

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr

Mayor Pro-Tem: Stephen Sherry

Councilmember: Tony Satsky



Councilmember: Cheri Trinidad

Councilmember: Marley Porter

Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, December 18, 2014 at 6:00 p.m.
The meeting was held at the Cottonwood Shores City Hall,
located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Ordinance 13001 Workshop. *As presented by City Attorney Elliot Barner*

Mayor Orr opened workshop at 6:28 p.m.

City Attorney Elliot Barner presented the basis of the ordinance to the council for questions and answers. He also presented that the previous ordinance had a lot of issues that needed to be cleaned up. Mayor Pro-Tem Sherry addressed concerns in several areas and sections of the ordinance with his proposed changes he would like to be made. Councilmember Porter addressed his concerns also with master meters and other items. Councilmember Wayson also address issues that he believed needed to be changed. After discussion it was determined that the councilmembers would bring and submit their changes they would like to be initiated to City Administrator / City Secretary Sheila Moore before the next council meeting so it may be presented with changes.

All councilmembers will be sent a red copy and they can enter the changes they would like to make.

Workshop ended at 7:20 p.m.

5. Citizen's Comments:

Minutes of the Regular Meeting of the City Council held on December 18, 2014

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen’s comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Wendy Wayson requested the City place Christmas lighting on the police department building and or landscaping next year. She advised she would donate some lights along with Councilmember Satsky. The council advised this seemed to be a great idea.

Mayor Orr commended Mrs. Wendy Wayson on the excellent job that had been accomplished thus far at the police department.

6. Administrative Reports:

Mayor Orr advised that Dollar General had officially received their permits to start construction and have done so. They are currently obtaining some additional permits from the Lower Colorado River Authority. Councilmember Satsky questioned the area that Lower Colorado River Authority controlled within the city and Mayor Orr presented approximate distances.

Some recommendations were made with Dollar General as to fire access, fire hydrants, egress to property and roadways, also the city splitting some of the costs. They have met all requirements that have been requested so far.

The boat ramp project was addressed and indicated that there was one more step to proceed with that will possibly take 2 to 3 weeks. After that time the boat ramp will be officially open, being around the middle of January.

Councilmember Wayson questioned the boat dock and curbing as to how much will be installed. Sheila Moore advised one side only per the last meeting of the council.

City Administrator / City Secretary Sheila C. Moore presented Code Official, Building Official, Court and Library – see attached.

Chief of Police Tom Wilson gave the police report– see attached; he also suggested implementing an alarm ordinance in the future due to excessive false alarm calls. John-Michael Talamantez (Patrol Officer) was presented an accommodation for Officer of the year 2014 award by the Chief of Police.

Cottonwood Shores Volunteer Fire Department were not in attendance and did not present their monthly report.

Mayor Pro-Tem Sherry questioned if the council had received a financial report from the Cottonwood Volunteer Fire Department. The mayor / chief financial officer advised no, not as of this date.

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on December 4, 2014

7.1.1 Motion to approve December 4 minutes with corrections

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

8. 7:15 pm - Convened into Executive Session of the City Council of the City of Cottonwood Shores

8.1. Convene into executive session, pursuant to Section 551.072 of the Texas Government Code to deliberations of real property:

Water Meter Replacement Contracts

Mayor Pro-Tem Sherry requested to be excused from executive session.

8.2. 7:47 pm - Re-Convened into open session and take action of Item 8.1:

8.2.1 Motion to authorize the Mayor to negotiate water meter replacement contract and bring back to the council for a final resolution.

8.2.1.1. Motion: Councilmember Wayson

8.2.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	Excused Himself		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

At 7:49 pm, City Attorney Elliott Barner asked to be excused.

9 Old Business:

9.1. Discuss and consider action on amending Ordinance 13001 (Water / Wastewater). *As requested by Staff.*

As previously discussed, it was determined that the ordinance needs to have some minor changes. Therefore it was suggested that the councilmembers should submit their changes to City Administrator / City Secretary Sheila C. Moore for the next council meeting.

9.1.1 Motion to postpone to the next council meeting and submit changes at that time.

9.1.1.1. Motion: Councilmember Wayson

9.1.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.1.3. Motion: Passed

9.2. Discuss and consider action on application options for the Texas Department of Agriculture/ Office of Rural Affairs' 2015-2016 Community Development Block Grant Program. *As presented by Staff*

Mayor Pro-Tem Sherry requested that this item be placed on the next city council meeting agenda due to the need for more information being researched by Mayor Orr.

