

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, JUNE 17, 2004 AT 7:00 P.M.**

- 1) **CALL TO ORDER AND ROLL CALL:** Mayor Pro-Tem Pfeifer called this Regular Meeting to Order at 7:05 p.m. with Council Members Carusi, Hildebrand, and Plumley in attendance a Quorum was Present.
- 2) **CONSENT AGENDA:**
  - a) **MINUTES OF REGULAR MEETINGS ON APRIL 15, 2004 AND MAY 20, 2004:** Mayor Pro-Tem Pfeifer stated that he just received his copy of the minutes and recommended tabling this item. Councilman Hildebrand made a motion to table the minutes. Councilman Carusi seconded his motion, which carried by unanimous vote.
  - b) **FINANCIAL STATEMENTS FOR THE MONTH OF APRIL 2004:** Councilman Hildebrand made a motion to approve Item B, Consent Agenda. Councilman Plumley seconded his motion, which carried by unanimous vote.
- 3) **CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTANCE OF THE LETTER OF RESIGNATION OF DALE PICKENS AS MAYOR OF THE CITY OF COTTONWOOD SHORES, TEXAS:** Mayor Pro-Tem Pfeifer read Dale Pickens' letter of resignation. He explained that since it had been eight days that the resignation was automatic. Councilman Hildebrand made a motion to approve the acceptance. Councilman Plumley seconded his motion, which carried by unanimous vote.
- 4) **CONSIDER AND POSSIBLY TAKE ACTION ON AN APPOINTMENT TO FILL THE VACANCY IN THE OFFICE OF MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS:** Councilman Hildebrand nominated Mr. Donald Santee. He stated that he had several dealings with Mr. Santee from the time he has moved into Cottonwood Shores. He thought he would make a great Mayor. He then made a motion to appoint Donald Santee as Mayor. Councilman Plumley seconded his motion, which carried by unanimous vote. Mr. Santee stated that he would graciously accept the appointment. He then introduced his self to those in attendance and gave a brief history of his experiences, qualifications and values. He summed it up with he would do his best to set Cottonwood on a straight path and a good path, but he demanded ethics, honor and honesty from top to bottom.
- 5) **ADMINISTRATION OF THE OATH OF OFFICE TO THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS:** Judge Cutchin congratulated Mr. Santee. He then read the Statement of Appointed Official and Oath of Office to swear Mr. Santee in as Mayor. Mayor Pro-Tem Pfeifer congratulated Mr. Santee and handed him the gavel. Mr. Santee took his seat as Mayor.
- 6) **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MARK AND ANGELA HENRY FOR A VARIANCE TO ORDINANCE NO. 022003, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS AMENDING ORDINANCE NO, 061898, TO ALLOW FOR EXTENDED USE OF THEIR RECREATIONAL VEHICLE ON LOT 7, HIGHLAND LAKE ACRES SECTION, COTTONWOOD SHORES, TEXAS:** Mr. Henry stated that he had Lot 7 in the Highland Lakes Acres Section. He explained that he would like to close in the top half of the existing structure on his lot to build a home. He noted that he would have a little over 1,400-sq. ft. above the floodplain. Mayor Santee asked if he and his wife would then become fulltime residents. Mr. Henry replied yes. He added that his wife had already found work as a counselor and he would be working for his neighbor Mr. Moran. He then explained that they wanted to live in their recreational vehicle during the construction. Councilman Carusi asked if the RV would be parked inside the building during construction. Mr. Henry replied no. He explained that the ceiling was not high enough. Councilman Plumley asked if he expected the timeframe to be more than six months. Mr. Henry thought that would be enough time. Councilman Plumley asked about dumping the holding tank on the RV. Mr. Henry stated that Tena had informed him that he would not be able to tie his RV into the sewer so he

would have to go into town once a week to the RV park in order to dump. Councilman Carusi asked if he had his water and sewer taps. Mr. Henry replied yes. Councilman Hildebrand was concerned about the RV not being hooked to the sewer. He added that he would like to see them do so. Mr. Marley Porter stated that when someone is building a home they should be allowed to live in a RV during the construction. He thought that the Council might want to consider changing the ordinance. Mr. Tommy Pfeifer stated that if a family was building a house and needed a place to stay he had no objection. He added but staying in a RV and not building needed to be stopped. Mr. Curtis Rittman wondered if the RV would become a permanent fixture if someone was allowed, but then ran out of money. Mayor Santee explained that was the reason for the variance. Councilman Plumley made a motion to allow the requested variance for six months provided that they connect to the City sewer. Councilman Carusi seconded his motion, which carried by unanimous vote.

