

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, SEPTEMBER 18, 2003 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL:** Mayor Pickens called this Regular Meeting to Order at 7:06 p.m. with both Commissioner Pfeifer and Commissioner Hildebrand in attendance a Quorum was Present.
2. **CONSENT AGENDA:**
 - A. **MINUTES OF A REGULAR MEETING ON AUGUST 21, 2003:** Mayor Pickens stated that these were not finished so there would be no action on this item.
 - B. **FINANCIAL STATEMENTS FOR THE MONTH OF AUGUST 2003:** Commissioner Pfeifer made a motion to approve Item 2(B). Commissioner Hildebrand seconded his motion, which carried.
3. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. DORIS MIDDLETON FOR A REFUND OF EXPENSES TO REPAIR HER GRINDER PUMP DUE TO IMPROPER INSTALLATION AT HER RESIDENCE LOCATED ON LOT 1, CASTLE TERRACE, SECTION I, BURNET COUNTY, TEXAS:** Mayor Pickens explained to Ms. Middleton that we had contacted the City's insurance company, the Texas Municipal League, and an adjuster would be contacting her in regards to her claim for damages.
4. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. C.R. STEVENS WITH B.S. VENTURES FOR AN ADJUSTMENT TO THE JULY UTILITY BILLING FROM THE CITY OF COTTONWOOD SHORES FOR HIGH WATER USAGE AT HIS BUSINESS LOCATED AT 4119 EE 2147, KNOWN AS PLAZA DEL SOL:** Mr. C.R. Stevens handed out a detail of the normal usage for his business. He explained that the average usage was 3,000 gallons, but the bill was for 42,000 gallons. He noted that they had a contractor to check for leaks and there was no sign of any. He stated that the next thought was that the meter had a glitch in it so he had that checked. He added that they have not had any reason for that much usage. He stated that if a toilet was running it would have to run 24 hours a day for a month and they certainly would have noticed that. He noted that they had tested the meter and it was working okay, it must be because it read the right amount the next month. He stated he was asking for some consideration from the Council. Commissioner Hildebrand asked Nathan Cantrell if he went to check the meter. Mr. Nathan Cantrell stated that we were the ones who contacted them. He explained that he went by Friday afternoon and the meter was turning. He didn't check the sprinklers then, but since then he has been watching it and every other day there has been water running across the parking lot. He asked how many people water over there. Mrs. Paula Baggett stated that there were a minimum number of people who water. Mr. Cantrell stated that the day he went and talked to Mrs. Baggett someone had left the water on and it was running across the parking lot. He stated that the sprinkler had probably ran all weekend. Mrs. Baggett stated that would not be enough time for it to run up 42,000 gallons. Mr. Stevens stated that they do water the plants, but at this time we had not done the flowerbeds. Mr. Cantrell stated that they were there we he checked the meter. He noted that he was not arguing he just knew the water went through the meter and the meter tested fine. He stated that he felt that the sprinkler was probably left on. Mr. Stevens stated that if it were a sprinkler left on there would certainly be a huge amount of water on the ground. Mr. Cantrell stated that you would get at least five gallons a minute out of the faucet and there are 1,440 minutes in a day. Commissioner Hildebrand asked if there was a large jump in the sewer. Mr. Cantrell stated that it was hard to say since unsure of time, you don't really have a source to check. Commissioner Pfeifer asked if the current usage, 4,000 gallons, was the same meter. Mr. Cantrell stated yes. Commissioner Pfeifer stated that the usage was down and if that was the same meter then you can't fault the meter. Mr. Mike Butler asked if any estimating was done prior to the 42,000 gallons. Mr. Cantrell stated that since he has been here the meters are read. Mr. Mike Butler asked if the City still had a one-time adjustment provision in the ordinance. Mayor Pickens replied no. Commissioner Pfeifer stated that had been changed a good while back. Mr. Stevens stated that because he had a master meter he was billed for six minimums and from that standpoint he had a

