

**REGULAR MEETING
CITY COUNCIL - CITY OF COTTONWOOD SHORES
4111 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS**

THURSDAY, JULY 16, 1998 - 7:00 P.M.

1. CALL TO ORDER AND ROLL CALL. MAYOR PICKENS CALLED THE MEETING TO ORDER AT 7:02 P.M. BOTH COMMISSIONER PFEIFER AND PHIPPS BEING IN ATTENDANCE, A QUORUM WAS PRESENT.

2. CONSENT AGENDA.

**A. MINUTES OF THE FOLLOWING MEETINGS:
SPECIAL MEETING 5/6/99 AND 6/7/99
REGULAR MEETINGS 4/15/99, 5/20/99, AND 6/17/99
PUBLIC HEARING, 6/22/99**

B. FINANCIAL STATEMENTS FEBRUARY THROUGH MAY 1999.

**COMMISSIONER PFEIFER MOVED TO ACCEPT ALL OF THESE DOCUMENTS.
COMMISSIONER PHIPPS SECONDED THE MOTION, WHICH CARRIED.**

3. DISCUSSION/ACTION AGENDA:

**A. LEASE/PURCHASE AGREEMENT - NEW CITY BUILDING.
CITING THE OVERCROWDED STATUS OF THE CITY HALL, MAYOR PICKENS PUT FORWARD ON THE TABLE THE NEED FOR MORE SPACE. MAYOR PICKENS DESCRIBED A VACANT COMMERCIAL PROPERTY FRONTING ON EAST COTTONWOOD BEING APPROXIMATELY 3,800 SQUARE FEET, OUTFITTED WITH OFFICES, HEATING/AC, PHONE WIRING....NEEDS CLEANING AND FURNITURE, WHICH WOULD PROVIDE OFFICES, STORAGE FOR PARTS, PIPES, FITTINGS, STORAGE BINS, HOUSING FOR SOME VEHICLES...HAS OVERHEAD DOORS...ALL METAL, ALL INSULATED...THE MAYOR ASKED THE COMMISSIONERS FOR APPROVAL TO GO FORWARD WITH A LEASE/PURCHASE AGREEMENT. THIS HAS BEEN DISCUSSED FOR SOME TIME AND NEEDS APPROVAL. COMMISSIONER PHIPPS STATED SHE WAS MORE THAN HAPPY TO SO MOVE. COMMISSIONER PFEIFER SECONDED HER MOTION TO AUTHORIZE THE MAYOR TO PROCEED WITH A LEASE/PURCHASE AGREEMENT ON THE BUILDING LOCATED ON COTTONWOOD DRIVE AND THE MOTION CARRIED ON VOTE.**

B. LAKEVIEW DRIVE CONTRACT. THE MAYOR ADVISED THAT THE PROPOSED BID CONTRACT FROM BAY MAINTENANCE WAS IN THE HANDS OF BARNEY KNIGHT, THE CITY ATTORNEY FOR HIS CERTIFICATION/APPROVAL. SUBJECT TO THAT APPROVAL, A SPECIAL MEETING HAS BEEN CALLED FOR 3:30 P.M. ON JULY 21, 1999 TO CONDUCT THE BID SIGNING PROCESS. ADDITIONALLY, THE MAYOR TALKED ABOUT THE CITY'S OBLIGATION TO PROVIDE THE SILT BARRIER ALONG THE NORTH SIDE OF LAKEVIEW DURING CONSTRUCTION. WHILE THERE ARE VARIOUS MATERIALS WHICH CAN BE PURCHASED FOR THE BARRIER, THE CITY IS EXPLORING THE POSSIBILITY THAT A CEDAR BOUGH BURM WOULD MEET WITH APPROVAL. NEEDLESS TO SAY, THE CITY HAS ABUNDANT CEDAR AVAILABLE AND SUPPORT MATERIALS FOR THIS TYPE OF BARRIER WOULD BE LESS COST. THIS NEEDS TO BE IN PLACE BEFORE THE CONTRACTOR CAN START THE PROJECT. PENDING FURTHER RESEARCH ON THIS IDEA, THE MATTER WAS TABLED BY THE MAYOR UNTIL THE JULY 21, 1999 MEETING.

