

**SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JUNE 30, 2005 AT 6:00 P.M.**

COPY
Replaces Original

1. **CALL TO ORDER AND ROLL CALL.** Mayor Breen called the special meeting to order at 6:01 PM with Council Members Hildebrand, Plumley, Beyer, Logan and Carusi in attendance; a quorum was present.
2. **CONSENT AGENDA:**
 - a) **MINUTES OF REGULAR MEETINGS ON DECEMBER 16, 2004, MAY 19, JUNE 2, AND JUNE 16, 2005, AND SPECIAL MEETINGS ON AUGUST 17, 2004, JANUARY 13, MARCH 3, AND MAY 5, 2005.**

Councilman Carusi made a motion to table until the meeting of July 7, 2005. Councilman Plumley seconded the motion and the motion was passed unanimously.

3. **CONVENE INTO EXECUTIVE SESSION: THE COUNCIL MAY ENTER INTO CLOSED OR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING PERSONNEL UNDER LOCAL GOVT. CODE § 551.074:**
 - a) **TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE CITY SECRETARY.**

City Secretary Tena Collier requested an open session.

Councilman Carusi listed the tasks that he had found that the City Secretary was not diligent in fulfilling to accomplish her job.

City Secretary Collier provided rebuttal and explanations to the listed charges.

Councilman Hildebrand offered some suggestions in behalf of the City Secretary.

Mayor Breen closed the executive session at 7:04 PM.

4. **RETURN TO OPEN SESSION:**
 - a) **CONSIDER AND POSSIBLY TAKE ACTION UPON ITEMS LISTED UNDER 2 – EXECUTIVE SESSION.**

Councilman Carusi made a motion to file a written report to be placed in the City Secretary's file on the items discussed in the closed session. Councilwoman Logan seconded the motion and the motion passed unanimously.

5. **DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY IN THE PUBLIC WORKS DEPARTMENT.**

Councilwoman Logan made a motion to table until the July 7, 2005, meeting. Councilman Plumley seconded the motion and the motion passed unanimously.

6. **DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY OF THE WATER/WASTEWATER SUPERINTENDENT.**

Mr. Tim McClain addressed the council and cited his job qualifications. Councilman Hildebrand reported that he had spoke with Mr. McClain and had explained his duties in depth. The council

asked Mr. McClain various questions relating to his qualifications.

The Council and Mr. McClain agreed to \$16 per hour with a possible increase in 90 days according to the job performance. Mr. McClain stated that he would be able to start on July 18, 2005, and he would be in touch with Mr. Burris in the interim.

Councilman Hildebrand made a motion to approve. Councilman Carusi seconded the motion and the motion passed unanimously.

7. DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY OF UTILITY BILLING CLERK.

Councilman Hildebrand made the motion to fill the vacancy with Darla Zell. Councilman Carusi seconded the motion and the motion passed unanimously.

8. CITIZEN COMMENTS.

Ms. Joann Austin stated that the City Secretary should have one boss rather than six. Ms. Austin further stated that the Mayor is not given the proper respect. Ms. Austin reported that the judge should be responsible for the reports and not the City Secretary. Ms. Austin stated that job descriptions are needed along with procedures in the office and stated that the Mayor should be given the power that she is entitled.

Mr. Frank Pfeifer reported that the Texas Government Local Code states exactly what the City Secretary's exact duties should be.

Mr. Bentley Martin stated that Ms. Tena Collier has been put in an unfair position. Mr. Martin stated that the Council should have taken the responsibility to see that the Mayor and City Council to oversee that things are done. The Mayor should have the responsibility to govern City Hall and the employees and not the City Secretary.

Mrs. Dorothy Butler suggested that the Mayor and Mayor Pro-Tem should split the duties by direction of the Council. The Mayor and Mayor Pro-Tem should have a leadership roll to decide how to run with the knowledge and agreement of monthly reports to the Council and that would prevent the Mayor from having complete power. Mrs. Butler gave an example of how another office conducted business so that the City Secretary could accomplish her duties.

