

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Marley Porter  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a regular meeting on Thursday, May 21, 2015 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad		✓	
Councilmember Porter	✓		
Councilmember Wayson	✓		

*City Administrator/City Secretary Sheila Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

*Wendy Wayson wanted to thank John Marr for mowing Community Park and Roy Schuster for cleaning out the splash pad. She also said that the Police Department is doing an excellent job of patrolling, she feels safer.*

5. Swore in incumbents Mayor Donald Orr, Councilmember Stephen Sherry and Councilmember Marley Porter
6. Nominate and elect a Mayor Pro Tem

6.1. Motion to elect Stephen Sherry as Mayor Pro-Tem

6.1.1. Motion: Councilmember Porter

6.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			√
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter	√		
Councilmember Wayson	√		

6.2. Vote: Yea: 3 Nay: 0 Abstain: 1

6.3. Motion: **Passed**

7. Administrative Reports:

Wendy Wayson gave the Parks report: Splash pad open Memorial Day, would like someone to inspect the playscape

John-Michael Talamantez gave the Police Report (see attached)

Sheila Moore read the VFD report (see attached)

8. Consent Agenda:

8.1. Minutes from a Regular Meeting of the City Council held on May 7, 2015.

8.1.1. Motion to approve the May 7, 2015 minutes with change

8.1.1.1. Motion: Councilmember Porter

8.1.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			√
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter	√		
Councilmember Wayson	√		

8.2.2. Vote: Yea: 3 Nay: 0 Abstain: 1

8.2.3. Motion: **Passed**

9. Unfinished Business:

9.1. Discussed and considered action on Policy for Lot Combinations. *As requested by Council*

*Since the workshop that was scheduled to work on this issue was cancelled due to a lack of a quorum, and as it would be a very lengthy discussion, Councilmember Wayson asked that this item be postponed and have Councilmember Porter, himself and City Administrator Moore put together a concise, recommended action to present to Council at the next meeting.*

9.1.1. Motion for Councilmember Porter, Wayson and City Administrator Moore to meet next week and present definitive language regarding easement abandonment to council at next meeting

9.1.1.1. Motion: Councilmember Porter

9.1.1.2. Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter	√		
Councilmember Wayson	√		

9.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

9.1.3. Motion: **Passed**

**9.2. Discussed and considered action on amending Ordinance 3010 (Building Regulations) as it pertains to lot combinations. *As requested by Councilmember Wayson***

**9.2.1. Motion to postpone until next meeting**

**9.2.1.1. Motion:** Councilmember Wayson

**9.2.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**9.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**9.2.3. Motion: **Postponed****

**9.3. Discussed and considered action on adopting Ordinance 11085 (Budget Amendment) for fiscal 2014/2015. *As requested by Staff***

*Discussion included questions from Councilmembers on specific line items which Financial Director responded to.*

**9.3.1. Motion to adopt Ordinance 11085**

**9.3.1.1. Motion:** Mayor Pro Tem Sherry

**9.3.1.2. Second:** Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**9.3.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**9.3.3. Motion: **Passed****

**9.4. Discussed and considered action on approving submission of Noah Thompson ADA Plans to TDLR for registration number to ensure compliance with accessibility standards. *As requested by Parks and Recreation Commission***

**9.4.1. Motion to approve submission of ADA plans to TDLR**

**9.4.1.1. Motion:** Councilmember Porter

**9.4.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**9.4.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**9.4.3. Motion: **Passed****

**9.5. Discussed and considered action on recommendation for disposal of tires at P-Squared Park. *As requested by Parks and Recreation Commission***

*Commissioner Wayson said there is a concern for West Nile and liked the bid from Reliable Tire disposal as it is a turnkey proposal. Mayor Orr stated that he had met with Commissioner Dockery to see if there was possible*

*funding to offset the cost that Reliable Tire bid, but urged Council to commit to the proposal with or without additional funding from outside sources.*