credit coming. He added that he had paid for the 42,000 gallons already. Commissioner Pfeifer stated that he had looked at that building before and there are stub outs for each unit, which means you could have a single meter for each one. Mr. Stevens stated that he would love that and thought that was a good idea. Commissioner Hildebrand stated that from his experience typically when a meter fails it is usually to the customer's advantage as the meter slows down. He added that it was more likely that something was left on. Mrs. Baggett stated that she goes outback everyday and she would have seen where the water was left on. Mr. Stevens stated that he was asking on the basis of using a lot less than the minimum and paying for the minimum each month. He added he felt that they had already paid for the water. Commissioner Hildebrand suggested discounting the sewer since it appears that it didn't go down the drain to bring it closer to the normal bill. He then made a motion to reduce the sewer bill by \$100.00. Commissioner Pfeifer seconded his motion, which carried. Mr. Stevens asked about waiving the \$50.00 bill for testing the meter. Mayor Pickens stated that was not on the agenda, but could be put on next month's.

5. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. TIMMY BROWN FOR A VARIANCE TO ORDINANCE NO. 031193, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS PROHIBITING CERTAIN ANIMALS WITHIN THE CITY LIMITS OF COTTONWOOD SHORES, TEXAS:** Mayor Pickens stated that this ordinance prohibits farm animals within the City, but the Council had always made a provision for FFA, 4-H and similar animal projects. He added that several had been done in the past and there had never been a problem. Commissioner Hildebrand asked how long they would have the goat. Mayor Pickens stated that they would keep it until the show sometime in January. Mayor Pickens suggested having them put a \$100.00 deposit, which would be refundable upon the animal leaving the City. Commissioner Hildebrand made a motion to approve the request with a required \$100.00 deposit refunded upon animal leaving City. Commissioner Pfeifer seconded his motion, which carried.
6. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. WANDA MAYNARD FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 144, PAGE 75, BURNET COUNTY DEED RECORDS ON LOTS 7 AND 8, DRIFTWOOD SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 190, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE PLACEMENT OF A NEW MOBILE HOME OVER AND UPON SAID UTILITY EASEMENT:** Commissioner Pfeifer stated that according to his map there were no utilities between these lots. Mr. Cantrell stated that was correct. Commissioner Pfeifer then made a motion to approve the variance. Commissioner Hildebrand seconded his motion, which carried.
7. **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. DORINE FERRILL TO APPROVE THE PROPOSED REPLAT OF LOTS 233, 234 AND 235, DRIFTWOOD SECTION, COTTONWOOD SHORES, TEXAS, AS RECORDED IN VOLUME 1, PAGE 190, BURNET COUNTY PLAT RECORDS INTO TWO LOTS TO BE KNOWN AS LOTS 233-A AND 235-A, DRIFTWOOD SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS:** Mayor Pickens explained that these three lots were on Pecan Lane, next to Milton Ditworth, and that they wanted to combine the three to make two lots. Commissioner Pfeifer asked if there were any utilities in between the lots. Mayor Pickens replied that according to the map there were none. He explained that water was in the rear of the property and water on the north property line. Commissioner Hildebrand made a motion to approve the replat of lots 233, 234 and 235. Commissioner Pfeifer seconded his motion, which carried.
8. **CONSIDER AND POSSIBLY TAKE ACTION ON A COOPERATIVE AGREEMENT BETWEEN THE CITY OF COTTONWOOD SHORES AND THE COMMISSIONERS' COURT AND SHERIFF OF BURNET COUNTY, TEXAS FOR DISPATCHING SERVICES FOR THE PERIOD OF OCTOBER 1, 2003 THRU SEPTEMBER 30, 2004:** Mayor Pickens explained that this was an annual agreement with Burnet County to dispatch our officers. He added that there was a slight increase from last year. Commissioner Pfeifer made a motion to approve the agreement. Commissioner Hildebrand seconded his motion, which carried.

