

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, MARCH 24, 2005 AT 6:00 P.M.

**COPY**  
*Replaces Original*

1. **CALL TO ORDER AND ROLL CALL.** Mayor Protem Lee Hildebrand called the special meeting to order at 6:01 PM. The following council members were present: Councilwoman Beyer, Councilwoman Logan, Councilman Carusi, Councilman Plumley, and Councilman Hildebrand. Mayor Pfeiffer was absent.

2. **PRESENTATION BY MR. MARLEY PORTER FOR THE PROPOSED DEVELOPMENT AND OUTLINE OF A DEVELOPMENT AGREEMENT OF LITTLE CASTLE MOUNTAIN.**

Mr. Porter had a slide show presentation of the concept for the Castle Mountain master plan. The presentation illustrated the proposed development, the re-re-zoning requests, the uses and the benefits to the City of Cottonwood Shores of this development. Mr. Porter went into great depth explaining the proposed master plan.

Mr. Kenneth Patschke read a letter in support of this project along with reading some of the zoning codes. Mr. Paische stated that he strongly supported the proposed development.

Mr. Charles Watkins spoke and stated that this kind of development is what drew him to the city which shows progress, vision, and growth.

Ms. Dorothy Butler explained that she was not against progress and that she and her family had served the City of Cottonwood Shores, for many years. Ms. Butler further stated that the noise of the amphitheater would have a direct impact on her residence and that she was opposed to the sale of alcohol even though it is stated that it would be 350 feet away from any residence. She asked the council to consider all this before they re-zone the property.

Ms. Billie Parker stated that she felt the city would lose a lot by not taking a chance on what they, the developers, are offering to give, they are giving and not taking and stated that she hoped the council would consider that.

No further discussion was held or any other information presented.

3. **DISCUSS, CONSIDER AND ACT ON A REQUEST BY MRS. SYLVIA BREEN FOR COTTONWOOD PRIDE TO USE THE CIVIC CENTER FOR A GARAGE SALE BENEFITTING COTTONWOOD PRIDE ON APRIL 29 & 30, AND DROP-OFF AND STORAGE OF ITEMS DURING THE WEEK PRIOR OF THE GARAGE SALE.**

A motion was made by Councilman Carusi to approve the request of Mrs. Sylvia Breen to use the civic center for storage and the garage sale on April 29<sup>th</sup> and April 30<sup>th</sup>, Councilman Plumley seconded and was passed.

4. **DISCUSS, CONSIDER AND ACT ON A REQUEST BY MS. DEBRA DUNCAN FOR A VARIANCE TO ORDINANCE NO. 041201-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING WATER AND WASTEWATER CHARGES FOR A REFUND OF LATE CHARGES CHARGED ON HER UTILITY ACCOUNT FOR HER RESIDENCE LOCATED AT 704 DRIFTWOOD LANE, COTTONWOOD SHORES, TEXAS.**

The Council had a lengthy discussion regarding the refund and the history of the account. Councilman Plumley made a motion that the request by Ms. Debra Duncan for a variance to Ordinance No. 041211-A, an ordinance of the City of Cottonwood Shores, Texas, establishing water and wastewater charges for a refund of late charges charged on her utility account for her residence located at 704 Driftwood Lane, not to waive the fee or reduce the fee. Councilman Carusi seconded and was passed.

5. **DISCUSS, CONSIDER AND ACT ON A REQUEST BY MR. CHARLES WATKINS FOR A VARIANCE TO ORDINANCE NO. 022602, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, PROVIDING FOR A 30 FT. SETBACK REQUIREMENT TO ALLOW FOR THE CONSTRUCTION OF A NEW HOME UPON LOT 675, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS.**

Mr. Watkins explained how the house and the garage would sit on the lots to the council members. Mr. Marley Porter designed the house for a 30 foot setback but he would like a 20 foot setback so that he could put a garage and steps behind a 5 foot fence so that it would not be an eye sore to the neighbors.

A motion was made by Councilman Carusi to grant the variance to Ordinance No. 022602. Councilwoman Logan seconded and was passed.

