

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, JULY 7, 2005 AT 7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL. Mayor Breen called the meeting to order at 7:02 PM with Council Members Beyer, Logan, Carusi, Plumley, and Hildebrand in attendance; a quorum was present.
2. CONSENT AGENDA:
 - a) MINUTES OF REGULAR MEETINGS ON JUNE 20, 2002, DECEMBER 16, 2004, FEBRUARY 17, MAY 19, JUNE 2, AND JUNE 16, 2005, SPECIAL MEETINGS ON NOVEMBER 13, 2002, AUGUST 17, 2004, JANUARY 13, MARCH 3, AND MAY 5, 2005, AND A WORKSHOP ON AUGUST 26, 2004.

Councilman Plumley made a motion to table the consent agenda until July 21, 2005. Discussion was held that the minutes were not condensed as far as the council was concerned. Councilman Plumley withdrew the motion to table.

Councilwoman made the motion to table the approval of the minutes until the July 21, 2005, meeting. Councilman Plumley seconded the motion. Councilwoman Logan and Councilman Plumley voted aye and Councilman Hildebrand, Carusi and Councilwoman Beyer voted nay. The motion did not pass.

Councilman Carusi made the motion to accept with further refinement. Councilwoman Beyer seconded the motion and the motion passed with 4 ayes and 1 nay. Councilwoman Logan voted nay.

3. CONSIDER AND POSSIBLY TAKE ACTION ON AMENDING THE MEETINGS AND DECORUM POLICY IN REGARDS TO HOW PUBLIC HEARINGS ARE HELD BY THE CITY COUNCIL OF COTTONWOOD SHORES, TEXAS.

Councilman Plumley made the motion to accept the amendment. Councilman Carusi seconded the motion and the motion was passed unanimously.

4. PUBLIC HEARING: SECOND PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOTS 18, 19, 20, AND THE WEST ONE-HALF (1/2) OF LOT 21, CASTLE ACRES SUBDIVISION, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN CABINET 1, SLIDE 8-A, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Mayor Breen opened the Public Hearing at 7:18 PM. Mayor Breen reported that Mr. Stern was not able to make the meeting, but that Ms. Billie Parker had signed in to speak but reported that she did not have anything to say.

Mayor Breen closed the Public Hearing at 7:19 PM.

5. PUBLIC HEARING: SECOND PUBLIC HEARING ON THE PROPOSED ANNEXATION OF LOT 82, CASTLE TERRACE SUBDIVISION, SECTION II, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN VOLUME 1, PAGE 216, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Mayor Breen opened the Public Hearing at 7:20. Mayor Breen stated that the resident was not in attendance. City Secretary Collier explained what lot was actually involved. Mayor Breen stated that there was no one signed up to speak and closed the Public Hearing at 7:21 PM.

6. CONSIDER AND POSSIBLY TAKE ACTION ON SETTING A BUDGET COMMITTEE FOR FISCAL YEAR 2005-2006 TO INCLUDE NEGOTIATING AUTHORITY.

Mr. Frank Pfeifer asked who would be on the committee. Councilman Hildebrand read the list of the committee members: Tena Collier, Martha Logan, Bill Plumley, Janet Taylor-Carusi, Jerral Wafer and Tim McClain.

Councilman Hildebrand made a motion to approve the committee. Councilman Carusi seconded the motion and the motion passed unanimously.

7. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING AN OVERSIGHT COMMITTEE TO ACT AS IN LIEU OF A CITY MANAGER TO ACT AS A GO BETWEEN FOR CITY STAFF AND CITY COUNCIL.

Councilman Carusi made a motion to table this action until the next meeting of July 21, 2005. Councilwoman Beyer seconded the motion and the motion passed unanimously.

8. CONSIDER AND POSSIBLY TAKE ACTION ON CHANGING THE CHAIN OF COMMAND TO REFLECT THE OVERSIGHT COMMITTEE ACTING AS LIASON BETWEEN CITY STAFF AND CITY COUNCIL.

Councilman Hildebrand made a motion to table until July 21, 2005. Councilman Plumley seconded the motion and motion carried unanimously.

