

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, MARCH 20, 2003 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called this Regular Meeting to order at 7:01 p.m. with both Commissioner Phipps and Commissioner Pfeifer in attendance a quorum was present.
2. **CONSENT AGENDA:**
 - A. **MINUTES OF A REGULAR MEETING ON FEBRUARY 20, 2003 AND A SPECIAL MEETING ON AUGUST 16, 2002:** Commissioner Pfeifer made a motion to accept the minutes of both meetings. Commissioner Phipps seconded his motion, which carried.
 - B. **FINANCIAL STATEMENTS FOR THE MONTH OF FEBRUARY 2003:** Commissioner Phipps made a motion to accept the Financial Statements for February. Commissioner Pfeifer seconded her motion, which carried.
3. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. GARY CROWNOVER WITH ZEECON WIRELESS INTERNET, LLC TO INSTALL ADDITIONAL EQUIPMENT ON TOP OF THE CITY'S WATER STORAGE TANK LOCATED ON LOT 12-A, CASTLE TERRACE SECTION, COTTONWOOD SHORES, TEXAS:** Mayor Pickens stated that he was disappointed that Mr. Crownover was not here tonight. He noted he was supposed to bring some information about the equipment as well as a release from T-Mobile. He suggested no action on this item until Mr. Crownover provided the information requested. No action was taken on this item.
4. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. ROBERT PETERMAN FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 163 AND 164, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE CONSTRUCTION OF A HOME UPON SAID LOTS 163 AND 164, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS OVER AND UPON THE SAID UTILITY EASEMENT:** Mayor Pickens stated that Mr. Peterman had built several houses here in Cottonwood and has always done a fine job. He recommended granting his request. He noted that he preferred building on more than one lot. Commissioner Pfeifer inquired as to utilities in the easement. Mayor Pickens stated there were none. Commissioner Pfeifer then made a motion to approve the request for a variance. Commissioner Phipps seconded his motion, which carried.
5. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. DION PEREZ AND MR. GRACIANO PEROZZI TO REZONE A 5.131 ACRE TRACT OF LAND OUT OF THE F. ENGLEKING SURVEY NO. 611, BEING A PORTION OF BLUFFVIEW SECTION, KNOWN AS CASTLE MOUNTAIN SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS FROM SINGLE-FAMILY RESIDENTIAL TO COMMERCIAL:** Mr. Ken Iwasiuk inquired if this property was located on RR 2147. Mayor Pickens stated that it was on the west end of Cottonwood Drive, next to where the old water tanks were located. Commissioner Pfeifer inquired as to what he wanted to use the property for. Mayor Pickens stated that he had just purchased the property and was suggesting a restaurant. Mr. Euclid Phipps asked if there were houses around the area. Mayor Pickens stated that there was one located on either end. He noted that it was not the ideal terrain for houses. He added it would be cost prohibited to build single family houses on that slop. Commissioner Phipps stated that she felt it needed to be considered. She then made a motion to consider the request for rezoning and set a Public Hearing. Commissioner Pfeifer seconded her motion, which carried.
6. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LARRY FLOYD TO REZONE LOTS 53 AND 56, BLUFFVIEW SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS FROM SINGLE-FAMILY RESIDENTIAL TO COMMERCIAL:** Mayor Pickens stated that Mr. Floyd had two lots. One fronts RR 2147 and the other Cottonwood Drive, just west of the roadway from RR 2147 to Cottonwood Drive. Mr. Iwasiuk asked who authorizes what businesses

can go in there if rezoned. Mayor Pickens stated that would be done at a later date. He added that the City had a zoning ordinance and we would determine by that ordinance which category would be approved. Commissioner Pfeifer stated that since it was along RR 2147 he had no problem considering rezoning. He then made a motion to approve the request for rezoning and set a Public Hearing. Commissioner Phipps seconded his motion, which carried.