6. **DISCUSS, CONSIDER AND ACT ON A REQUEST BY MR. CHARLES WATKINS FOR A VARIANCE TO ORDINANCE NO. 022602, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, PROVIDING FOR A 30 FT. SETBACK REQUIREMENT TO ALLOW FOR THE CONSTRUCTION OF A NEW HOME UPON LOT 734, SCARLET OAKS SECTION, COTTONWOOD SHORES, BURNET COUNTY, TEXAS.**

A motion was made by Councilwoman Logan to grant the variance to Ordinance No. 022602. Councilman Plumley seconded and was passed.

7. **DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 050400 APPROVING THE OFFICIAL MAP OF THE CITY OF COTTONWOOD SHORES, TEXAS.**

A motion was made by Councilman Carusi to approve the official map of the City of Cottonwood Shores, Texas. Councilman Plumley seconded and was passed.

8. **PUBLIC HEARING: A PUBLIC HEARING IN ORDER TO ACCEPT PUBLIC COMMENT ON A COMPREHENSIVE LAND DEVELOPMENT PLAN FOR THE CITY OF COTTONWOOD SHORES, TEXAS.**

At 7:30 PM the floor was opened for the public hearing.

Mrs. Janet Taylor-Carusi stated that the city attorney has ruled that the city has no comprehensive plan. The city attorney has advised that a simple ordinance with a simple map attached to it would serve as a beginning for a comprehensive plan. It was stated that a comprehensive plan was hard to discuss when there was not one. It was asked if a comprehensive plan was submitted by anyone. Councilman Hildebrand stated that a comprehensive plan had been submitted. It was then asked if anyone looked at the plan.

Mrs. Tena Collier, City Secretary, reported that the map that was currently being looked at is what the city attorney has indicated should be attached to the ordinance and used as the comprehensive plan. Councilman Hildebrand added that it could be modified as needed. Councilwoman Logan stated that it was a basic guideline.

Councilwoman Logan stated that it reflects the current zoning ordinance that has not been amended yet. Councilwoman Logan stated that until the zoning ordinance has been amended, the council cannot adopt the plan that was submitted by Mr. Marley Porter, which was her understanding from the city attorney. Councilwoman Logan further stated that the zoning ordinance does agree with the plan that was submitted and it does need to be revised before the council can adopt anything specific as what Mr. Porter submitted.

The public hearing was closed at 7:40 PM.

9. DISCUSS, CONSIDER AND ACT ON ADOPTING ORDINANCE NO. 032405, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING A COMPREHENSIVE PLAN FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Mayor Protem Lee Hildebrand read Ordinance No. 032405. Councilman Plumley made the motion to approve Ordinance No. 032405 which establishes a comprehensive plan for the city of Cottonwood Shores, Texas. Councilman Carusi seconded and was passed.

10. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE RENEGOTIATION OF THE NORTHLAND CABLE FRANCHISE AS ESTABLISHED BY ORDINANCE NO. 111695-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS.

Councilman Plumley stated that he had found this ordinance while going through some of the ordinances and this ordinance was done in 1995, which bound the city for 15 years as a contract with Northland Cable for a franchise but there is no franchise fee associated with operating within the city. Councilman Hildebrand stated that the city got 15 years free.

Discussion was held between the council members regarding the franchise fee. Mrs. Tena Collier, City Secretary, explained that the franchise fee would be paid by the residents of Cottonwood Shores to Northland Cable who in turn would pay to the City of Cottonwood Shores, the fees collected just as Pedernales Electric currently does.

There was lengthy discussion by the city residents that was opposed to the franchise fee. Mrs. Janet Taylor-Carusi pointed out that 137 residents had Northland Cable. It was pointed out that the franchise would come to the city as income. Mrs. Janet Taylor-Carusi stated that if this is pulled from the table and not voted on, the council would not know if Northland would charge \$.25 or \$.50 per household or not. Mrs. Tena Collier stated that the council should find out if Northland is perhaps already collecting the franchise fee and keeping it without passing it on to the City of Cottonwood Shores. Mrs. Janet Taylor-Carusi pointed out that other things could go along with the re-negotiation such as Internet Cable and getting cable service to all the residents of Cottonwood Shores.

Mayor Protem Hildebrand stated that in his personal opinion that it would be in the best interest to see what the city could get before a decision is made and that the city move forward somewhat on the re-negotiation to see what we can get.

