

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
3808 COTTONWOOD DRIVE – CITY HALL
THURSDAY, JULY 20, 2000 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called this Regular Meeting to Order at 7:03 p.m. with both Commissioner Phipps and Commissioner Pfeifer in attendance, a Quorum was present.
2. **CONSENT AGENDA:**
 - A. **MINUTES OF A REGULAR MEETING ON JUNE 15, 2000 AND TWO SPECIAL MEETINGS HELD ON JUNE 22 AND JULY 3, 2000:** Commissioner Pfeifer stated he had reviewed the minutes of all three meetings. He then made a motion to approve Item A of the Consent Agenda. Commissioner Phipps seconded his motion, which carried.
 - B. **FINANCIAL STATEMENTS FOR THE MONTHS OF MAY AND JUNE 2000:** Commissioner Phipps made a motion to accept the May and June Financial Statements. Commissioner Pfeifer seconded her motion, which carried.
3. **CITIZENS COMMUNICATIONS:**
 - A. **MS. CLAUDIE SHORT TO DISCUSS IDEAS TO CUT DOWN DUST ON GRADED STREETS IN COTTONWOOD SHORES UNTIL SUCH TIME AS THEY CAN BE PAVED:** Ms. Short asked the Council if they could go to the county for some assistance in paving our streets. Mayor Pickens stated the county does assist when we have funds available. He added he would be meeting with Commissioner Oakley to see what the City could do. Commissioner Pfeifer stated the water truck would help the dust problem. With the water situation, however, the City couldn't justify using treated water to sprinkle the streets. He added we are looking for a pump to go on the truck to use water from the lake instead. Ms. Short stated people come to her with questions and comments so she was inquiring about the dust situation. She added she knew the Council was doing what they could, with what they had.
4. **CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS AUTHORIZING SUBMISSION OF AN APPLICATION FOR THE CONSTRUCTION OF IMPROVEMENTS TO THE WATER SYSTEM AND COMMITTING LOCAL MATCHING FUNDS TO THE PROJECT:** Ms. Katerina Dittmore, with Grant Development Services, addressed the Council and those in attendance. She stated tonight was the last step in the grant application process. Tonight we need to get approval from Council to submit the grant application by passing a resolution. She added the grant would be for \$250,000 for water system improvements within the City. She stated the City had selected an engineering firm for the project, S.D. Kallman, Inc. The water system improvements would include an eight-inch (8") main down Cottonwood Drive with six-inch (6") lines down the streets instead of alleys. It would also include hook-ups to houses. This would be a loop design, which would create higher water pressure. Ms. Dittmore stated additional lines would come later. Tonight the Council needed to decide on a Matching Amount. She added most cities dedicate 10% or \$25,000. It will probably be sometime in October before we will need to actually give a presentation for the grant. She explained this resolution authorizes the grant to be submitted. It gives the Mayor the authority to sign documents needed for grant. It also assigns a dollar amount for the local match and commits the City funds. She noted however the amount dedicated would be paid out over a two-year period. Mayor Pickens recommended the Council consider \$25,000 in local funds. He noted the review committee looks at

matching rate when awarding grants. Commissioner Pfeifer stated the water lines in the City needed to be replaced. Commissioner Phipps agreed there was definitely a need. Commissioner Pfeifer then made a motion to approve a resolution authorizing submission of an application for a grant for water system improvements authorizing \$25,000 in matching funds. Commissioner Phipps seconded his motion, which carried.