- 7. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 375 AND 376, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Mr. Doug Frank explained that he and his two brothers, Mr. Cliff Frank and Mr. Ken Frank, were still trying to establish ownership of the residence. He explained that the property was deeded to his grandmother who had passed away. He noted that there were eight heirs scattered throughout Texas and they needed more time. Mr. Doug Frank noted that when his father received the letter in December he was not sure what repairs needed to be done so he asked for the extension to determine whether to repair or demolish the house. Mr. Ken Frank handed the Council a proposed schedule for repairs indicating that the work would be done in phases. Phase I would secure the building, repair the roof and paint by June 30, 2003. Phase II would be the inside of the building with replacing wiring, plumbing, sheet rock, etc. by December 31, 2003. Mr. Doug Frank explained that they planned to do most of the work themselves since they were experienced carpenters, Mr. Ken Frank is a Master Electrician. Commissioner Pfeifer stated that he thought nine months was a long time. Mr. Ken Frank stated that the exterior would be completed by June and that was the hazard as well as an eyesore. Mayor Pickens stated that he was not sure if a sewer tap was ever put in. He stated he would check the plans for sewer clean out, but that the house would have to be connected to the City's sewer system. Commissioner Pfeifer stated that he would like to give the extension until June 30th then readdress the timetable for the interior. Mr. Doug Frank was concerned that if the timetable was not acceptable in June then they would have wasted their time and money if no agreement could be reached. Mr. Ken Frank stated that he hated to commit to a date until they were sure it could be met. Mayor Pickens suggested setting September 30, 2003 as deadline for completion of interior. Commissioner Phipps thought that sounded reasonable and added she was just going to suggest that herself. Commissioner Pfeifer then made a motion to approve an extension until June 30, 2003 for the exterior work to be completed and September 30, 2003 for the interior to be completed. Commissioner Phipps seconded his motion, which carried.
- 8. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOT 531-B, DRIFTWOOD II SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Mayor Pickens stated that this mobile home had been vacant for sometime. He added it is a hazard. Commissioner Pfeifer stated the owner had been sent a letter and had never responded. Mayor Pickens stated that was correct and the Demolition Orders had been recorded at the Burnet County Courthouse. Commissioner Pfeifer then made a motion to authorize the demolition of the dangerous building located on Lot 531-B, Driftwood II Section. Commissioner Phipps seconded his motion, which carried.
- 9. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOT 101, DRIFTWOOD II SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Commissioner Pfeifer stated that he had visited each of these properties and this building was in bad shape. He added the people just ran off and left. He noted that things were missing from the storage building, but he was not sure if the people had been back to get it or if other people have just taken what they wanted. Mr. Iwasiuk asked if the county did the demolition or did the City hire private

contractors. Mayor Pickens stated that in the past he had gone before the county government and requested their assistance, and they authorized it. He explained that the county equipment and men would come out and bulldoze it down. He added the cost to the City was for a roll-off dumpster for the non-combustibles and the rest is burned. Mr. Iwasiuk stated that in some places they contract with private firms who would do it for what ever they could salvage out of the building. Mayor Pickens stated that this would not be worth the effort. Mr. Iwasiuk agreed that there was not really anything to salvage. Commissioner Pfeifer made a motion to authorize the demolition of the dangerous building on Lot 101, Driftwood II Section. Commissioner Phipps seconded his motion, which carried.

- 10. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 188 AND 189, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Mayor Pickens stated that earlier this week he discovered that the bank was interested in repossessing this trailer. He added that they were still trying to get it sorted out. He noted that the bank president had stated he had two bids coming in on repairing the trailer. Commissioner Pfeifer stated that he would like to give a thirty-day extension to check it out and the bank could straighten everything out. No action on this item at this time.
- 11. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 633, 634 AND 635, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Commissioner Pfeifer stated that this was the little metal building on Maple Lane. He added that it was pretty deteriorated. He noted that the roof was gone and the door was broke off. He then made a motion to authorize the demolition of the dangerous building located on Lot 633, 634 and 635, Scarlet Oaks Section. Commissioner Phipps seconded his motion, which carried.
- 12. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 557, 558 AND 559, DRIFTWOOD SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Commissioner Pfeifer stated that this was another little metal building that Mr. Gene Queen had drove off and left over four years ago. He then made a motion to authorize the demolition of the dangerous building located on Lots 557, 558 and 559, Driftwood Section. Commissioner Phipps seconded his motion, which carried.
- 13. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 46 AND 47, DRIFTWOOD SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201:** Commissioner Pfeifer stated that there had not been anything done to the outside. He noted that there are some repairs to be done and painted. Mrs. Tena Collier stated that Mr. Crider had done most of the repairs on the inside and had called to get a hold of the Building Inspector, Mr. Mike Light, to do the inspections on what he had done. She added that she knew that was true because Mike had changed his pager number and she had difficulty getting a hold of him, too. Mayor Pickens suggested taking no action on this item at this time and waiting for the inspection. No action was taken.

