

COPY
Replaces Original

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE – CIVIC CENTER
THURSDAY, AUGUST 18, 2005 AT 7:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Breen called the meeting to order at 7:01 PM with Council Members Logan, Carusi, Plumley, and Beyer in attendance; a quorum was present. Councilman Hildebrand was absent.

2. **CONSENT AGENDA:**

a) **MINUTES OF A REGULAR MEETING ON AUGUST 4, 2005.**

Councilman Carusi made a motion to accept the minutes. Councilwoman Beyer seconded the motion and the motion passed. Motion carried with 3 ayes and 1 nay. Councilwoman Logan voted nay.

b) **MONTHLY ACTIVITY REPORTS:**

1. **POLICE DEPARTMENT.**

a. **ACTIVITY LOG.** No officer was present to read the report.

2. **PUBLIC WORKS.**

a. **WATER & SEWER PERFORMANCE & USAGE.** Mr. McClain reported that the main concern was the Ford tractor and that there are a couple of bids in getting it repaired which are high and explained the problems.

Mr. McClain reported that there is a discrepancy to the LAS on what the tank capacity is and that he contacted Mr. Calvin Patterson and that he is trying to get the discrepancies cleared up.

b. **ANIMAL CONTROL.** Mr. McClain reported that a couple of dogs had been picked up.

3. **VOLUNTEER FIRE DEPARTMENT.** Mr. Mike Butler did not have a report but stated that Burnet County Voluntary Fire Department has made some upgrades and split the South/North so should have a better response since there would be less traffic on air and reported that the burn ban has been lifted.

3. **RECEIVE A REPORT ON FIRM EVALUATED AS MOST QUALIFIED TO PERFORM ADMINISTRATIVE ACTIVITIES FOR THE 2005 COMMUNITY DEVELOPMENT GRANT FOR WATER SYSTEM CONSTRUCTION FROM THE OFFICE OF RURAL COMMUNITY AFFAIRS.**

Mr. Gandolph Burris did submit application and it was the only one submitted.

4. **CONSIDER AND POSSIBLY TAKE ACTION ON AWARDING A CONTRACT FOR ADMINISTRATIVE SERVICES TO THE FIRM EVALUATED AS MOST QUALIFIED FOR IMPLEMENTATION OF THE 2005 COMMUNITY DEVELOPMENT GRANT FOR WATER SYSTEM CONSTRUCTION FROM THE OFFICE OF RURAL COMMUNITY AFFAIRS.**

Councilman Plumley made a motion to award the contract for administrative services to Gandolph Burris. Councilwoman Logan seconded the motion and the motion passed unanimously.

5. **SECOND READING OF AN ORDINANCE ANNEXING LOT OF LOTS 18, 19, 20, AND THE WEST ONE-HALF (1/2) OF LOT 21, CASTLE ACRES SUBDIVISION, A SUBDIVISION IN BURNET**

COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN CABINET 1, SLIDE 8-A, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Councilman Carusi made a motion to accept the second reading of the ordinance for annexation of lots 18, 19, 20, and west one-half (1/2) of lot 21. Councilman Plumley seconded the motion and the motion passed unanimously.

6. SECOND READING OF AN ORDINANCE ANNEXING LOT 82, CASTLE TERRACE SUBDIVISION, SECTION II, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN VOLUME 1, PAGE 216, PLAT RECORDS OF BURNET COUNTY, TEXAS.

Councilman Carusi made a motion to accept the ordinance annexing lot 82 of Castle Terrace Subdivision. Councilwoman Logan seconded the motion and the motion carried unanimously.

7. CONSIDER AND POSSIBLY TAKE ACTION ON ESTABLISHING AN OFFICIAL POLICY FOR BUILDING INSPECTION AND CODE INVESTIGATION POLICIES AND PROCEDURES.

There was a lengthy discussion on developing the policy with Mr. Mike Light.