Councilman Plumley made a motion to look into the re-negotiation with Northland Cable, the franchise, and find out all the facts and figures. Councilman Carusi seconded and the motion carried.

11. DISCUSS, CONSIDER AND ACT ON THE RULES OF PROCEDURE, CONDUCT AND DECORUM AT MEETINGS OF THE COTTONWOOD SHORES CITY COUNCIL.

Councilwoman Logan wanted to insert paragraph into the existing policy that was adopted on June 30. Mayor Protem Lee Hildebrand read the paragraph that was being considered for adoption.

Mr. Curtis Rittman stated that he would like to see the city develop some sort of check and balances. Mr. Rittman stated an incident when the council meeting was not held and was switched there was no sign posted to notify the citizens. Mr. Rittman stated that he would like to see a sign at the entrance showing date and time of meetings or if cancelled put cancelled on the sign.

Mayor Protem Hildebrand stated that he would see that the director of public works or someone will make a new sign.

Councilman Plumley made a motion to accept item 11 on the rules of procedure, conduct and decorum at the meetings of the Cottonwood Shores City Council meetings. Councilman Carusi seconded and the motion carried.

12. DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 122001, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ESTABLISHING ADMINISTRATIVE FEES AND CHARGES ASSOCIATED WITH BUILDING PERMITS TO INCLUDE A FIRE PROTECTION FEE FOR NEW CONSTRUCTION OR MAJOR RENOVATIONS WITHIN THE CITY.

Mayor Protem Hildebrand read the rates; \$250 for new construction, new starts and LUE's, major renovations \$250, additions of more than 100 feet with electric and/or water are \$150, commercial construction is 10 percent (10%) of the total permit fee based on permit only excluding water, sewer and grinder pump fees. City Secretary Tena Collier added inspection fees. Mayor Protem Hildebrand stated that it did not include the inspection fees. City Secretary Collier stated that clarification was needed on permit fees and whether or not it would include inspection fees or if they would remain separate.

Mr. Paul Pedersen asked if the \$250 or 10% fee was passed directly to the fire department and Mayor Protem Hildebrand replied that it was to go directly to the fire department and he explained that the city did not benefit from that fee.

Councilwoman Logan made the motion to act on amending Ordinance No. 122001 to establish administrative fees and charges associated with building permits to include a fire protection fee for new construction or major renovations within the city. Councilman Carusi seconded and the motion carried.

Mrs. Janet Taylor-Carusi explained after the voting that the fire department should be advised that this would have to be advertised for 30 days before this would become effective.

13. DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 033095-1B, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING RULES, REGULATIONS AND USES OF CITY PARKS FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

City Secretary Tena Collier reported that the park committee wanted to make some changes because the park ordinance is very vague and very old. She further stated that the ordinance that is currently on file is probably not enforceable because it is so old and illegible. Mrs. Collier explained that authorization was needed to grant the park committee to draft recommendations to present to the council

Mrs. Sylvia Breen stated that the current ordinance should not be repealed until a new one can be passed.

Mayor Protem Hildebrand made a motion to authorize the park committee to bring a new proposal for an ordinance for the use of city parks. Councilman Carusi seconded and was passed.

14. DISCUSS, CONSIDER AND ACT ON ADOPTING A RESOLUTION AUTHORIZING GRANT DEVELOPMENT SERVICES OF AUSTIN, TEXAS FOR THE DEVELOPMENT OF GRANT APPLICATIONS FOR PARK IMPROVEMENTS AS PLANNED FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Mr. Charles Watkins detailed the plan for the Holiday Trail starting at the boat ramp to Aspen Park on to Noah Thompson Park. Mr. Watkins explained how grants could be obtained without any cash from the City of Cottonwood Shores using the easements from the property.

Councilman Hildebrand asked the question that if the property was put up to secure the grants would the City of Cottonwood Shores lose the land, and Mr. Watkins said that the property would never be lost by the city.

Mr. Watkins described various scenarios of funding and ways to get materials and assistance for the project. Mr. Watkins said that the total cost to the city would be zero.

Ms. Claudie Short questioned if legal documents would be prepared so that the one making the commitment could not back out once they made the commitment.

