

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Marley Porter  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### \*\* NOTICE \*\*

The City Council held a regular meeting on Thursday, April 7, 2016 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

*Deputy City Secretary Bobby Herrin announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

No Citizen Comments

**5. Mayor's Report:**

Mayor Orr reported on the Actual to Budget for the first half of March 2016. He informed the council that in the first meeting in May they could plan the Mid-Year Budget amendment. He stated that he did not see any reason to present any utility rate change to the council this April as provided in the utility rate ordinance. Mayor Orr stated that the drought fee which was on the water bills was dropped as promised. Mayor Orr advised the council that the budget is where it needs to be.

Mayor Orr indicated that there may be a need to add one more employee to the public works by the end of the year.

Councilmember Wayson questioned if the city had replaced the public works employee that quit. Mayor Orr stated the position had been filled. It was also questioned if a code officer had been hired which was confirmed as well.

Mayor Orr indicated that one of the best means of income for the city is new growth which would provide more sales tax, etc.

**6. Consent Agenda:**

**6.1. Minutes from a Regular Meeting of the City Council held on March 17, 2016.**

**6.1.1. Motion to approve the March 17, 2016 minutes**

**6.1.1.1. Motion:** Mayor Pro Tem Sherry

**6.1.1.2. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**6.1.2. Vote: Yea: 5      Nay: 0      Abstain: 0**

**6.1.3. Motion: **Passed****

**7. New Business**

**7.1. Discussed and considered action on approving CWSVFD \$2,500 invoice for contract goal of 2 personnel to SFFMA intro to FF1 with CPAT 1-6 and \$2,500 invoice for contract goal 11.g; 9FF to SFFMA FF2 w/CPAT 1-8. *As requested by CWSVFD.***

City Liaison Roger Wayson confirmed that the fire department had met the goals for both of the contract invoices with a couple of substitutions.

Mayor Pro Tem Sherry confirmed that he had attended a training meeting and the substitutions that were made seemed quite sufficient.

After discussion a motion was made.

**7.1.1. Motion to pay the fire department for the two invoices.**

**7.1.1.1. Motion:** Councilmember Wayson

**7.1.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**7.1.2. Vote: Yea: 5      Nay: 0      Abstain: 0**

**7.1.3. Motion: **Passed****

**7.2. Discussed and considered action on possible road closures for Rumble at the River Car Show and Concert. *As requested by Mary Ann Plumley.***

Mary Ann Plumley addressed the council with the need for road closures on May 21, 2016 in lieu of the Rumble at the River Car Show. She asked for the closure of Birch and Oak Streets at Cottonwood Drive to just past the fire department property on each street.

She indicated that there would be approximately 50 + plus old vehicles. The show will start around 7:00 am and end around 10:00 pm. There is to be a live concert from 7:00 p.m. to 9:00 p.m. which will need to be placed on the next agenda for approval of the special event / music / band.

**7.2.1. Motion to authorize the road closure for the Rumble at the River Car Show and Concert.**

**7.2.1.1. Motion:** Councilmember Porter

**7.2.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**7.2.2. Vote: Yea: 5    Nay: 0    Abstain: 0**

**7.2.3. Motion: **Passed****

**7.3. Discussed and considered action on amending CWSVFD 2016 Contract by adding alternate City Liaisons. *As requested by Staff.***

John Marr, liaison for the fire department indicated that there would be no need to change the contract. This was discussed at the last fire department meeting. Roger Wayson, liaison for the city could continue in his position and an alternate could fill in in his absence. Roger would continue to meet and approve the level of compliance for the contracts as requested in the original agreement.

After further discussion a motion was made.

**7.3.1. Motion to take no action.**

**7.3.1.1. Motion:** Mayor Pro Tem Sherry

**7.3.1.2. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**7.3.2. Vote: Yea: 5    Nay: 0    Abstain: 0**

**7.3.3. Motion: **Passed****

**7.4. Discussed and considered action on adopting Resolution 688 (Child Abuse Prevention and Awareness Month). *As requested by Staff.***

Mayor Orr addressed the council in regards to the adoption of the resolution. After discussion a motion was made.

**7.4.1. Motion to adopt Resolution 688 (Child Abuse Prevention and Awareness Month)**

**7.4.1.1. Motion:** Councilmember Trinidad

**7.4.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**7.4.2. Vote: Yea: 5    Nay: 0    Abstain: 0**

**7.4.3. Motion: **Passed****

**7.5. Discussed and considered action on authorizing Mayor Orr to sign TP&W P-Squared Park amendment number four to delete BMX track. *As requested by Staff.***

Discussion revolved around the BMX removal from the grant at P-Squared Park. It was confirmed that the TP&W agreed to remove number four to delete the BMX tract from the proposed grant. After discussion a motion was made.

**7.5.1. Motion to authorizing Mayor Orr to sign TP&W P-Squared Park amendment number four to delete BMX track**

**7.5.1.1. Motion:** Mayor Pro Tem Sherry

**7.5.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**7.5.2. Vote: Yea: 5    Nay: 0    Abstain: 0**

**7.5.3. Motion: **Passed****

**7.6. Discussed and considered action on amending Personnel Policy in regard to employment disqualifications. *As requested by Staff.***

Mayor Orr addressed the council with the reason to remove the terms in the personnel policy. He indicated the verbiage was not correct. Councilmember Wayson showed a concern to the removal of the verbiage as requested. After discussion a motion was made.

**7.6.1. Motion to amend Personnel Police in regard to employment disqualifications.**

**7.6.1.1. Motion:** Mayor Pro Tem Sherry

**7.6.1.2. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		

Councilmember Porter	✓		
Councilmember Wayson			✓

7.6.2. Vote: Yea: 4    Nay: 0    Abstain: 1

7.6.3. Motion: **Passed**

**7.7. Discussed and considered action** on authorizing funds for Noah Thompson ADA compliance construction. *As requested by the P&R Commission.*

Vice Chair Holloway presented to the council the need for the funds with an amendment for a rail around the parking area that was not actually included at first. The Parks and Recreation Commission want to erect the rail out of some type of wood.

Councilmember Porter advised he would agree to the rail but it needed to be out of metal or steel. He then agreed to furnish the pipe for a railing at his expense.

Councilmember Satsky questioned the need of possibly some type of erosion barrier.

Vice Chair Holloway also addressed the funding for some sod and grass to be placed around the area to assist in erosion and beautification of the project.

**7.7.1. Motion** to allocate not to exceed \$7,000.00 for Noah Thompson Park ADA, for cost of contractor, per contract with modifications.

7.7.1.1. Motion: Councilmember Wayson

7.7.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.7.2. Vote: Yea: 5    Nay: 0    Abstain: 0

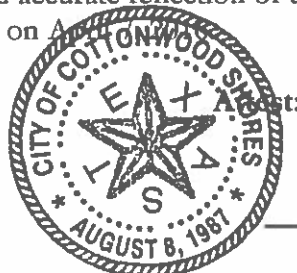
7.7.3. Motion: **Passed**

**8. Future agenda items:**

- 9.1. Road Exchange and PUE discussion action
- 9.2. RV Ordinance. April 14 Workshop
- 9.3. Authorization of Outdoor Event at Rumble at the River Car Show Concert.
- 9.4. Alternate for the Fire Department Liaison

**9. Adjournment: 6:59 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on April 7, 2016.



*Bobby Herrin*  
 Bobby Herrin  
 Deputy City Secretary