Councilman Plumley made a motion to accept Mr. Light's proposal and Councilwoman Logan's proposal. Councilman Carusi seconded the motion and the motion passed unanimously.

8. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A PUBLIC INFORMATION ORDINANCE.

Councilman Plumley made the motion to accept the public information ordinance. Councilman Carusi seconded the motion and the motion passed unanimously.

9. CONSIDER AND POSSIBLY TAKE ACTION ON REPAIRING OR REPLACING THE PUMPS AT LIFT STATION NO. 3.

Councilman Plumley made a motion to allow up to \$13,500 to fix the lift station. Councilwoman Logan seconded the motion and the motion passed unanimously.

10. CONSIDER AND POSSIBLY TAKE ACTION ON ESTABLISHING WRITTEN POLICIES & PROCEDURES TO BE ADHERED TO REGARDING THE USE OF VOLUNTEERS WITHIN THE CITY OFFICES.

Councilman Plumley made a motion to take no action. Councilman Carusi seconded the motion and the motion passed unanimously.

11. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LANNY ATCHLEY FOR AN ADJUSTMENT IN WATERBILL FOR JULY DUE TO BROKEN LINE AT METER.

Councilman Carusi made the motion to deny the request. Councilman Plumley seconded the motion and the motion passed. The motion carried with 3 ayes and 1 nay. Councilwoman Logan voted nay.

12. CONSIDER AND POSSIBLY TAKE ACTION ON CITY COUNCIL/CITY STAFF BEING INVOLVED IN CHRISTMAS FOR KIDS.

Councilwoman Logan made a motion for the City of Cottonwood Shores to participate in Christmas for the Kids. Councilman Carusi seconded the motion and the motion passed unanimously.

13. CONSIDER AND POSSIBLY TAKE ACTION ON THE CITY OF COTTONWOOD SHORES SPONSORING AN ANNUAL RESIDENTIAL CHRISTMAS LIGHTING CONTEST.

Councilwoman Logan made a motion for the City of Cottonwood Shores to sponsor City lighting Contest. Councilman Plumley seconded the motion and the motion passed unanimously.

14. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. MIKE CAMPBELL FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 42 AND 67, BLUFF VIEW SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 200, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE CONSTRUCTION OF IMPROVEMENTS OVER AND UPON SAID UTILITY EASEMENT.

Councilwoman Logan made a motion to take no action. There was no second and the motion died.

Councilwoman Logan made a motion table until September 25th. Councilman Plumley seconded and the motion passed unanimously.

15. CONSIDER AND POSSIBLY TAKE ACTION ON BIDS FOR AIR CONDITIONING AND OTHER REPAIRS AT CIVIC CENTER INCLUDING RENTAL CONDITIONS.

Councilman Plumley made the motion to table until September 1, 2005, and have the City Secretary get bids for the repair of the air conditioner. Councilman Carusi seconded the motion and the motion passed unanimously.

16. CONSIDER AND POSSIBLY TAKE ACTION ON AMENDING THE MEETINGS AND DECORUM POLICY.

Councilman Plumley made a motion to withdraw item 16 from the agenda, this item will be reviewed at a later date, there was no second and the motion died.

Councilwoman Logan made a motion to table this item until September 15th meeting. Councilman Carusi seconded the motion and the motion passed unanimously.

17. CONSIDER AND POSSIBLY TAKE ACTION ON WRITTEN STATUS REPORT BY CITY SECRETARY.

Councilman Carusi voiced his opinion on the status report and that he had spoke with Mr. Steve Kallman about the CCN report. Councilman Carusi stated that he wanted to go on the record that he took exception to the 142.5 hours of sick leave since the month of February, that averages about three days a month and is almost four weeks sick time in the past six months and that is really not acceptable and there have been no doctors excuses offered or anything.

City Secretary stated that she wanted to go on record that the City Secretary had not been directed by the Council to do the CCN—Councilman Carusi stated that was correct—and that she did not understand why the Council can write her up for not for doing something that she had not properly been directed to do.