14. MONTHLY ACTIVITY REPORTS:

A. POLICE DEPARTMENT:

(1) **ACTIVITY LOG:** Mayor Pickens read the report for the Police Department. He expressed his disappointment that no one was present from the Police Department to answer questions he had. He stated he was going to ask his questions in his absence and he wanted the Police Department to answer to this City Commission why there was a heavy equipment transport that comes in every afternoon around 6:00 p.m. and parks at 821 Fir Lane. He stated that was a violation of city ordinance. He noted that there was also a tractor rig parked on Cottonwood Drive and he wanted something done about it. He stated that was a violation, too. He added that they had been asked to do something about it and still a violation exists.

B. PUBLIC WORKS:

(1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE:** Mayor Pickens stated that the usage was average for this time of year. He noted that they had finished the raw water line intake and the new 6" water line was buried. He noted that the blasting company had been out today for the grinder pump for Don Keith and hopefully they were complete with that. He added that there were a lot of builders in the area and sewer taps to do.

(2) **ANIMAL CONTROL:** Mayor Pickens stated that we continue to have dog problems as well as cats. He added he didn't think that would ever go away.

C. CIVIC PRIDE:

(1) **UPCOMING MEETING DATES:** Mayor Pickens stated that they had taken a winter recess. He added that hopefully we could get something going.

(2) **FUTURE PROJECTS.**

D. VOLUNTEER FIRE DEPARTMENT: Mayor Pickens stated that he spoke with them this evening and they assured him that they hadn't forgot us. He added that the man with the auger had been sick and hopefully sometime next week he would show up. Commissioner Phipps asked if they had been turning in their reports. Mayor Pickens stated they had not, but he would talk to Charlie about that. He noted that they had been responding in a timely manner and he was not dissatisfied with then.

15. MAYOR'S REPORT:

A. FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES: Mayor Pickens stated that on March 6, 2003, met with the review board and on March 7, 2003 we got an excited call from our grant coordinator stating that we had been awarded the \$250,000.00 contract. He noted we placed third out of thirty-one and should start laying some water lines by mid summer. Mr. Iwasiuk asked if the water lines were just for drinking water or hydrants as well. Mayor Pickens replied that it was the same water. He stated that new 8" line down Cottonwood Drive and new 6" line down four streets to Willow Drive and then from Aspen Lane to Driftwood Lane on Willow Drive. He noted that it included 17 fireplugs and moving the meters from the back of the lot to the front of the lot at no cost to the homeowner. Mr. Iwasiuk asked if there was anyway to get dry hydrants down to the lake. Mayor Pickens stated that he had discussed that with the fire department and they were working on that.

16. CITIZEN COMMENTS: Mr. Euclid Phipps asked how many junk cars had been removed. Mayor Pickens didn't know the exact number, but some had left the City. Commissioner Pfeifer stated that some people got rid of their own cars themselves after they got the letter. Mr. Iwasiuk asked about the corner of Pine and Willow. The vacant lot there was covered with scrap metal from the welder who used to be there. He asked if there were any plans to get rid of that stuff. Mayor Pickens stated that as time permits we do write letters to the property owners and if we had the crew, at their expense we could clean it up. Mr. Iwasiuk asked about the trench cut in his yard about two feet deep. He added that there was no slop to it at all. He was concerned that some kids going back and forth across his yard to the bus stop would trip. Mayor Pickens stated that he would go take a look at it and see if we could do anything else to it. Mr. Iwasiuk asked about the road grader. He wondered if it was able to tilt. He didn't understand why the roads didn't have a crown. Mayor Pickens stated that he was doing the best that he could. Mr. Iwasiuk stated that he understood that, but if he did that it would put a crown on the road. Mayor Pickens stated that now he was trying to establish bar ditches to get the water off the road and eliminate the washboards.

17. ADJOURNMENT: Mayor Pickens adjourned this Regular Meeting at 8:30 p.m.

DALE PICKENS, MAYOR

ATTEST:


TENA COLLIER, CITY SECRETARY



CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78654
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD
CITY COMMISSIONERS MEETING
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 3-20-03

PLEASE SIGN IN:

KEN IWASIUK

Encl. & P. 1/2

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REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, MARCH 20, 2003 AT 7:00 P.M.