Councilman Plumley stated that he had full confidence in Ms. Collier and no one was more knowledgeable and that he would do anything to help her succeed.

Councilman Hildebrand stated that the Council should also consider setting a time frame for the City Secretary to earn compensatory time.

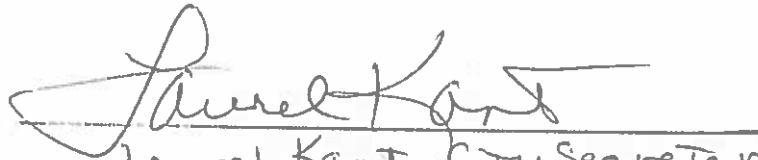
Discussion was held on job descriptions and City Secretary Collier stated that she had received job descriptions from the City of Marble Falls, but reported that the problem was trying to fit the jobs to the duties of the employees. Mr. Martin stated that the City Council should be responsible for the descriptions and that it should not be another task added to Ms. Collier.

Mrs. Butler wanted to know if the Council was going to set a date for a workshop to prepare personnel job descriptions that should become effective on a certain date. Councilwoman Logan stated that they should have job descriptions to look at and that the Council would look into setting a date at the meeting of July 21, 2005. City Secretary Collier stated she would E-mail the job descriptions to the Council members.

9. ADJOURNMENT. Councilman Hildebrand made a motion to adjourn. Councilman Plumley seconded the motion and the motion passed unanimously. Mayor Breen adjourned the meeting at 7:35 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY


Laurel Kant, City Secretary
Replaces Original Minutes
12-22-05

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD FORM
CITY COUNCIL MEETING

6.30.05

Marjorie Phipps

Krista K

E. Sheppard

Darlene Day

Frank J. Goff

Belen L. Lewis

Bylvia M. Lewis

John J. Smith

James Taylor

Shuley Adams

Jeanne Austin

Steve Holman

SPECIAL MTG 6-30-05
7:00 PM
WOP

RECEIVED
JUN 23 2005

**CITY OF COTTONWOOD SHORES
AGENDA ITEM REQUEST**

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: _____

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed:
EXECUTIVE SESSION TO DISCUSS PERSONNEL
ISSUES CONCERNING CITY SECRETARY, HIRE BILLING CLERK,
PUBLIC WORKS PERSON, B OPERATOR FOR WATER PLANT.

Informational
Presentation: Yes No

Requires Action
By Council: Yes No

Name(s) of Requester: COUNCILMAN William Plumley

Address: _____

Phone No.: _____

Rick Carus 6-23-05
Requester William Plumley Date 6-23-05
Maureen Logan 6-23-05

Janet Wolfe 6-23-05 5 PM
Received by City Employee Date Time am/pm

**SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JUNE 30, 2005 AT 6:00 P.M.**

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. CONSENT AGENDA:
 - a) MINUTES OF REGULAR MEETINGS ON DECEMBER 16, 2004, MAY 19, JUNE 2, AND JUNE 16, 2005, AND SPECIAL MEETINGS ON AUGUST 17, 2004, JANUARY 13, MARCH 3, AND MAY 5, 2005.
3. CONVENE INTO EXECUTIVE SESSION: THE COUNCIL MAY ENTER INTO CLOSED OR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING PERSONNEL UNDER LOCAL GOVT. CODE § 551.074:
 - a) TO DELIBERATE THE EMPLOYMENT, EVALUATION, DUTIES, DISCIPLINE, OR DISMISSAL OF THE CITY SECRETARY.
4. RETURN TO OPEN SESSION:
 - a) CONSIDER AND POSSIBLY TAKE ACTION UPON ITEMS LISTED UNDER 2 – EXECUTIVE SESSION.
5. DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY IN THE PUBLIC WORKS DEPARTMENT.
6. DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY OF THE WATER/WASTEWATER SUPERINTENDANT.
7. DISCUSS, CONSIDER AND ACT ON FILLING THE VACANCY OF UTILITY BILLING CLERK.
8. CITIZEN COMMENTS.
9. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 27TH DAY OF JUNE, 2005 AT 5:00 P.M.