There was discussion on the CCN report and the status report.

Councilwoman Logan made a motion to put the application and the map of the utility service in Councilman Carusi's box so that he can take to Mr. Steve Kallman. Councilman Plumley seconded the motion and the motion carried unanimously.

Councilman Plumley made a motion to accept the City Secretary's status report. Councilman Carusi seconded the motion and the motion passed unanimously.

18. CONSIDER AND POSSIBLY TAKE ACTION ON A COMMUNITY NEWSLETTER TO BE MAILED OUT DURING THE YEAR WITH ORGANIZATIONS TO PUT ARTICLES AND NOTIFICATIONS IN IT.

Councilman Carusi made a motion to approve issuing a newsletter in the new fiscal budget. Councilman Plumley seconded the motion and the motion carried unanimously.

19. CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTING THE RESIGNATION OF MR. MATT McCLINTON AS WATER PLANT OPERATOR FOR THE CITY.

Councilwoman Logan made a motion to accept the resignation of Mr. Matt McClinton. Councilman Carusi seconded the motion and the motion passed unanimously.

20. CONSIDER AND POSSIBLY TAKE ACTION ON ADVERTISING FOR ENTRY LEVEL OR HIGHER WATER PLANT OPERATOR FOR THE CITY.

Councilwoman Logan made a motion to authorize the City Secretary and Mr. Tim McClain to advertise for the position in the newspaper for the period of two weeks. Councilman Carusi seconded the motion and the motion passed unanimously.

21. CITIZEN COMMENTS.

Ms. Billie Parker stated her concern over volunteers working for the City and commented that she had read Mr. Rittman's document and thought it was good.

Mr. Curtis Rittman stated that his plan does not only cover volunteers it also includes service workers and even though there are no volunteers at this point, we will eventually and so why wait to the last minute, it is a good policy and it is adopted from the personnel policy.


Mayor Breen reported that there is a workshop on Monday, night at 6 PM for the Mayoral duties and a workshop set up Thursday, August 25th, for the budget workshop. Mayor Breen reported that she did not have keys to the Civic Center or to City Hall. The Council was in agreement to give Mayor Breen keys.

Councilman Carusi asked Mr. Tim McClain if he was capable and willing to take over the maintenance of the swimming pool. Mr. McClain said that he did not see any problem with that.

22. ADJOURNMENT. Councilman Carusi made a motion to adjourn the meeting. Councilman Plumley seconded the motion and the motion passed unanimously. Mayor Breen adjourned the meeting at 9:25 PM.

ATTEST:

TENA COLLIER, CITY SECRETARY


Laurel Kant, City Secretary
Replaces Original Minutes
Dec. 21, 2005

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
(830) 693-3830 FAX: (830) 693-6436



CITY COUNCIL MEETING
ATTENDANCE RECORD

8.18.05

PLEASE SIGN IN:

Frank P. Feifer

Kit Peter

Janne Austin

Marjorie Phillips

John Fisher

Evelyn Papp

Tom Papp

Clara Sunday Keeney

Mike Butler

James Taylor

MATT STERN

Dorline Day

Glenn Blanton

Chris Wood Pittman

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE

COTTONWOOD SHORES, TX 78657

(830) 693-3830 FAX: (830) 693-6436



AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 8-18-05

Subject to be Addressed: Running of AD in
NEWSPAPERS FOR ENTRY LEVEL WATER
PLANT OPERATOR

Informational Presentation: Yes No

Requires Action By Council: Yes No

Name(s) of Requester: Tim McClain sponsored by

~~Address:~~ Bill Plumley

Phone No.: _____

William Plumley 8-15-05
Requester Date

Received by City Employee _____ Date _____ Time _____ am/pm

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
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CITY OF COTTONWOOD SHORES
AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: Aug 18

