



# CITY COUNCIL MEETING NOTICE

The City Council held a regular meeting  
February 17, 2011 at 6:30 pm  
Cottonwood Shores City Hall, 3808 Cottonwood Dr.  
Cottonwood Shores, TX 78657

## MINUTES

1. **Call to Order** at 6:30 pm by Mayor Long.
2. **Roll Call** by City Secretary Schwertner.

Mayor Long	Present
Councilmember Chavez	Present
Councilmember Plumley	Present
Councilmember Kline	Absent Excused
Councilmember Pace	Present
Councilmember Sherry	Present

City Secretary Schwertner announced a quorum was present.

3. **Pledge of Allegiance** led by Mayor Long.
4. **Invocation** led by Rick Copple
5. **Consent Agenda:**
  - 5.1 **Minutes; January 18, January 19, January 20, February 3, February 5, and February 9.**
  - 5.2 Councilmember Sherry motioned to accept.
  - 5.3 Councilmember Pace seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote – Aye

- 5.4 Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

6. **Departmental Reports:**
  - 6.1 **Municipal Court Report** by Court Clerk Schwertner with attachment.
  - 6.2 **Police Department Report** by Officer Warren with attachment.

- 6.3 **Fire Department Report** by Fire Department Secretary Taylor.
- 6.4 **Public Works Report** reported under City Administrator report.
- 6.5 **Mayor/Administration Report:**
  - 6.5.1 **City Administrator Report** by City Administrator Cummings with attachment.
  - 6.5.2 **City Secretary Report** by City Secretary Schwertner with attachment.
  - 6.5.3 **Councilmember Project Updates Report:**
    - 6.5.3.1 Councilmember Plumley had lunch with Heather Richardson from LCRA speaking about Ferguson Power Plant updates. LCRA will be relocating and moving their maintenance and business offices.
- 6.6 **Special Commission/Committee Reports:**
  - 6.6.1 **Parks and Recreation Commission:**
  - 6.6.2 No report.
- 7 . **Civic Organization Reports:**
  - 7.1 No report.
- 8 . **Presentation(s):**
  - 8.1 **Presentation by David Smith, Marble Falls ISD Building/Shop Teacher and students. Presenting playground equipment design(s) for the Parks.**
    - 8.1.1 Presentation by Marble Falls High School students Aaron Mettralf, Vincent Campuzano, and Andy Hernandez of the Community Park scaled down playground equipment. Students also presented sketched drawings of the Play Park without scale down.

**Councilmember Plumley motioned to move Item 9.1 to this place.**

**Councilmember Chavez seconded the motion.**

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote – Aye

Votes 4 ayes, 0 nays, 0 abstains. Motion carries.

- 8.2 **Presentation by Donald Orr on financial analyzer report.**
  - 8.2.1 Information provided to Council by Mr. Donald Orr.
  - 8.2.2 Recommend's Council to become more active with the city finances.
  - 8.2.3 Require city staff provide Council with a simplified report of financials.
  - 8.2.4 Set 3 financial workshop training session meetings for the month of March.

- 9 . **Public Hearing:** Called at 7:16 pm by Mayor Long.
  - 9.1 Call to order a public hearing on the proposed rezoning of newly annexed lots in the Castle Acres subdivision. The lots are currently zoned as R1 and are proposed to be zoned as C2. The affected lots are Lots Nos. A, B, and C of the Castle Acres Resubdivision, as recorded Vol. 1, Page 22 of the Burnet County Plat Records.
  - 9.2 Presentation of the proposal for rezoning by City staff.
  - 9.3 Receive comments from interested members of the public.
    - 9.3.1 Roger Wayson inquired as to where this is, as to location of intake.
  - 9.4 Close public hearing at 7:20 pm.

10 . **Community Input, Citizen's Comments**

*This is the opportunity for the public to address the City Council on any issue. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169)*

No comments.

11 . **City Financial Request:**

**11.1** Discuss & consider action on Resolution No. 633 establishing signatories on the city's Depository Account. *Requested by Financial Officer Copple*

11.1.1 Councilmember Sherry motioned to approve.

11.1.2 Councilmember Chavez seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote – Aye

11.1.3 Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**Councilmember Chavez motioned to move Item 15 to this place.**

**Councilmember Plumley seconded the motion.**

12 . **City Commission Request:**

**12.1** Discuss & consider action on allowing LCRA to assist the city with a Comprehensive Plan. *Requested by Development Committee*

