

**COPY**  
*Replaces Original*

**BUDGET WORKSHOP OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE, THE CIVIC CENTER  
THURSDAY, AUGUST 25, 2005 AT 6:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Breen called the meeting to order at 6:02 PM with Council Members Carusi, Logan, and Plumley in attendance; a quorum was present. Councilman Hildebrand was absent.

Councilman Hildebrand arrived at 6:05 PM.

2. **DISCUSSION REGARDING THE CITY OF COTTONWOOD SHORES' ANNUAL BUDGET FOR THE 2005-2006 FISCAL YEAR.**

Mayor Breen introduced Ms. Chris Lane, financial advisor. Ms. Lane explained how critical it was to clear up the 27 items that were on the audit. Ms. Lane explained that the Water Development Board will be getting the audit and will see the management letter and they will want in writing what has been done to correct that list. Ms. Lane reported that the audit should be submitted in February, 2006, and that it should be started in October, 2005. Ms. Lane stated that since the financial statements had not been done in a year and how important it was to keep them up on a monthly basis and approve them every month. Ms. Lane suggested and explained various items to help the City such as dealing with developers, keeping a close eye on the budget and training for the staff and directors in regards to the new laws, property taxes, and commented that a City newsletter would be good for public relations.

Mayor Breen asked Mr. Jerrial Wafer, City Treasurer, whether the figures were department requests or determined by what the department can receive. Mr. Wafer reported that he mostly used last year's budget and added a little in certain categories, no money was put in the pool budget, hopefully, Council action will take monies out the water department funds; temporary employee, Ms. Adams, was budget through the end of the fiscal year in administration and with the Council action, it will be moved to the municipal court budget. Mr. Wafer continued that most everything was the same as last year but increased the fuel, employee insurance, water testing, and salaries. Mr. Wafer stated that it was learned at the audit that property taxes to pay off the note which could be paid off in three years and three months after re-negotiation.

Several items were discussed such as the pool expenses, the EMS rate increase, annexation plan, the monies set aside for the park improvement fund, alcohol taxes, sales tax, fire department, repair, lease, or purchase tractor, municipal court program, sewer fund, and the posting date for tax rate increase in conjunction with passing the budget first.

3. **CITIZENS' COMMENTS.** None.
4. **ADJOURNMENT.** Councilwoman Logan made the motion to adjourn the meeting. Councilman Plumley seconded the motion and the motion passed unanimously. Mayor Breen adjourned the meeting at 7:50 PM.

**ATTEST:**

**TENA COLLIER, CITY SECRETARY**

*Laurel Kant*  
\_\_\_\_\_  
Laurel Kant, City Secretary  
*Replaces Original Minutes  
Dec. 21, 2005*

WORKSHOP  
8.25.05

Janet Taylor

**BUDGET WORKSHOP OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE, THE CIVIC CENTER  
THURSDAY, AUGUST 25, 2005 AT 6:00 P.M.**

**AGENDA**

1. CALL TO ORDER AND ROLL CALL.
2. DISCUSSION REGARDING THE CITY OF COTTONWOOD SHORES' ANNUAL BUDGET FOR THE 2005-2006 FISCAL YEAR.
3. CITIZENS' COMMENTS.
4. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 22<sup>nd</sup> DAY OF AUGUST, 2005 AT 3:00 P.M.

  
SYLVIA H. BREEN, MAYOR

ATTEST:

  
TENA COLLIER, CITY SECRETARY



SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE - CIVIC CENTER  
MONDAY, AUGUST 22, 2005 AT 6:00 P.M.

AGENDA

1. CALL TO ORDER AND ROLL CALL.
2. DISCUSSION ON ORDINANCE NO. 080504, AN ORDINANCE PRESCRIBING THE DUTIES, RESPONSIBILITIES AND AUTHORITY OF THE MAYOR OF COTTONWOOD SHORES.
3. CITIZEN COMMENTS.
4. ADJOURNMENT.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS ON THIS 19<sup>TH</sup> DAY OF AUGUST, 2005 AT 12:00 P.M.

  
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SYLVIA H. BREEN, MAYOR

ATTEST:

  
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TENA COLLIER, CITY SECRETARY



**SPECIAL MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
4111 COTTONWOOD DRIVE – CIVIC CENTER  
MONDAY, AUGUST 22, 2005 AT 6:00 P.M.**

**MINUTES**

**1. CALL TO ORDER AND ROLL CALL.**

Roll call taken at 6:04; Councilmembers Carusi, Beyer, Logan, and Plumley were present along with Mayor Breen. Councilman Hildebrand was absent.

**2. DISCUSSION ON ORDINANCE NO. 080504, AN ORDINANCE PRESCRIBING THE DUTIES, RESPONSIBILITIES AND AUTHORITY OF THE MAYOR OF COTTONWOOD SHORES.**

After lengthy discussion between Councilmembers, City Secretary, and the Mayor, certain changes were recommended to Ordinance No. 080504 to be voted upon in a council meeting set for a later date.

**3. CITIZEN COMMENTS.**

**4. ADJOURNMENT.**

**ATTEST:**

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SYLVIA H. BREEN, MAYOR

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TENA COLLIER, CITY SECRETARY

Tape dated 8-22-05 ended before vote or adjournment.  
1-4-06 – notes by L. Kant

