

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
Mayor Pro-Tem: Stephen Sherry  
Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
Councilmember: Marley Porter  
Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a regular meeting on Thursday, September 4, 2014 at 6:00 p.m.  
The meeting was held at the Cottonwood Shores City Hall located at:  
3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Regular Meeting Called to Order: 6:00 pm
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	√		
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

*City Administrator/City Secretary Sheila Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. and Texas flags was led by Mayor Orr
4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

*Mark Love spoke about the Castlerock Marketplace and Bazaar. He will have a formal presentation at the 9/18 meeting.*

*Wendy Wayson requested that the City staff devote one day a month to maintaining the parks and right of ways.*

*Roger Wayson spoke regarding Aspen Park. If residents truly love Aspen Park, come out and volunteer with all the work that needs to be done. If you don't want to help, then take down your "I Love Aspen Park" signs.*

5. Mayor's Report:

**Minutes of a Regular Meeting of the City Council held on September 4, 2014**

*The Mayor thanked John Marr for the beautiful City of Cottonwood Shores flag he donated. It will be hung at the Police Department.*

*The Mayor sent out budget actuals through July to the Council and asked if they had any questions.*

**6. Consent Agenda:**

**6.1. Minutes from a Regular Meeting of the City Council held on August 21, 2014**

**6.1. Minutes from a Special Meeting of the City Council held on August 28, 2014**

**6.1.1. Motion to approve August 21 and August 28 minutes**

**6.1.1.1. Motion: Mayor Pro-Tem Sherry**

**6.1.1.2. Seconded: Councilmember Satsky**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			√

**6.1.2. Vote: Yea: 4    Nay: 0    Abstain: 1**

**6.1.3. Motion: **Passed****

**7. Old Business:**

**7.1. Cottonwood Rocks Festival Update.** *As requested by Mary Ann Plumley*

*Mary Ann presented plans for the Music, 15 vendors, bbq cookers. There will be a hospitality room for vendors at the library which will serve breakfast, snacks, lunch and drinks. Asked the mayor to contact DOT to see if we can borrow some cones and barricades. Everything is coming together for October 18!*

**7.2. Discussed and considered action on Resolution 674 (State Fire Marshall).** *As requested by Councilmember Wayson*

**7.2.1. Motion to adopt Resolution 674**

**7.2.1.1. Motion: Mayor Pro-Tem Sherry**

**7.2.1.2. Seconded: Councilmember Trinidad**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

**7.2.2. Vote: Yea: 5    Nay: 0    Abstain: 0**

**7.2.3. Motion: **Passed****

**7.3. Discussed and considered action on the responsibilities and duties of the Development Committee.** *As requested by Councilmember Porter*

*Mayor Orr provided background on the Development Committee resolution and the specific duties as stated in the Resolution. Councilmember Porter stated that most Development Committees he was worked with had actual developers on the Committee. This is a committee, not a commission and he would like to recommend that he and the Mayor get together to draft a Development Committee Ordinance that has some "teeth". Jean Langendorf spoke on the Open Meetings Act and wasn't clear on why the Development Committee does not fall under the ruling and questioned the parameters of the Committee. Rex Holloway stated that for the last 8 years no new commercial*

*development has come to the City. The City needs to have a vision on what they want, where to put new commercial, etc. and follow that vision.*

**7.3.1. Motion** to take no action

**7.3.1.1. Motion:** Mayor Pro-Tem Sherry

**7.3.1.2. Seconded:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

**7.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**7.3.3. Motion: Passed**

**8. New Business:**

**8.1. Discussed and considered action on** amending Ordinance 2001 (Animal Control) for consistency. *As requested by Staff.*

*The need to clarify between a license, permit or registration within the Ordinance*

**8.1.1. Motion** to amend Ordinance as presented

**8.1.1.1. Motion:** Mayor Pro-Tem Sherry

**8.1.1.2. Seconded:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

**8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**8.1.3. Motion: Passed**

**8.2. Discussed and considered action on** amending Personnel Policy as it applies to vacation policies and the Personnel Director. *As requested by Staff*

*Discussion included carrying over vacation time and the amount that can be carried over. How long must be employed before one can use vacation time.*

**8.2.1. Motion** to accept with changes and employees can rollover what they have accrued for the year plus 40 years. Take vacation time after 90 day probation period.

**8.2.1.1. Motion:** Mayor Pro-Tem Sherry

**8.2.1.2. Seconded:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky		√	
Councilmember Trinidad		√	
Councilmember Porter		√	
Councilmember Wayson		√	

**8.2.2. Vote: Yea: 1 Nay: 4 Abstain: 0**

**8.2.3. Motion: Failed**

**8.2.1.A. 2<sup>nd</sup> Motion to table to next meeting**

**8.2.1.A.1. Motion:** Councilmember Porter

**8.2.1.A.2. Seconded:** Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

**8.2.1.A.2. Vote:** Yea: 5 Nay: 0 Abstain: 0

**8.2.1.A.3. Motion:** **Passed**

**8.3. Discussed and considered action on increasing tax rate to 0.5438 per \$100 taxable value. *As requested by Staff***

**8.3.1. Motion to adopt increasing tax rate to 0.5438 per \$100 taxable value**

**8.3.1.1. Motion:** Councilmember Porter

**8.3.1.2. Seconded:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

**8.3.2. Vote:** Yea: 5 Nay: 0 Abstain: 0

**8.3.3. Motion:** **Passed**

**9. Future agenda items:**

- 9.1. Gray Water Ordinance
- 9.2. Culvert Ordinance
- 9.3. Land donated for CastleRock and Patschke Springs Parks
- 9.4. Grinder Pump lids Ordinance 13001 Guidelines
- 9.5. Ordinance 14000 (Zoning)
- 9.6. Fire Control Plan
- 9.7. Executive Session – City Administrator
- 9.8. Personnel Policy
- 9.9. Explore a private interest group in relationship to the Development Committee

**10. Adjournment: 7:47 pm**

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.*

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on September 4, 2014.

Attest:



*Sheila C. Moore*

Sheila C. Moore  
City Administrator/ City Secretary

## **Personal Statement from Roger Wayson, Resident**

As I drive around the city, I see “I Love Aspen” signs.

Unfortunately, as our few volunteers give up hours and hours to save Aspen I don't see these people show up to help. If you truly love Aspen it is time to put up or shut up.

I challenge all who have these signs or have had these signs to come out and help us save Aspen. If not, take down the remaining signs and hope for what you get because we will know these signs are meaningless, were never true, and only meant for darker reasons.