9. **CONSIDER AND POSSIBLY TAKE ACTION ON A COOPERATIVE AGREEMENT BETWEEN THE CITY OF COTTONWOOD SHORES AND MARBLE FALLS AREA E.M.S. FOR EMERGENCY MEDICAL SERVICES FOR THE CITIZENS OF COTTONWOOD SHORES, TEXAS:** Mayor Pickens stated that Mr. Johnny Campbell, with the Marble Falls Area EMS brought this agreement by the other day. He explained that this was to provide emergency medical services within the City. He noted that he was glad to see that they were only asking for \$4,000.00 from the City. He added that they had been understanding and not over charging for their services. Commissioner Hildebrand made a motion to approve the agreement. Commissioner Pfeifer seconded his motion, which carried.
10. **CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 091803, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS FOR THE FISCAL YEAR 2003-2004:** Mayor Pickens read the ordinance. Commissioner Hildebrand inquired as to breaking down the salaries as discussed in the meeting. He added that he would like to see the different salaries for each position. Mayor Pickens stated that he would break those down. He added that the figures included a phantom hire so that hopefully if the revenue comes in we will be able to hire another person. Commissioner Hildebrand stated that he noticed that the EMS contract asked for \$4,000, but in the budget Service Contracts was \$6,000. He asked if that was done for a reason or was there another contract. Mayor Pickens explained that should we find something that we needed a service contract for then there would be \$2,000 in the budget. Commissioner Pfeifer then made a motion to approve Ordinance No. 091803. Commissioner Hildebrand seconded his motion, which carried.
11. **CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 091803-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR 2003-2004:** Mayor Pickens stated that last year the tax rate was .3807 per hundred valuation and this years proposed rate was .3735 per hundred valuation. He explained that even though the rate was slightly less it would increase amount paid because of increase in property value. He noted that the City of Marble Falls was over 4% and the county was over 8%. Commissioner Pfeifer made a motion to approve Ordinance No. 091803-A. Commissioner Hildebrand seconded his motion, which carried.
12. **CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 091803-B, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING A DROUGHT CONTINGENCY PLAN FOR THE CITY OF COTTONWOOD SHORES, TEXAS:** Mayor Pickens stated that this was something we needed to do for sometime, but we kept putting it off because of the new water tower. He added that it was required by TCEQ and Nathan had put one together in the short time he had been here. He noted that it has all the legal requirements and penalties of noncompliance. He stated that we were in good shape with our new storage tank and hopefully would not have to put this to use. Commissioner Hildebrand made a motion to approve Ordinance No. 091803-B. Commissioner Pfeifer seconded his motion, which carried.
13. **MONTHLY ACTIVITY REPORTS:**
- A. **POLICE DEPARTMENT**
- (1) **ACTIVITY LOG:** Mayor Pickens read the report for the Police Department.
- B. **PUBLIC WORKS**
- (1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE:** Mr. Cantrell stated that wince we had got a little rain they had graded some roads. Mrs. Janet Taylor stated that she would like for them to come back and fix the big bump they left on her driveway. She noted that they had changed the grade on her driveway and that she thought she had a flat when she backed out. Mr. Cantrell stated that water usage was up from last month. H
- (2) **ANIMAL CONTROL:** Mr. Cantrell stated that all the dogs were adopted out. Mrs. Paula Pfeifer asked if they had caught the Dalmatians, which were running loose in her yard. Mr. Cantrell stated that he had not heard anything about any Dalmatians. Commissioner Pfeifer stated that they were hard to catch Commissioner Hildebrand stated that they were mean. Mrs. Taylor asked if they could dart them. Mr. Cantrell stated that he was not certified. Commissioner Hildebrand asked if they had been testing meters. Mr. Cantrell stated that they had tested Driftwood and only one meter was

off. He noted that a lot of customers had galvanized lines going into the house, which explains the low water pressure. Commissioner Hildebrand asked how much water he was running through the meter while doing the testing. Mr. Cantrell replied 5 gallons on a ¾" meter. Commissioner Hildebrand just wanted to make sure he was not running enough to make anyone mad.

C. CIVIC PRIDE

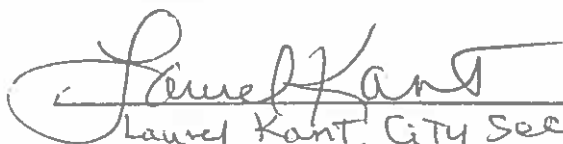
(1) **UPCOMING MEETING DATES:** No one to give a report.