AGENDA

CALL TO ORDER AND ROLL CALL.

2. CONSENT AGENDA:

- A. MINUTES OF REGULAR MEETINGS ON AUGUST 16, 2002 AND FEBRUARY 20, 2003.
- B. FINANCIAL STATEMENTS FOR THE MONTH OF FEBRUARY 2003.

3. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. GARY CROWNOVER WITH ZEECON WIRELESS INTERNET, LLC TO INSTALL ADDITIONAL EQUIPMENT ON TOP OF THE CITY'S WATER STORAGE TANK LOCATED ON LOT 12-A, CASTLE TERRACE SECTION, COTTONWOOD SHORES, TEXAS.

4. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. ROBERT PETERMAN FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 163 AND 164, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS, TO ALLOW FOR THE CONSTRUCTION OF A HOME UPON SAID LOTS 163 AND 164, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS OVER AND UPON THE SAID UTILITY EASEMENT.

5. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. DION PEREZ AND MR. GRACIANO PEROZZI TO REZONE A 5.131 ACRE TRACT OF LAND OUT OF THE F. ENGLEKING SURVEY NO. 611, BEING A PORTION OF BLUFFVIEW SECTION, KNOWN AS CASTLE MOUNTAIN SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS FROM SINGLE-FAMILY RESIDENTIAL TO COMMERCIAL.

6. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LARRY FLOYD TO REZONE LOTS 53 AND 56, BLUFFVIEW SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS FROM SINGLE-FAMILY RESIDENTIAL TO COMMERCIAL.

7. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 375 AND 376, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

8. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOT 531-B, DRIFTWOOD II SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

9. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOT 101, DRIFTWOOD II SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

10. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 188 AND 189, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

11. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 633, 634 AND 635, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

12. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 557, 558 AND 559, DRIFTWOOD SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

13. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A RESOLUTION AUTHORIZING THE BUILDING OFFICIAL TO OBTAIN THE REPAIR OR DEMOLITION OF THE DANGEROUS BUILDING LOCATED ON LOTS 46 AND 47, DRIFTWOOD SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS, AND TO FILE A LIEN AGAINST SUCH PROPERTY FOR THE COST AND EXPENSE OF SUCH WORK AS ORDERED AS AUTHORIZED BY ORDINANCE NO. 041201.

14. MONTHLY ACTIVITY REPORTS:

A. POLICE DEPARTMENT:

- (1) ACTIVITY LOG.
- (2) ARREST.

B. PUBLIC WORKS:

- (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE.
- (2) ANIMAL CONTROL.

C. CIVIC PRIDE:

- (1) UPCOMING MEETING DATES.
- (2) FUTURE PROJECTS.

D. VOLUNTEER FIRE DEPARTMENT.

15. MAYOR'S REPORT:

- A. FUTURE GRANT APPLICATION FOR WATER DISTRIBUTION LINES.

16. CITIZEN COMMENTS.

17. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 17TH DAY OF MARCH, 2003 AT 5:30 P.M.

ATTEST:


TENA COLLIER, CITY SECRETARY




DALE PICKENS, MAYOR

COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE
COTTONWOOD SHORES ,TEXAS 78654

MONTHLY REPORT FOR FEBRUARY 2003

SUSPICIOUS PERSON/VEHICLES:	<u>1</u>
ABANDONED VEHICLE	<u> </u>
ACCIDENTS	<u> </u>
ASSAULTS/FAMILY VIOLENE	<u>2</u>
BURGLARIES	<u>2</u>
CRIMINAL MISCHIEF	<u>1</u>
DISTURBANCES	<u>2</u>
THEFT	<u>1</u>
MISSING PERSONS	<u>1</u>
OTHER AGENCY ASSISTS / EMS/FIRE	<u>9</u>
HARASSMENT	<u> </u>
TRESPASS	<u>1</u>
WELFARE CONCERN	<u> </u>
DEATHS	<u>1</u>
MISCELLANEOUS CALLS	<u>20</u>
TOTAL CALLS	<u>41</u>
MUNICIPAL COURT CITATIONS	<u>4</u>
ARRESTS	<u>1</u>
JUVENILE ARRESTS	<u>0</u>
HOURS WORKED	<u>380</u>
RES. HRS. WORKED	<u>0</u>
TOTAL HRS	<u>380</u>
TOTAL MILES DRIVEN	<u>2250</u>