- 7) CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. STEVE HURST OF BLACK WOLF PARTNERS, LTD. TO ACCEPT THE REQUEST FOR ANNEXATION OF LOT 1, WIND CHIME SUBDIVISION, BURNET COUNTY, TEXAS:** Mr. Steve Hurst explained that this was a petition for annexation for this property. He added that he assumed that the City wanted to bring it into the City Limits. He added that the issue was the discussion service plan, which was part of the annexation petition. Mayor Santee questioned where this property was located. Mr. Hurst explained and gave a quick history of the property. He noted that the Wind Chime community was platted as a Multi-Family tract. He was here tonight to discuss any of the variance issues, which were set out in the service plan. Councilman Plumley stated that he had no problem with the annexation, but he had some questions on the capital improvements. Mr. Hurst stated that he listed everything in the ordinance that he thought was not applicable to this particular tract. Such as the variance to sidewalks since this was a self-contained, condominium type property the sidewalks would not be public. He noted that all cost as associated with extending water and wastewater lines to the subdivision that it had been determined that the lines were contiguous to the property. He noted that he was obviously obligated at his expense to extend it from where the existing lines where on to the property. Since there were no interior streets on this eleven-acre tract he asked for a variance to the street alignment. He noted that this tract has a varied topography. He explained that it was a struggle to meet the requirement of one-acre of park lane for each one-hundred units. He thought that they would do eighty units on the property and would give an acre of land, but it would not be suitable for a park. He added that you normally you wanted flat land for park use. He noted that the ordinance allowed for a park fund where you can pay a fee in lieu of the funds. He noted that it should actually say two-hundred-fifty dollars (\$250.00) per unit built on the property to be in compliance with City ordinance. He added that could be a good benefit to the City if they were able to get one-hundred units on the property. He noted that he was working with an architect, Marley Porter, to develop a site plan according to the City's development ordinance. He noted that this would include the top of the hillside to make up a twenty-five acre tract. He noted there would be a follow up request for a Planned Unit Development in the form of a Multi-Family and Mixed-Use development for the entire twenty-five acres. He noted that the lower, Multi-Family tract would include a Mixed-Use plan for a hotel or similar project suitable for the site, which over looks the marina, Lake LBJ, the City of Cottonwood, and Marble Falls. Mrs. Janet Taylor-Carsui inquired as to how this would affect the City's contract with LBJ MUD. She was concerned about the number of taps and if it would require an adjustment to the contract. Councilman Pfeifer stated that we had to make an adjustment for Castle Terrace. He noted that we would need to talk to LBJ MUD. Mrs. Carusi stated that we had an impact fee on the last adjustment of fifty-five-thousand dollars (\$55,000.00). Mr. Hurst stated that he assumed when he purchased the water and wastewater taps that the impact fee would be passed on to him. Mayor Santee said that would be about eighteen-hundred dollars (\$1,800.00) per unit. Councilman Hildebrand noted that in the service plan its states it is the City's expense to pay for upsizing lines within the property. Mr. Hurst stated that if that is how it reads then that is incorrect since it is one lot then he would be responsible for any onsite improvements and any off-site improvements to extend the existing lines to the property, and that is how it should be stated. Mr. Hurst stated that was only if the City wanted to install a larger line to serve an additional area beyond his property. Councilman Plumley asked if we have to upsize the water line to serve the development who has to pay. Mr. Hurst replied he did. Mayor Santee stated that he was trying to determine how much money was this going to cost the City. Mr. Hurst replied none. He noted that over the past three years the City had

established all the criteria to show that they could provide service to the tract. Mr. Porter suggested it would change the face of Cottonwood Shores. Mayor Santee stated that the petitioner had exercised patience with his request. Councilman Hildebrand made a motion to approve the annexation request. Councilman Plumley seconded his motion, which carried by unanimous vote. Mr. Hurst suggested that the Council Members look at the property and the renderings. He noted that all questioned would be addressed in future meetings.

