

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL - CITY OF COTTONWOOD SHORES
DECEMBER 17, 1998**

1. THIS MEETING WAS CALLED TO ORDER BY MAYOR PICKENS AT 7:03 P.M. COMMISSIONERS FRANK PFEIFER AND RAY WHITIS WERE BOTH PRESENT, REPRESENTING A QUORUM.

2. **PUBLIC HEARING.** THE MAYOR REITERATED THE NEED FOR ADDITIONAL WATER STORAGE CAPACITY AS MANDATED BY T.N.R.C.C. GRANT-WRITING REPRESENTATIVE J. GANDOLF BURRUS PRESENTED THE DETAILS REGARDING SUBMISSION OF AN APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) FOR A TEXAS COMMUNITY DEVELOPMENT PROGRAM GRANT UNDER THE SMALL TOWN ENVIRONMENTAL PROGRAM (S.T.E.P.) FUND. THIS IS A PROGRAM GROOMED FOR A CITY OUR SIZE WITH A GOOD PERCENTAGE OF LOW INCOME RESIDENTS, HE STATED. ANOTHER BENEFIT IS THAT THERE IS NO RESTRICTED TIME FRAME TO SUBMIT AN APPLICATION WHERE A CITY IS COMPETING WITH MANY OTHER CITIES IN THE STATE. BASED ON THE POSSIBLE SUCCESS IN OBTAINING PROPERTY ON WHICH TO ERECT ANOTHER TANK, MR. BURRUS CALLED FOR THE CITY COUNCIL TO TENTATIVELY SET A PUBLIC HEARING TO CALL FOR A RESOLUTION (BASED ON FIRM PROJECTION AS TO BUDGET, SITE, ETC.) TO SUBMIT AN APPLICATION. THE MAYOR CLOSED THE PUBLIC HEARING REGARDING THE S.T.E.P. APPLICATION.

3. **CONSENT AGENDA.**

A. THE MAYOR TABLED THE FINANCIAL STATEMENTS FOR OCTOBER AND NOVEMBER. COMMISSIONER WHITIS MOVED TO ACCEPT THE SEPTEMBER FINANCIAL STATEMENT. **THIS WAS SECONDED BY COMMISSIONER PFEIFER AND CARRIED ON VOTE.**

B. COMMISSIONER PFEIFER MOVED TO APPROVE THE MINUTES AS SUBMITTED. COMMISSIONER WHITIS SECONDED THIS MOTION WHICH CARRIED ON VOTE.

4. A. THE MAYOR TABLED THIS ITEM.

B. THE MAYOR ADVISED ATTENDEES OF THE APPLICATION AND BACKGROUND OF SEAN PREUSS, A CANDIDATE FOR ANOTHER NON-PAID POLICE RESERVE POSITION WITH THE CITY. OFFICER PREUSS RECENTLY GRADUATED FROM THE FIRST PHASE OF POLICE TRAINING AND WILL BE TRAINING UNDER CHIEF WALTER ELLIS. BASED ON THE CHIEF'S RECOMMENDATION, **COMMISSIONER WHITIS MOVED TO ACCEPT OFFICER PREUSS FOR A POSITION AS RESERVE PATROLMAN FOR COTTONWOOD SHORES. COMMISSIONER PFEIFER SECONDED THE MOTION WHICH CARRIED ON VOTE.**

C. MAYOR PICKENS STATED THAT THE CITY ADMINISTRATION HAS KNOWN FOR A LONG TIME THAT IT NEEDED AN ADDITIONAL STORAGE TANK...THE CURRENT STRIP OF LAND IS TOO SMALL FOR THE SIZE TANK

