

REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
THURSDAY, APRIL 20, 2006 AT 7:00 P.M.  
CHRISTOPH COMMUNITY CENTER – 4100 WILLOW LANE

MINUTES

1. Call to Order at 7:01
2. Invocation by Brother Bentley Martin
3. Roll call by Cynthia Schwertner for Mayor Breen, Councilwoman Logan, Councilwoman Beyer, Councilman Carusi, and Councilman Plumley. Councilman Hildebrand absent. We have a quorum present.
4. Consent Agenda
  - a. Minutes:

Minutes of the meeting for March 16, 2006.  
Councilman Plumley made the motion to approve Minutes for 03/16/06. Councilman Carusi 2<sup>nd</sup> the motion. All approved.
  - b. Financial Statements for March, 2006  
Councilwoman Logan made the motion to approve the March, 2006 financial statement. Councilman Carusi 2<sup>nd</sup> the motion. All approved.
  - c. Budget Amendments \* No report
5. Departmental Reports
  - a. Water and Wastewater Report \* No report
  - b. Police Department Report \* Included in packet
  - c. Fire Department Report \* No report
  - d. Fire Marshal Report \* No report
  - e. Animal Control \* For February, March 2006\*
  - f. City Secretary's Report \* No report
  - g. Treasurer's Report \* For February, 2006\* Council has March
  - h. City Attorney Report \* No report
  - i. Mayor's Report \* No report
  - j. Special Committee Reports \* Councilman Plumley reported Krumm Ranch Development Agreement is on City Atty. Alan Petrov's desk.
  - k. Community Organization Reports \* Brother Bentley Martin with the Community church reported helping 5 families, had 110 residents attend the Easter Egg Hunt, & will be hosting the City's Fall Festival in October. \*\* Janet Taylor-Carusi reported for Cottonwood Pride for the Garage Sale, May 5<sup>th</sup> & 6<sup>th</sup>. Drop off & pick up begin May 1<sup>st</sup> thru May 4<sup>th</sup> from 8am to 1pm at the Civic Center. Cottonwood Pride will be working with the Community Church for the Fall Festival.
6. Citizens Comments
  - Introducing Kelly Fox with the Marble Falls ISD Board Member. See pamphlet given out explaining about the May 13<sup>th</sup> voters election.
  - Euclid Phipps inquired when are we moving back to the Civic Center?
  - Councilwoman Logan inquired if sound system had been arranged?
  - Billie Parker made comment that the Cottonwood Pride can go in, but meetings can't be held there. "Cottonwood Pride is not meeting there, only placing stuff in there to sell, and will not have more than 12 people at a time in there".

- Bentley Martin made comment that civic center has to be brought into code for inspection before the change for meetings.
- Keith Patschke made comment for Fire Marshall to place an approval for occupancy for date occupied placed on door.
- Bentley Martin asked since Marley Porter was at meeting, Bentley Martin asked what is on the webpage about a planned community that I was not aware, that had not been presented before Council with approval, about the development up on side of the hill? Is there someone running for Council connected to this development?

7. Old Business:

- a. Discussion and possible action on establishment of an over 65 and or disabled tax exemption for the citizens of Cottonwood Shores.  
 Councilman Carusi made the motion to move forward to accept the Ordinance 042006 in principal. Councilman Plumley 2<sup>nd</sup> the motion. All approved until Ordinance brought before council.

9. New Business:

- a. Discussion and possible action on amending personnel policy and replacing "City Secretary" with "HR Director" as the approving authority on page 25 of said policy.  
 Billie Parker inquired who is Human Resources? \* Jerral Wafer. Councilwoman Logan made the motion to change page 25 of the Personnel Policy to read City Secretary or Human Resources Director and a designated City Council person are the approving authorities for all payrolls, pay increases, decreases, or payroll transfers granted under the terms of the annual budget. Motion 2<sup>nd</sup> by Councilman Carusi. All approved. Motion carried.
- b. Discussion and possible action regarding the possibility of purchasing a used package water plant from Travis County Water Control and Improvement District No. 17 as requested by Lee Hildebrand.  
 With much discussion, Councilwoman Logan made the motion to table item 9b until the 05/18/06 meeting when Councilman Hildebrand can discuss this with more info for Council. Motion 2<sup>nd</sup> by Councilman Carusi. All approved. Motion carried.
- c. Discussion and possible action on hiring Theresa Schweiger as full time Municipal Court Clerk/ Assistant City Secretary as requested by Jerral Wafer, and Judge Cutchins.  
 Councilman Plumley made the motion to Convene into Executive Session. Councilwoman Logan 2<sup>nd</sup> the motion. Convened into closed session at 8:06 pm.  
 Session Reconvened into open session at 8:21 pm.  
 Councilwoman Logan made the motion to hire Theresa Schweiger as full time Municipal Court Clerk/ Assistant City Secretary. Councilman Carusi 2<sup>nd</sup> the motion. All approved. motion carried.
- d. Discussion and possible action on nomination of Janice Bidy to be Presiding Judge of the Early Voting Ballot Board by Melanie Huff, Election Administrator of Burnet County.  
 Councilman Carusi made the motion to nominate Janice Bidy as presiding judge of the early voting ballot board. Motion 2<sup>nd</sup> by

Councilwoman Logan. All approved. Motion carried.

