


**BUDGET WORKSHOP
OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS
TUESDAY, AUGUST 14, 2007 AT 6:00 P.M.
CITY HALL, 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS**

MINUTES

1. Call to Order by Mayor Breen at 6:01 p. m.
2. Roll Call by City Secretary Capps. He reported the following members present, constituting a quorum: Sylvia Breen, Mayor; Terry Ortiz, Place 1; Ray Whitis, Place 2; Shirley Adams, Place 3; Donald Orr, Place 4 (On Phone); Keith Patschke, Place 5.
3. Discuss 2007-2008 FY General and Utility Fund Budgets:
 - A. In order to balance the proposed budget written by Councilmember Orr, the following recommendations were made:
 - 1) Place the City Secretary, City Treasurer and Utility/Public Works Director on Salary;
 - 2) Split \$ 5,000 in overtime between Administration and Water;
 - 3) Build in projected Franchise Tax for both Garbage and Northland Cable;
 - 4) Eliminate Retirement Expense;
 - 5) Remove Community Development Block Project matching funds;
 - 6) Use Reserve Fund on repair of vehicles or I & S;
 - 7) Increase Animal Control;
 - 8) Add \$ 14,500 to Sewer Reserve;
 - 9) Adopt Administrative Pass Thru Fees and include in budget same;
 - 10) Increase revenue from cutting lots by renting wood chipper;
 - 11) Bring Police and Code Enforcement under roof;
 - 12) Place \$ 25,000 in budget to cover agreed contract allocation and notify VFD of cities financial problems;
 - 13) Rent grader for approx. \$ 1300 per week instead of outright purchase of equipment;
 - 14) Send second clean up letter to vacant lot owners to raise revenue;
 - 15) Consider a Burn Permit Fee shared with the Fire Department;
 - 16) Salary and Medical Benefits reduced by one-fourth due to job search for the fy due to City Secretary's resignation at the end on this month (City Secretary Capps will prepare his job description).
 - 17) Mr. Orr made some recommendation for future Council Assignment in the following areas: Road Grader; Police/Code Enforcement; Investigate joining Burnet County Emergency Service District No1; Work on Budget & Account Tracking and Reporting, Pass-Through Fees, IS-BS accounting and other accounting and computer networking issues at City Hall; Vehicle Repair issue; accounting entry, bank reconciling and other accounting functions.
4. Adjournment
Motion by Councilmember Whitis, Councilmember Patschke that we adjourn (8:15p.m.)


Larry Joe Capps, City Secretary


Sylvia Breen, Mayor

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Agenda

1. Call to Order
2. Roll Call
3. Discuss 2007-2008 FY General and Utility Fund Budget
4. Adjournment

I certify that the above notice was posted at City Hall, 3808 Cottonwood Drive, Cottonwood Shores, Texas on this the 10th day of August, 2007 at 5:00 p.m.



Sylvia H. Breen, Mayor

ATTEST:



Larry Joe Capps, City Secretary

