

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, August 21, 2014 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall located at:
 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Regular Meeting Called to Order: 6:00 pm
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr		√	
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√	Arrived at 6:24pm	
Councilmember Porter	√		
Councilmember Wayson		√	

Asst. City Administrator/Asst. City Secretary Karrie Cummings announced that a quorum was present.

3. Pledge of Allegiance to U.S. and Texas flags was led by Mayor Pro-Tem Sherry

4. PUBLIC HEARING: 6:01pm

THE CITY OF COTTONWOOD SHORES CITY COUNCIL WILL HOLD A PUBLIC HEARING ON THE PROPOSED 2014-2015 TAX RATE INCREASE TO 0.5438 PER \$100 TAXABLE VALUE

Mayor Pro-Tem explained the reasoning behind needing to raise taxes. Finishing the parks and having a competitive pay rate for the Police Officers to be able to retain them and not have such a turn over.

Billie Parker – Since she moved here her taxes have doubled and her water and sewer have also gone up. Also see notes attached from Mayor Pro Tem Stephen Sherry.

5. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen

wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Susan Montgomery – Susan said she had strong concerns about this City we have a goal to get everyone involved. She is really concerned with the media problems. She was very upset that Emily from the Highlander Newspaper reported that Susan said that THE Parks are rarely used. This was not stated correctly, what Susan said was that THE Parks being decommissioned are rarely used. She proceeded to comment that the parks are used heavily. Susan said that she would like to see the newspaper work with us on this and have more positive outlook.

Billie Parker – Stated that the loud music from On the Rocks is driving her crazy.

Chief Piatt – said that On the Rocks was given a citation.

6. Administrative Reports: (Public Works, Library, Court, Chief, Grants and Fire Department)

See Attachment's for the reports

Susan Montgomery –Aspen Park is almost done. The Splash Pad was a big success and Community Park will be in compliance as soon as the signs are put at the right height.

7. Consent Agenda:

7.1. Minutes from a Special Meeting of the City Council held on July 31, 2014

7.1.1. Motion to approve July 31 minutes for the Special meeting

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

7.1.2. Vote: Yea: 4 Nay: Abstain:

7.1.3. Motion: Passed

7.2. Minutes from a Regular Meeting of the City Council held on August 7, 2014

7.2.1. Motion to approve August 7, 2014 minutes with changes on 8.2 2nd paragraph fishing cabins not boxes.

7.2.1.1. Motion: Councilmember Porter

7.2.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

7.2.2. Vote: Yea: 4 Nay: Abstain:

7.2.3. Motion: Passed

8. New Business:

8.1. Discussed and considered action on lot combination/release of easements request on lots 45, 46, 47, 62, 63 and 64 in the Bluffview Section. As requested by Ronald Carroll Surveyors, Inc.

8.1.1. Motion to approve combination/release of easements request on lots 45, 46, 47, 62, 63, and 61 in the Bluffview Section.

8.1.1.1. Motion: *Councilmember Porter*

8.1.1.2. Seconded: *Councilmember Trinidad*

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

8.1.2. Vote: Yea: 4 Nay: Abstain:

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on amending Ordinance 13001 (Water/Wastewater) as it applies to Vacation rates. *As requested by Staff*

8.2.1. Motion to amend Ordinance 13001 as it applies to vacation rates

8.2.1.1. Motion: *Councilmember Trinidad*

8.2.1.2. Seconded: *Councilmember Porter*

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

8.2.2. Vote: Yea: 4 Nay: Abstain:

8.2.3. Motion: **Passed**

8.3. Discussed and considered action on amending Resolution 674 (State Fire Marshall). *As requested by Councilmember Wayson*

8.3.1. Motion to postpone to a later date

8.3.1.1. Motion: *Councilmember Porter*

8.3.1.2. Seconded: *Councilmember Satsky*

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry		√	
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

8.3.2. Vote: Yea: 3 Nay: 1 Abstain:

8.3.3. Motion: **Passed**

9. Old Business:

9.1. Discussed and considered action on status of Volunteer Fire Department Contract. As requested by Staff.

9.1.1. Motion to Accept the contract with the following changes, redo numbering Arabic, space between second paragraph first sentence between 1,2014 and second sentence between 30,2015, Comma instead of period in \$33,000. Paragraph 5 indemnify instead of indemnity. Also, delete second paragraph from the end as it is a duplicate paragraph.