9. CONSIDER AND POSSIBLY TAKE ACTION ON FILLING THE VACANCY IN THE PUBLIC WORKS DEPARTMENT.

City Secretary Collier stated that she could call and schedule some interviews next week and Councilman Plumley stated he was off on Thursday.

Councilman Hildebrand made the motion to table until July 21, 2005. Councilman Carusi seconded the motion and motion carried unanimously.

10. CITIZEN COMMENTS.

Mr. Euclid Phipps stated that it was foolish to have two meetings a month when three-fourths of the meetings are tabled from one meeting to the next meeting.

Mr. Frank Pfeifer stated that there was a gentleman that had put in his application for Public Works and that no one has contacted him for an interview.

Mr. Curtis Rittman reported that there was a leak between Magnolia and Pecan on Willow, and that he had watched Bobby Hawkins work on the leak for three or four days and the hole is still not covered up. Mr. Rittman stated that he had not seen a water leak that takes three to repair. Mr. Frank Pfeifer reported that it was an air release valve. Councilman Hildebrand stated that he had been keeping an eye on it and it was not leaking. Councilman Hildebrand asked the City Secretary to find out why we were waiting and asked that the City Secretary check on what the City was waiting on.

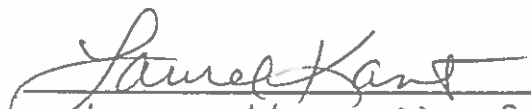
Councilman Hildebrand stated that he had been driving around all of Castle Terrace and had observed two leaks and one that had not been leaking for very long. Councilman Hildebrand stated that they were probably sewer leaks, all three of them. There is one leak on the way up before you get to Ms. Bashum's on the far west side of the road; one at the corner of Kingsway and Duke; up Kings Way where Kirk (Sims) is filling in the hillside and stated that it needed attention. Mr. Frank Pfeifer reported that one is no longer in use and should be capped off. City Secretary Collier reported that Mr. Matt McClinton had gone there to check and reported that he thought the one in the road was coming from a septic system because some of the houses there are still on septic systems. Councilman Hildebrand stated that he had driven up there around six in the evening and it was still wet so that there was something definitely leaking. City Secretary stated that comments had been made that the air relief valves that are in the sewer should have been replaced and that they have probably not been replaced since that sewer system was put in place and they are probably failing and need to be replaced.

Mr. Euclid Phipps asked whether or not anything had been started on the new water line. Councilwoman Logan stated that it was still in the paperwork stage. City Secretary Collier reported that the grant had been awarded but that the City had not signed the contract. Councilman Carusi stated that bids were to be opened. City Secretary reported that the City had not yet advertised for bids. City Secretary reported what was process was involved which was probably six months away.

11. ADJOURNMENT. Councilman Carusi made the motion to adjourn. Councilman Plumley seconded the motion and motion carried unanimously. Mayor Breen adjourned the motion at 8:01 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY



Laurel Kant, City Secretary
Replaces Original Minutes
Dec 21, 2005

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
(830) 693-3830 FAX: (830) 693-6436



PUBLIC HEARING

7.7.05

PLEASE SIGN IN IF YOU WISH TO SPEAK:

Billie Parker

MEMORANDUM

Date: July 7, 2005

To: Mayor and City Council

From: Jerrial Wafer, Financial Officer

RE: Proposed Budget Committee

In regards to the proposed budget committee it is my recommendation that the following individuals be nominated to help the City perform the necessary tasks to formulate a working budget for the fiscal year 2005-2006.

- 1) Tena Collier
- 2) Martha Logan
- 3) Bill Plumley
- 4) Janet Taylor-Carusi
- 5) Jerrial Wafer
- 6) *Tim McClain*

In addition, I request that the City of Cottonwood Shores Voluntary Fire Department allow a representative to attend as a "observer"

Cc: Tena Collier



CITY OF COTTONWOOD SHORES

AGENDA ITEM REQUEST



I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: July 7 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed: SET Budget Committee For
FISCAL YEAR 2005-2006 To Include
NEGOTIATING ~~Authority~~ AUTHORITY.