5. **CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION CERTIFYING TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS THAT THE CITY HAS COMPLETED THE RFP PROCESS FOR ENGINEERING SERVICES NEEDED FOR COMPLETION OF THE CDBG APPLICATION ACTIVITIES PRIOR TO THE APPLICATION DEADLINE:** Ms. Dittmore stated there has been a change in the way you apply for a grant. The City can earn higher points if it hires an administrator and an engineer before submitting a grant application. Then the preliminary designs can be submitted with the grant application. She noted Mr. Steve Kallman, with S.D. Kallman, Inc. was in attendance and had brought a letter to be signed for engineering services. She explained there was no money due unless the grant was awarded. He would prepare the grant application without invoicing the City. Mr. Kallman stated he looked forward to working with the City in the future and planning for the City's improvements. Commissioner Pfeifer then made a motion to approve a resolution certifying the City has completed the process for engineering services needed to complete the CDBG application activities prior to the deadline. Commissioner Phipps seconded his motion, which carried.
6. **CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION CERTIFYING TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS THAT THE CITY HAS COMPLETED THE RFP PROCESS FOR ADMINISTRATION SERVICES NEEDED FOR COMPLETION OF THE CDBG APPLICATION ACTIVITIES PRIOR TO THE APPLICATION DEADLINE:** Ms. Dittmore stated this was the last step in the administrative process. It was the same procedure as Item 5 on the Agenda except if was for the administration services instead of engineering services. Commissioner Phipps made a motion to approve Item 6 on the Agenda; a resolution certifying that the City has completed the process for administrative services needed to complete the CDBG application activities prior to the deadline. Commissioner Pfeifer seconded her motion, which carried.
7. **CONSIDER AND POSSIBLY TAKE ACTION ON SETTING AN AMOUNT TO BE PAID MONTHLY FOR CLEANING AND MAINTAINING THE CITY SWIMMING POOL AT THE CIVIC CENTER:** Mayor Pickens stated the amount paid for this service has not been increased in three years. However, this should not be addressed on this agenda. It should be discussed in a budget workshop hearing. He added an increase is needed and he would recommend doing so on the budget. He added the pool looks great. No action on this item tonight.
8. **CONSIDER AND POSSIBLY TAKE ACTION ON A RESOLUTION AUTHORIZING THE MAYOR TO SECURE A DEPOSITORY CONTRACT FOR A MANAGING BANK TO FURNISH SECURITIES FOR ALL GENERAL AND SPECIAL FUNDS DEPOSITED BY THE CITY OF COTTONWOOD SHORES:** Mayor Pickens stated Marble Falls National Bank had been handling the City's accounts for many years. He thought we could get a better deal with another bank. He wanted to submit a letter to the banks in our area and try to find a better deal. Commissioner Pfeifer made a motion to authorize the Mayor to secure a depository contract for the City. Commissioner Phipps seconded his motion, which carried.
9. **MONTHLY ACTIVITY REPORTS:**
 - A. **POLICE DEPARTMENT:**
 - 1) **ACTIVITY LOG:** Officer Hallman read the Police Report. He noted the hot temperatures cause people to lose their tempers.
 - B. **PUBLIC WORKS:**
 - 1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE:** Mayor Pickens noted he did not require Robert to be here tonight. He added that he had been working long hours in the heat and needed the rest. Mayor Pickens then read the Water Department Reports. He noted the water use was rising rapidly. He stated that although the City had only asked for voluntary conservation, everyone needed to keep an eye on his or her usage to keep it from becoming mandatory.

2) **ANIMAL CONTROL:** Again Mayor Pickens noted he did not require Connie to be here because of the heat. He stated the City had a big problem with people dropping animals. Currently, there are three dogs in the kennel. He stated Connie was doing her best to keep it under control.

C. CIVIC PRIDE:

1) **UPCOMING MEETING DATES:** Ms. Claudie Short stated 22 people attended the Civic Pride meeting last week. They had come up with some good ideas including a sign for City Hall, sign for Thompson Park, or flagpoles at City Hall. She reminded everyone of the ice cream social planned on Saturday. This would be the first fundraiser. They had discussed having a spaghetti super or fish fry later this year. She added Civic Pride helped improve the City as well as help to keep taxes down. She reminded everyone that they meet at the Civic Center on Mondays at 7:00 p.m.

10. MAYOR'S REPORT:

A. **UPDATE ON WATER SYSTEM IMPROVEMENTS GRANT:** Mayor Pickens stated they had a planning session earlier this week and construction would start in a few days. The storage tank should be up and running in 120 days.

B. **UPDATE OF SEWER PROJECT IN CASTLE TERRACE:** Mayor Pickens stated men and materials were already up there working. So far they were doing a good job. He added trenching through granite is hard work.

C. **FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES:** Mayor Pickens stated this application should be submitted in August and the City stands a good chance of being awarded the \$250,000 grant.

11. **CITIZENS' COMMENTS:** Mr. Euclid Phipps asked about the hole developing on Lakeview Drive. Mayor Pickens stated the City could fix it, since the contractor was not agreeing to. Mr. Claude Rains thanked the Mayor for all his hard work over the weekend keeping the water plant up and running.

12. **ADJOURNMENT:** Mayor Pickens adjourned this Regular Meeting at 7:53 p.m.


DALE PICKENS, MAYOR

ATTEST:


TENA COLLIER, CITY SECRETARY



COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE
COTTONWOOD SHORES ,TEXAS 78654

MONTHLY REPORT FOR JUNE 2000

SUSPICIOUS PERSON/VEHICLES:	<u> </u>
ABANDONED VEHICLE	<u> </u>
ACCIDENTS	<u> </u>
ASSAULTS/FAMILY VIOLENE	<u> 3 </u>
BURGLARIES	<u> </u>
CRIMINAL MISCHIEF	<u> 3 </u>
DISTURBANCES	<u> 6 </u>
THEFT	<u> 2 </u>
MISSING PERSONS	<u> </u>
OTHER AGENCY ASSISTS / EMS/FIRE	<u> 1 </u>
HARASSMENT	<u> 2 </u>
TRESPASS	<u> </u>
WELFARE CONCERN	<u> 2 </u>
DEATHS	<u> </u>
MISCELLANEOUS CALLS	<u> 2 </u>
TOTAL CALLS	<u> 21 </u>
MUNICIPAL COURT CITATIONS	<u> 1 </u>
ARRESTS	<u> 2 </u>
JUVENILE ARRESTS	<u> 1 </u>
HOURS WORKED	<u> 408 </u>
RES. HRS. WORKED	<u> 25 </u>
TOTAL HRS	<u> 433 </u>
TOTAL MILES DRIVEN	<u> 3263 </u>