9.1.1.1. Motion: Councilmember Porter

9.1.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

9.1.2. Vote: Yea: 4 Nay: Abstain:

9.1.3. Motion: Passed

9.2. Discussed and considered action on amending Ordinance 14000 (Zoning) as it pertained to R-1 minimum living area square footage and structural construction materials. As requested by Staff

9.2.1. Motion to postpone to a later date

9.2.1.1. Motion: Councilmember Porter

9.2.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

9.2.2. Vote: Yea: 4 Nay: Abstain:

9.2.3. Motion: Passed

9.3. Discussed and considered action on proposed Fire Control Plan. As requested by Councilmember Wayson

9.3.1. Motion to Postpone to a later date

8.2.1.1. Motion: Councilmember Porter

8.2.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

9.3.2. Vote: Yea: 4 Nay: Abstain:

9.3.3. Motion: Passed

9.4. Discussed and considered action on sewer inflow letter to residents. *As requested by Staff*

9.4.1. Motion to accept letter 2 with the following changes. The To: From: Subject Heading will be deleted and replaced with Dear Residents of CWS from letter Number 3. Then it will say We Need Your Help.

9.4.1.1. Motion: Councilmember Porter

9.4.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

9.4.2. Vote: Yea: 4 Nay: Abstain:

9.4.3. Motion: Passed

9.5. Discussed and considered action on amending Ordinance 13001 (Water/Wastewater) as it applies to sewer inflow status. *As requested by Staff*

9.5.1. Motion to amend Ordinance 13001 as redlined

9.5.1.1. Motion: Councilmember Porter

9.5.1.2. Seconded: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			

9.5.2. Vote: Yea: 4 Nay: Abstain:

9.5.3. Motion: Passed

10. Future agenda items:

- 9.1. Gray Water Ordinance
- 9.2. Culvert Ordinance
- 9.3. Ordinance 13001 – water and sewer guidelines
- 9.4. Development Committee
- 9.5. Land donated for CastleRock and Patschke Springs Parks
- 9.6. Cottonwood Rocks Festival Update
- 9.7. Grinder Pump lids Ordinance 13001 Guidelines
- 9.8. Fire Marshal Resolution
- 9.9. Ordinance 14000 (Zoning)
- 9.10. Fire Control Plan


10. Adjournment: 8:00 pm

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on August 21, 2014.



Attest:



Karrie Cummings
Asst. City Administrator/Asst. City Secretary

From: **stephen Sherry** sas12@att.net
Subject: **Fwd: comment about tax increase**
Date: **August 13, 2014 at 4:07 PM**
To: **Susan Montgomery** 29sanmont@gmail.com, **Ken Nichols** chief8nick@gmail.com, wwayson@nctv.com

Stephen

Begin forwarded message:

From: Stephen <sas12@att.net>
Date: August 13, 2014 at 8:29:12 AM CDT
To: Susan Montgomery <29sanmont@gmail.com>
Subject: **Fwd: comment about tax increase**

Stephen

Begin forwarded message:

From: Stephen <sas12@att.net>
Date: August 9, 2014 at 5:16:41 PM CDT
To: Emily Hilley-Sierzchula <emilys@highlandernews.com>
Cc: "<mayor.orr@cottonwoodshores.org>" <mayor.orr@cottonwoodshores.org>
Subject: **Re: comment about tax increase**

Hello Emily,

I will insert a few corrections in your text and provide a statement.

There are two reasons for the need to raise taxes in Cottonwood Shores.

First, Cottonwood Shores must improve our competitive standing salary-wise to attract and recruit well trained and competent officers, and retain the high

quality officers that we have.