(2) **FUTURE PROJECTS:**

D. VOLUNTEER FIRE DEPARTMENT: Mr. Mike Butler stated that they were just about ready to acid wash and tape the new truck and get it painted this weekend. He noted that last month was pretty quiet. He stated that last Tuesday, eight of the members attended a drug lab awareness class. He explained there seem to be a rash of things happening here with people building meth labs in their backyards. He stated that BFI had experienced some of their hands picking up a dumpster and passing out. He noted that they would like to use the Civic Center to host the Burnet County Fire and EMS Association meeting for the month of November. He added that they would also be nominating officers at the November meeting.

14. CITIZEN COMMENTS: Mrs. Taylor inquired about the progress on cleaning up the yards in Cottonwood Shores. She stated that a year ago she talked with the Mayor about the yards and he said that the city attorney had to clarify some standing and then you would start cleaning up. Mayor Pickens stated that we had two or three mobile homes removed. Mrs. Taylor stated that she understood that you have to send notices or whatever, but a year had gone by and she has seen very few places had cleaned up. Mayor Pickens stated that hopefully now that the budget was taken care of we could work on cleaning up the yards. He stated that the last time we had a major project, we had volunteers come down to City Hall and help with the administrative work. He added that maybe we could get some volunteers to start sorting out the addresses and lot numbers. Mrs. Taylor stated that maybe the Police Officers could make notes of the places, which needed to be cleaned up as they drove up and down the road. Mayor Pickens stated that it had been a wet summer and we had not been selling any water so our revenue was down. He noted that we needed an additional employee, a code enforcement person, which we could not afford. Mrs. Taylor asked if they were the only one who could do the enforcement. Mayor Pickens stated that the law has changed and now they have to be certified. Mrs. Taylor asked if there was anyway you could contract those services like you do the inspections. Mayor Pickens stated that he had already talked to someone who was seeking employment with the City of Marble Falls. He added that if he gets the job and the City of Marble Falls has no objection then he would consider moonlighting out here. Mrs. Taylor stated that it is not the ideal way to generate revenue, but fines do generate revenue. She added that fines would cause them to get up off their rears. Commissioner Pfeifer stated that fines don't make a difference. He noted that he had seen people come in and pay the fine, and then go put more junk in their yard. Commissioner Hildebrand asked if the Police Department had the power to enforce ordinances. Commissioner Pfeifer stated that it had to be a certified code enforcement officer. Commissioner Hildebrand stated that they cleaned up the junk cars. Mayor Pickens stated that we still owed ourselves a workshop with the Police Department. He suggested using that to explain what is expected of them. Commissioner Hildebrand stated that he totally agreed with Mrs. Taylor. He noted that he works hard to keep his place clean and he felt complaints were justified. Mr. Bill Plumley suggested looking under the public nuisance where after a certain amount of time the Police could step in. He noted that there was a boat on Pecan Lane, just before Willow, that had not moved in three years. He added that it was just a mosquito trap. Mr. Euclid Phipps suggested doing something about the house on Pecan, which had been vacant for so long, next to Milton.

15. ADJOURNMENT: Mayor Pickens adjourned this Regular Meeting at 8:27 p.m.


Laurel Kant, City Secretary

Replaces Original
Minutes
Dec. 21, 2005

TENA COLLIER, CITY SECRETARY

COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE
COTTONWOOD SHORES ,TEXAS 78654