ATTEST:


TENNA COLLIER, CITY SECRETARY




SYLVIA H. BREEN, MAYOR

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JUNE 16, 2005 AT 7:00 P.M.

CC COPY
Replaces Original

1. CALL TO ORDER AND ROLL CALL. Mayor Breen called the meeting to order at 7:02 PM with Council Members Beyer, Logan, Carusi, Plumley and Hildebrand in attendance; a quorum was present.
2. CONSENT AGENDA:
 - A. MINUTES OF REGULAR MEETINGS ON JUNE 19 AND NOVEMBER 20, 2003; MARCH 18 AND APRIL 21, 2005, AND SPECIAL MEETINGS ON MAY 7, JUNE 11, AUGUST 29, SEPTEMBER 30, 2003; FEBRUARY 23, MAY 3, MAY 24, JUNE 30, JULY 22, SEPTEMBER 9, 2004, AND FEBRUARY 1 AND MARCH 24, 2005.

A motion was made by Councilman Plumley to approve the minutes of the regular meetings on June 19, and November 20, 2003; March 18 and April 21, 2005, and special meetings on May 7, June 11, August 29, September 30, 2003; February 23, May 3, May 24, June 30, July 22, September 9, 2004, and February 1, and March 24, 2005. Councilman Carusi seconded the motion and passed.

3. PRESENTATION BY DR. RYDER WARREN ON NEW DEMOGRAPHIC STUDY AND UPDATE ON MARBLE FALLS INDEPENDENT SCHOOL DISTRICT.

Mr. Ryder Warren stated that the school district is currently working on the budget. Mr. Warren further stated that the legislature went home in the spring without passing any type of financial plan for the schools in Texas, and that the Marble Falls Independent School District is still operating under the old finance laws. Mr. Warren reported that the district paid back to the state the amount of 1.5 million dollars and further reported that because of the rising values of the district and because the legislature did not pass a new plan, the current budget will be for about 3.5 million and that will be local dollars that will be leaving the district to comply with the laws currently on the books. Mr. Warren reported that the board was going to work hard with the legislators if a special session is called by Governor Perry.

Dr. Ryder Warren stated that over the next 10 years it would be a slow steady growth that would equate to about 5,000 – 5,500 children in 10 years and steps are being taken now to prepare for the growth. Mr. Warren explained that if the legislature does not change, it will be harder to put together programs for the children. Dr. Warren reported that a new high school principal, Mr. James Gilcrease has been hired from Sherman, Texas, the current principal took a superintendent job in the Houston area.

4. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOTS 18, 19, 20, AND THE WEST ONE-HALF (1/2) OF LOT 21, CASTLE ACRES SUBDIVISION, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN CABINET 1, SLIDE 8-A, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Mayor Breen announced that the public hearing was open at 7:12 PM. City Attorney Allen Petrov stated that the meeting would follow the standard procedure with a presentation by the applicant limited to no more than ten (10) minutes and then followed by comments by anybody in the public with three (3) minutes per speaker, the applicant would then have another ten (10) minutes to respond to any public comments and that it would not be a discussion.

Mr. Matt Stern stated the case regarding the 3 ½ lots for the proposed annexation. Annexation into the City of Cottonwood Shores would assure council control; if not annexed, part would be in the city and the other portion would be in the ETJ. Mr. Stern reported that the entire Bella Vista development would benefit the city by upgrading the utility infrastructure; a new fire tax fee; jobs; people spending money and will bring interest to Cottonwood Shores which could include investment and smart growth. Mr. Stern pointed out that if the hotel is built the city would benefit with hospitality tax. Mr. Stern stated that no deed restrictions would be broken and closed with the statement that the annexation is good for the city and his client and asked that the city vote for the annexation of the lots so that the development could move on to more beneficial and productive completion of Bella Vista.