- e. Discussion and possible action concerning an amendment to the contract between the City and Momentum Online, as requested by Bobby Mack

Councilman Plumley made the motion to approve the amendment to the contract between the City and Momentum Online as requested by Bobby Mack. Councilman Carusi 2<sup>nd</sup> the motion. All approved, motion carried.

- f. Discussion and possible action on a request from Bertha Cozby Acct. # 382 regarding the \$70.00 reconnection fee

Councilwoman Logan made the motion to not waive the \$70.00 Fee. Councilman Carusi 2<sup>nd</sup> the motion. All approved. Motion carried.

10. Executive Session for Legal Matters

- i. Convene into Executive Session to consult with Legal Counsel pursuant to Section 551.071, Texas Government Code, regarding Cause No. 31190, *Ken Anderson, et. al., v. The City of Cottonwood Shores, et. al.*, in the 33<sup>rd</sup> Judicial Court, Burnet County, Texas.

Councilman Carusi made motion to take no action. Councilman Plumley 2<sup>nd</sup> the motion. All approved. Motion carried.

- ii. Reconvene into Open Session and take action on Item 10i as necessary.

11. *The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information).*

12. Future Agenda Items

Bring forward Feb. financial statement, bring item 9b to 05/18/06 meeting, bring forward Ordinance #042006 for signature, add municipal court report to Departmental reports, Bentley would do water notifications, and Theresa Schweiger volunteered to assist.

13. Adjournment

Councilman Carusi made the motion to adjourn. Councilman Plumley 2<sup>nd</sup> the motion. All approved. Meeting adjourned at 8:49 pm.

ATTEST:

  
Cynthia Schwertner City Clerk

  
Sylvia H. Breen Mayor



**City of Cottonwood Shores - Garbage  
Income Statement  
For the Six Months Ending March 31, 2006**

	Current Month Actual	Year to Date Actual	Year to Date Budget	Variance
<b><u>Revenues</u></b>				
Garbage Fees	\$ 6,655.21	\$ 42,250.84	\$ 70,000.00	27,749.16
Other Garbage - Other Income	0.00	0.00	500.00	500.00
<b>Total Revenues</b>	<b>6,655.21</b>	<b>42,250.84</b>	<b>70,500.00</b>	<b>28,249.16</b>
<b><u>Expenditures</u></b>				
Contract Labor	0.00	0.00	2,500.00	2,500.00
Postage	19.50	230.77	0.00	(230.77)
BFI	5,555.40	33,290.10	55,000.00	21,709.90
<b>Total Expenses</b>	<b>5,574.90</b>	<b>33,520.87</b>	<b>57,500.00</b>	<b>23,979.13</b>
<b>Net Income</b>	<b>\$ 1,080.31</b>	<b>\$ 8,729.97</b>	<b>\$ 13,000.00</b>	<b>4,270.03</b>

# COTTONWOOD SHORES POLICE DEPARTMENT

3915 COTTONWOOD DRIVE  
COTTONWOOD SHORES ,TEXAS 78654

MONTHLY REPORT FOR MARCH 2006

SUSPICIOUS PERSON/VEHICLES:	___
ABANDONED VEHICLE	___
ACCIDENTS	___
AGGRAVATED /ASSAULTS	<u>1</u>
SEXUAL ASSAULTS	___
ASSAULTS	___
SIMPLE ASSAULT	<u>1</u>
ASSAULT/FAMILY VIOLENE	<u>1</u>
BURGLARIES	<u>3</u>
CRIMINAL MISCHIEF	___
DISTURBANCES	<u>1</u>
THEFT	___
MISSING PERSONS	___
OTHER AGENCY ASSISTS / EMS/FIRE	<u>2</u>
HARASSMENT	___
TRESPASS	___
WELFARE CONCERN	___
DEATHS	___
MISCELLANEOUS CALLS	<u>58</u>
TOTAL CALLS	<u>66</u>

OPEN INVESTIGATION BURGLARIES, AGG. ASSAULT  
THEFT  
\_\_\_\_\_

MUNICIPAL COURT CITATIONS	<u>8</u>
ARRESTS	<u>0</u>
JUVENILE ARRESTS	<u>0</u>
HOURS WORKED	<u>430</u>
HOURS ON CALL	<u>275</u>
RES. HRS. WORKED	<u>0</u>
TOTAL HRS	<u>704</u>
TOTAL MILES DRIVEN	<u>2326</u>



City of Cottonwood Shores  
 3808 Cottonwood Drive  
 Cottonwood Shores, Texas 78657  
 (830) 693-3830 FAX (830) 693-6436



Animal Control  
 Daily Log of funds  
 February 2006

Date	GCR#30	Animals Caught Type	Granite Shoals P/U	Registered animal type	\$ Paid on Register	\$ Paid on Fine's	Total
2/1/2006					\$20.00		\$20.00
2/2/2006					\$15.00		\$15.00
2/3/2006					\$65.00		\$65.00
2/7/2006					\$30.00		\$30.00
2/8/2006					\$10.00		\$10.00
2/9/2006					\$10.00		\$10.00
2/10/2006					\$70.00		\$70.00
2/13/2006					\$55.00		\$55.00
2/14/2006					\$55.00		\$55.00
2/15/2006					\$20.00		\$20.00
2/17/2006					\$30.00		\$30.00
2/20/2006					\$30.00		\$30.00
2/21/2006					\$65.00		\$65.00
2/23/2006					\$45.00		\$45.00
2/24/2006					\$30.00		\$30.00
2/27/2006					\$25.00		\$25.00
2/28/2006					\$25.00		\$25.00
				<b>Total</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$600.00</b>



**City of Cottonwood Shores**  
**3808 Cottonwood Drive**  
**Cottonwood Shores, Texas 78657**  
**(830) 693-3830 FAX (830) 693-6436**

.....