9.2.1 Motion to postpone to the next city council meeting.

9.2.1.1. Motion: Councilmember Porter

9.2.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.2.3. Motion: **Passed**

10. New Business

10.1 Discuss and consider action on authorizing Mayor to sign the Burnet County Jail 2015 Contract.

As presented by Staff

Mayor Pro-Tem Sherry advised everything goes up indicating the fees being suggested were in alignment with the cost of economical increase.

10.1.1 Motion to authorize the Mayor to sign the contract

10.1.1.1. Motion: Councilmember Porter

10.1.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

10.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

10.1.3 Motion: **Passed**

10.2. Discussion on scheduling pre-pavement work on Fir and Pine. *As presented by Public Works Director Krueger*

Public Works Director Joey Krueger presented an estimated cost, plans and schedule for the work that needs to be performed on Fir and Pine Lanes to prepare them for paving. (See Attached); City Administrator / City Secretary Sheila C. Moore commented we were trying to prepare for the possible inter-local agreement with Burnet County. At the present they cannot do work for cities; however they are attempting to re-negotiate this process wanting to help all cities in the county. Joey Krueger questioned the installation of the culverts vs the price and who would pay. Mayor Pro-Tem Sherry commented that if it was the right size to check with the home owner and see if they wanted a new one which would cost the home owner. Mayor Pro-Tem Sherry also said as far as he was concerned if the pipe could be used again or relocated there will not be a charge to the home owner. If the pipe had to be replaced it would revert back to the culvert ordinance and be a charged to the home owner.

Mayor Pro-Tem Sherry addressed the council and said even if the county does not help us pave streets the City will carry on and repair the roads in the city. Councilmember Wayson commented we may want to check into the possible rental of a flushing machine to clean out the culverts.

Public Works Director Joey Krueger informed the council he already contacted the State and we may get some milling off of the highway project to utilize in our roads.

The time frame will be approximately 1 to 2 months per block needing paving.

10.3. Discuss and consider action on cancelling January 1, 2015 City Council Meeting. *As requested by Staff*

10.3.1 Motion to cancel the January 1, 2015 meeting

10.3.1.1. Motion: Councilmember Porter

10.3.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

10.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

10.3.3. Motion: **Passed**

11. Future agenda items:

11.1 Dark Sky Ordinance

11.2 Water and Wastewater Ordinance 13001

11.3 Community Development Block Grant Program

11.4 Ordinance for Security Alarms

12. Adjournment: 8:18 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on December 18, 2014.



Attest:

Sheila C. Moore

Sheila C. Moore

City Administrator/City Secretary

November 2014 Permits

Keith Larue	802 Magnolia	201114	Moving a house into Lot	\$1181.25
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Municipal Court

November 2014

Description	Retained	Disbursed	Total Collected
Cash & Checks Collected	\$269.70	\$61.30	\$331.00
Jail Time Credit:	\$0.00	\$0.00	\$0.00
Credit Card Payments:	\$191.08	\$138.69	\$329.77
	<hr/>		
Totals:	\$460.78	\$199.99	\$660.77

INTEROFFICE MEMORANDUM

TO: CITY ADMINISTRATOR

FROM: SHERRY HENDERSON

SUBJECT: MONTHLY REPORT FOR November

DATE: 11/1/2014 – 11/30/2014

LIBRARY REPORT

Sherry Henderson, Librarian

10/1/2014

LIBRARY USAGE FOR THE MONTH OF November 2014

LIBRARY VISITORS

35

OTHER LIBRARY SERVICES

Bingo Pot Lucks Church services Exercise classes and games

NEW PARTONS

0

BOOKS

4

VIDEOS

0

COMPTER ACTIVITY

4

WI-F USAGE LAPTOPS INSIDE AND OUTSIDE USAGE (estimate)

79

NEW MATERIALS

LIBRARY UPDATE:

Note for Shelia: Out of 16 days we were closed for 5 days, two days were not entered.

December 2014 Calls For Service 1st thru 12th @ 1400	
911 Investigation (open line)	1
Abandon Vehicle	
Alarm Calls	1
Assaults	
Assist EMS	3
Assist Other Agency	
Citizen Req Assistance	7
Civil Issues	3
Collisions	2
Criminal Trespass	1
Disturbance	1
Drug Paraphernalia	
Follow Ups	1
Fraud Reports	
Mental Health	
Noise Disturbance	2
Reckless Driver	3 2
Security Check	6 3
Stranded Motorist	
Suspicious Person	2
Traffic Stops	23 31
Theft	
UUMV	
Violate City Ord	8 6
Violate Protective Order	1
Warrant Service	1 2
Welfare Concerns	1

Burglaries

2

Total Calls For Service

49