Ms. Janice Prew wanted to know if the annexation would increase the fire and police department. Mr. Marvin Finn stated that the deed restrictions were upheld four (4) years ago. Ms. Jane Mitchell stated that Mr. Stern had used the term beneficial several times but did not know who it was going to be beneficial to and does not see how it could be beneficial to the City of Cottonwood, because it will increase the traffic on route 2147 and there are already a lot on wrecks on that road, and that it is a dangerous road. Ms. Billie Parker stated that commercial growth is good for the city. Ms. Gloria [unclear] stated that she chose to live in Cottonwood because of hearing that it was a nice single [unclear] place to live and that she did not choose to live in Marble Falls, and does not want the growth. [unclear] asked the council if they had researched how much revenue would be received from the [unclear] annexed; what would be the tax base received; no provision to clean up the water; is also

going to stretch the fire and police department; and also asked the council how much the development was going to end up costing the city.

Mr. Curtis Rittman tried to speak but was not allowed because he did not sign in on the Public Hearing list to speak. City Attorney Allen Petrov reminded everyone that this was the first of two hearings on this matter and that everyone will get a chance to be heard.

Mr. Matt Stern stated in his finishing rebuttal that if there are bad roads, bad water and bad waste water the development will not make money because people will not come to the development and buy. Mr. Stern stated that in the interest of the development it will benefit the city because the roads will be better, the water will be better along with better services.

Mayor Breen announced that the public hearing closed at 7:37 PM.

5. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOT 82, CASTLE TERRACE SUBDIVISION, SECTION II, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN VOLUME 1, PAGE 216, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Mayor Breen opened the public hearing at 7:38 PM.

City Secretary Tena Collier explained the annexation in the petitioner's absence.

Mayor Breen closed the public hearing at 7:40 PM.

6. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. JIM BABCOCK, VICE PRESIDENT OF HORSESHOE BAY PROPERTY OWNERS ASSOCIATION TO RELEASE PORTIONS OF THE LAKE LBJ MUNICIPAL UTILITY DISTRICT AND HORSESHOE BAY WHICH ARE WITHIN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF COTTONWOOD SHORES, TEXAS INCLUDING THE ESTABLISHMENT OF A COMMITTEE TO REVIEW THE REQUEST.

City Attorney Allen Petrov explained the request that the residents of Horseshoe Bay, the property owners association, have organized an effort to incorporate as a municipality. The plan is to incorporate their city to match up with the boundaries of the municipal utility district. Mr. Petrov explained that there is a portion of the municipal utility district that extends into the ETJ of the City of Cottonwood Shores. Mr. Petrov stated that the request had been looked at and a request has been made to grant Horseshoe Bay permission to incorporate within the ETJ that territory. Mr. Petrov stated that the city has to look at whether or not Cottonwood Shores, could ever annex and provide service to that area and if that is the case, you would not want to release that area. Mr. Petrov reported that since the area is already within the Lake LBJ municipal utility district, and legislature has been passed to prohibit a city from including that district within city limits without the district's consent, the likelihood of Cottonwood Shores, of annexing a portion of that district and serving that district is pretty slim. It has been discussed with the property owner's association about working with Cottonwood in the future to benefit both communities in a cooperative nature and they have expressed their interest in working with Cottonwood Shores in the same fashion and would appreciate our goodwill in releasing this portion of ETJ and willing to encourage goodwill from their community. Mr. Petrov recommended one change to the resolution, paragraph 1, at the end of the first sentence to add the phrase, "provided that an incorporation election is called within one (1) year of the date of this resolution." Mr. Petrov stated that this section states that Cottonwood Shores, consent to their calling of an incorporated election within the ETJ and limit the time to one (1) year period so that if things change and they do not go forward then there is more time to discuss because circumstances may change in a year.