**Animal Control**  
**Daily Log of funds**  
**March 2006**

<b>Date</b>	<b>GCR#30</b>	<b>Animals Caught Type</b>	<b>Granite Shoals P/U</b>	<b>Registered animal type</b>	<b>\$ Paid on Register</b>	<b>\$ Paid on Fine's</b>	<b>Total</b>
3/1/2006	1267				\$15.00		\$15.00
3/2/2006	1268				\$20.00		\$20.00
3/9/2006	1273				\$10.00		\$10.00
3/14/2006	1276				\$5.00		\$5.00
3/16/2006	1278					\$551.00	\$551.00
3/23/2006	1283				\$50.00	\$900.00	\$950.00
3/28/2006	1286				\$10.00		\$10.00
3/31/2006	1289				\$10.00		\$10.00
				<b>Total</b>	<b>\$120.00</b>	<b>\$1,451.00</b>	<b>\$1,571.00</b>



City of Cottonwood Shores

Consolidated Cash Position Report

as of

March 2006

Account Name	Bank	Account #	Last Month	Balance
Operating Account	Security State Bank & Trust	1077783	\$54,397.61	\$54,556.53
Money Market Deposit Account	Security State Bank & Trust	7019284	\$47,329.46	\$47,373.68
Texas Community Development Account	Security State Bank & Trust	1077833	\$1.75	\$1.75
Water Deposit Account	Security State Bank & Trust	1077817	\$38,246.41	\$37,638.18
Sewer Reserve Account	Security State Bank & Trust	7019292	\$11,689.00	\$11,959.86
Sewer Interest & Sinking Fund	Security State Bank & Trust	7019300	\$71,397.88	\$74,550.15
Water Interest & Sinking Fund	Security State Bank & Trust	7019334	\$1,661.83	\$2,563.84
Building Interest & Sinking Fund	Security State Bank & Trust	1124577	\$22,325.84	\$26,801.80
Street Improvements	Security State Bank & Trust	1124676	\$13.39	\$23.16
Petty Cash			\$300.00	\$300.00
			\$247,363.17	\$255,768.95

**TO: COTTONWOOD SHORES CITY COUNCIL  
FROM: GRANT DEVELOPMENT SERVICES**

RECEIVED

**QUARTERLY PROGRESS REPORT**

APR 18 2006

Contract No. 725080

Locality Name: COTTONWOOD SHORES

Period Reporting:  Jan-April 2006

**Financial Status**

<u>Activity</u>	<u>TCDP Funds</u>			<u>Other Funds</u>
	<u>Current Budget</u>	<u>Drawn To-Date</u>	<u>Balance</u>	<u>Expenditures To-Date</u>
Water Facilities	197,150	-0-	197,150	-0-
Engineering	36,600	5490	31,110	-0-
Administration	16,250	-0-	16,250	8,500
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 5490</b>	<b>\$ 244,510</b>	<b>\$ 8,500</b>

(Match Requirement: \$12,500)

Program Income: N/A    First Payment Due: N/A    How Due: N/A    Total Received: N/A

**Project Status**

Activity During This Quarter:

Water Facilities: (Replace & upgrade water distribution lines and fire hydrants to address TCEQ deficiencies)  
No construction activities to date.

Engineering: S.D. Kallman Engineers submitted the construction plans and specifications to the City and the Texas Commission on Environmental Quality (TCEQ) on January 9, 2006. Upon TCEQ approval, bidding process will be scheduled.

Administration: Grant Development Services (GDS) requested wage rates and reviewed the engineer's bid documents. The Finding of No Significant Impact (FONSI) has been sent to local paper for publication. Final flood plain notice was published. A Performance Statement and Budget amendment was submitted to add funds and activities for the Rehabilitation of Private Properties (water service connections). A Request for Reimbursement was processed and submitted to ORCA. GDS worked with the project engineer to review results of field surveys.

**Project Status of Park Master Plan**

Administration: Grant Development Services has submitted the first draft of the Park Master Plan to the City for comment and review.

## Voting YES for Kids!

Presented by:  
Kelly Fox, Ph. D.  
Assistant Professor of Curriculum &  
Instruction  
Texas State University

### To understand:

- Why Marble Falls ISD is a "Chapter 41 School"—a high-wealth district
- What "recapture" means
- The "five options of wealth equalization" for Chapter 41, high-wealth districts
- To show the advantages of the Proposition on the May ballot.

### Disclaimer

- Though I am MFISD school board trustee, the opinions and information shared here are of the speaker—Kelly Fox—only.
- I am in no way speaking on behalf of the Marble Falls Board of Trustees.

### What is a Chapter 41 School?

- Chapter 41—"Robin Hood" plan to equalize wealth for educational spending.
- Intended to "recapture" local tax dollars from "property rich" districts and redistribute to "property poor" districts.