Mr. Charles Watkins said that he wanted to talk with all the property owners to see what could be done for them so that the easement on their property could be obtained. If we went down Cottonwood or Pecan, then we would use the easement that the city currently owns as part of the road. Mr. Charles Watkins stated that he would work the four applications; secondly the donations that are listed are not definite but kind of the shape of what he would like to use;

on a funding for the donations in order to put together a funding plan and he needed the council's support in the administrative aspect. He stated that he would need help in planning what will need to go into each of these parks, where the trails are going to go and what they are going to look like and he would need to know what the people consider as priorities to go into the master plan. Mr. Watkins further stated that he would need communication support and that people would be needed to make donations; need letters from congressmen and senators, all the political support that we can get; meetings with parks and recreation. Mr. Watkins stated that he would need people to decide how the parks would be used; what kind of programs would be for the kids.

Councilman Hildebrand stated that it was his understanding that nothing would be paid to Mr. Watkins until the grant was issued. Mr. Watkins stated that it was his understanding from that from the donations that the developers are making; the park committee is willing to assist us in funding to get this started. When the final grant is received, that is the outdoor recreational grant, 6% has been allocated of the grant money to cover application preparations and that would come back to them and that would be their reward so there would be no administration fees on top of it.

Mrs. Janet Taylor-Carusi, Budget Officer, explained that \$20,000 had been budgeted for capital improvements but that did not mean that it would be available for use because the windfall that was expected has not happen and it may be very slow in coming. Mrs. Taylor-Carusi wanted to make sure that there was no misunderstanding.

Mr. Watkins stated that what might be done is to keep the fee in the contract, but that he was not going to add it to the resolution at this time, and when the full amount was received that could give them the cash flow.

Councilman Plumley made a motion to adopt the Resolution to authorizing grant development services of Austin, Texas, for the development of grant applications for park improvements as planned for the City of Cottonwood Shores, Texas. Councilwoman Beyer seconded was passed.

15. DISCUSS, CONSIDER AND ACT ON DISALLOWING THE USE OF ASPEN PARK AS A BRUSH PIT AND BURN SITE IN THE CITY OF COTTONWOOD SHORES, TEXAS.

Mayor Protem Hildebrand suggested that the council table acting on disallowing the use of Aspen Park at this time until an accurate timeline is given b Mr. Charles Watkins.

Councilman Plumley made a motion to table acting on and disallowing the use of Aspen Park as a brush pit and burn site at this time. Councilman Carusi seconded and the motion passed.

16. DISCUSS, CONSIDER AND ACT ON THE RESIGNATION OF THE WATER/WASTEWATER SUPERINTENDANT, MR. NATHAN CANTRELL, EFFECTIVE MARCH 23, 2005.

Councilman Plumley made a motion to accept the resignation of the Water/Wastewater Superintendent, Mr. Nathan Cantrell, effective March 23, 2005. Councilman Carusi seconded and was passed.

Mayor Protem Hildebrand reported that Mr. Nathan Cantrell would be willing to come in once a month to sign off on the reports and to check to see that the water plant was operating correctly.

The council discussed the legality of running the plant without the Class B license. City Secretary Collier stated that she would contact the state on Monday, to find out the answers that the council presented.

17. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO ADVERTISE FOR THE POSITION OF WATER/WASTEWATER SUPERINTENDANT FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Councilman Plumley made the motion to authorize the City Secretary to advertise for the position of water/wastewater superintendent for the City of Cottonwood Shores. Councilwoman Logan seconded and was passed.

DISCUSS, CONSIDER AND ACT ON FILLING THE FULL TIME POSITION OF UTILITY BILLING CLERK FOR THE CITY OF COTTONWOOD SHORES, TEXAS.

Councilwoman Logan made the motion to fill the full-time position of utility billing clerk for the City of Cottonwood Shores, Texas, with Kristina Hall. Councilman Carusi seconded and was passed.

The council asked about the part-time position and City Secretary Collier stated that she still wanted to fill that slot and the council gave the approval to hire the part-time position. Mrs. Collier stated that the position would be filled by Mrs. Shirley Adams.

19. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO REORGANIZE THE OFFICES AT CITY HALL.

City Secretary Tena Collier presented her plans for re-organizing the offices before the new telephone system is in place. Mrs. Collier stated that she had plans of moving the items on May 7, 2005, since she would be at the City Hall for 12 hours on that date.