NEEDED....UNLESS IT'S A VERY T-A-L-L- TOWER. THIS YEAR'S BUDGET SETS ASIDE A PERCENTAGE OF FUNDS FOR A "TANK FUND"...IT'S NOT A QUESTION OF CAN THE CITY...BUT WHEN? CITY SECRETARY SUE PORTER MADE CONTACT WITH LAKELAND FINANCIAL, INC. EARLY IN 1998 REGARDING THE POSSIBILITY OF GETTING LOT 12 (JOINING LOT 12A ON THE NORTH) TO EXPAND OUR OPERATION. A TAX WRITE-OFF WAS DISCUSSED...AND SOME MONTHS HAVE GONE BY. HOWEVER, THE CITY ATTORNEY, BARNEY KNIGHT, TOOK OVER NEGOTIATIONS WHEN IT APPEARED THAT PAPERWORK MIGHT BE NEARING...THIS WEEK, MR. KNIGHT ADVISED THAT THE OWNERS WANTED \$3,000 FOR THE PROPERTY. A TAX WRITE-OFF IS APPARENTLY OFF THE TABLE. AFTER SOME DISCUSSION AS TO THE DIRE NEED OF THE CITY, COMMISSIONER FRANK PFEIFER MOVED TO PURCHASE THE LOT IMMEDIATELY FOR THE SUM OF \$3,000. COMMISSIONER WHITIS SECONDED THE MOTION, WHICH CARRIED ON VOTE. AT THE SELLER'S REQUEST, THE CHECK WILL BE HAND-DELIVERED TO THE CITY ATTORNEY IN AUSTIN TO FACILITATE THE TRANSACTION PRIOR TO THE END OF 1998.

5. MONTHLY ACTIVITY REPORTS:

A. POLICE DEPARTMENT. CHIEF ELLIS THANKED EVERYONE FOR THEIR THOUGHTS AND PRAYERS DURING HIS RECENT SURGERY - HE IS DOING BETTER AND WORKING HALF A DAY FOR A WHILE. THE POLICE DEPARTMENT HAS RECEIVED THE LCRA GRANT CHECK FOR EQUIPMENT IN THE SUM OF \$2,383. CHIEF ELLIS STATES THIS MONEY IS EARMARKED FOR EMERGENCY AND SAFETY EQUIPMENT FOR THE PATROL VEHICLES. CHIEF ELLIS REPORTED A SLOW MONTH..

B. PUBLIC WORKS-WATER & SEWER

EDDIE PROCTOR SAID THE CITY WAS FIXING LEAKS AND STILL TREATING TOO MUCH WATER FOR THIS TIME OF YEAR...HE AND WATER OPERATOR ROBERT POPE ARE "WALKING THE LINES" TO SPOT ANY LEAKS NOT REPORTED BY CITIZENS. A TAP WILL BE PUT IN PLACE BY THE CREW SOON...THEY ARE ON THE WATCH FOR SEWER PROBLEMS FROM RAIN WATER INFILTRATION..BROKEN CAPS, CLEANOUTS...WE ARE PATCHING STREETS EVERY DAY, STATED EDDIE. WE ARE ONE LABORER SHORT - NOT GOING TO REPLACE HIM BEFORE THE SPRING. THE OTHER TWO ARE ON LOTS (CLEARING)...BURNING IF WEATHER PERMITS. EDDIE STRESSED THAT THE CITY WOULD STEP UP CODE ENFORCEMENT IN 1999, ESPECIALLY REGARDING JUNK VEHICLES, ANIMAL CONTROL AND CRUELTY TO ANIMALS. ALL PETS ARE TO HAVE PROOF OF CURRENT RABIES SHOTS AND CITY REGISTRATION. RETENTION OF STRAY AND UNCLAIMED ANIMALS IN THE CITY POUND IS ONLY THREE DAYS.

C. BUILDING PERMITS. PAULA BAGGETT AND FAMILY ARE PROUD OWNERS OF A BRAND NEW MANUFACTURED HOME. SOME RESIDENTS ARE IN THE PROCESS OF MODIFICATIONS TO THEIR HOMES.

