

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
Mayor Pro-Tem: Stephen Sherry
Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
Councilmember: Marley Porter
Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, October 16, 2014 at 6:00 p.m.
The meeting was held at the Cottonwood Shores City Hall located at:
3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Regular Meeting Called to Order: 6:00 pm
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	√		
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad		Arrived at 6:05pm	
Councilmember Porter	√		
Councilmember Wayson	√		

City Administrator/ City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. and Texas flags was led by Mayor Orr
4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

John Marr informed Council of a possible theft of services (water) by a resident in the City and the need to correct these types of situations.

Tony Satsky concurred with Mr. Marr

Marley Porter advised that Cottonwood Drive needs to be sealed again.

5. **Administrative Reports:** *City Administrator read her report and the reports for the Public Works Department, Municipal Court, Library, Code Official and Grant Administrator (see attached).*
Police Chief gave his report (see attached).

Minutes of a Regular Meeting of the City Council held on October 16, 2014

Judy Pace provided the VFD report (see attached).

Mayor Orr asked for a financial report from the Volunteer Fire Department and appointed Manny Trinidad as the liaison between the Volunteer Fire Department and the City.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on October 2, 2014

6.1.1. Motion to approve October 2 minutes with changes as discussed

6.1.1.1. Motion: Mayor Pro-Tem Sherry

6.1.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad			√
Councilmember Porter	√		
Councilmember Wayson	√		

6.1.2. Vote: Yea: 4 Nay: 0 Abstain: 1

6.1.3. Motion: **Passed**

7. Old Business:

7.1. Discussed and considered action on adopting Ordinance 5005 (Wildfires). *As requested by Councilmember Wayson*

Councilmember Wayson noted that the Wildfire Prevention Ordinance is not a static, but a dynamic one which will always be changing.

7.1.1. Motion to adopt Ordinance 5005 with minor changes

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

7.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.1.3. Motion: **Passed**

8. New Business:

8.1. Discussed and reviewed Council voting procedures. *As requested by Councilmember Porter*

Item struck from agenda.

8.2. Discussed and reviewed the International Dark Sky Places program. *As requested by Councilmember Wayson*

Cottonwood Shores has the ability to see the stars. The program consists of situating light properly, not broadcasting it and creating light pollution. Members in the U.S. have saved over \$2 billion already. Costs nothing to join. Would like to see a Resolution at next meeting stating the City has chosen to become a member of the program.

8.3. Discussed and considered action on the LCRA rate increase and payment strategies. *As requested by Mayor Orr*

Based on the one year rate increase that will most likely be levied by LCRA to firm water customers effective January 2015, the Mayor recommended adding a drought surcharge of \$1.50 per month on each utility bill.

8.3.1. Motion to instate LCRA 1-year surcharge of \$1.50 per month on each bill provided the surcharge begins when the City is billed by LCRA and ends when surcharge goes away.

8.3.1.1. Motion: Councilmember Porter

8.3.1.2. Seconded: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.3. Motion: **Passed**

8.4. Discussed and considered action on adopting Resolution 676 (Support of Proposition One).

As requested by Staff

8.4.1. Motion to adopt Resolution 676

8.4.1.1. Motion: Mayor Pro-Tem Sherry

8.4.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky			√
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			√

8.4.2. Vote: Yea: 3 Nay: 0 Abstain: 2

8.4.3. Motion: **Passed**

8.5. Discussed and considered action on investing in a central server and integrated financial software for City Hall. *As requested by Mayor Orr*

If approved, the transition will begin in March and April and be ready to switch completely over by September/October 2015. Cost would be around \$33,000-\$38,000. Will not save the City money, but will allow us to grow without adding more employees.

8.5.1. Motion to proceed with research and bids

8.5.1.1. Motion: Mayor Pro-Tem Sherry

8.5.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.5.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.5.3. Motion: **Passed**

9. Future agenda items:

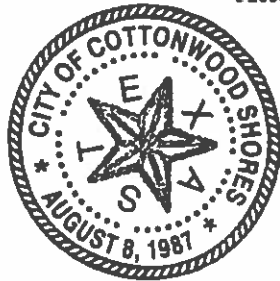
- 9.1. Gray Water Ordinance
- 9.2. Ordinance 13001 Grinder Pumps
- 9.3. Market/Bazaar update
- 9.4. Dark Sky Resolution


10. Adjournment: 7:35 pm

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on October 16, 2014.

