

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, November 19, 2015 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad		✓	
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen Comments

5. Administrative Reports:

City Administrator / City Secretary Sheila C. Moore presented reports on Public Works, Animal Control, Municipal Court, Building Permits, Code Enforcement and Police Department (see attached).

John Marr presented the Fire Department Report (see attached).

Mayor Orr presented an update or rundown of the new software implementation process and where we stand.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on November 5, 2015.

6.1.1. Motion to approve November 5, 2015 minutes with changes

6.1.1.1. Motion: Mayor Pro Tem Sherry

6.1.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry		✓	
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

6.1.2. Vote: Yea: 3 Nay: 1 Abstain: 0

6.1.3. Motion: Passed

7. New Business:

7.1. Discussed and considered action on PUE abandonment between lots 44 & 45 and 43 & 42 Yellowstone Section, Cottonwood Shores. *As requested by Marley Porter*

Marley Porter presented his request for the abandonment of the easements between the above listed lots. Councilmember Wayson addressed a few details along with Mayor Pro Tem Sherry. After further discussion a motion was reached.

7.1.1. Motion to relinquish the PUE easements between lots 44 – 45 and 43 – 42 Bluffview Section, Cottonwood Shores.

7.1.1.1. Motion: Councilmember Wayson

7.1.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			✓
Councilmember Wayson	✓		

7.2.2. Vote: Yea: 3 Nay: 0 Abstain: 1

7.2.3. Motion: Passed

Motion to establish a 5 foot easement on both sides of new property lines bisecting lot 44, Bluffview Section, Cottonwood Shores.

Motion: Councilmember Wayson

Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		

Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			✓
Councilmember Wayson	✓		

Vote: Yea: 3 Nay: 0 Abstain: 1
Motion: **Passed**

8. Future agenda items:

- 8.1 Outstanding Citizen Award – Councilmember Wayson
- 8.2 LCRA Drought Surcharge – Councilmember Wayson
- 8.3 Castle Terrace POA – Councilmember Porter
- 8.4 Discussion about a Masterplan for a Police Department and City facilities – Councilmember Porter

10. Adjournment: 6:41 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on November 19, 2015.



Attest:

Bobby Herrin
Deputy City Secretary

PUBLIC WORKS REPORT

Work Orders Completed

10/9/15 to 11/12/15

Water Department

Water leaks: 8

Sewer leak/Stoppages: 0

Connects: 5

Disconnects: 6

Disconnects for non- payment of services: 5

Re-establishment of service: 7

Misc. calls for water dept.: 3 known

Billing Problems/Water Audits: 11

Sewer Taps: 0

Water Taps: 1

Lift Stations: 6

Check/Replace cleanouts: 1

Meter Head Change outs: 1

Meter reading: 4 days

Public Works

Blocks graded: 6

Potholes: 2 (not including the ones filled in on gravel roads)

Signs: 3

Misc. Calls: 12 known

Culverts cleaned –repaired-installed or replaced: 2

Road Work: graded a few of the real bad spots around town added granite gravel to several bad spots and working on more

We are still working on stockpiling granite gravel from lots on maple to put on fir and pine and other roads to offset cost of material needed for roads as we can