12.1.1 Councilmember Plumley motioned to accept.

12.1.2 Councilmember Sherry seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent

Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote – Aye

**12.1.3** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**12.2** Discuss and Consider action on a request from Parks & Recreation Commission to purchase 12 signs for the roadways nearby the parks for "Caution, Children at Play". *Requested by Parks & Recreation Commission*

**12.2.1** Councilmember Pace motioned to table.

**12.2.2** Councilmember Sherry seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote – Aye

**12.2.3** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**13 . New Business:**

**13.1** Discuss & consider action to recind the approval of the water truck approved by City Council on December 9, 2010. *Requested by Mayor Long*

**13.1.1** Councilmember Sherry moved to recind.

**13.1.2** Councilmember Pace seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote - Aye

**13.1.3** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**13.2** Discuss & consider action to repeal Ordinance No. 202 Rules of Procedure, Conduct and Decorum and to adopt Ordinance No. 4001 Rules of Procedure, Conduct and Decorum for Meetings. *Requested by Council*

**13.2.1** Councilmember Sherry motioned to accept.

**13.2.2** Councilmember Pace seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote - Aye

**13.2.3** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**13.3** Discuss & consider action on approval of a plan for Public Works coordinating the installation of traffic signs ( i.e speed limit, yield and stop signs) in Castle Terrace in compliance with current codes and ordinances for the City of Cottonwood Shores. *Requested by Development Committee*

**13.3.1** Councilmember Sherry motioned to table.

**13.3.2** Councilmember Chavez seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote - Aye

**13.3.3** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

### **Mayor Long closed Open Session at 8:40 pm.**

#### **14 . Executive Session I:**

**14.1** Convene in Executive Session pursuant to Section 551.074 of the Texas Government Code: deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of :

*Deliberate the employment for Police Chief;*

*Jose Cantu, Steven Sifford, and Chris Johnson*

**14.2** Reconvene into Open Session and take action on Item 14.1.

**14.3** Mayor Long reconvened into Open Session at 9:17 pm.

**14.4** Councilmember Sherry motioned to establish a procedure.

**14.5** Councilmember Chavez seconded the motion.

Councilmember Chavez	Vote – Aye
Councilmember Plumley	Vote – Aye
Councilmember Kline	Absent
Councilmember Pace	Vote – Aye
Councilmember Sherry	Vote - Aye

**14.6** Votes 4 ayes, 0 nays, 0 abstains. Motion carried.

**14.7** Call for Councilmember's Vote for Police Chief.

Councilmember Chavez	Vote – Johnson
Councilmember Plumley	Vote – Johnson
Councilmember Kline	Absent
Councilmember Pace	Vote - Johnson
Councilmember Sherry	Vote - Sifford

14.8 Council votes 3 for Christopher Johnson, 1 Steven Sifford.

15 . Executive Session II:

15.1 Convene in Executive Session pursuant to Section 551.074 of the Texas Government Code: deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of :

*Possible reassignment of duties and responsibilities of Public Works and/or Utilities  
George Perry, Belinda Gonzalez-Smith, Gaspar Caracheo, and Juan Rios*

15.2 Reconvene into Open Session and take action on Item 15.1.

15.3 Councilmember Sherry objected to accept Item 15.1.

Councilmember Chavez	Vote – Nay
Councilmember Plumley	Vote – Nay
Councilmember Kline	Absent
Councilmember Pace	Vote – Nay
Councilmember Sherry	Vote - Nay

15.4 Votes 0 ayes, 4 nays, 0 abstains. Motion carried.

16 . Future Agenda Items:

16.1 Workshops on 225 and 202 and personnel policy

16.2 Workshops on Financials

16.3 Set for Wednesday, 2<sup>nd</sup> March for Ordinance 225 and 202 at 6:30 pm.

16.4 Set for March 10<sup>th</sup> for Financial Workshop at 6:30 pm.

16.5 Set for March 9<sup>th</sup> for Personnel Policy at 6:30 pm.

16.6 Set for Wednesday March 16<sup>th</sup> for Personnel Policy at 6:30 pm.

16.7 Set for Wednesday March 23<sup>rd</sup> for Personnel Policy at 6:30 pm.

16.8 Set for Thursday March 24<sup>th</sup> for Financial Workshop at 6:30 pm.

16.9 Set for March 30<sup>th</sup> for Financial at 6:30 pm.

17 . Adjournment at 9:28 pm by Mayor Long.

City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.

I, Cynthia Schwertner, City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Public Notices Board at City Hall, a place readily accessible to the general public at all times, on February 14, 2011 before 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
Janelle Long, Mayor

Attest:

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Cynthia Schwertner, City Secretary

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