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed: Adjustment in water bill
FOR JULY DUE TO BROKEN LINE
AT METER

Informational
Presentation: Yes No

Requires Action
By Council: Yes No

Name(s) of Requester: LARRY R. ATCHLEY

Address: 636 MAPLE

Phone No.: 512-627-0083

Larry R. Atchley 8-18-05
Requester Date

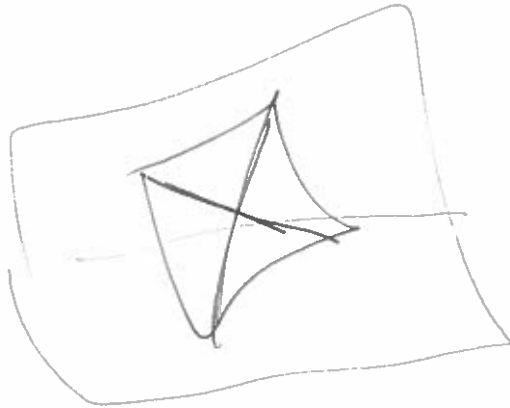
Received by City Employee _____ Date _____ Time _____ am/pm

City of Cottonwood Shores
Agenda Item Request.

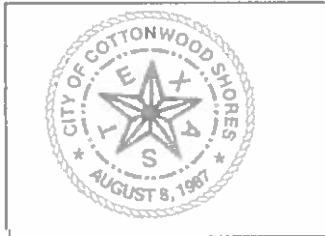
Tena;

Would you please see that the following Agenda Items are added to the agenda for the meeting on August 18th 2005?

- ~~1. CCN to be discussed ref; its completion and filing.~~
 - ✓ 2. Mrs. Basham has requested that a discussion & possible ^{ACTION} on the city donating a small portion of land for the erection of a group mail box site. (possible presentation)
 - ✓ 3. discussion & action of the city sponsoring an annual residential Christmas lighting contest. (possible presentation)
 - ✓ 4. Discussion & possible action on city council/ city staff being involved in Christmas for Kids. (possible presentation)
 - ✓ 5. Discussion and possible action on accepting the public information ordinance.
- ✓ Discussion & Possible ^{ACTION} on REPAIRING OR REPLACING
LIFT STATION # 3 W/P
Bill Stanley



AUG 15 2005



CITY OF COTTONWOOD SHORES

AGENDA ITEM REQUEST



I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: Aug 18, 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed:

A Community Newsletter to be mailed out 3-4 times a year with organizations to put articles and notifications in it.

Informational Presentation: Each Yes No

Requires Action By Council: Yes No

Name(s) of Requester: Jamit Taylor

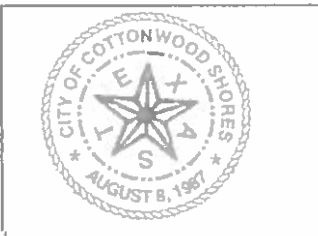
Address: _____

Phone No.: 693-2075

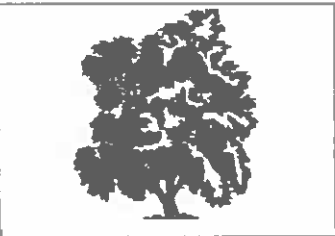
Jamit Taylor Requester 8-12-2005 Date

Jemal Wafar Received by City Employee 8-15-2005 Date 10 AM Time am pm

RECEIVED
AUG 15 2005



CITY OF COTTONWOOD SHORES
AGENDA ITEM REQUEST



I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: Aug 18 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed: AMENDING THE MEETINGS AND DECORUM POLICY