Councilman Plumley made the motion to authorize the City Secretary to re-organize the offices at City Hall. Councilman Carusi seconded and was passed.

20. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO CONTRACT FOR A PHONE SYSTEM FOR THE CITY OFFICES.

City Secretary Tena Collier explained that when the city tried to get bids that only one actually came out and did a walk through and gave us a bid. We could go outside and try to get someone in Austin or somewhere else but the CDZ Communications in Marble Falls, gave us a bid. Mrs. Collier stated that Marley Porter had offered a used system for \$2,000 which sounds like a good deal but the company that handled that system is currently closed and I was leery because there was no warranty. The system from CDZ Communication has better options.

Councilman Plumley made a motion to allow the City Secretary to look into contracting for a telephone system. Mayor Protem asked if there was a monetary value on the motion. Councilman Plumley asked the Secretary what was set aside in the budget and Mrs. Collier replied that the amount was \$5,000. Councilman Plumley asked how much the bid was from CDZ Communications. Mrs. Collier replied that the amount was \$4,652.10. Council Plumley asked the City Secretary if she was going to call Verizon and she replied that she would call for a bid.

Councilman Carusi seconded and was passed.

21. CONVENE INTO EXECUTIVE SESSION: THE COUNCIL MAY ENTER INTO CLOSED OR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING PERSONNEL UNDER LOCAL GOVT. CODE § 551.074:

- a) TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE CHIEF OF POLICE.
- b) TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE SARGENT FOR THE CITY OF COTTONWOOD SHORES POLICE DEPARTMENT.

Mayor Protem Hildebrand declared at 9:55 PM that the council was returning to open session.

22. RETURN TO OPEN SESSION:

- a) CONSIDER AND POSSIBLY TAKE ACTION UPON ITEMS LISTED UNDER 16 – EXECUTIVE SESSION.

Council pointed out that item "a" should be under action of the items listed under 21 of the Executive Session.

Councilman Plumley made the motion that under items "a" and "b" that we make the items that we discussed written counseling on the issues discussed. Councilman Carusi seconded and was passed.

3. MONTHLY ACTIVITY REPORTS:

A. POLICE DEPARTMENT:

- (1) ACTIVITY LOG. Chief Reeh read the police report which consisted of 2 minor accidents; 0 sexual assault; 2 burglaries, 1 disturbance, and 4 thefts. Sixteen (16) citations were issued for the month. 1 arrest was made and no juvenile arrests.

B. PUBLIC WORKS:

- (1) WATER & SEWER SYSTEM PERFORMANCE & USAGE. Mayor Protem Hildebrand read the reported and that raw water usage was 2.5 million gallons for the month and the average money \$1,000 a day. Treated water usage was at 2 million gallons for the month, an average of 70,000 a day. Backwash was 85,000 for the clarifiers 300, 000 for the filters. Breaks in the line plus flushings 4,000 gallons; wastewater pumpage was 1.729 million gallons waste water pumped to LBJ Mud, the previous month was slightly higher.

Wes Aiken introduced himself as the new Public Works director and reported. Mr. Aiken stated that they had worked on 6 culverts; streets were worked on and he reported that the streets had a long way to go and that the equipment was kind of scarce and that the materials were even scarcer. If we can get some rain the maintainer could be run but if not there is not much base there so there is not a lot to work with. He stated that they could cut the pot holes that are there but there is not enough base on the roads to maintain the roads as they should be maintained. Mowing has been done. Code enforcement is going to have to take a little time because it is something that has been let go for some time.

(2) ANIMAL CONTROL. Was Aiken reported a dog bite to an 8 year old which was just a puppy. We have been inspected just had puppies and is quarantined for 10 days. We have 19 calls on animal control as of now. We have been inspected by the state and we got a straight "A" report card.

C. VOLUNTEER FIRE DEPARTMENT. No report from the Volunteer Fire Department.

2. CITIZEN COMMENTS.

Mrs. Sylvia Breen stated that Mayor Protem Hildebrand did a good job.