Attest:




Sheila C. Moore
City Administrator/ City Secretary

City Administrator Report 10/16/2014

Chief of Police – Chief Piatt turned in his resignation effective October 30. Have placed recruitment ads and have received over 40 applicants. Job closes tomorrow (10/17) and will begin to review the applications.

Festival – Saturday 9-6, music 6-10

Pumpkin Contest – For City staff. Judging on Monday, October 20 at 11:00am. Cash prizes donated by City Engineer Steve Kallman and City Council. Pumpkins will be used to decorate outside of City Hall and PD.

Signal Light – They started drilling the foundations for the signal poles a few days ago. Typically, installation should take about 2 months if the weather is cooperative.

David Brasich
15409 Fitzhugh drive
Dripping Springs, Texas 78620

Code Compliance commencing week 36

- 1).lots 366 and 367 on Pecan blvd
 - a.abandoned boat and camper trailer
 - b.lot overgrown fallen trees and brush
- 2).4100 Willow church house scarlet oaks subdivision lots 495, 496, 553 and 554
 - a.broken windows
 - b.high grass
- 3).817 Westwood Driftwood lots 55 and 56
 - a. Trash and old boat

Week 37

- 1).lot next to 822 Westwood
 - a.blue and white trailer to condemn
- 2).815 Southwood sent letter
 - a. Junk in yard
 - b.camper top with window a/c unit
 - c. Extension cord to camper from house
- 3).818 Southwood trailer needs condemnation
 - a. Door open
 - b.broken windows
 - c.yard overgrown
- 4).731 Fir check abandoned trailer
 - a. Holes in wall
 - b.ac out of window open to exterior
- 5). 729 Fir someone living there.
 - a. Called Pat Burton

Week 38

- 1).815 Southwood sent letter
- 2).818 Southwood sent letter

Week 39

- 1).815 and 818 Southwood took pictures
- 2).731 Fir and 815 Southwood sent picture's
- 3).817 Westwood sent letter
- 4).spoke to owner of 815 Southwood
- 5).731 Fir took pictures
- 6).Driftwood lots 55 and 56 sent letter

Week 40

- 1).lots 366 and 367 on Pecan spoke to owner no fee lot clearing permit
- 2).Spoke to Pat Burton on 729 Fir
- 3).Eastwood lot next to 828 took pictures
- 4).Driftwood subdivision lots 55 and 56 took pictures

PUBLIC WORKS REPORT

Work Orders Completed

9/16/14 to 10/9/14

Water Department

Water leaks: 6

Sewer leak/Stoppages: 2

Connects: 5

Disconnects: 4

Disconnects for non- payment of services: 8

Re-establishment of service: 6

Misc. calls for water dept.: 4

Billing Problems/Water Audits: 1

Sewer Taps: 0

Water Taps: 1

Lift Stations: 0

Replace cleanouts: 7

Meter Head Change outs: 11

Public Works

Potholes: 4

Signs: 1

Misc. Calls: 4

Road Work: 1

We are currently working on oak park and twin oaks dr. fixing the ditches ,culverts , and road width