Informational Presentation: Yes No

Requires Action By Council: Yes No

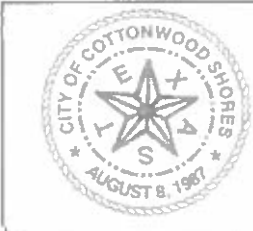
Name(s) of Requester: Rick Carusi

Address: _____

Phone No.: 693 2075

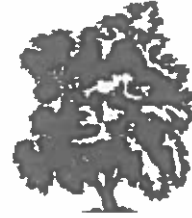
Rick Carusi Requester 8-14-05 Date

Jenial Wafu Received by City Employee 8-15-2005 Date 10 AM Time am am/pm



CITY OF COTTONWOOD SHORES

AGENDA ITEM REQUEST



RECEIVED

AUG 15 2005

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: Aug 18 2005

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed: CONSIDER BIDS FOR AC
ON CIVIC CENTER - OTHER REPAIRS
AND FOR RENTAL CONDITIONS

Informational Presentation: Yes No

Requires Action By Council: Yes No

Name(s) of Requester: Rick Carusi

Address: _____

Phone No.: _____

Rick Carusi 8-14-2005
Requester Date

Jemal Wafar 8-15-2005 10 AM
Received by City Employee Date Time am/pm

CITY OF COTTONWOOD SHORES



3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX 78657
(830) 693-3830 FAX: (830) 693-6436

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 8-18-05

Subject to be Addressed: VARIANCE FOR LOTS 42 AND 67
BLUFFVIEW

Informational
Presentation: Yes No

Requires Action
By Council: Yes No

Name(s) of Requester: MIKE CAMPBELL



Address: P.O. Box 4308
HORSESHOE BAY, TX. 78657

Phone No.: 830-598-6998 CELL 512-567-5661

Mike Campbell 8-12-05
Requester Date

Tom Coe 8-12-05 2:00
Received by City Employee Date Time am/pm

693-6436

	<p>CITY OF COTTONWOOD SHORES</p> <p>AGENDA ITEM REQUEST</p>	
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RECEIVED
AUG 15 2005

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: **AUGUST 18, 2005**

I would like for this to be on the Agenda if a Special Meeting is Called: Yes No

Subject to be Addressed:
TO ESTABLISH AN OFFICIAL POLICY FOR BUILDING INSPECTION AND CODE INVESTIGATION POLICIES AND PROCEDURES. (See Attached)

Informational Presentation: Yes No

Requires Action By Council: Yes No

Name(s) of Requester: **Martha Logan, COUNCILWOMAN**

Address: **CITY HALL, COTTONWOOD SHORES, TX 78657**

Phone No.: **830-693-6464 (O)830-598-8390**

Martha A. Logan 8/15/05
Requester Date

Jemal Wafar 8-15-2005 10 AM
Received by City Employee Date Time am/pm

Please call me to confirm receipt of this agenda request.
Thank you!
Martha 598-8390

Building Inspection and Code Investigation Policies and Procedures

RECEIVED
AUG 15 2005

It is the intent of the City Council of the City of Cottonwood Shores, Texas to set a standard of behavior in the handling of building and code enforcement for the City:

Be it hereby stated:

1. Persons wishing to apply for a building permit to build within the City of Cottonwood Shores and its ETJ will leave their name and contact number with the City to be contacted by the City's Building Inspector for an appointment to meet at City Hall to:
 - a. Complete a Building Permit Application
 - i. The Building Permit Log will be completed with the necessary Permit Number to indicate that the Permit is noted and will be kept current as to the status of the permit at all phases of construction.
 - ii. Permit numbers will be styled: year-month-number (i.e.: 2005-08-01, 02, 03, etc....)
 - b. Have plans reviewed for Code
 - c. Payment of permit fees to the bonded clerk or employee for processing
2. Once fees and plans have been received and reviewed the persons wishing to receive a permit to build will then set up an appointment to have the Building Inspector view and approve the site for adherence to the necessary codes.
3. When approval has been issued by the Building Inspector the Permit will be issued and adhered to the site in a manner clearly visible to all viewing.
4. The person receiving the permit will adhere to all inspections set forth by the building code.
5. Once all inspections have been completed, the building inspector will issue a Certificate of Occupancy for the property.
6. Once the Certificate of occupancy has been issued the Building Inspector will issue a check request for the refund of the clean up deposit for the property or a letter indicating no deposit will be refunded as clean up was not done.