Councilman Plumley wanted clarification of the legislation that Cottonwood Shores, could not do anything with the land even if they wanted. Mr. Petrov stated it was correct and that the city could not annex. This resolution does not bind Cottonwood Shores, but it just releases the ETJ so that they can go forward with the incorporation.

Councilman Hildebrand stated that since the property could never benefit Cottonwood Shores, that it would be in good faith to grant the release. Councilman Plumley stated his concern was to protect the ETJ on the east and south side.

Councilman Hildebrand made the motion to approve the request by Mr. Jim Babcock, Vice President Of Horseshoe Bay Property Owners Association to release portions of the Lake LBJ Municipal Utility District and Horseshoe Bay which are within the extraterritorial jurisdiction (ETJ) of the City of Cottonwood Shores, Texas, with the addition of the stipulation for the one (1)-year time limit on the incorporation. Councilwoman Logan seconded the request and passed.

7. CONSIDER AND POSSIBLY TAKE ACTION ON APPROVING THE ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2004 AS PRESENTED BY MR. DAN PAINTER, C.P.A.

Mr. Painter presented the Council with a copy of the audit and briefly explained his findings and that most findings are in relation to the past administration.

Councilman Plumley made a motion to approve the annual financial statement for the fiscal year ending September 30, 2004, as presented by Mr. Dan Painter, C.P.A. Councilman Carusi seconded the motion and passed.

8. CONSIDER AND POSSIBLY TAKE ACTION ON A SERVICE AGREEMENT BETWEEN THE COTTONWOOD SHORES AREA VOLUNTEER FIRE DEPARTMENT AND THE CITY OF COTTONWOOD SHORES, TEXAS.

Mayor Breen was given a copy of the contract signed by the fire chief. Mayor Breen read the contract. Mr. Allen Petrov reported that this agreement was based on the recommendation of Mr. Dan Painter, auditor, which does not change the current policy of collecting fees and pay for the services that the fire department provides. The agreement formalizes the payment of fees so that it complies with the state law which prohibits the city from giving away money and requires an agreement to bring the city into compliance.

Councilman Hildebrand made a motion to approve the service agreement between the Cottonwood Shores Area Volunteer Fire Department and the City of Cottonwood Shores, Texas. Councilman Plumley seconded the motion and passed.

9. CONSIDER AND POSSIBLY TAKE ACTION ON APPOINTING A COMMITTEE TO REVIEW CITY ORDINANCES AND MAKE RECOMMENDATIONS TO CITY COUNCIL FOR FUTURE CONSIDERATION.

Councilman Hildebrand made a motion to appoint Kristina Hall, Billie Parker, Marley Porter, Mike Butler, Curtis Rittman, Lanny Atchley, Keith Patschke, and Councilman Plumley to the committee to review city ordinances and make recommendation to the City Council for future consideration. Councilman Carusi seconded the motion and passed.

10. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LEROY FERRILL FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 353 AND 354, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE CONSTRUCTION OF A NEW HOME OVER AND UPON SAID UTILITY EASEMENT.

Councilman Hildebrand made a motion to approve the request by Mr. Leroy Ferrill for a variance to the five foot utility easement and setback requirement as recorded in Volume 141, Page 434, Burnet County Deed records on Lots 353 and 354, Yellowstone Section, Cottonwood Shores, Texas, as recorded in Volume 1, page 188, Burnet County Plat Records to allow for the construction of a new home over and upon said utility easement. Councilman Carusi seconded the motion and passed.

11. CITIZEN COMMENTS.

Mr. Bill Schultz commented on the water bills. Mr. Schultz complained that the meters are read around on the 15th of the month and not received until the 5th or 6th of the month. The bills are due on the 10th and the residents who live out of town and state do not receive them timely to be able to pay on time.