MONTHLY REPORT FOR SEPTEMBER 2003

SUSPICIOUS PERSON/VEHICLES:	<u>3</u>
ABANDONED VEHICLE	<u>1</u>
ACCIDENTS	<u>2</u>
ASSAULTS/FAMILY VIOLENE	<u>1</u>
BURGLARIES	<u> </u>
CRIMINAL MISCHIEF	<u>1</u>
DISTURBANCES	<u>1</u>
THEFT	<u> </u>
MISSING PERSONS	<u>1</u>
OTHER AGENCY ASSISTS / EMS/FIRE	<u> </u>
HARASSMENT	<u> </u>
TRESPASS	<u> </u>
WELFARE CONCERN	<u>2</u>
DEATHS	<u> </u>
MISCELLANEOUS CALLS	<u>35</u>
TOTAL CALLS	<u>47</u>
MUNICIPAL COURT CITATIONS	<u>6</u>
ARRESTS	<u>0</u>
JUVENILE ARRESTS	<u>0</u>
HOURS WORKED	<u>385</u>
RES. HRS. WORKED	<u>4</u>
TOTAL HRS	<u>389</u>
TOTAL MILES DRIVEN	<u>2135</u>

**COTTONWOOD SHORES
MONTHLY WATER/ WASTEWATER
DEPARTMENT REPORT**

September 2003

Raw water usage

3,794,000 total
126,000 average
193,000 max
77,000 min

Treated water usage

2,938,000 total
98,000 average
161,000 max
68,000 min

1,610,000 gallons of wastewater was pumped to LBJ MUD for treatment.

We have responded to TCEQ concerning our gigs on our inspection, but have not heard back from them yet.

Streets

We started cutting bar ditches on magnolia, driftwood and aspen.

Animal control

We had a quite month for animal control.

At this time we have two dogs in jail:

1. Male short haired shepherd
2. Female basset

We need to rewrite ordinance to include penalties for picked up dogs.

City of Cottonwood Shores Activity Report

Sep-03		
Date	Activity	Address
02-Sep	repair air relief valve on sewer vault	brookwood and birch
02-Sep	install curbstop	706 driftwood
02-Sep	csi/reconnect	835 westwood
02-Sep	reconnect	708 fir
02-Sep	test pressure (ok) 65 psi	5001 2147 west
03-Sep	installed new tap extended to road	729 cypress
03-Sep	reconnect	645 aspen
04-Sep	replaced cast iron sewer cleanout lid	749 driftwood
04-Sep	contractor broke 3" water line	5005? 2147 west
04-Sep	leak at main	behind 601 dogwood
04-Sep	2" main break	hwy 2147 east of town
05-Sep	replaced trash cart	604 oak
05-Sep	setup and started feeding caustic soda at water	plant for ph and odor controll
05-Sep	tested meter	4828 rr 2147
08-Sep	reread meter	840 driftwood
08-Sep	street patch	cottonwood and pecan
08-Sep	transfer	5103 rr 2147
08-Sep	meeting with grant development and engineer	3808 cottonwood
08-Sep	picked up spanial	810 birch
08-Sep	pushed up brushpile	lakeview park
08-Sep	talked to several owners about loose dogs	northwood and westwood
09-Sep	sewer repair on service line	marvin finn 5118 rr 2147
09-Sep	road repair	driftwood and willow
10-Sep	picked up downed street sign	4321 oak park
10-Sep	made sewer tap with street cut	635 magnolia
10-Sep	cutoff	826 driftwood
10-Sep	csi/reconnect	645 aspen
11-Sep	took captured cat to hope animal clinic to get fixed paid for by spca	
12-Sep	reconnect	659 fir
12-Sep	bladed all gravel roads	
12-Sep	txdot in lampassas donated light bulbs from traffic lights to replace lights on water tank	
12-Sep	installed two light bulbs ontop of water tank	
12-Sep	call out for # 1 lift station high level 12.30 a.m.	# 1 liftstation driftwood
13-Sep	pulled and replaced # 1 pump in the # 1 lift station	
15-Sep	cutoff	647 birch
15-Sep	pulled # 2 lift pump in # 1 lift station cleaned impeller and reinstalled	
15-Sep	started reading meters	
16-Sep	leak at main	800 block of cypress
16-Sep	cutoff	629 dogwood
16-Sep	cutoff	2824 rr 2147 west
16-Sep	delivered new trash cart	818 southwood
17-Sep	worked on bar ditches on cottonwood, magnolia, birch and willow	
17-Sep	moved tap to street	630 magnolia
18-Sep	continued on bar ditches on cottonwood dr., aspen, magnolia, and willow	
18-Sep	installed new 10" culvert	4101 cottonwood
19-Sep	changed out 1" meter	4823 rr 2147 marty mcflly
19-Sep	cutoff	852 fir
22-Sep	high level at grinder pump	810 eastwood
22-Sep	repaired culvert	836 southwood
22-Sep	cutoff	832 pecan
23-Sep	replace cutoff valve and cust cutoff valve	742 driftwood
23-Sep	pick up trash cart	742 birch
24-Sep	started installing grinder pump	diana wells
25-Sep	locate lines for construction	800 block of cypress