D. CIVIC PRIDE WILL RESUME MEETING AFTER THE FIRST OF THE YEAR.

E. MAYOR PICKENS REPORTED THAT THE KIDS HAD A GOOD TIME DECORATING THE CITY TREE RECENTLY AND EVERYONE IS LOOKING FORWARD TO THE UPCOMING EVENTS. HE SAID THE PLAY ATTRACTED 25 CHILDREN AND IS G-O-O-D.

F. THE VFD WAS REPRESENTED BY BENTLEY MARTIN AT THIS MEETING. HE SAID THEY WERE BUSY DECORATING FOR THE DECEMBER 19TH CAROLING HAYRIDE. EVERYONE IS ENCOURAGED TO KEEP A WATCH ON BREAKER BOXES AND SMOKE DETECTORS DURING THIS SEASON.

6. MAYOR'S REPORT. THE MAYOR ADVISED THAT EVERYTHING IS PENDING...HOPEFULLY EVERYTHING WILL COME TOGETHER...

7. OPEN DISCUSSION. EUCLID PHIPPS INQUIRED IF THE CITY WILL GET CITY LIMITS SIGNS WHEN THE HIGHWAY IS ANNEXED. MAYOR PICKENS SAID THIS IS ONE OF THE THINGS PENDING. EDDIE PROCTOR ADVISED THAT CITY HALL WOULD CLOSE AROUND 1 P.M. ON DECEMBER 23RD BUT STAFF WOULD BE ON CALL FOR EMERGENCIES OVER THE HOLIDAYS.

8. THE MAYOR ADJOURNED THE MEETING AT 7:55 P.M.

ATTEST:

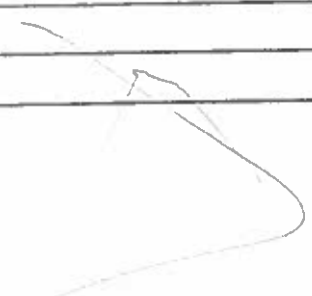
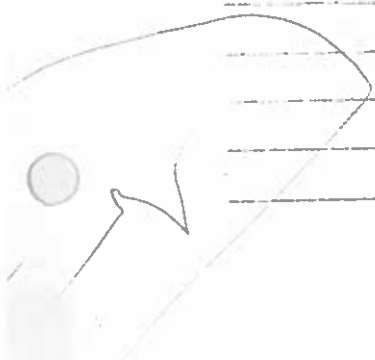
SUE PORTER, CITY SECRETARY



DALE PICKENS, MAYOR

Attendance Record
City Commission Meeting
City of Cottonwood Shores
Date: December 17, 1998

St. Kelly Cason
Marjorie Phipps
Evelyn Phipps
Tommy S. S. S.
Geraldine Fickens
Edgar Proctor
Beulah Maitz
Alvin Anderson



SUPPLEMENTAL AGENDA

**REGULAR MEETING AND PUBLIC HEARING
THURSDAY, DECEMBER 17, 1998 - 7:00 P.M.**

4. **B. DISCUSSION/ACTION ON APPOINTMENT OF A NEW NON-PAID RESERVE POLICE OFFICER, MR. SEAN PREUSS.**

- C. DISCUSSION/ACTION ON PURCHASE OF THE BALANCE OF LOT 12 IN THE CASTLE TERRACE SUBDIVISION, BURNET COUNTY, TEXAS FROM LAKELAND FINANCIAL, INC. FOR THE SUM OF \$3,000 CASH. PURCHASE TO BE COMPLETED BEFORE DECEMBER 31, 1998.**

I CERTIFY THAT THE ABOVE SUPPLEMENTAL AGENDA WAS POSTED AT 3:00 P.M. ON THURSDAY, DECEMBER 17, 1998.



MAYOR DALE PICKENS

SUPPLEMENTAL AGENDA

REGULAR MEETING AND PUBLIC HEARING
THURSDAY, DECEMBER 17, 1998 - 7:00 P.M.