### What is a Chapter 42 school?

Chapter 41 = Property rich

Chapter 42 = Property poor

### Why is a MFISD a Property Rich School?

- Property value divided by the number of students exceeds a state set threshold, currently set at \$305,000.
- Local tax values above that amount become subject to equalization.

$$\frac{\text{PROPERTY VALUE}}{\text{DISTRICT STUDENTS}} \geq \$305,000$$
  
(Weighted Average Daily Attendance)

**Get to the point!!!**

**VOTE FOR the Chapter 41 proposition on the May election ballot!**

### Why is #1 best?

#### Contract for Education of Nonresident Students

A district with wealth above the equalized level may enter into an agreement with a qualifying district to pay the cost of educating students in that district.

- Local Control
- We send less of your \$\$\$ to the State.
- Cut out the "middle man"
- Defer payments

- "The board of trustees of a district with a wealth per student that exceeds the equalized wealth level may execute an agreement to educate the students of another district . . .

### We have local control!

- WE make the agreement!
- We make the decisions!

### What happens?

- Our WADA is posted on the TEA website.
- Districts contact us.
- WE ask, "What is your fund balance?"
- WE ask, "How long can we wait until we send the \$\$\$?"
- WE select the district that is the most financially sound so we can defer payments as long as possible.
- WE enter into an agreement with a partner.

### We send less of YOUR \$\$\$ to the State

Preliminary Estimates for this year:

- 2005-06 Option 3 = \$3,594,061
- 2005-06 Option 4 = \$3,536,894

**\*\*This is a difference/a credit of \$51,167 that we could have saved if we had passed the referendum last year.**

This sheet estimates the district's recapture costs (both Option 3 and Option 4) for the 2005-06 and 2006-07 school years.

	2005-06 OPTION 3 COST	2005-06 OPTION 4 COST	2006-07 OPTION 3 COST	2006-07 OPTION 4 COST
<b>Hold Harmless Tax Rate:</b>				
1992-93 Total M&O Revenue	8,428,621	8,428,621	8,428,621	8,428,621
1992-93 WADA	2,869,720	2,869,720	2,869,720	2,869,720
Chapter 41 WADA	4,540,929	4,540,929	4,650,628	4,650,628
WADA Ratio (YEAR to 1992-93)	1.58236	1.58236	1.62059	1.62059
1992-93 Total M&O Rev Adj for WADA change	13,337,111	13,337,111	13,659,304	13,659,304
ASF Distribution	1,082,388	1,082,388	1,240,766	1,240,766
1992-93 Adjusted Revenue Less ASF	12,254,723	12,254,723	12,418,538	12,418,538
1992-93 M&O Effective Rate	0.01094	0.01094	0.01094	0.01094
Hold Harmless Effective Rate	0.015	0.015	0.015	0.015
<b>Tax Base at Equalized Level:</b>				
Tax Base at Equalized Level	1,384,983,467	1,384,983,467	1,418,441,418	1,418,441,418
<b>Tax Base at Hold Harmless Level:</b>				
1992-93 Hold Harmless Tax Base	816,981,504	N/A	827,902,524	N/A
Hold Harmless Tax Base per WADA	179,915	N/A	178,020	N/A
Adjusted Hold Harmless Tax Base per WADA	195,872	N/A	193,808	N/A
Adjusted Tax Base Retained at HH Level	889,439,971	N/A	901,329,581	N/A
<b>Tax Base Reduction:</b>				
Tax Base Retained	1,384,983,467	1,384,983,467	1,418,441,418	1,418,441,418
Excess Tax Base	227,823,007	227,823,007	349,104,467	349,104,467
Proportional Tax Base Reduction	0.14126	0.14126	0.19751	0.19751
Tax Base Retained per WADA	305,000	305,000	305,000	305,000
<b>Cost of Buying WADA:</b>				
Initial Cost of Buying WADA	3,723,047	3,723,047	5,379,872	5,379,872
WADA Needed to Equalize Wealth	746,9607	746,9607	1,144,6048	1,144,6048
Initial Cost per WADA	4,984.26	4,984.26	4,700.20	4,700.20
WADA Credit for Tuition Paid	0.0000	0.0000	0.0000	0.0000
WADA Credit for New Instr. Facilities Allot.	0.0000	0.0000	0.0000	0.0000
WADA Needed to be Purchased	746,9607	746,9607	1,144,6048	1,144,6048
Adjusted Cost After WADA Credits	3,723,047	3,723,047	5,379,872	5,379,872
<b>Credits Against Option 3 Initial Cost:</b>				
Early Agreement/Efficiency Credit	59,757	186,152	91,568	268,994
Credit for Appraisal Costs	69,229	0	96,796	0
<b>Discounted Option 3 Cost</b>	<b>3,594,061</b>	<b>3,536,894</b>	<b>5,191,508</b>	<b>5,110,879</b>



*Willis Environmental Engineering, Inc.*  
**CONSULTING ENGINEERS**

830 main  
[830] 693-3566

marble falls, texas  
fax [830] 693-8362

76854

RECEIVED  
MAR 29 2006

March 28, 2006

Allen Petrov  
1001 McKinney Suite 1000  
Houston, Tx. 77002-6424

Re: Water Treatment Plant  
City of Cottonwood Shores  
Fax #713 -237-1313

Dear Allen,

It was brought to my attention that a water treatment plant is being removed by a local WCID in the Austin area. The WCID #17 has two 2 MGD water treatment plant facilities that are being taken out of services for the purpose of creating larger plant expansions.