25. CONSIDER AND POSSIBLY TAKE ACTION ON SETTING FUTURE AGENDA ITEMS.

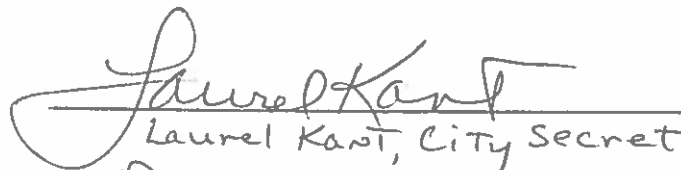
No action was taken.

26. ADJOURNMENT.

Major Protem Hildebrand adjourned the meeting at 10:15 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY

  
Laurel Kant, City Secretary  
Replaces Original Minutes  
Dec. 22, 2005



3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78654  
(830) 693-3830 FAX: (830) 693-6436

ATTENDANCE RECORD  
CITY COMMISSIONERS MEETING  
CITY OF COTTONWOOD SHORES, TEXAS

DATE: 3-24-05

PLEASE SIGN IN:

MATT STERN  
Oliver Sandlin  
Anne Austin  
Warline Day  
Curtis Ward Pittman  
Myk Bud  
MARCEY  
Janet Taylor  
James Brewer  
Chare Webb  
Lynn Porter  
Ed P  
Suzi Bica  
Nancy Magher  
Claudia Short  
Morgie Phipps  
Ed Phipps  
John Brown  
Chapman

LARRY & Shirley Adams  
Paul R. Pedersen  
Kurt Hall

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436



AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 3-24-05

Subject to be Addressed: Notification of cancelled City Council meetings / Adoption of policy regarding such notification if none exists

Informational Presentation: Yes  No

Requires Action By Council: Yes  No

Name(s) of Requester: Curtis Ward Pittman

Address: 730 Magnolia Ln  
Cottonwood Shores, TX 78657

Phone No.: (830) 693-2712

[Signature] 3-18-05  
Requester Date

[Signature] 3-18-05 10:35 AM  
Received by City Employee Date Time am/pm



SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
THURSDAY, MARCH 24, 2005 AT 6:00 P.M.

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. PRESENTATION BY MR. MARLEY PORTER FOR THE PROPOSED DEVELOPMENT AND OUTLINE OF A DEVELOPMENT AGREEMENT OF LITTLE CASTLE MOUNTAIN.  
DISCUSS, CONSIDER AND ACT ON A REQUEST BY MRS. SYLVIA BREEN FOR COTTONWOOD PRIDE TO USE THE CIVIC CENTER FOR A GARAGE SALE BENEFITTING COTTONWOOD PRIDE ON APRIL 29 & 30, AND DROP-OFF AND STORAGE OF ITEMS DURING THE WEEK PRIOR OF THE GARAGE SALE.
4. DISCUSS, CONSIDER AND ACT ON A REQUEST BY MS. DEBRA DUNCAN FOR A VARIANCE TO ORDINANCE NO. 041201-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING WATER AND WASTEWATER CHARGES FOR A REFUND OF LATE CHARGES CHARGED ON HER UTILITY ACCOUNT FOR HER RESIDENCE LOCATED AT 704 DRIFTWOOD LANE, COTTONWOOD SHORES, TEXAS.
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7. DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 050400 APPROVING THE OFFICIAL MAP OF THE CITY OF COTTONWOOD SHORES, TEXAS.
8. PUBLIC HEARING: A PUBLIC HEARING IN ORDER TO ACCEPT PUBLIC COMMENT ON A COMPREHENSIVE LAND DEVELOPMENT PLAN FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
9. DISCUSS, CONSIDER AND ACT ON ADOPTING ORDINANCE NO. 032405, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING A COMPREHENSIVE PLAN FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
10. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE RENEGOTIATION OF THE NORTHLAND CABLE FRANCHISE AS ESTABLISHED BY ORDINANCE NO. 111695-A, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS.
11. DISCUSS, CONSIDER AND ACT ON THE RULES OF PROCEDURE, CONDUCT AND DECORUM AT MEETINGS OF THE COTTONWOOD SHORES CITY COUNCIL.
12. DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 122001, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, ESTABLISHING ADMINISTRATIVE FEES AND CHARGES ASSOCIATED WITH BUILDING PERMITS TO INCLUDE A FIRE PROTECTION FEE FOR NEW CONSTRUCTION OR MAJOR RENOVATIONS WITHIN THE CITY.  
DISCUSS, CONSIDER AND ACT ON AMENDING ORDINANCE NO. 033095-1B, AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ESTABLISHING RULES, REGULATIONS AND USES OF CITY PARKS FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
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15. DISCUSS, CONSIDER AND ACT ON DISALLOWING THE USE OF ASPEN PARK AS A BRUSH PIT AND BURN SITE IN THE CITY OF COTTONWOOD SHORES, TEXAS.
16. DISCUSS, CONSIDER AND ACT ON THE RESIGNATION OF THE WATER/WASTEWATER SUPERINTENDANT, MR. NATHAN CANTRELL, EFFECTIVE MARCH 23, 2005.
17. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO ADVERTISE FOR THE POSITION OF WATER/WASTEWATER SUPERINTENDANT FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
18. DISCUSS, CONSIDER AND ACT ON FILLING THE FULL TIME POSITION OF UTILITY BILLING CLERK FOR THE CITY OF COTTONWOOD SHORES, TEXAS.
19. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO REORGANIZE THE OFFICES AT CITY HALL.
20. DISCUSS, CONSIDER AND ACT ON AUTHORIZING THE CITY SECRETARY TO CONTRACT FOR A PHONE SYSTEM FOR THE CITY OFFICES.
21. CONVENE INTO EXECUTIVE SESSION: THE COUNCIL MAY ENTER INTO CLOSED OR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING PERSONNEL UNDER LOCAL GOVT. CODE § 551.074:
  - a) TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE CHIEF OF POLICE.
  - b) TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE SARGENT FOR THE CITY OF COTTONWOOD SHORES POLICE DEPARTMENT.
22. RETURN TO OPEN SESSION:
  - a) CONSIDER A'