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654

830/ 693-3830

Fax 830/ 693-6436

Dale Pickens – Mayor

Tena Collier – City Secretary

ATTENDANCE RECORD CITY COMMISSIONERS MEETING CITY OF COTTONWOOD SHORES, TEXAS

DATE: JULY 20, 2000

Please sign in:

Claudia Lee Short
Euclid Sharp
Robbie White
Claude Rains
Steve Rains
Art Hall
Kurt Potock
STEVE KALLMAN
Katerina D. Hancock
Mark Hendry
Darlene Day

FAX COVER

Date 17 July, 2000**Number of pages including cover sheet** 1

TO: Tena Collier
City Secretary
City of Cottonwood
Shores

Phone**Fax Phone**

FROM: J Gandolf Burrus
Grant Development
Services
Post Office Box 33043
Austin, TX 78764

Phone 512/292-3755**Fax Phone** 512/707-7211**CC:**

REMARKS: Urgent For your review Reply ASAP Please Comment

The following agenda items are being provided to you for use at the Cottonwood Shores City Council Meeting scheduled for this Thursday

1. Consider and possibly take action on approval and execution of a Letter of Agreement for professional engineering services required to implement the Texas Department of Housing and Community Affairs CDBG Grant, IF FUNDED.
2. Consider and Possibly take action on a resolution authorizing submission of a Community Development Block Grant Application to the Texas Department of Housing and Community Affairs Authorizing submission of an application for the construction of improvements to the water system and committing local matching funds to the project.
3. Consider and possibly take action on a resolution certifying to the Texas Department of Housing and Community Affairs that the City has completed the RFP process for Engineering services needed for completion of the CDBG application activities prior to the application deadline.
4. Consider and possibly take action on a resolution certifying to the Texas Department of Housing and Community Affairs that the City has completed the RFP process for Administration services needed for completion of the CDBG application activities prior to the application deadline.

Dolf



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654

830/ 693-3830

Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: July 20th

Subject to be addressed: If can have County to oil or water graded streets until rain starts - since we will not be purchasing Black Top now

Informational Presentation: Yes No

Requires Action by Commission: Yes No

Name(s) of requester: Claudia Lee Short

Address: 845 Aspen La.

Phone No.: 693-3066

Claudia Lee Short 7-7-2000
Requester Date

Tena Collier 7-7-00 8:45
Received by City Employee Date Time a.m./p.m.



P.O. Box 1 Johnson City, Texas 78636-0001
(830) 868-7155 • 1-888-554-4732

July 20, 2000

The Honorable Dale Pickens
City of Cottonwood Shores
3808 Cottonwood Drive
Cottonwood, Texas 78654

Dear Mayor Pickens:

Pedernales Electric Cooperative requests that time be reserved on Cottonwood's city council agenda for the meeting scheduled August 17, 2000, at 7:00 p.m. Wayne McKee will be attending to provide the council with an update on the Cooperative's activities in your area as well as answer any questions you may have.

If there is a change in the date or time of the above scheduled meeting, please notify Ginny Bain at (830) 868-4921 or toll free at 1-888-554-4732, Extension 4921.

Sincerely,

Jeanell Davis
Operations Manager

JD:GB:gb

cc: Wayne McKee

REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JULY 20, 2000 AT 7:00 P.M.

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9. MONTHLY ACTIVITY REPORTS:
 - A. POLICE DEPARTMENT:
 - (1) ACTIVITY LOG
 - (2) ARREST
 - B. PUBLIC WORKS:
 - (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE
 - (2) ANIMAL CONTROL
 - C. CIVIC PRIDE:
 - (1) UPCOMING MEETING DATES
 - (2) FUTURE PROJECTS
10. MAYOR'S REPORT:
 - A. UPDATE ON WATER SYSTEM IMPROVEMENTS GRANT
 - B. UPDATE OF SEWER PROJECT IN CASTLE TERRACE
 - C. FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES
11. CITIZEN COMMENTS.
12. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS, ON THIS 17TH DAY OF JULY 2000 AT 5:00 PM.

ATTEST:


DALE PICKENS, MAYOR


TENA COLLIER, CITY SECRETARY