Animal Control

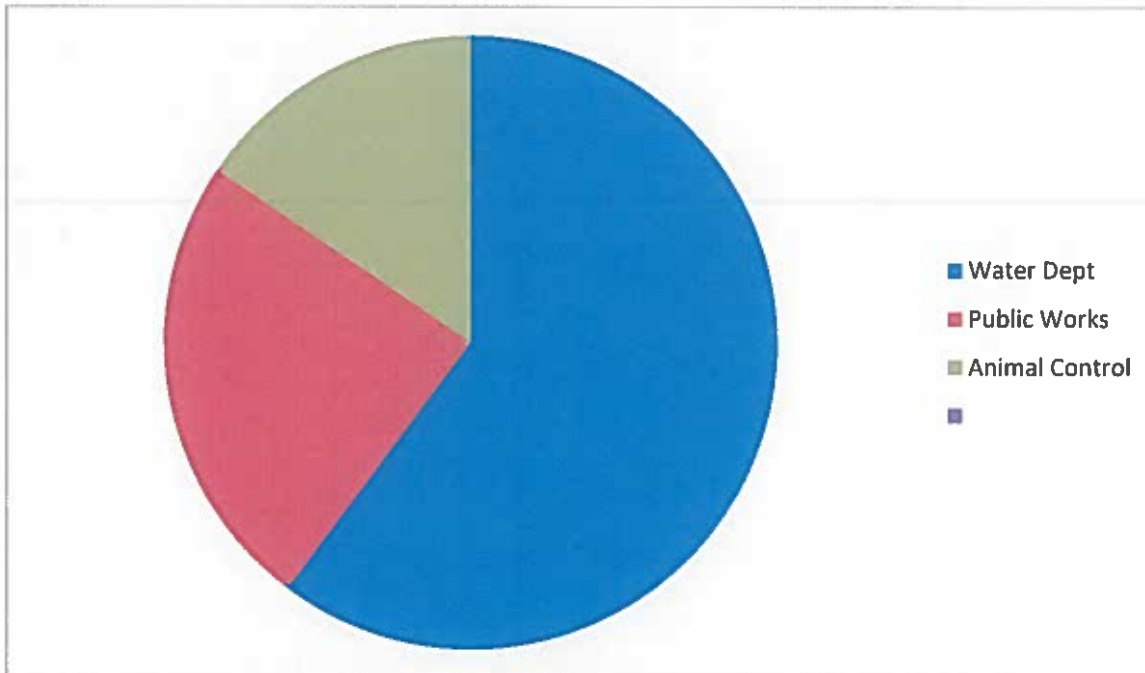
Dogs/Cats: 12 known

Dead Animals: 4

Misc.: 0 known

Cottonwood Shores PD has helped out with animal control so the interruptions that interfered with road work were kept to just a couple of calls and we appreciate that a lot, thank you

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.



Municipal Court**November 2015**

Description	Retained	Disbursed	Total Collected
Costs/Fees/Fines/Payments	\$35.18	\$411.41	\$446.59
Money Collected Costs	\$308.15	\$156.25	\$464.40
Fines	\$1,052.00	\$0.00	\$1,052.00
Jail Time Credit:	\$0.00	\$0.00	\$0.00
	<hr/>		
Totals:	\$1,395.33	\$567.66	\$1,962.99

Building Permits

October 2015

10/5/2015	Juan Rodriguez Austin Park	505 Queens Way	40715	New Resident Extension	\$0.00
10/5/2015	Avenue	721 Magnolia	61015	Remodling	\$200
10/12/2015	Dalila Vazquez	852 Magnolia	91015	Fence Permit Replacement	\$0.00
10/19/2015	Julio Fierro	756 Pine Lane	180615	Fence Permit	\$25.00
10/28/2015	Jeanie Blackwell	655 Driftwood	281015	Bedroom Addition	\$300

October

15 property inspections

15 warnings issued

3 returned on bad address- door knocker posed 11-16-2015/ 2 resent

3 permits issued

9 violations issued 11-16

November

8 properties reinspected for expired permits

7 property inspections

7 citations will be issued 11-17

Novemeber

Police Activity	
Oct 9 thru Nov 12, 2015	
911 Investigation (open line)	
Abandon Vehicle	
Alarm Calls	
Assaults	
Assist EMS	6
Assist Other Agency	12
Burglary	1
Citizen Req Assistance	29
Civil Issues	6
Collisions	
Criminal Mischief	2
Criminal Trespass	2
Disturbance	4
Deceased Person	
Drug Paraphernalia	
DWI	
Follow Ups	3
Fraud Reports	
Harassment	
Mental Health	1
Missing Person	
Noise Disturbance	4
Public Relations	3
Reckless Driver	1
Security Check	92
Stranded Motorist	
Suspicious Person	6
Traffic Stops	89
Theft	1
UUMV	
Violate City Ord	16
Violate Protective Order	
Warrant Service	7
Welfare Concerns	6

Total Calls For Service

291

Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 11/4/2015 9:33:48 PM



Incident Type Count per Station for Date Range

Start Date: 10/01/2015 | End Date: 10/31/2015

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
142 - Brush or brush-and-grass mixture fire	2
311 - Medical assist, assist EMS crew	8
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	2
# Incidents for 1 - Cottonwood Shores VFD:	14

Only REVIEWED incidents included.