- 8) **CONSIDER AND POSSIBLY TAKE ACTION ON ENTERING INTO A CONTRACT WITH THE COTTONWOOD SHORES VOLUNTEER FIRE DEPARTMENT TO PROVIDE FIRE PROTECTION FOR THE CITY OF COTTONWOOD SHORES, TEXAS:** Mr. Greg Widmer with the Cottonwood Shores Volunteer Fire Department addressed the Council. He stated that there had never been a contract between the City and the VFD. Which he understood was a requirement by the state. He noted that tonight was just a proposal and he didn't expect an answer. He stated that the only money they had in their budget was what little bit came from the county and what they could beg, borrow and still from their fund raisers. He stated with the proposal that there were 397 water meters within the City Limits and 372 of them are residential so it came out to be about fifty-seven dollars (\$57.00) a year on the residential. He added that they were looking to change the ISO rating for the City to lower the insurance rates for Cottonwood Shores. Mayor Santee stated that basically we were looking at a contract, effective October 1<sup>st</sup> this year that we pay twenty-four-thousand dollars (\$24,000.00) per year for services of the VFD for the fire protection of Cottonwood Shores. He added that it was payable at four quarterly payments of six-thousand dollars (\$6,000.00) each beginning October 1, 2004 and ending September 30, 2005. Mrs. Taylor-Carusi asked if this contract would reduce rate on insurance. Mr. Lanny Atchley, Fire Chief of Cottonwood Shores VFD, replied yes. He explained that if they could get a contract with the City the rating could go from a "10 to a 7". He added that this should drop each homeowner's insurance about 21%. He noted that if the City could help them get better equipment then they could help everyone in the City. Mayor Santee requested that the Council take sixty (60) days or so to get a handle on the City's finances and make a determination.
  
- 9) **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. WARREN MARSH FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 16 AND 17, DRIFTWOOD SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 190, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE PLACEMENT OF A MOBILE HOME OVER AND UPON SAID UTILITY EASEMENT:** City Secretary, Tena Collier explained that Mr. Marsh could not be here. She explained that he wanted to replace his existing trailer with a new 2004 trailer. Because it was larger he wanted to place it over the lot line between his two lots and needed a variance for the interior lot line. She noted that the older trailer was setting over the line as well, but since it was years ago no variance had been obtained. Mr. Widmer stated that he saw this 5ft. Variances come up over and over again. He wondered why someone would buy a trailer that was too big for the lot. He didn't see the purpose of ordinances if we changed them. He added they were there for a reason. Mayor Santee explained that this was an easement that was between each lot and if you owned lots and wanted to build over the easement you had to get a variance. Councilman Pfeifer stated that this was different from the trailer being too long for the lot. Mr. Bentley Martin stated that he was a neighbor to the Marshes and he felt they were doing the right thing in upgrading their trailer. Councilman Hildebrand made a motion to approve the request for the variance. Councilman Plumley seconded his motion, which carried by unanimous vote.
  
- 10) **CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. ROGER VAN VOORHEES FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 362, BURNET COUNTY DEED RECORDS ON LOT 27, DRIFTWOOD II SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 212, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE PLACEMENT OF A MOBILE HOME OVER AND UPON SAID UTILITY EASEMENT:** Mayor Santee asked if this was on Northwood. Mrs. Collier stated that this was a case like Mr. Widmer was talking about where the trailer is too long to fit. The trailer is 76ft. long on a single lot which doesn't allow it to fit within the setbacks required of 20ft. from the street and 5ft. from the back. Councilman Pfeifer made a motion to

allow for a 1ft. variance on the back utility easement. Councilman Hildebrand seconded his motion. Mr. Tommy Pfeifer stated that Mr. Van Voorhees owns several lots in the City and some are side beside yet he will put two trailers in on single lots. He wondered why we didn't tell him to turn the trailers and give him a variance like Mr. Marsh instead of continuing to allow him to creep into the easements. Mr. Keith Patschke asked if now we were going to tell people that they could not build on a single lot. Mrs. Collier stated that 1,200 sq. ft. could be built on a single lot. Mr. Patschke suggested reducing the minimum square foot to 1,000. Mrs. Sylvia Breen stated you could always build a two-story house. Mrs. Collier stated that the Marshes new trailer would fit on one lot they just chose to put it on two to have it centered in a bigger yard. Mayor Santee called for a vote on the motion to which there were no positive votes. Councilman Plumley then made a motion to deny the request. Councilman Carusi seconded his motion, which carried by unanimous vote. Councilman Pfeifer asked what would happen next time he brought a request before the Council. Mayor Santee stated that it had to fit.

**11) MONTHLY ACTIVITY REPORTS:**

**A. POLICE DEPARTMENT:**

(1) **ACTIVITY LOG:** Sergeant Hallman read the report for the Police Department. He stated last month we had five burglaries of a vehicle because people left their doors unlocked. He suggested that you lock your doors because kids going around and taking things out of the vehicles. He noted that there was one death last month. He explained that a seven-year-old was playing in the driveway across the street and when the driver turned into the driveway he didn't see her for a flowerpot. Councilman Plumley asked if the Municipal Court cases included only the Class C Misdemeanors. Sergeant Hallman explained that the difference was Class A went to jail. Mayor Santee asked if he could be more specific on the reports with offenses.