I understand from the contractor, Windel Payton with Payton Construction located in Wimberly Texas, that these plants are for sale. Viewing the conditions of these plants, I found that one of them could be purchased, relocated and placed back in operation for pennies on the dollar.

This could be a great savings to the City as well as solving some conflicts in meeting the new growth demands of the City.

If I can be of service to the City of Cottonwood Shores by coordinating a plant review meeting with contractors, engineers and plant operators please call me at 830-693-3566.

Sincerely,

Tony Plamlee P.E.

Cc: Marley Porter

CIVIL • MECHANICAL • SANITARY • MUNICIPAL • ENVIRONMENTAL • LAND DEVELOPMENT • ENERGY

1 4 8 0 1 0 1 1

## Jerrial Wafer

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**From:** Melanie Huff [electadmin@burnetcountytexas.org]  
**Sent:** Thursday, April 13, 2006 10:12 AM  
**To:** Christina Laine; Dowell, Cassandra; Linda Wendling; Christine Widmer; Jerrial Wafer  
**Subject:** Early Voting Ballot Board

I hereby nominate for approval by your boards, the following person to be presiding judge of the early voting ballot board:

Janice Bidy  
100 Timber Ridge Rd.  
Marble Falls, TX 78654  
(830) 693-9461  
Cert. 538

Janice is a Precinct 9 registered voter and lives in the MFISD. She served as an election clerk in the primary.

The function of the early voting ballot board is to do signature verification on all mail ballots (comparing mail ballot application to carrier envelope) and seal verification on the JBCs from early voting in person, to resolve any mail ballots, and to create the flash card that contains the results from the mail ballots so that they can be merged with the results from early voting in person and election day voting.

Melanie Huff  
Elections Administrator  
Burnet County, TX  
(512) 755-5495  
(512) 756-5406 (general line)  
(512) 756-5410 (fax)

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Incoming mail is certified Virus Free.  
Checked by AVG anti-virus system (<http://www.grisoft.com>).  
Version: 6.0.788 / Virus Database: 533 - Release Date: 11/1/2004

# CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436



## MEMORANDUM

Date: April 17, 2006

To: Mayor and City Council

From: Jerrial Wafer, Financial Officer

RE: Bertha Cozby @ 200 Kings Way

\*\*\*\*\*

Ms. Bertha Cozby who resides at 200 Kings Way has been on the RVS system for 75 months and has been late a total of 10 times. Ms. Cozby is an elderly resident whose daughter usually pays her utility bill. The City has disconnected Ms. Cozby once before on 3-22-2005 for non-payment and the Utility Clerk at the time, Ms. Amy Ferguson, has written a note on the payment screen on her account for the City to call if there was ever a situation the might cause her services to be disconnected. However, on 3-20-2006 when the account had not been paid and a work order was created to disconnect and the account was being accessing the \$70.00 charges, the current Utility Clerk noticed the "note" on her account to call her daughter, Lynell Cozby. City Staff has been notified to treat all customers the same and if we had known that we had already agreed to call Ms. Cozby we would have, but it is impossible to remember every note in the computer, especially if it is written by an employee who is no longer employed by the City. The City regrets what has happened and truly sympathizes with Ms. Cozby but the 20<sup>th</sup> day of the month is very busy and hectic. The office of City Hall believes Ordinance # 041201-A which was amended on 9-15-2005 states the procedures for payment of utility bills and is very clear on its policy of disconnection. Thanks for your kind consideration, I am,

Sincerely,

*Jerrial Wafer*  
Jerrial Wafer  
Financial Officer



Customer Detail

COZBY, BERTHA

Account Number 382

COZBY, BERTHA  
 P.O. BOX 8743

HORSESHOE BAY TX  
 78657 (830)693-5135  
 Service Address: 200 KINGS WAY

Date Turned On  
 Date Turned Off  
 Meter Check Date  
 Rate Code 1  
 Pump/Well Number 1  
 Last Reading 4019  
 Previous Reading 4017  
 Usage 2,000

Months On System 75  
 Total Usage 1,661,000  
 Average Usage 22,147  
 Sequence Number 3478  
 Meter Serial Number 92560306  
 Route Number 9  
 Last Read Date 3/15/2006  
 12 Month Average 17,583  
 Last Year Average 22,000  
 Previous Year Average 19,000  
 Last 'Paid On Time' Date 3/31/2006  
 Last Late Charge Date 3/17/2006  
 Number Of Late Months 10  
 Next Due Date 5/10/2006  
 Year To Date Charges \$524.91