This policy does not dictate building codes only the uniform process of application and process of the permitting procedures.

The Building Inspector is the only person/employee with the authority to issue a building permit.

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF COTTONWOOD SHORES, TEXAS
4111 COTTONWOOD DRIVE - CIVIC CENTER
THURSDAY, AUGUST 18, 2005 AT 7:00 P.M.

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. CONSENT AGENDA:
 - a) MINUTES OF A REGULAR MEETING ON AUGUST 4, 2005
 - b) MONTHLY ACTIVITY REPORTS:
 1. POLICE DEPARTMENT.
 - a. ACTIVITY LOG.
 2. PUBLIC WORKS.
 - a. WATER & SEWER PERFORMANCE & USAGE.
 - b. ANIMAL CONTROL.
 3. VOLUNTEER FIRE DEPARTMENT.
3. RECEIVE A REPORT ON FIRM EVALUATED AS MOST QUALIFIED TO PERFORM ADMINISTRATIVE ACTIVITIES FOR THE 2005 COMMUNITY DEVELOPMENT GRANT FOR WATER SYSTEM CONSTRUCTION FROM THE OFFICE OF RURAL COMMUNITY AFFAIRS.
4. CONSIDER AND POSSIBLY TAKE ACTION ON AWARDING A CONTRACT FOR ADMINISTRATIVE SERVICES TO THE FIRM EVALUATED AS MOST QUALIFIED FOR IMPLEMENTATION OF THE 2005 COMMUNITY DEVELOPMENT GRANT FOR WATER SYSTEM CONSTRUCTION FROM THE OFFICE OF RURAL COMMUNITY AFFAIRS.
5. SECOND READING OF AN ORDINANCE ANNEXING LOT OF LOTS 18, 19, 20, AND THE WEST ONE-HALF (1/2) OF LOT 21, CASTLE ACRES SUBDIVISION, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN CABINET 1, SLIDE 8-A, PLAT RECORDS OF BURNET COUNTY, TEXAS.
6. SECOND READING OF AN ORDINANCE ANNEXING LOT 82, CASTLE TERRACE SUBDIVISION, SECTION II, A SUBDIVISION IN BURNET COUNTY, TEXAS, AS SHOWN ON THE PLAT RECORDED IN VOLUME 1, PAGE 216, PLAT RECORDS OF BURNET COUNTY, TEXAS.
7. CONSIDER AND POSSIBLY TAKE ACTION ON ESTABLISHING AN OFFICIAL POLICY FOR BUILDING INSPECTION AND CODE INVESTIGATION POLICIES AND PROCEDURES.
8. CONSIDER AND POSSIBLY TAKE ACTION ON ADOPTING A PUBLIC INFORMATION ORDINANCE.
9. CONSIDER AND POSSIBLY TAKE ACTION ON REPAIRING OR REPLACING THE PUMPS AT LIFT STATION NO. 3.
10. CONSIDER AND POSSIBLY TAKE ACTION ON ESTABLISHING WRITTEN POLICIES & PROCEDURES TO BE ADHERED TO REGARDING THE USE OF VOLUNTEERS WITHIN THE CITY OFFICES.
11. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. LANNY ATCHLEY FOR AN ADJUSTMENT IN WATERBILL FOR JULY DUE TO BROKEN LINE AT METER.
12. CONSIDER AND POSSIBLY TAKE ACTION ON CITY COUNCIL/CITY STAFF BEING INVOLVED IN CHRISTMAS FOR KIDS.
13. CONSIDER AND POSSIBLY TAKE ACTION ON THE CITY OF COTTONWOOD SHORES SPONSORING AN ANNUAL RESIDENTIAL CHRISTMAS LIGHTING CONTEST.
14. CONSIDER AND POSSIBLY TAKE ACTION ON A REQUEST BY MR. MIKE CAMPBELL FOR A VARIANCE TO THE FIVE FOOT UTILITY EASEMENT AND SETBACK REQUIREMENT AS RECORDED IN VOLUME 141, PAGE 434, BURNET COUNTY DEED RECORDS ON LOTS 42 AND 67, BLUFF VIEW SECTION, COTTONWOOD SHORES, TEXAS AS RECORDED IN VOLUME 1, PAGE 200, BURNET COUNTY PLAT RECORDS TO ALLOW FOR THE CONSTRUCTION OF IMPROVEMENTS OVER AND UPON SAID UTILITY EASEMENT.
15. CONSIDER AND POSSIBLY TAKE ACTION ON BIDS FOR AIR CONDITIONING AND OTHER REPAIRS AT CIVIC CENTER INCLUDING RENTAL CONDITIONS.
16. CONSIDER AND POSSIBLY TAKE ACTION ON AMENDING THE MEETINGS AND DECORUM POLICY.
17. CONSIDER AND POSSIBLY TAKE ACTION ON WRITTEN STATUS REPORT BY CITY SECRETARY.
18. CONSIDER AND POSSIBLY TAKE ACTION ON A COMMUNITY NEWSLETTER TO BE MAILED OUT DURING THE YEAR WITH ORGANIZATIONS TO PUT ARTICLES AND NOTIFICATIONS IN IT.
19. CONSIDER AND POSSIBLY TAKE ACTION ON ACCEPTING THE RESIGNATION OF MR. MATT McCLINTON AS WATER PLANT OPERATOR FOR THE CITY.
20. CONSIDER AND POSSIBLY TAKE ACTION ON ADVERTISING FOR ENTRY LEVEL OR HIGHER WATER PLANT OPERATOR FOR THE CITY.
21. CITIZEN COMMENTS.
22. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 15TH DAY OF AUGUST, 2005 AT 6:30 P.M.

