

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Brigitte Thomas
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

**BUDGET WORKSHOP AND
 REGULAR CITY COUNCIL MEETING MINUTES**

**** NOTICE ****

The City Council held a Budget Workshop on Thursday, July 20, 2017 at 5:00 p.m.
 and a Regular Meeting on Thursday, July 6, 2017 at 6:00 p.m.
 The meetings were held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Called to Order: 5:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry		✓	
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	5:32		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr
Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.
4. Fiscal 2017-2018 Budget Workshop
 Opened Workshop at 5:08 p.m.
 Mayor Orr opened the workshop and addressed some changes that the staff and he would be presenting to the City Council. The City Council discussed and addressed several items within the budget. Several changes were made. Mayor Orr stated there needed to be another workshop on July 26, 2017 to finish changes and prepare it for approval at the next business meeting.
 Adjourned Workshop at 6:08 p.m.

Opened Regular Council Meeting at 6:08 p.m.

5. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen Comments

6. Administrative Reports:

Bobby Herrin presented a report for the Municipal Court and City Permits.

City Administrator / City Secretary Sheila C. Moore gave reports on Public Works, Water Department, Animal Control, Code Enforcement and Grants.

John Marr presented a report for the Cottonwood Shores Volunteer Fire Department.

Chief of Police Johnny Liendo presented the Police Department Report

City Administrator / City Secretary Sheila C. Moore reported on the status of the fencing to be installed at the water treatment plant.

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on July 6, 2017.

7.1.1. Motion to accept minutes from the Regular City Council meeting held on July 6, 2017.

7.1.1.1. Motion: Councilmember Satsky

7.1.1.2. Second: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

8. New Business:

8.1. Discussed and considered action on authorizing Horseshoe Bay Tower Lease Agreement. *As requested by Staff.*

Mayor Orr explained the agreements and compromises between CWS and HSB regarding the water tower antenna request and the emergency water connection. This agreement will allow HSB to place their automatic meter reading antenna on the CWS water tower. In exchange, HSB will allow CWS to establish a permanent emergency water interconnection to their water system.

Councilmember Wayson questioned the liability regarding any damage of equipment that may be installed on the tower by co-workers.

Mayor Orr stated that the Horseshoe Bay City Council had passed this agreement at their Tuesday Council Meeting.

8.1.1. Motion to authorize Horseshoe Bay Tower Lease Agreement.

8.1.1.1. Motion: Councilmember Satsky

8.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.1.3. Motion: Passed

8.2. Discussed and considered action on authorizing Emergency Water Interconnection Agreement with Horseshoe Bay. *As requested by Staff*

The location where the water line and size would be connected or installed was clarified.

Mayor Orr stated that the Horseshoe Bay City Council had passed this agreement at their Tuesday Council Meeting.

8.2.1. Motion to authorize Emergency Water Interconnection Agreement with Horseshoe Bay

8.2.1.1. Motion: Councilmember Thomas

8.2.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

8.3. Discussed and considered action on authorizing Parks Budget expenditure for a swing set and tire swing at Community Park. *As requested by Parks Committee*

Vice Chair Rex Holloway gave a presentation of the project including examples of the proposed costs. He reported on all of the requirements that were needed to install.

He stated there must be 12 inches of safety chips under the swings to protect the users. There will be 2 swings, a handicap swing and a mom/baby swing included in the set. As well as a tire swing set.

He pointed out the savings that could be utilized with some community support help in the installation.

The cost of the project will be around \$14,828.00 dollars. The council and audience both were in favor of this park improvement.

8.3.1. Motion to authorize the Parks Budget expenditure for a swing set and tire swing at Community Park for up to \$15,500.00.

8.3.1.1. Motion: Councilmember Wayson

8.3.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.3.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.3.3. Motion: Passed

8.4. Discussed and considered action on nominations for the City of Cottonwood Shores' Citizen of the Year. *As requested by Mayor Orr*

Debbie Holloway nominated Wendy Wayson; who later withdrew her name;
 Mayor Orr nominated John Marr;
 Councilmember Wayson nominated Rex Holloway.
 The council deliberated on the three honored nominations.