SEC/LOT/NO 109/010-1

Deposit Information

Deposit Amount	\$0.00	Deposit Date		Certificate Number	0
Deposit Amount 2	\$0.00	Deposit 2 Date		Services	Current Balance
	Usage	Charges	Read Date	Reading	
January	3,000	12.30	1/15/2006	4014	L
February	3,000	28.75	2/15/2006	4017	
March	2,000	94.48	3/15/2006	4019	L
April	22,000	107.52	4/15/2005	3830	L
May	32,000	142.60	5/16/2005	3862	
June	31,000	138.35	6/15/2005	3893	
July	26,000	117.10	7/15/2005	3919	
August	15,000	72.85	8/26/2005	3934	
September	44,000	193.60	9/15/2005	3978	
October	27,000	121.35	10/15/2005	4005	
November	3,000	33.10	11/15/2005	4008	
December	3,000	41.33	12/15/2005	4011	
Last Payment	3/31/2006	\$22.00	Check Number	7634	
Age 1	\$0.00	Age 2	\$0.00	Age 3	\$0.00
IF NO PAYMENT CALL LYNNELL. 385-3580 DAUGHTER septic					
Previous Charges					
<b>Account Balance</b>					<b>0.00</b>

4/17/2006  
10:17:06AM

CITY OF COTTONWOOD SHORES

# AUDIT HISTORY

Program Version 6.2.101

Account: 382

COZBY, BERTHA

Date	Amount	Description	Balance
		Beginning Month Balance	\$39.30
12/10/2004	(\$39.30)	Payment Check # 7146	\$0.00
12/28/2004	\$30.00	Usage of 0 Water	\$30.00
12/28/2004	\$50.35	Corrected Usage of 17000 Water	\$80.35
		Beginning Month Balance	\$80.35
1/10/2005	(\$80.35)	Payment Check # 7187	\$0.00
1/25/2005	\$33.10	Usage of 3000 Water	\$33.10
		Beginning Month Balance	\$33.10
2/1/2005	(\$33.10)	Payment Check # 7213	\$0.00
2/28/2005	\$42.40	Usage of 6000 Water	\$42.40
		Beginning Month Balance	\$42.40
3/14/2005	\$4.24	Late Charge	\$46.64
3/22/2005	\$70.00	Reconnect Fee	\$116.64
3/23/2005	(\$42.40)	Payment Check # 7263	\$74.24
3/24/2005	\$36.20	Usage of 4000 Water	\$110.44
		Beginning Month Balance	\$110.44
4/12/2005	(\$36.20)	Payment Check # 7282	\$74.24
4/12/2005	\$7.42	Late Charge	\$81.66
4/27/2005	\$100.10	Usage of 22000 Water	\$181.76
		Beginning Month Balance	\$181.76
5/6/2005	(\$181.76)	Payment Check # 7317	\$0.00
5/20/2005	\$142.60	Usage of 32000 Water	\$142.60
		Beginning Month Balance	\$142.60
6/8/2005	(\$142.60)	Payment Check # 7361	\$0.00
6/28/2005	\$138.35	Usage of 31000 Water	\$138.35
		Beginning Month Balance	\$138.35
7/7/2005	(\$138.35)	Payment Check # 7400	\$0.00
7/27/2005	\$117.10	Usage of 26000 Water	\$117.10
		Beginning Month Balance	\$117.10
8/4/2005	(\$117.10)	Payment Check # 7426	\$0.00
8/26/2005	\$72.85	Usage of 15000 Water	\$72.85
		Beginning Month Balance	\$72.85
9/8/2005	(\$72.85)	Payment Check # 7453	\$0.00
9/27/2005	\$193.60	Usage of 44000 Water	\$193.60
		Beginning Month Balance	\$193.60
10/10/2005	(\$193.60)	Payment Check # 7479	\$0.00
10/25/2005	\$121.35	Usage of 27000 Water	\$121.35
		Beginning Month Balance	\$121.35
11/8/2005	(\$121.35)	Payment Check # 7508	\$0.00
11/21/2005	\$33.10	Usage of 3000 Water	\$33.10
		Beginning Month Balance	\$33.10
12/6/2005	(\$33.10)	Payment Check # 7528	\$0.00
12/21/2005	\$24.75	Usage of 3000 Water	\$24.75
1/1/2006	\$16.58	Garbage	\$41.33
		Beginning Month Balance	\$41.33
1/3/2006	(\$16.58)	Adjustment-Other adjustment	\$24.75
1/3/2006		HARGED GARBAGE ON ACCT	
1/17/2006	\$4.13	Late Charge	\$28.88
1/18/2006	(\$28.75)	Payment Check # 7574	\$0.13

Pd

4/17/2006  
10:17:06AM

CITY OF COTTONWOOD SHORES

# AUDIT HISTORY

Page 2 of 2

Program Version 6.2.101

Account: 382

COZBY, BERTHA

Date	Amount	Description	Balance
1/24/2006	\$24.75	Usage of 3000 Water	\$24.88
1/24/2006	\$24.50	Sewage	\$49.38
1/24/2006	(\$24.50)	Manually Removed Sewage	\$24.88
		Beginning Month Balance	\$24.88
2/6/2006	\$4.00	EMS/VFD	\$28.88
2/6/2006	(\$28.88)	Payment Check # 7588	\$0.00
2/21/2006	\$24.75	Usage of 3000 Water	\$24.75
		Beginning Month Balance	\$24.75
3/17/2006	\$2.48	Late Charge	\$27.23
3/20/2006	\$70.00	Adjustment-Other adjustment	\$97.23
3/20/2006		Disconnect svc fee after 1:00pm	
3/21/2006	(\$97.23)	Payment Check # 7626	\$0.00
3/21/2006	\$22.00	Usage of 2000 Water	\$22.00
3/31/2006	(\$22.00)	Payment Check # 7634	\$0.00
		Beginning Month Balance	\$0.00