Secondly, the city administration that came into office in May of 2013 is saddled with leftover obligations to finish various aspects of a TPWD Parks Grant, including ADA compliance issues. This will take more money than last years tax rate would have been able to cover.

I believe the residents of Cottonwood Shores are owed and deserve an explanation.

The time allowed to complete the Grant specifications expired in 2012 and the work was left at whatever level of completion that had been achieved. The Grant monies available at the lapse of time were substantial and could have given the city a higher percentage completion score. Sadly, even the money left unclaimed would not have completed the project. The management performance of this Grant was deplorable.

The TPWD and TDLR inspected the parks (as required) and deficiencies noted. They are many and they are expensive. A time period has been allowed by TDLR to complete ADA requirements on only two of our parks. The paperwork was never completed by the previous administration to register other parks authorized by plans as Granted. We will have to address inspection issues when those parks are registered. The Skate Park will be a challenge, physically and monetarily. Our current issues are pressing. Recently a good group of community volunteers began addressing ADA compliance in Aspen Park.

The history of Aspen Park is relevant to this explanation. That history is checkered and worse. Aspen Park was somehow inserted into the Grant mid-stream and substantial funds were spent there. This led to the closing and loss of three of the parks originally included in the Grant. The action taken to shoehorn Aspen Park into a grant it was never designed for, ranks as the nadir of Cottonwood Shores political shenanigans. The lack of foresight and managerial acumen that drove the past administration to alter the Grant is

astounding.

This current administration is making progress and narrowly staying ahead of deadlines that would prove even more costly. We are working to save what can be saved of the parks project and avoid outright fines.

After getting out from under the problems left to us, Cottonwood Shores has a bright future. We are a pleasant community on the lake and we are making positive strides in all areas.

Unfortunately we have to raise money through taxes to continue providing the services of a city while discharging our obligations as effectively as possible.

That, Cottonwood Shores is why your taxes are going up. We will have two open, scheduled public hearings. Please come participate and contribute your ideas and proposals.

Emily, I hope you will consider printing this as written, in entirety.

Regards,
Stephen

On Aug 8, 2014, at 10:05 AM, "Emily Hilley-Sierzchula"
<emilys@highlandernews.com> wrote:

Mr. Sherry:

Would you like to write a comment about the property tax increase for my story? (I know you prefer to write your comments out, which is understandable.) I took notes, but I want to ensure that I report this properly. What I have is this (and feel free to correct and/or elaborate): The city council passed a motion to propose to raise the property tax rate for FY2015 to .5438 from last years rate of .5172 which equates to \$26.60 more per \$100,000 worth of property. The increase will affect the M&O side of the budget only and will generate about \$20,000 in total to be divided between 1. parks (that will be used to ensure ADA compliance)

and 2. help the city become more competitive in procuring and retaining qualified law enforcement personnel.

The two reasons for the increase (from the council's perspective) are: park mismanagement by previous administration and to increase the pay for police officers in the city. That is correct.

I will also report there will be two public hearings on the matter.

When would this increase start to take effect? Increase will be effective with this years taxes. What was the old property tax rate? .5172 . How much of a pay raise will CSPD officers see next year with this increase? Timing and amounts have not been determined yet. Our CC&PD board has proposed an increase for police stipend participation in their budget and that will also be considered.

My deadline is Monday for the Tuesday paper.

Thank you.

Emily Hilley-Sierzchula

Reporter

Highland Lakes Newspapers

(Highlander, Burnet Bulletin, Llano County Journal)

C: (254) 913-3662

O: (830) 693-4367 ext. 221

INTEROFFICE MEMORANDUM

TO: CITY ADMINISTRATOR

FROM: SHERRY HENDERSON

SUBJECT: MONTHLY REPORT FOR June

DATE: 6/1/2014 – 6/31/2014

LIBRARY REPORT

Sherry Henderson, Librarian

06/3/2014

LIBRARY USAGE FOR THE MONTH OF June 2014

LIBRARY VISITORS

181

OTHER LIBRARY SERVICES

Bingo Pot Lucks Church services

NEW PARTONS

1

BOOKS

23

VIDEOS

10

COMPTER ACTIVITY

39

WI-F USAGE LAPTOPS INSIDE AND OUTSIDE USAGE(estimate)

