURPOSE OF THIS MEETING IS TO ALLOW CITIZENS  
AN OPPORTUNITY TO DISCUSS AND MAKE THEIR  
VIEWS KNOWN ON THE PROPOSED BUDGET.**

A handwritten signature in cursive script, appearing to read "Dale Pickens", written over a horizontal line.

**DALE PICKENS, MAYOR**