4. B. DISCUSSION/ACTION ON APPOINTMENT OF A NEW NON-PAID RESERVE POLICE OFFICER, MR. SEAN PREUSS.

I CERTIFY THAT THE ABOVE SUPPLEMENTAL AGENDA WAS POSTED AT 4:00 P.M.
ON TUESDAY, DECEMBER 15, 1998.



MAYOR DALE PICKENS

SUPPLEMENTAL AGENDA

**REGULAR MEETING AND PUBLIC HEARING
THURSDAY, DECEMBER 17, 1998 - 7:00 P.M.**

4. A. (ADDITIONAL) CONSIDERATION OF SUBMISSION OF AN APPLICATION FOR A GRANT OF STEP FUNDS WILL INCLUDE CONSIDERATION OF ENTERING INTO A CONTRACT WITH GRANT DEVELOPMENT SERVICES TO ACT FOR THE CITY AS THEREIN SPECIFIED.

B. (NEW) CITY COUNCIL WILL CONSIDER THE REQUEST OF LARRY INGRAM FOR A WAIVER OF A RESIDENCE EXTENDING ACROSS THE LOT LINES AND FIVE FOOT UTILITY EASEMENTS COMMON TO LOTS 61 AND 62, DRIFTWOOD SECTION, AND WAIVER OF THE SIDE BUILDING LINE REQUIREMENTS ON THE WILLOW STREET SIDE OF LOT 61, WHICH SHALL BE REDUCED TO NO LESS THAN _____ FEET FROM THE DRIP LINE OF THE BUILDING.

I CERTIFY THAT THE ABOVE SUPPLEMENTAL AGENDA WAS POSTED AT 5:00 P.M. ON MONDAY, DECEMBER 14, 1998.


MAYOR DALE PICKENS

REGULAR MEETING AND PUBLIC HEARING

CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES
4111 COTTONWOOD DRIVE - CIVIC CENTER
THURSDAY, DECEMBER 17, 1998 - 7:00 P.M.

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. PUBLIC HEARING REGARDING SUBMISSION OF AN APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) FOR A TEXAS COMMUNITY DEVELOPMENT PROGRAM GRANT UNDER THE SMALL TOWN ENVIRONMENTAL PROGRAM (STEP) FUND.
3. CONSENT AGENDA:
 - A. FINANCIAL STATEMENT FOR SEPTEMBER, OCTOBER AND NOVEMBER, 1998.
 - B. MINUTES OF THE FOLLOWING MEETINGS:
 - (1) REGULAR MEETING 11/19/98.
 - (2) SPECIAL MEETING 11/24/98.
4. DISCUSSION/ACTION AGENDA:

CONSIDERATION OF SUBMISSION OF AN APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) FOR A TEXAS COMMUNITY DEVELOPMENT PROGRAM GRANT UNDER THE SMALL TOWN ENVIRONMENTAL PROGRAM (STEP) FUND. SPECIFIC NEED: WATER STORAGE TANK TO MEET REQUIREMENTS OF T.N.R.C.C.
5. MONTHLY ACTIVITY REPORTS:
 - (A) POLICE DEPARTMENT.
 - (B) PUBLIC WORKS-WATER & SEWER.
 - (C) BUILDING PERMITS.
 - (D) CIVIC PRIDE.
 - (E) CHRONICLE AND COMMUNITY CHURCH.
 - (F) VFD.
6. MAYOR'S REPORT.
7. OPEN DISCUSSION.
8. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3970 COTTONWOOD DRIVE, COTTONWOOD SHORES TEXAS ON THIS 11TH DAY OF DECEMBER, 1998 AT 5:00 P.M.

ATTEST BY:


SUE PORTER, CITY SECRETARY


DALE PICKENS, MAYOR

[THIS FACILITY IS WHEELCHAIR ACCESSIBLE & ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THE MEETING. 830-693-3830]