**B. PUBLIC WORKS:**

(1) **WATER & SEWER SYSTEM PERFORMANCE & USAGE:** Mr. Nathan Cantrell stated that he had been working on the lift station but that it should be in the stack. Mayor Santee questioned the amount of raw water usage compared to the amount sold. Mr. Cantrell explained that the difference went into backwashing and waterbreaks, which was our water loss.

(2) **ANIMAL CONTROL:** Sergeant Hallman read the report for Animal Control. He stated that the new guy, Chris Nagy was doing a good job. He stated that he was catching cats and turning them over to the SPCA.

**C. VOLUNTEER FIRE DEPARTMENT:** Mr. Atchley read the report for the fire department. He noted that they had requested a tanker. He explained that this would allow them to assist the brush trucks.

**12) CITIZEN COMMENTS:** Mrs. Breen congratulated Mayor Santee and stated that she thought the he did a good job. Mr. Martin stated that on Friday the 26<sup>th</sup> at 7:00 o'clock at the Care Cottage the county and state officers would be having a cocktail party for Dale Pickens to thank him for serving the last seven years as Mayor. He invited everyone to attend. Ms. Diane Wells stated that she was excited about the new set-up we had for our governing body. She thought that it was crucial to have good guidance and direction.

**13) ADJOURNMENT:** Mayor Santee adjourned this Regular Meeting at 9:35 p.m.

ATTEST:

  
TENA COLLIER, CITY SECRETARY



REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, JUNE 17, 2004 AT 7:00 P.M.

AGENDA

- 1) CALL TO ORDER AND ROLL CALL.
- 2) CONSENT AGENDA:
  - a) MINUTES OF REGULAR MEETINGS ON APRIL 15, 2004 AND MAY 20, 2004.
  - b) FINANCIAL STATEMENTS FOR THE MONTH OF APRIL 2004.
- 3) CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTANCE OF THE LETTER OF RESIGNATION OF DALE PICKENS AS MAYOR OF THE CITY OF COTTONWOOD SHORES, TEXAS.
- 4) CONSIDER AND POSSIBLY TAKE ACTION ON AN APPOINTMENT TO FILL THE VACANCY IN THE OFFICE OF MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
- 5) ADMINISTRATION OF THE OATH OF OFFICE TO THE MAYOR FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
- 6) CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MARK AND ANGELA HENRY FOR A VARIANCE TO ORDINANCE NO. 022003, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS AMENDING ORDINANCE NO. 061898, TO ALLOW FOR EXTENDED USE OF THEIR RECREATIONAL VEHICLE ON LOT 7, HIGHLAND LAKE ACRES SECTION, COTTONWOOD SHORES, TEXAS.
- 7) CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. STEVE HURST OF BLACK WOLF PARTNERS, LTD. TO ACCEPT THE REQUEST FOR ANNEXATION OF LOT 1, WIND CHIME SUBDIVISION, BURNET COUNTY, TEXAS.
- 8) CONSIDER AND POSSIBLY TAKE ACTION ON ENTERING INTO A CONTRACT WITH THE COTTONWOOD SHORES VOLUNTEER FIRE DEPARTMENT TO PROVIDE FIRE PROTECTION FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
- 9) CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. WARREN MARSH FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 16 AND 17, DRIFTWOOD SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 190, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE PLACEMENT OF A MOBILE HOME OVER AND UPON SAID UTILITY EASEMENT.
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- 11) MONTHLY ACTIVITY REPORTS:
  - A. POLICE DEPARTMENT:
    - (1) ACTIVITY LOG.
  - B. PUBLIC WORKS:
    - (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE.
    - (2) ANIMAL CONTROL.
  - C. VOLUNTEER FIRE DEPARTMENT.
- 12) CITIZEN COMMENTS.
- 13) ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 14<sup>TH</sup> DAY OF JUNE, 2004 AT 6:30 P.M.

ATTEST:

  
TENA COLLIER, CITY SECRETARY



# CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436



June 6, 2004

To: Frank Pfeifer, Mayor Pro Tem  
Lee Hildebrand, Councilman  
Tootsie Beyer, Councilwoman  
Bill Plumley, Councilman  
Richard Carusi, Councilman  
Tena Collier, City Secretary

From: Dale Pickens

Dear Sirs and Madames:

This letter will inform you of my resignation from the office of Mayor, City of Cottonwood Shores, Texas, for personal reasons.