Ms. Doris Bashum reported on some of the things that are happening in Castle Terrace: a water leak at the entrance and the reply given to her by employee of the water department that they would have to wait until the pipe blew up in order to fix it; she reported that the water tanks overflow; only one (1) fire hydrant in the area; and Kings Way has a raw sewer leak in the road.

Greg from the volunteer fire department advised that residents should contact Burnet County and cautioned when burning that things are getting dry. He also mentioned the garage sale that was going to be held for the volunteer fire department on July 2, 2005.

Mr. Frank Pfeifer suggested that the council get a microphone and that citizens should stand up when speaking.

Mr. Curtis Rittman stated that he would like to see the growth of the city and that being a nay sayer would not make it happen and he stated that we could have nicer things and need to work together as a community to bring in business, jobs and make it a nicer community and that the citizens rather than fighting each other.

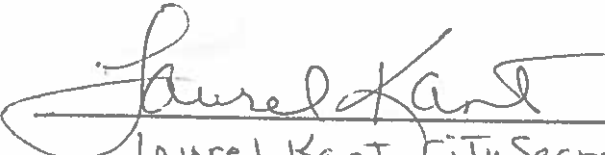
Ms. Billie Parker stated that civic pride is contagious and if we get some good businesses that perhaps some of these slummy businesses will clean up their act also.

Ms. Day wanted to know about cleaning up the water. Councilman Hildebrand replied that the water problem is being worked on and added that the problem is not just with Cottonwood, but also with Horseshoe Bay and Marble Falls. City Secretary Tena Collier reported that there are several things that the city has to follow when making changes to the water; the changes have to be reviewed, sent to TCQ, and have it approved before any changes can be made.

12. ADJOURNMENT. Councilman Carusi made a motion to adjourn the meeting. Councilman Hildebrand seconded the motion and passed. Mayor Breen adjourned the meeting at 8:26 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY



Laurel Kant, City Secretary
Replaces Original Minutes
12-22-05

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
(830) 693-3830 FAX: (830) 693-6436



ATTENDANCE RECORD FORM
CITY COUNCIL MEETING

6-16-05

PLEASE SIGN IN:

Kar G. Martin

MATT STERN

~~_____~~

~~Frank B. Pfeiffer~~

~~Jeri Babcock~~

~~Jeff R. Rubin~~

Bob Harnell

Lenny R. Buckley

~~_____~~

~~_____~~

Grace Rains

Lori J. Barkan

Maura Foss

Jamie Prew

Jane Mitchell

~~_____~~

Marjorie Phipps

Soledad Shultz

Bill Shultz

~~_____~~

~~_____~~

Darlene Day

Glenn Blount

Art Hunt

Jeanne Austin

Carl Ward Ratten

Elizabeth Mann

St. Hallman

**CITY OF COTTONWOOD SHORES
AGENDA ITEM REQUEST**

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Release of Cottonwood ETJ that extends into Lake CBS Mud District

Date of next Regular Meeting: June 16, 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed:

Release of Cottonwood ETJ that extends into Lake CBS
Mud District

Informational
Presentation: Yes No

Requires Action
By Council: Yes No

Name(s) of Requester: Jim Babcock, Vice Pres. HSB POA

Address: P.O. Box 8151
Horseshoe Bay, Texas 78657

Phone No.: 830-598-1261

Requester _____ Date _____

Received by City Employee _____ Date _____ Time _____ am/pm

RECEIVED

MAY 25 2005

**CITY OF COTTONWOOD SHORES
AGENDA ITEM REQUEST**

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: ~~6-2-2005~~ or 6-16-2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed: Billing practices - City of Cottonwood
shores to residents

Informational
Presentation: Yes No

Requires Action
By Council: Yes No

Name(s) of Requester: Jerry Long

Address: 813 Cypress Lane

Phone No.: 830-798-1704

Requester

Jerry Long

Date

5-25-05

Received by City Employee

Jamil Wafar

Date

5-25-2005

Time

10:15 AM

am/pm

Customer Detail

LONG, JERRY

Account Number 796

LONG, JERRY
 813 CYPRESS LN

COTTONWOOD SHORES TX
 78657 +40 (830)798-1704
 Service Address: 813 CYPRESS LN
 Social Security #:

Date Turned On	8/31/2004	Sequence Number	2372
Date Turned Off		Meter Serial Number	4454417
Meter Check Date	9/14/2004	Route Number	3
Rate Code	1	Last Read Date	4/15/2005
Pump/Well Number	1	12 Month Average	4,750
Last Reading	55	Last Year Average	17,000
Previous Reading	52	Previous Year Average	0
Usage	0		
Months On System	8	Last 'Paid On Time' Date	4/5/2005
Total Usage	38,000	Last Late Charge Date	5/14/2005
Average Usage	4,750	Number Of Late Months	1
103/284-285		Next Due Date	6/10/2005
USER DEFINED		Year To Date Charges	\$512.55

Deposit Information

Deposit Amount	\$100.00	Deposit Date	9/14/2004	Certificate Number	0	
Deposit Amount 2	\$0.00	Deposit 2 Date				
	Usage	Charges	Read Date	Reading	Services	Current Balance
January	1,000	71.10	1/15/2005	50		
February	1,000	71.10	2/15/2005	51		
March	1,000	63.60	3/24/2005	52		
April	3,000	66.35	4/15/2005	55	Late Charge	\$6.24
May	0	0.00	5/14/2004	0	Reconnect Fee	\$70.00
June	0	0.00	6/15/2004	0		
July	0	0.00	7/14/2004	0		
August	0	0.00	8/15/2004	0		
September	17,000	115.20	9/14/2004	34	R	
October	12,000	98.20	10/15/2004	46		
November	1,000	71.10	11/15/2004	47		
December	2,000	71.10	12/15/2004	49	Previous Charges	\$62.35
Last Payment	4/5/2005	\$63.60	Check Number	1091	Account Balance	138.59
Age 1	\$62.35	Age 2	\$0.00	Age 3	\$0.00	

5/25/2005
10:14:13AM

AUDIT HISTORY

CITY OF COTTONWOOD SHORES

Account: 796

LONG, JERRY

Date	Amount	Description	Balance
		Beginning Month Balance	\$62.35
5/14/2005	\$6.24	Late Charge	\$68.59
5/25/2005	\$70.00	Reconnect Fee	\$138.59
		Totals for Late Charge	6.24
		Totals for Reconnect Fee	70.00

Qualified By: Account # 796
City of Cottonwood Shores

*8 months on system
this is only month late.*

CITY OF COTTONWOOD SHORES, TEXAS
TERMINATION NOTICE
FOR NON-PAYMENT OF UTILITY BILL

DATE: 5/23/2005
ACCOUNT NO.: 796
ACCOUNT NAME: Jerry Long
ADDRESS: 813 Cypress Lane

IN ACCORDANCE WITH UTILITY SERVICE ORDINANCE NO. 041201-A, ARTICLE V, SECTION 2 (B), THE CITY HAS THE RIGHT TO TERMINATE SERVICES AND SHUTOFF THE WATER, SEWER AND GARBAGE SERVICE TO A CUSTOMER AT ANYTIME AFTER HIS/HER UTILITY BILL BECOMES DELINQUENT, WHICH IS THE 20TH DAY OF THE MONTH. A \$70.00 SERVICE FEE WILL BE CHARGED FOR EACH OCCURRENCE REQUIRING PERSONNEL TO APPROACH THE RESIDENCE FOR DISCONNECTION, WHETHER OR NOT SERVICES ARE ACTUALLY TERMINATED. SAID FEE WILL BE PAYABLE AT THE TIME PAST DUE MONIES ARE RENDERED.