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654
830/ 693-3830
Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

AGENDA ITEM REQUEST

I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 9/18/03

Subject to be addressed: Variance for lots
7 & 8 Driftwood section

Informational Presentation: Yes No

Requires Action by Commission: Yes No

Name(s) of requester: Wanda Maynard

Address: 714 Driftwood Ln.

Phone No.: 693-6615

Wanda Maynard Sep-8-03
Requester Date

Amy Ferguson 9/8/03 12:30
Received by City Employee Date Time a.m./p.m.



City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive
Marble Falls, Texas 78654

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Fax 830/ 693-6436

Dale Pickens - Mayor

Tena Collier - City Secretary

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I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 9/18/03

Subject to be addressed:

Requesting variance on
lots 8 & 9 in the highlands lakes acres section
to put an a pool.

Informational
Presentation:

Yes No

Requires Action
by Commission:

Yes No

Name(s) of requester:

Joe Moran (Oceanquest pools)

Address:

3717 Lakewood dr.

Phone No.:

512-306-8222

512-653-9971
Bobbi Moran

Requester

Joe Moran 8-19-03

Date

Received by City Employee

Amy Ferguson 8/19/03 3pm.

Date

Time

a.m./p.m.

\$ 125⁰⁰



City of Cottonwood Shores

Chartered 1987

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Date of next Regular Meeting: 9/18/03

Subject to be addressed:

WATER PRESSURE AT 5001 RR 2147

Informational Presentation: Yes No

Requires Action by Commission: Yes No

Name(s) of requester: JANE MITCHELL

Address: P O BOX 8115 - HORSESHOE BAY TX 78657

Phone No.: (830) 693-6023

Jane Mitchell 9/2/03
Requester Date

Tena Collier 9/2/03 4:30
Received by City Employee Date Time a.m./p.m.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, SEPTEMBER 18, 2003 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. CONSENT AGENDA:
 - A. MINUTES OF A REGULAR MEETING ON AUGUST 21, 2003.
 - B. FINANCIAL STATEMENTS FOR THE MONTH OF AUGUST 2003.
3. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MS. DORIS MIDDLETON FOR A REFUND OF EXPENSES TO REPAIR HER GRINDER PUMP DUE TO IMPROPER INSTALLATION AT HER RESIDENCE LOCATED ON LOT 1, CASTLE TERRACE, SECTION I, BURNET COUNTY, TEXAS.
4. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. C.R. STEVENS WITH B.S. VENTURES FOR AN ADJUSTMENT TO THE JULY UTILITY BILLING FROM THE CITY OF COTTONWOOD SHORES FOR HIGH WATER USAGE AT HIS BUSINESS LOCATED AT 4119 EE 2147, KNOWN AS PLAZA DEL SOL.
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10. CONSIDER AND POSSIBLY TAKE ACTION ON ORDINANCE NO. 091803, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS FOR THE FISCAL YEAR 2003-2004.
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13. MONTHLY ACTIVITY REPORTS:
 - A. POLICE DEPARTMENT:
 - (1) ACTIVITY LOG.
 - B. PUBLIC WORKS:
 - (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE.
 - (2) ANIMAL CONTROL.
 - C. CIVIC PRIDE:
 - (1) UPCOMING MEETING DATES.
 - (2) FUTURE PROJECTS.
 - D. VOLUNTEER FIRE DEPARTMENT.