Informational Presentation: Yes No

Requires Action By Council: Yes No



Name(s) of Requester: William Shumley

Address: _____

Phone No.: _____

William Shumley 6-30-05
Requester Date

Ana Coelin 7-1-05 8:10
Received by City Employee Date Time am/pm

	CITY OF COTTONWOOD SHORES AGENDA ITEM REQUEST	
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Date of next Regular Meeting: July 7 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed:
CHANGE chain of COMMAND to REFLECT
THE OVERSIGHT COMMITTEE ACTING AS LIASON
between city STAFF + COUNCIL

Informational
 Presentation: Yes No

Requires Action
 By Council: Yes No

Name(s) of Requester: William Shewley

Address: _____

Phone No.: _____

William Shewley _____
 Requester Date

Anna Cooper 7-1-05 8:10
 Received by City Employee Date Time (am/pm)

#1

NEEDS TO BE DONE PRIOR TO PUBLIC HEARING



CITY OF COTTONWOOD SHORES

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Subject to be Addressed:

AN AMENDMENT TO MEETINGS + DECORUM POLICY
STATING HOW PUBLIC HEARINGS ARE TO BE
CONDUCTED.

Informational Presentation: Yes No

Requires Action By Council: Yes No

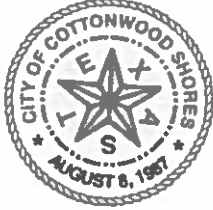
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Subject to be Addressed:

TO ADOPT AN OVERSIGHT COMMITTEE TO
ACT AS IN LIEU OF A CITY MANAGER TO ACT AS
A GO BETWEEN FOR CITY STAFF + COUNCIL

Informational

Presentation: Yes No

Requires Action

By Council: Yes No

Name(s) of Requester: William Shively

Address: _____

Phone No.: _____

William Shively 6-30-05
Requester Date

Anna Coe 7-1-05 8:10
Received by City Employee Date Time am/pm

From: Frank Smith \ (Home\
Date: 07/06/05 23:24:55
To: CitySecretary@CottonwoodShores.org
Cc: [Martha Logan](#)
Subject: Vote "NO" on Oversight Committee

July 6, 2005

Thru: City Secretary (please give to each "TO" addressee)
To: The Mayor
Each Commissioner, Cottonwood Shores

I noticed on the agenda for the July 7, 2005, regular meeting of the Council, Cottonwood Shores, there is an agenda item concerning an Oversight Committee.

I disagree with the addition of an Oversight Committee and request you vote "NO" on the agenda item.

The last thing this small city needs is another management team/layer. I have worked "management" for almost 30 years and adding layers only confuses subordinates (who do I work for) and ultimately frustrates the organization as a whole. Adding more people as supervisors is not the way to get more work out of the "Staff."

We citizens voted you (Mayor and Council) in office to provide direction to the City and to supervise its operations (staff work). Are you giving that away by adding a new management layer? You need to point "fingers" directly to the Staff and not thru a group of people in the middle. You will be giving up "power."

I recommend you start holding the Staff accountable for their actions/inactions. This is how you get increased production.

As an aside, we are small enough not to require a high-paid City Manager either.

You just need to kick some butt and make folks work. Don't ever give up your power to make things happen -- You will if you vote "YES."

Recommend you vote "NO" on the agenda item.

Thank you,

Frank Smith
824 Pecan Lane

7/7/2005

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OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE - CIVIC CENTER
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8. CONSIDER AND POSSIBLY TAKE ACTION ON CHANGING THE CHAIN OF COMMAND TO REFLECT THE OVERSIGHT COMMITTEE ACTING AS LIASON BETWEEN CITY STAFF AND CITY COUNCIL.
9. CONSIDER AND POSSIBLY TAKE ACTION ON FILLING THE VACANCY IN THE PUBLIC WORKS DEPARTMENT.
10. CITIZEN COMMENTS.
11. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 1ST DAY OF JULY, 2005 AT ~~4:00~~ P.M.

7:35 PM WHP

ATTEST:


TENA COLLIER, CITY SECRETARY


SYLVIA BREEN, MAYOR

With exception to items
7 & 8
SAB



ITEMS # 7 & 8 APPROVED
By Mayor Pro Tem