101

NEW MATERIALS

LIBRARY UPDATE: Received 6 desk chairs from Marley Porter

PUBLIC WORKS REPORT

Work Orders Completed

6/14 to 8/14

Water Department

Water leaks: 10

Sewer leak/Stoppages: 4

Connects: 31

Disconnects: 14

Disconnects for non- payment of services: 20

Re-establishment of service: 20

Misc. calls for water dept.: 13

Billing Problems/Water Audits: 2

Sewer Taps: 0

Water Taps: 1

Lift Stations: 2

Public Works

Potholes: 2

Signs: 7

Misc. Calls: 15

Road Work: 1

We are currently working on oak park and twin oaks dr. fixing the ditches ,culverts , and road width

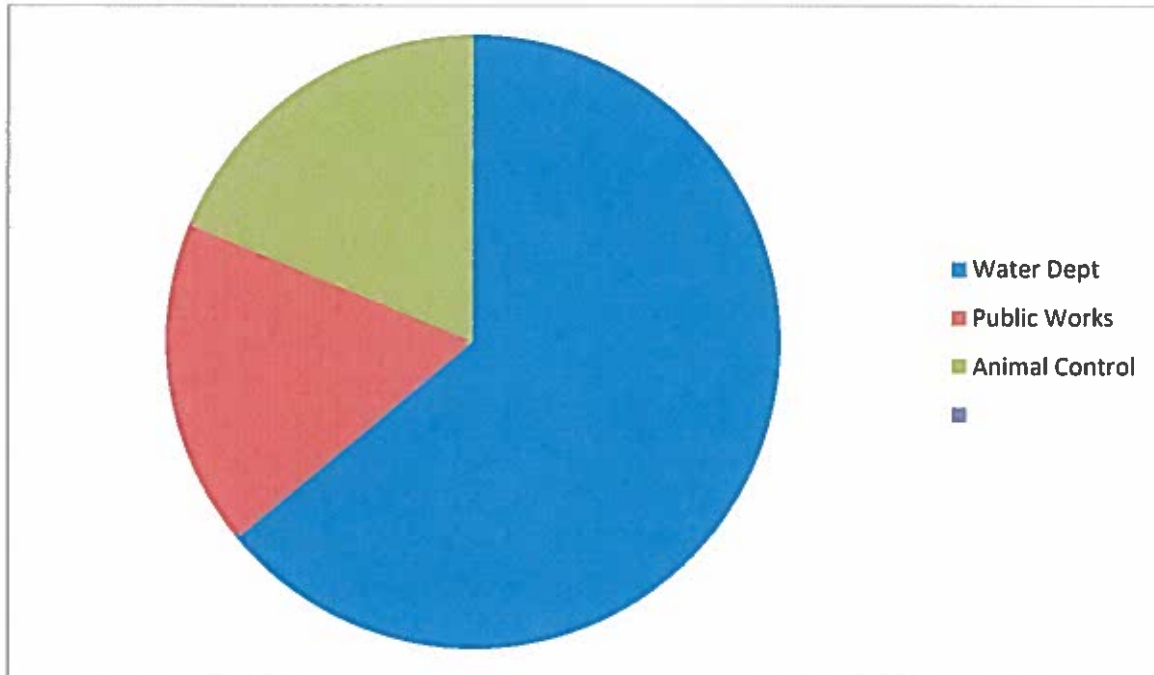
Animal Control

Dogs/Cats: 15

Dead Animals: 7

Misc.: 3

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.



Court:

May Court is Over:

Warrants have been issued for the ones that did not show up.

Advised Judge the warrants are ready for signature.

He came by and signed all of the paperwork I had for him.