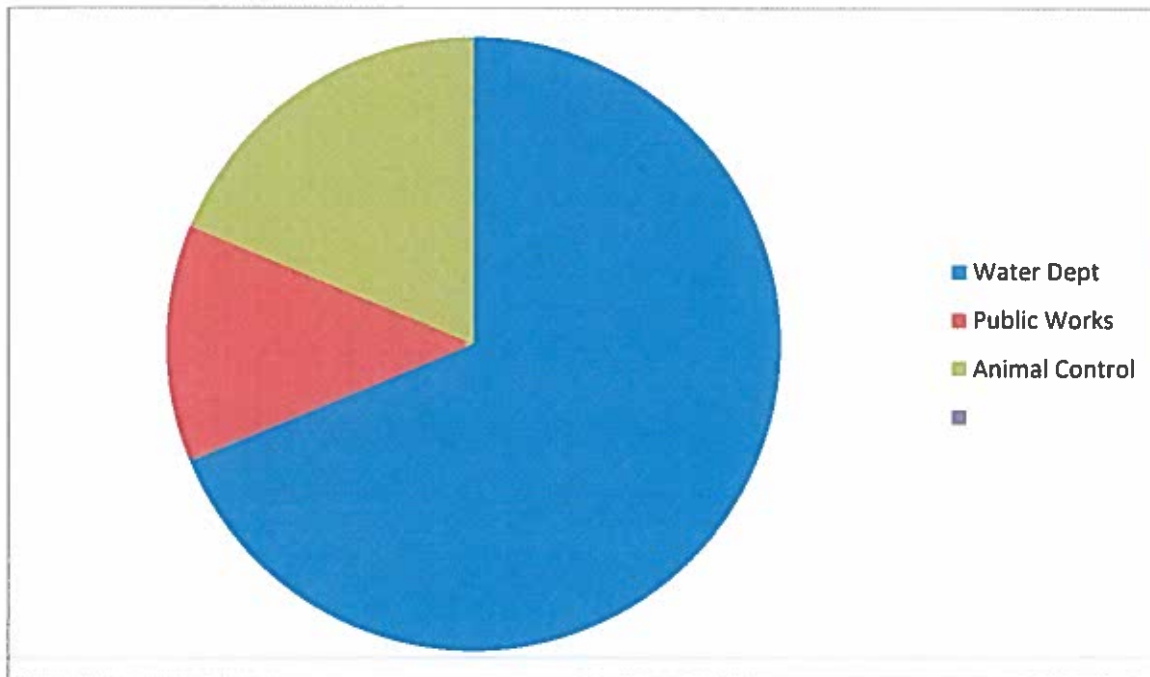
Animal Control

Dogs/Cats: 9

Dead Animals: 5

Misc.: 1

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.



Administrative Report

October 16, 2014

Karrie

-
- 1. The Boat Ramp Grant is moving right along, we have couple of changes in process to help protect the asphalt from flood waters, that should be approved this week.**
 - 2. We are in the process of signing a contract with M&C Fonseca to begin construction on our new sludge pond at the water plant. The construction contract has been sent to our attorney for review and approval.**
 - 3. TPWD has given approval for the Bike Path from the Parks Grant.**
 - 4. The revision for the Bike Path that was approved by TPWD is as follows:**

- 1. Delete the path from Community Park to Castle Rock Park because this park has been removed from the original park grant plans.*
- 2. Delete the path from Birch to Patschke Springs – this park has been removed*
- 3. Delete the Bike Path on Birch all together and move all to Oak Lane*
- 4. Delete Bike Path on Maple and use Oak Lane instead.*
- 5. Delete Bike Path from Aspen Park to the Boat Ramp Park because this park was removed from the original grant plans.*
- 6. Delete the Bike Path from Noah Thompson to the Nature Preserve.*

INTEROFFICE MEMORANDUM

TO: CITY ADMINISTRATOR

FROM: SHERRY HENDERSON

SUBJECT: MONTHLY REPORT FOR September

DATE: 8/1/2014 – 8/30/2014

LIBRARY REPORT

Sherry Henderson , Librarian

10/1/2014

LIBRARY USAGE FOR THE MONTH OF September 2014

LIBRARY VISITORS

118

OTHER LIBRARY SERVICES

Bingo

Pot Lucks

Church services

NEW PARTONS

6

BOOKS

16

VIDEOS

4

COMPTER ACTIVITY

20

WI-F USAGE LAPTOPS INSIDE AND OUTSIDE USAGE(estimate)

81

NEW MATERIALS

LIBRARY UPDATE:

Donations from Manny and Cheri Trinnad for \$50.00 in books and donation.

Municipal Court

September 2014

Description	Retained	Disbursed	Total Collected
Cash & Checks Collected	\$3,644.21	\$1,383.66	\$5,027.87
Jail Time Credit:	\$0.00	\$0.00	\$0.00
Credit Card Payments:	\$995.58	\$284.98	\$1,280.56
	<hr/>		
Totals:	\$4,639.79	\$1,668.64	\$6,308.43



City of Cottonwood Shores Police Dept.
Harold L. Piatt – Chief of Police
chief.piatt@cottonwoodshores.org

September report to Council

Citations 5

VCO 6

Reports 11

Grand jury 2

Arrests 3

Unattended death 1

2 DWI 1 Domestic violence

still under investigation

1 child removal

seized 2 dogs

Cottonwood Shores Volunteer Fire Department



Cottonwood Shores, TX

This report was generated on 10/11/2014 9:38:36 AM

Incident Type Count per Station for Date Range

Start Date: 09/01/2014 | End Date: 09/30/2014

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
311 - Medical assist, assist EMS crew	8
# Incidents for 1 - Cottonwood Shores VFD:	8

Only REVIEWED incidents included.