Totals for Water	1,207.35
Totals for Garbage	16.58
Totals for Late Charge	18.27
Totals for Reconnect Fee	70.00
Totals for Adjustments	53.42
Totals for EMS/VFD	4.00
Payments Received	1,408.92

Qualified By: Account # 382  
City of Cottonwood Shores

CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE  
COTTONWOOD SHORES, TX 78657  
(830) 693-3830 FAX: (830) 693-6436



CITY COUNCIL MEETING  
ATTENDANCE RECORD

04-20-06

PLEASE SIGN IN:

Kurt Petrell

Lorna Blanton

Janet Taylor

~~John [unclear]~~

Mayor Shipp

Euclid Phipps

Dorline Day

Kelley Fox

Meresh Schwan

Shirley Adams

Bilvie Parker

Miki [unclear]



City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 04-20-06

I would like for this to be on the Agenda if a Special Meeting is Called:  Yes  No

Subject to be Addressed: Ad Valorem tax ~~tax~~ exemptions  
for Sr's over 65 & for disabled

Informational Presentation: Yes  No

Required By Council: Yes  No

Name(s) of Requester: cas for Janet Taylor for Rick Carusi

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Janet Taylor  
Requestor Date 04-18-06

POSTED

Cynthia Schweitzer  
Received by City Employee Date 04/13/06 Time N/A am/pm



City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64

RECEIVED  
APR 21 2006  
BY: *DLG*

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 4-20-2006

I would like for this to be on the Agenda if a Special Meeting is Called:  Yes  No

Subject to be Addressed:

~~Executive Jerome Wafar - Executive~~  
~~Session to discuss personnel Amending personnel policy~~  
~~Replacing "City Secretary" with "HR Director" on page 25 of~~  
~~stad policy~~

Informational Presentation: Yes  No

Required By Council: Yes  No

Name(s) of Requester: Jerome Wafar

Address: Box 1390  
MF TX 78654

Phone No.: 693-3830

Jerome Wafar  
Requestor  
4-12-2006  
Date

Parla Zell  
Received by City Employee  
4-12-2006  
Date  
10:05 (am/pm)  
Time

POSTED



# City of Cottonwood Shores

Chartered 1987

3915 Cottonwood Drive  
Marble Falls, Texas 78654  
830/ 693-3830  
Fax 830/ 693-6436

~~Dale Pickens - Mayor~~  
Sylvia Breen - Mayor

~~Tana Collier - City Secretary~~  
Jerrell Water - treasurer

## AGENDA ITEM REQUEST



I hereby request the following subject to be placed on the Agenda for the next Regular Meeting of the City Commissioners of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 4-20-06

Subject to be addressed:

Discuss + receive information on possibility of purchasing used package water plant from Travis County 17 water district.

Informational Presentation: Yes  No

Requires Action by Commission: Yes  No

Name(s) of requester: Lee Hildebrand

Address: 650 Cypress Lane

Phone No.: 798-0892

Lee Hildebrand 4-11-06  
Requester Date

Cynthia Schweitzer 04/12/06 11:11 AM  
Received by City Employee Date Time a.m./p.m.

**POSTED**



City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 4-20-2006

I would like for this to be on the Agenda if a Special Meeting is Called:      Yes      No

Subject to be Addressed:  
Hiring THERESA SCHWEDER as Full Time  
Municipal Court Clerk / Assistant City Secretary

Informational Presentation: Yes      No     

Required By Council: Yes  No     

Name(s) of Requester: Edward Cutler / Terri Winer

Address: \_\_\_\_\_

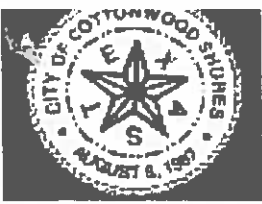
Phone No.: \_\_\_\_\_

Jamil Wafa  
Requestor  
4-13-2006  
Date

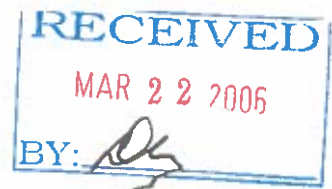
Cynthia Schwedter  
Received by City Employee  
04/13/06  
Date  
           
Time am/pm

POSTED





City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64



.....

### AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 04-20-06

I would like for this to be on the Agenda if a Special Meeting is Called:      Yes      No

Subject to be Addressed:

Fill Position of Asst. City secretary/municipal  
Court Clerk with Theresa Schweitzer

Informational  
Presentation: Yes      No     

Required  
By Council: Yes   /   No     

Name(s) of Requester: Cynthia for Janet Taylor-Carusi

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Janet Taylor 03-22-06  
Requestor Date

Cynthia Schweitzer 03-22-06 3:06 am/pm  
Received by City Employee Date Time



City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64

RECEIVED  
APR 31 2006  
BY: \_\_\_\_\_

RECEIVED  
APR 13 2006  
BY: *Plz*

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 4-20-2006

I would like for this to be on the Agenda if a Special Meeting is Called:      Yes      No

Subject to be Addressed:

NOMINATION OF JANICE BIDDY TO BE PRESIDING JUDGE OF THE EARLY VOTING BALLOT BOARD BY MELANIE HUFF, ELECTION ADMINISTRATOR OF BULLOCK COUNTY

Informational Presentation: Yes      No

Required By Council: Yes  No     

Name(s) of Requester: JERRINE WAFER

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Jerrine Wafer  
Requestor  
4-13-2006  
Date

Darla L. Zell  
Received by City Employee  
4-13-06  
Date  
10:25 am/  
Time

POSTED

**Jerrial Wafer**

---

**From:** Melanie Huff [electadmin@burnetcountytexas.org]  
**Sent:** Thursday, April 13, 2006 10:12 AM  
**To:** Christina Laine; Dowell, Cassandra; Linda Wendling; Christine Widmer; Jerrial Wafer  
**Subject:** Early Voting Ballot Board

hereby nominate for approval by your boards, the following person to be presiding judge of the early voting ballot board:

Janice Bidy  
100 Timber Ridge Rd.  
Marble Falls, TX 78654  
(830) 693-9461  
Cert. 538

Janice is a Precinct 9 registered voter and lives in the MFISD. She served as an election clerk in the primary.

The function of the early voting ballot board is to do signature verification on all mail ballots (comparing mail ballot application to carrier envelope) and seal verification on the JBCs from early voting in person, to resolve any mail ballots, and to create the flash card that contains the results from the mail ballots so that they can be merged with the results from early voting in person and election day voting.

Melanie Huff  
Elections Administrator  
Burnet County, TX  
(512) 755-5495  
(512) 756-5406 (general line)  
(512) 756-5410 (fax)

---

167



City of Cottonwood Shores  
3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
(830) 693-3830 FAX (830) 6936-64

RECEIVED  
MAR 20 2006  
BY: *dlg*

AGENDA ITEM REQUEST

I hereby request the following subject be placed on the Agenda for the next Regular Meeting or Special Called Meeting of the City Council of the City of Cottonwood Shores, Texas:

Date of next Regular Meeting: 4/20/06

I would like for this to be on the Agenda if a Special Meeting is Called:  Yes  No

Subject to be Addressed:

H20

Informational Presentation: Yes  No

Required By Council: Yes  No

Name(s) of Requester: Bertha Corby

Address: 200 Kings way  
Horseshoe Bay, TX

Phone No.: 693-5135 78657

Lanella daughter 3/20/06  
Requestor Date

Loralee Zell 3-20-06 4:30 am  
Received by City Employee Date Time

POSTED

REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF COTTONWOOD SHORES, TEXAS  
THURSDAY, APRIL 20, 2006 AT 7:00 P.M.  
CHRISTOPH COMMUNITY CENTER – 4100 WILLOW LANE

AGENDA

1. Call to Order
2. Invocation
3. Roll call
4. Consent Agenda
  - a. Minutes:  
Minutes of the meeting for March 16, 2006.
  - b. Financial Statements for March, 2006
  - c. Budget Amendments
5. Departmental Reports
  - a. Water and Wastewater Report
  - b. Police Department Report
  - c. Fire Department Report
  - d. Fire Marshal Report
  - e. Animal Control \* For February, March 2006\*
  - f. City Secretary's Report
  - g. Treasurer's Report \* For February, 2006\*
  - h. City Attorney Report
  - i. Mayor's Report
  - j. Special Committee Reports
  - k. Community Organization Reports
6. Citizens Comments
7. Old Business:
  - a. Discussion and possible action on establishment of an over 65 and or disabled tax exemption for the citizens of Cottonwood Shores.
9. New Business:
  - a. Discussion and possible action on amending personnel policy and replacing "City Secretary" with "HR Director" as the approving authority on page 25 of said policy.
  - b. Discussion and possible action regarding the possibility of purchasing a used package water plant from Travis County Water Control and Improvement District No. 17 as requested by Lee Hildebrand.
  - c. Discussion and possible action on hiring Theresa Schweiger as full time Municipal Court Clerk/ Assistant City Secretary as requested by Jerrial Wafer, and Judge Cutchins.

- d. Discussion and possible action on nomination of Janice Bidby to be Presiding Judge of the Early Voting Ballot Board by Melanie Huff, Election Administrator of Burnet County.
- e. Discussion and possible action concerning an amendment to the contract between the City and Momentum Online, as requested by Bobby Mack
- f. Discussion and possible action on a request from Bertha Cozby Acct. # 382 regarding the \$70.00 reconnection fee

10. Executive Session for Legal Matters

- i. Convene into Executive Session to consult with Legal Counsel pursuant to Section 551.071, Texas Government Code, regarding Cause No. 31190, *Ken Anderson, et. al., v. The City of Cottonwood Shores, et. al.*, in the 33<sup>rd</sup> Judicial Court, Burnet County, Texas.
- ii. Reconvene into Open Session and take action on Item 10i as necessary.

11. *The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information).*

12. Future Agenda Items

13. Adjournment

I certify that the above notice was posted at City Hall, 3808 Cottonwood Drive, Cottonwood Shores, Texas on this the 19<sup>th</sup> day of April, 2006 at 4 p.m..

  
Sylvia H. Breen Mayor

ATTEST:  
  
Cynthia Schwertner City Clerk

Approved to Form by Alan P. Petrov, City Attorney

