

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, July 7, 2016 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	√		
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad		√	
Councilmember Porter		√	
Councilmember Wayson	√		

City Administrator/ City Secretary Sheila C. Moore announced that a quorum was present.

3. **Pledge of Allegiance to U.S. Flag and Texas Flag:** Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

Adjourned to enter into workshop at 6:06 p.m.

4. **2017 Budget Workshop**

Opened Workshop at 6:06 p.m.

Rex Holloway, Vice Chair of the P&R Commission presented the Parks Vision and 2 year Budget proposal. They are requesting \$24,600 for 2017 Fiscal Year

.Mayor Orr opened the workshop and presented his 2017 budget proposal. He covered revenue sources and explained data within.

City Administrator / City Secretary Sheila Moore and Financial Director Karrie Cummings followed up presenting information covering the expenditure portion of the 2017 budget proposal.

At the end of the meeting the budget was out of balance by \$9,288 over budget. Staff will review suggestions made in the meeting and re-present budget at the 7/21 Council Meeting.

Adjourned Workshop at 7:37 p.m.

5. Citizen’s Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen’s comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen Comments

6. Mayor’s:

Mayor Orr addressed the council informing them that a contract with the City of Horseshoe Bay is still being pursued and discussed. He and City Administrator Moore have been supervising the process of completing the application to the Texas Water Development Board for the new water plant.

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on June 16, 2016.

7.1.1. Motion to approve the June 16, 2016 minutes

7.1.1.1. Motion: Mayor Pro-Tem Sherry

7.1.1.2. Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson	√		

7.1.2. Vote: Yea: 3 Nay: 0 Abstain 0

7.1.3. Motion: Passed

8. New Business:

8.1 Discussed and considered action on conditional permit for late hours for Hiccup’s Sports Bar and Grill, LLC. As requested by Eric Razez and Chris Gordon.

Eric Razez made his presentation in regards to wanting a conditional use permit for late hours of operation. He is requesting to be open until 2:00 a.m., 7 days a week. Councilmember Wayson advised him of the noise ordinance that would be in effect. Mr. Razez stated they were not going to have outdoor music..

Citizen – Billie Parker, addressed a concern of having a police officer on duty during the extended hours of operation.

8.1.1. Motion to allow the conditional permit for late hours for Hiccup’s Sports bar and Grill, LLC.

8.1.1.1. Motion: Councilmember Wayson

8.1.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson	✓		

8.1.2. Vote: Yea: **3** Nay: **0** Abstain **0**

8.1.3. Motion: **Passed**

- 8.2. **Discussed and considered action** on conditional permit for temporary parking on lots 404 and 405, Scarlet Oaks Subdivision. *As requested by Hill Country Community Theatre.*

Mike Rademaekers addressed the council presenting information favoring his request for the temporary parking permit. He stated that the property owner (Keith Patschke) and the Hill Country Community Theatre was in an agreement and they had a contract to allow this request. It was mentioned that this property was located in R-1 zoning, however it was determined that due to this being a temporary permit that this could be allowed.

Mayor Orr informed the council that he will check with the nearest property owner and verify that they do not have an issues with this request.

City Administrator / City Secretary Sheila Moore informed Hill Country Community Theatre that if signs were to be utilized they would have to obtain sign permits as well.

- 8.2.1. **Motion to allow conditional permit for temporary parking on lots 404 and 405, Scarlet Oaks Subdivision.**

8.2.1.1. Motion: Mayor Pro-Tem Sherry

8.2.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson	✓		

8.2.2. Vote: Yea: **3** Nay: **0** Abstain **0**

8.2.3. Motion: **Passed**

- 8.3. **Discussed and considered action** on authorizing Burnet County Joint Election Agreement and Contract for Election Services for 2017. *As requested by Staff.*

Mayor Orr informed the council that this agreement was in their packet and asked for a motion.

- 8.3.1. **Motion to authorize Burnet County Joint Election Agreement and Contract for Election Services for 2017**

8.3.1.1. Motion: Mayor Pro-Tem Sherry

8.3.1.2. Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			

Councilmember Porter			
Councilmember Wayson	✓		

8.3.2. Vote: Yea: 3 Nay: 0 Abstain 0

8.3.3. Motion: **Passed**

- 8.4. Discussed and considered action on amending Ordinance 3003 (Development Permits) and Ordinance 13001 (Water/Wastewater) in regard to a time limit for forfeiture of fees. *As requested by Staff.*

City Administrator / City Secretary Sheila Moore presented background information why changes to the ordinance was needed. After discussion it was decided that the time limit should be increased to eighteen (18) months and sixty percent (60%) of the fees paid would be refunded, if requested and no work had been initiated.

8.4.1. Motion to amend Ordinance 3003 (Development Permits) and Ordinance 13001 (Water/Wastewater) as stated.

8.4.1.1. Motion: Councilmember Wayson

8.4.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 3 Nay: 0 Abstain 0

8.4.3. Motion: **Passed**

- 8.5 Call for nominations for the 2017 Outstanding Citizen of the Year Award. *As requested by Staff.*

The council and citizens were informed that nominations were now open for the 2017 Outstanding Citizen of the Year Award and for all who wanted to make a nomination to email the City Administrator / City Secretary Sheila Moore with their nominations.

9. Unfinished Business

- 9.1. Discussed and considered action amending Ordinance 1121 (Parks & Rec.). *As requested by Staff*

After discussion in regards to the changes requested the Parks Commission would elect/appoint a secretary to take minutes – the city secretary will no longer be responsible for taking the minutes; that Boardmembers would contact the Chair or Vice Chair if they would be unable to attend a meeting vs. contacting City Hall.

The parks and recreation commission Chair Whitis was present and did not object with the changes presented.

9.1.1 Motion to amend Ordinance 1121 (Parks and Rec.) as presented.

9.1.1.1. Motion: Mayor Pro-Tem Sherry

9.1.1.1. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
------	-----	-----	---------

Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson	✓		

9.1.2. Vote: Yea: 3 Nay: 0 Abstain: 0

9.1.3. Motion: **Passed**

10. Future agenda items

10.1 Budget Workshop July 21st, 2016

10.2 Ordinance 1121 (Parks and Recreation) – Open Meetings Act

11. Adjournment: 8:27 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on July 7, 2016.



Attest:

Bobby Herrin
Deputy City Secretary