8.4.1. Motion to elect Rex Holloway as the next Citizen of the Year recipient.

8.4.1.1. Motion: Councilmember Trinidad

8.4.1.2. Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.4.3. Motion: **Passed**

8.5. Discussed and considered action on authorizing payment of \$2,500.00 CWSVFD invoice for contract goal 13.e.: Compliance with State & Federal ADA building laws and \$500.00 invoice for contract goal 13.c.: 3rd Qtr. Financials and 13.d. Roster Update. *As requested by Cottonwood Shores Volunteer Fire Department*

Alternate Liaison Cheryl Trinidad addressed the city council and explained that the fire department had met the required goals for the items being addressed.
 Councilmember Wayson stated that in the new changes to the ISO the city had improved from a 9 to an 8, and from a 7 to a 5.

8.5.1. Motion to authorize payment of \$2,500.00 CWSVFD invoice for contract goal 13.e.: Compliance with State & Federal ADA building laws and \$500.00 invoice for contract goal 13.c.: 3rd Qtr. Financials and 13.d. Roster Update.

8.5.1.1. Motion: Councilmember Trinidad

8.5.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.5.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.5.3. Motion: **Passed**

8.6. Discussed deer feeding in the City of Cottonwood Shores. *As requested by Mayor Orr*

Mayor Orr opened the discussion stating that an Ordinance might be needed to be developed prohibiting the feeding of deer within the City of Cottonwood Shores.
 Councilmember Trinidad sated this may be a task that would be impossible to control.
 Mayor Orr stated that he personally was stopped in the roadway by a heard of deer at a feeder (withheld location). He advised that he actually had to ease forward and bump the deer to make them move out of the roadway. He then addressed the ratio of deer versus acreage.

Police Chief Liendo stated there had been an auto vs deer accidents along with a disturbances with citizens regarding deer.

Resident Susan Montgomery stated that after attending schools in reference to plants that feeding deer was actually damaging them not helping. By feeding them they do not get the nutrients from the grass, etc. that they need in their daily diet.

Education versus adopting an Ordinance was also mentioned.

Councilmember Trinidad suggested an ordinance be developed.

8.7. Discussed and considered action on methodology of developing a Comprehensive Plan for the City. *As requested by Mayor Orr*

Mayor Orr opened discussion stating that in 2009/2010 the City Council put together a comprehensive plan.

He stated that it is needed to publish a better plan for the development of the city which could be done through a committee.

It was suggested to have 4 to 6 members on the committee. Possible 2 city councilmembers and 2 to 4 citizens.

It was stated that this could be an ad hoc committee for this action.

8.7.1. Motion to authorize an ad hoc committee to develop a comprehensive plan for the city.

8.7.1.1. Motion: Councilmember Trinidad

8.7.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.7.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.7.3. Motion: **Passed**

8.8. Discussed and considered action on designation and construction of City Streets. *As requested by Mayor Orr*

Mayor Orr informed the City Council that a developer was wanting to continue Lakeview Drive down to the Nature Preserve.

He asked the Council to consider which streets should be Primary, Secondary, etc. and the type of surfacing or topping on them. A chart was provided for assisting in the process.

Councilmember Wayson suggested following the terminology TxDot used to define streets.

Mayor Orr stated that he and Councilmember Wayson get together and develop a Resolution designating City Streets.

8.8.1. Motion to take no action

8.8.1.1. Motion: Councilmember Trinidad

8.8.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.8.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.8.3. Motion: **Passed**

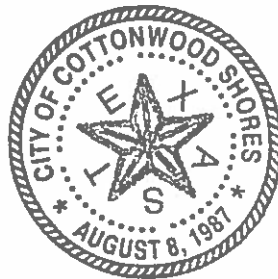
9. Future agenda items

- 9.1 Special Budget Workshop – July 26, 2017 at 6:00 p.m.
- 9.2 ISO Invoice – Volunteer Fire Department
- 9.3 Designation and Construction of City Streets' Resolution
- 9.4 Ad Hoc Committee
- 9.5 Deer Feeding Ordinance

10. Adjournment: 7:20 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on July 20, 2017.

Attest:



Bobby Herrin
Deputy City Secretary