**9.5.1. Motion to accept Reliable Tire Disposals bid and allot up to \$7,000 for removal of tires**

**9.5.1.1. Motion:** Councilmember Wayson

**9.5.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**9.5.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**9.5.3. Motion: Passed**

**10. New Business:**

**10.1 Discussed and considered action on amending Ordinance 14000 (Zoning) as it applies to fences. *As requested by Councilmember Wayson.***

*Discussion included allowing 6 foot fencing in front yards.*

**10.1.1. Motion to amend Ordinance 14000 with changes**

**10.1.1.1. Motion:** Councilmember Wayson

**10.1.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**10.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**10.1.3. Motion: Passed**

**10.2. Discussed and considered action on amending Ordinance 3010 (Building Regulations) as it applies to fences. *As requested by Councilmember Wayson***

*Discussion included allowing 6 foot fencing in front yards.*

**10.2.1. Motion to amend Ordinance 3010 to match changes in Ordinance 14000.**

**10.2.1.1. Motion:** Councilmember Wayson

**10.2.1.2. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

**10.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0**

**10.2.3. Motion: Passed**

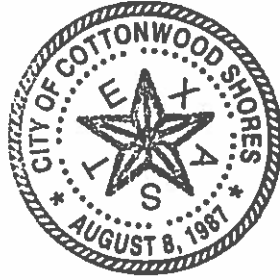
**11. Future agenda items:**

**11.1. Easement Abandonment Policy**

**12. Adjournment: 7:26 pm**

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on May 21, 2015.

Attest:



  
\_\_\_\_\_  
Sheila C. Moore  
City Administrator/City Secretary

## INTEROFFICE MEMORANDUM

**TO:** CITY ADMINISTRATOR

**FROM:** SHERRY HENDERSON

**SUBJECT:** MONTHLY REPORT FOR April

**DATE:** 4/1/2015-4/30/2015

### **LIBRARY REPORT**

Sherry Henderson, Librarian

4/30/2015

### **LIBRARY USAGE FOR THE MONTH OF April 2015**

#### **LIBRARY VISITORS**

102

#### **OTHER LIBRARY SERVICES**

Bingo

Pot Lucks

Church services

Exercise classes and games

#### **NEW PARTONS**

1

#### **BOOKS**

21

#### **VIDEOS**

25

#### **COMPTER ACTIVITY**

13

#### **WI-F USAGE LAPTOPS INSIDE AND OUTSIDE USAGE (estimate)**

75

#### **NEW MATERIALS**

**LIBRARY UPDATE:**

# Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 5/1/2015 6:58:11 PM



## Incident Type Count per Station for Date Range

Start Date: 04/01/2015 | End Date: 04/30/2015

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - COTTONWOOD SHORES VFD</b>	
311 - Medical assist, assist EMS crew	5
412 - Gas leak (natural gas or LPG)	1
<b># Incidents for 1 - Cottonwood Shores VFD:</b>	<b>6</b>

Only REVIEWED incidents included.

<b>Police Activity</b>	
<b>April 17th to May 17th</b>	
911 Investigation (open line)	2
Abandon Vehicle	
Alarm Calls	2
Assaults	2
Assist EMS	4
Assist Other Agency	15
Burglary	
Citizen Req Assistance	22
Civil Issues	5
Collisions	1
Criminal Mischief	1
Criminal Trespass	3
Disturbance	6
Deceased Person	
Drug Paraphernalia	
DWI	
Follow Ups	8
Fraud Reports	1
Harassment	1
Mental Health	
Missing Person	
Noise Disturbance	3
Public Relations	11
Reckless Driver	1
Security Check	26
Stranded Motorist	
Suspicious Person	2
Traffic Stops	28
Theft	1
UUMV	
Violate City Ord	7
Violate Protective Order	
Warrant Service	
Welfare Concerns	2

Total Calls For Service

154