I ran for office and was elected to serve as Mayor for a form of government which required a Mayor and two commissioners. The election of May 15, 2004 has changed the City's form of government to Mayor and five councilmen.

I will no longer have the time or energy to give to this demanding position. Surely, the good people who have come forward and have been elected to office will provide the time and energy required. They are younger and quicker than I and can provide the leadership to move our growing city forward.

My resignation is effective at 11:00 A M on June 9, 2004.

I wish to thank the good people of Cottonwood Shores who have supported me for the past seven years! You are the greatest and I will remember you for the rest of my life.

Sincerely,



Dale Pickens, Mayor

## MONTHLY REPORT for JUNE

June 1st	at large	Ridgeback	owner paid fees and registration on June 7th
June 3rd	at large	German Sheppard	owner paid fees and registration c on June 3r
June 17th	at large	Beagle	passed on June 21st buried at Aspen Park
June 23rd		Pitbull	euthanized by Rhonda Welch, at large on May 27th
June 24th	at large	Blue Tick Heeler	owner picked up no charge they also owned the Beagle

rest of time I weedeated and mowed easements,maintained streets, and worked on tractor

0011707 10.30 FAX 0167100044 WHITTENTON & HURST 001

# Whittenton & Hurst, L.L.P.

ATTORNEYS AT LAW

AUSTIN OFFICE:  
6836 Bee Caves Rd., Suite 400  
Austin, Texas 78746  
Tel.: (512) 732-7300  
Fax: (512) 732-7387

BURNET OFFICE:  
109 N. Water St., (Hwy. 281)  
Burnet, Texas 78611-2444  
Tel.: (512) 715-8600  
Fax: (512) 715-8644

**FAX.....**

To: TENA COLLIER  
City of Cottonwood  
Shores

From: JANE MARIE HURST  
Burnet office

Fax: 693-6436

Pages: 11

Phone: 693-3830

Date: 06-14-04

Re: Agenda Item Request

cc:

• Comments:

Hello,

Attached please find an Agenda Item Request along with the Request & Petition to the City for Annexation.

I will drop the original off at your office at the end of the day.

Thank you.

**CONFIDENTIALITY NOTICE:** The document(s) accompanying this transmission may contain confidential information which is legally privileged. The information is intended for only the use of the recipient named above. It is expressly not intended to be voluntarily disclosed to anyone other than the individual/entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this message in error, please contact the sender immediately at the number listed above.



CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436



AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: June 17, 2004

Subject to be Addressed: Tobacco products in <sup>any City Building</sup> ~~any City Building~~  
no smoking - or "put out" cigarettes -  
no tobacco products that have been lit -

Informational Presentation: Yes  No

Requires Action By Council: Yes  No

Name(s) of Requester: Amy Ferguson

Address: 1614 Duffwood Ln.

Phone No.: 708-09109

Amy Ferguson 6/7/04  
Requester Date

[Signature] 6.7.04 11:10  
Received by City Employee Date Time (am/pm)

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78654  
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD  
CITY COMMISSIONERS MEETING  
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 6-17-04

PLEASE SIGN IN:

James Taylor  
 June Plumley  
 Paula Pfeiffer  
 Lois Latta  
 Ken Nichols  
 Greg Wilson  
 Christine Widmer  
 Angela Mark Henry  
 Larry R. Kelly  
 [Signature]  
 [Signature]  
 Nancy Laughlin  
 Dan Barber  
 Sandra Sleeth  
 Marjorie Phypers  
 Everett Phypers  
 Curtis Noel Rutten  
 Deanne Wells

Darlene Day  
 [Signature]  
 Keith [Signature]  
 Helen L. Lewis  
 Sylvia Lewis  
 [Signature]  
 Jack N. Ketting  
 Signi Beason  
 [Signature]  
 Susan [Signature]  
 [Signature]  
 Barbara McBride  
 KAREY [Signature]

**WORKSHOP MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
CITY HALL – 3808 COTTONWOOD DRIVE  
THURSDAY, JUNE 10, 2004, AT 5:30 P.M.**

**AGENDA**

1. CALL TO ORDER AND ROLL CALL.
2. DISCUSSION REGARDING PURCHASING POLICY AND PROCEDURES FOR THE CITY OF COTTONWOOD SHORES.
3. CITIZENS' COMMENTS.
4. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS, IN THIS 7<sup>TH</sup> DAY OF JUNE, 2004 AT 5:00 P.M.

**ATTEST:**

  
TENA COLLIER, CITY SECRETARY