23. MONTHLY ACTIVITY REPORT

A. POLICE DEPARTMENT

(1) ACTIVITY

J. PUBLIC WORKS

(1) WORK

(2) WORK

C. VOTING

24. CITY

25

ATTEST:  
  
HENRY COLLIER, CITY CLERK





# COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE  
COTTONWOOD SHORES ,TEXAS 78654

MONTHLY REPORT FOR FEBRUARY 2005

SUSPICIOUS PERSON/VEHICLES:	_____
ABANDONED VEHICLE	_____
ACCIDENTS	<u>  2  </u>
AGGRAVATED /ASSAULTS	_____
SEXUAL ASSAULTS	<u>  1  </u>
ASSAULTS	_____
SIMPLE ASSAULT	_____
ASSAULT/FAMILY VIOLENE	<u>  2  </u>
BURGLARIES	<u>  2  </u>
CRIMINAL MISCHIEF	_____
DISTURBANCES	<u>  1  </u>
THEFT	<u>  4  </u>
MISSING PERSONS	_____
OTHER AGENCY ASSISTS / EMS/FIRE	<u>  2  </u>
HARASSMENT	<u>  1  </u>
TRESPASS	_____
WELFARE CONCERN	_____
DEATHS	_____
MISCELLANEOUS CALLS	<u> 55 </u>
TOTAL CALLS	<u> 70 </u>

OPEN INVESTIGATION THEFT, BURGLARY AND PHYSICAL ABUSE

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MUNICIPAL COURT CITATIONS	<u>16</u>
ARRESTS	<u>1</u>
JUVENILE ARRESTS	<u>0</u>
HOURS WORKED	<u>366</u>
HOURS ON CALL	<u>296</u>
RES. HRS. WORKED	<u>8</u>
TOTAL HRS	<u>670</u>
TOTAL MILES DRIVEN	<u>1725</u>

RECEIVED  
MAR 08 2005

March 2, 2005

To: Mayor and Commissioners of Cottonwood Shores

From: Howard Deyle  
238 Carnoustie  
Meadowlakes, TX 78654

Re: Your Police Department

I wanted to take the time to personally commend your police department for doing an excellent job in handling the case of the theft of several thousand dollars worth of tools from my storage space in the city limits of Cottonwood Shores.

Their dedication and diligence needs to be recognized. They stayed with the case and followed up on all leads and located nearly all of my stolen tools for me. They were polite, cooperative and very professional in their pursuit of the recovery of my tools and the apprehension of the thief.

I thank your police department for staying with the case and keeping me informed along the way.