4. DEPARTMENT REPORTS.

WATER/SEWER DEPARTMENTS. ROBERT POPE REPORTED USE OF 3,693,000 GALLONS OF WATER THIS PAST MONTH. THIS IS 123,000 GALLONS PER DAY TO A HIGH OF 159,000 GALLONS, WITH AN AVERAGE OF 117,000 GALLONS PER DAY. THE CITY ACCOUNTED FOR ALL "LOST" WATER EXCEPT SOME 2,900 GALLONS (WHICH IS VERY GOOD) BUT ROBERT POINTED OUT THAT THE VFD IS STILL FAILING TO SUBMIT A MONTHLY USE REPORT AS HAS BEEN REQUESTED SEVERAL TIMES. EACH MONTH MUST BE ACCOUNTED FOR, EVEN IF ONLY A NEGATIVE USE REPORT TO SUPPORT THE CITY'S ACCOUNTABILITY RECORDS. PUBLIC WORKS DIRECTOR EDDIE PROCTOR REPORTED 197,000 GALLONS WERE PUMPED THROUGH THE SEWER SYSTEM FOR THE PERIOD. THE COMMISSIONERS DISCUSSED WITH EDDIE THE PROBLEM GRINDER PUMP ON LAKEVIEW WHICH IS LOADED WITH INDIGESTIBLE JUNK...AND THE FEASIBILITY OF BILLING THE OWNER IF THE PROBLEM PERSISTS OR CAUSES ANY BREAKDOWN ON THE SYSTEM.

DISCUSSION OF SHORTAGE OF UTILITY/PUBLIC WORKS PERSONNEL FOCUSED ON THE FINE WORK THE EXISTING STAFF MANAGES TO ACCOMPLISH.

POLICE DEPARTMENT. STEVE HALLMAN REPORTED ON THE ACTIVITY IN JUNE FOR THE POLICE DEPARTMENT: 33 CASES, 2 ASSAULTS, 18 CITATIONS, 5 ARRESTS, NO JUVENILE CASES, 3,729 MILES DRIVEN. THE MAYOR ANNOUNCED THAT SHANE DOLLAR IS BACK AS A RESERVE OFFICER BUT WILL ALSO WORK PART TIME WITH A CHAINSAW AND AS A BACKHOE DRIVER FOR THE PUBLIC WORKS DEPARTMENT.

THERE WAS NO REPORT FROM THE CHURCH, THE CHRONICLE OR THE VFD.

5. **MAYOR'S REPORT.** THE MAYOR REPORTED THAT HE PARTICIPATED IN THE JULY 7TH SCORING CONFERENCE IN AUSTIN, EXPLAINING TO THE COMMITTEE THE CITY'S NEED FOR THE NEXT GRANT. MAYOR PICKENS ADDED THAT J. GANDOLF BURRIS, THE CITY'S CONTRACTED GRANT WRITER, WAS ALSO PRESENT GIVING GRAPHICAL ASSISTANCE DURING THE MAYOR'S PRESENTATION AND HAS STATED THAT THE CITY HAS A VERY GOOD CHANCE OF BEING AWARDED THE GRANT. THE CITY PLACED 13TH IN A FIELD OF 33 APPLICANTS. THIS REGARDS A TWO YEAR GRANT OF A MAXIMUM OF \$250,000 WITH A 25% MATCH BY THE CITY WHICH IS TO BE USED TO PROVIDE THE ADDITIONAL STORAGE CAPACITY REQUIRED BY T.N.R.C.C. IN ITS ANNUAL AUDIT. THE MATTER NOW GOES TO STATE SCORING AND THE ANNOUNCEMENT FOR THE ENTIRE REGION WILL BE MADE AT THE SAME TIME.

6. **OPEN DISCUSSION.** NONE.

7. **THE MAYOR ADJOURNED THE MEETING AT 7:45 P.M.**

ATTEST:

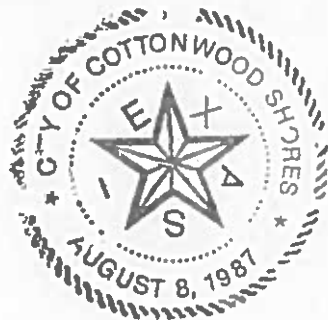


SUE PORTER, CITY SECRETARY



DALE PICKENS, MAYOR

Tammy Proctor



REGULAR MEETING

**CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES
4111 COTTONWOOD DRIVE - CIVIC CENTER
THURSDAY, JULY 15, 1999 - 7:00 P.M.**

AGENDA

1. **CALL TO ORDER AND ROLL CALL.**
2. **CONSENT AGENDA:**
 - A. **MINUTES OF THE ALL MEETINGS HELD IN APRIL, MAY AND JUNE, 1999.**
 - B. **FINANCIAL STATEMENTS FOR MONTHS OF FEBRUARY, MARCH, APRIL, MAY AND JUNE, 1999.**
3. **DISCUSSION/ACTION AGENDA:**
 - A. **LEASE/PURCHASE AGREEMENT - NEW CITY BUILDING.**
 - B. **LAKEVIEW DRIVE CONTRACT.**
4. **DEPARTMENT REPORTS.**
5. **MAYOR'S REPORT.**
6. **OPEN DISCUSSION.**
7. **ADJOURNMENT.**

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3915 COTTONWOOD DRIVE, COTTONWOOD SHORES TEXAS ON THIS 12TH DAY OF JULY, 1999 AT 5:00 P.M.


DALE PICKENS, MAYOR

[THIS FACILITY IS WHEELCHAIR ACCESSIBLE & ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THE MEETING. [830-693-3830]