DELINQUENT AMOUNT DUE \$ 68.59 *meter 4454417*
NON-PAYMENT SERVICE FEE \$ 70.00
TOTAL AMOUNT DUE \$ 138.59

NOTE: PAYMENT MUST BE MADE IN CASH, MONEY ORDER OR CASHIER'S CHECK. NO PERSONAL CHECKS. DO NOT PUT CASH IN DROP BOX.

DO NOT ATTEMPT TO RESTORE SERVICES YOURSELF!
ANY TAMPERING WITH CITY SERVICE EQUIPMENT MAY BE CONSIDERED THEFT OF SERVICE AND IS PUNISHABLE BY LAW.
YOU WILL BE CITED.

DATE SERVICES CUTOFF:	TIME: 4:25 PM
READING: 59	
BY: M.M	
AMOUNT PAID:	\$
DATE SERVICES RESTORED:	TIME:
BY:	

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE - CIVIC CENTER
THURSDAY, JUNE 16, 2005 AT 7:00 P.M.

AGENDA

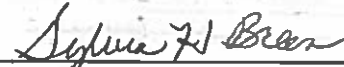
1. CALL TO ORDER AND ROLL CALL.
2. CONSENT AGENDA:
 - A. MINUTES OF REGULAR MEETINGS ON JUNE 19 AND NOVEMBER 20, 2003;
MARCH 18 AND APRIL 21, 2005, AND SPECIAL MEETINGS ON MAY 7, JUNE 11,
AUGUST 29, SEPTEMBER 30, 2003; FEBRUARY 23, MAY 3, MAY 24, JUNE 30, JULY
22, SEPTEMBER 9, 2004, AND FEBRUARY 1 AND MARCH 24, 2005.
3. PRESENTATION BY DR. RYDER WARREN ON NEW DEMOGRAPHIC STUDY AND UPDATE ON MARBLE FALLS INDEPENDENT SCHOOL DISTRICT.
4. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOTS 18, 19, 20, AND THE WEST ONE-HALF (1/2) OF LOT 21, CASTLE ACRES SUBDIVISION, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN CABINET 1, SLIDE 8-A, PLAT RECORDS OF BURNET COUNTY, TEXAS.
5. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOT 82, CASTLE TERRACE SUBDIVISION, SECTION II, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN VOLUME 1, PAGE 216, PLAT RECORDS OF BURNET COUNTY, TEXAS.
6. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. JIM BABCOCK, VICE PRESIDENT OF HORSESHOE BAY PROPERTY OWNERS ASSOCIATION TO RELEASE PORTIONS OF THE LAKE LBJ MUNICIPAL UTILITY DISTRICT AND HORSESHOE BAY WHICH ARE WITHIN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF COTTONWOOD SHORES, TEXAS INCLUDING THE ESTABLISHMENT OF A COMMITTEE TO REVIEW THE REQUEST.
7. CONSIDER AND POSSIBLY TAKE ACTION ON APPROVING THE ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2004 AS PRESENTED BY MR. DAN PAINTER, C.P.A.
8. CONSIDER AND POSSIBLY TAKE ACTION ON A SERVICE AGREEMENT BETWEEN THE COTTONWOOD SHORES AREA VOLUNTEER FIRE DEPARTMENT AND THE CITY OF COTTONWOOD SHORES, TEXAS.
9. CONSIDER AND POSSIBLY TAKE ACTION ON APPOINTING A COMMITTEE TO REVIEW CITY ORDINANCES AND MAKE RECOMMENDATIONS TO CITY COUNCIL FOR FUTURE CONSIDERATION.
10. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LEROY FERRILL FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 353 AND 354, YELLOWSTONE SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 188, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE CONSTRUCTION OF A NEW HOME OVER AND UPON SAID UTILITY EASEMENT.
11. CITIZEN COMMENTS.
12. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 13TH DAY OF JUNE, 2005 AT 6:00 P.M.

ATTEST:


TENA COLLIER, CITY SECRETARY




SYLVIA H. BREEN, MAYOR