ATTEST:


TENA COLLIER, CITY SECRETARY




SYLVIA H. BREEN, MAYOR

Initial PUD Document Checklist

1. Legal description of the property proposed to be included in the PUD.
2. Title report identifying ownership of the property proposed to be included in the PUD.
3. If the applicants for the PUD are different from the owners of the property as identified in the title report, written consent of the owners to the application.
4. Site drawing(s) including the date, scale and north indicator. Such drawing(s) should indicate the following:
 - a. Existing topographic features including elevations and one-foot contour intervals and any proposed changes to same;
 - b. Existing drainage patterns including flood plain data as applicable and any proposed changes or planned drainage improvements;
 - c. A tree survey;
 - d. Location of any existing easements;
 - e. Location, size and description of all utilities proposed for service to the PUD;
 - f. Location, dimension and names of all streets or alleys proposed to serve the PUD;
 - g. Location of all buildings proposed for the PUD; and
 - h. Location of all parking areas and identification of all off-street parking spaces proposed to serve the PUD.
5. For all structures identified on the PUD site drawing:
 - a. The use of each structure;
 - b. The size, including length, width, height, area and number of floors;
 - c. The distance of each structure from the property line; and
 - d. The building materials to be used for each structure.

Placed w/ OR/R/ or minutes

Initial PUD Document Checklist - Continued

6. An engineering report in support of the proposed drainage improvements.
7. An engineering report identifying utility demand and supporting the proposed utility improvements.
8. A traffic study identifying traffic impacts as a result of the proposed PUD and any proposed traffic mitigation improvements.
9. A landscape plan for the proposed PUD.
10. Any proposed screening wall and/or other buffer between the PUD and neighboring properties.
11. A lighting plan for the proposed PUD.
12. A plan detailing all proposed signage within the proposed PUD.
13. Any such other information as may be required from time to time by the City in the evaluation of the proposed PUD.