For July Court we had the following:

Pending Cases: (0) Trials – By Jury

Pending Cases: (0) Trials – By Judge

Pending Cases. (20) Through Citations

- 1 Ordinance Violations – Abandoned / Junk Vehicles**
- 1 Ordinance Violations – Animal Running at Large**
- 1 Ordinance Violations – Animal Without License**
- 1 Ordinance Violations – Unregistered Animal**

- 6 Traffic Violations – Speeding**
- Traffic Violations – Ran Stop Sign**

- 1 Non Traffic Violations – Show Cause Hearing**
- 2 Non Traffic Violations – Possession of Drug Paraphernalia**
- 1 Non Traffic Violations – Driving While License Suspended**
- 1 Non Traffic Violations – Public Intoxication**
- 2 Non Traffic Violations – Bond Arraignments**
- 2 Non Traffic Violations – Pre-Trial Hearings**
- 1 Not Traffic Violations – Expired License Plate**

All paperwork is prepared; the Judge came by and signed it so it can be mailed off.

**Bobby Herrin
Municipal Court Clerk**

Municipal Court

July 2014

Description	Retained	Disbursed	Total Collected
Cash & Checks Collected	\$805.75	\$291.65	\$1,097.40
Jail Time Credit:	\$0.00	\$0.00	\$0.00
Credit Card Payments:	\$298.67	\$138.69	\$437.36
Totals:	\$1,104.42	\$430.34	\$1,534.76



City of Cottonwood Shores Police Dept.
Harold L. Piatt – Chief of Police
chief.piatt@cottonwoodshores.org

July report to Council
8/22/2014

Citations	6
Arrests	4
VCO	7
Reports	3
Veh Ser	2
Drugs Seized	3

Chief Piatt

Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 7/9/2014 11:21:55 PM



Incident Type Count per Station for Date Range
Start Date: 06/01/2014 | End Date: 06/30/2014

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
311 - Medical assist, assist EMS crew	5
440 - Electrical wiring/equipment problem, other	1
550 - Public service assistance, other	1
651 - Smoke scare, odor of smoke	1
# Incidents for 1 - Cottonwood Shores VFD:	8

Only REVIEWED incidents included.

Cottonwood Shores Volunteer Fire Department



Cottonwood Shores, TX

This report was generated on 8/21/2014 3:41:02 PM

Incident Type Count per Station for Date Range

Start Date: 07/01/2014 | End Date: 07/31/2014

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
311 - Medical assist, assist EMS crew	5
# Incidents for 1 - Cottonwood Shores VFD:	5

Only REVIEWED incidents included.

Monthly Report- July 2014

We are happy to announce we have had much training in the last month. We have sent 4 firefighters to wildland training. This class is a TEEEX/Texas A&M ran class that certifies firefighters in the state of Texas to fight wildland fires. The four firefighters that went to that class earned 40 hours of TEEEX credit and the ability to be certified through the state. In addition we had 3 firefighters go to Texas A&M in college station for a week. Those firefighters took firefighter phase 2, and this earned them 36 hours of TEEEX credit. In addition to TEEEX sponsored training the department also facilitated 8 hours of in house training conducted by a state certified firefighter and proctor. This training was taught by our Captain, Mark Perderson. The subjects taught were house handling, fire science, and safety. So this adds up to 84 hours of training for the month of July. Thanks ,

Asst. Chief Travis Hockensmith

Have another new member.

**City of Cottonwood Shores
David Brasich - July Permits 2014**

Date Issued	Property Owner	Physical Address	Permit Description	Permit #	Total Paid
7/9/2014	Clifford Johnson	624 Oak Lane	Certificate of Occupancy	90714	\$0.00
7/30/2014	Pat King	3816 Cottonwood Dr.	Certificate of Occupancy	300714	\$0.00
7/30/2014	Mike Knox	628 Pine	Driveway Permit	300714	\$50.00
7/30/2014	Lucas Noyola	649 Fir	Carport	300714	\$85.00

135.00

Administrative Report

August 21, 2014

1. We will be taking bids again for the sludge grant. Revised plans have been drawn up to help come within our scope of grant funds. We will have a preconstruction meeting and then a bid opening.
2. The Boat Ramp is coming along on schedule and should be finished before the end of 2014, possibly sooner. It looks great! We are in the process of moving one to three of the PEC light poles, that is in the way of the road work.