

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Brigitte Thomas
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

**BUDGET WORKSHOP AND
 REGULAR CITY COUNCIL MEETING MINUTES**

**** NOTICE ****

The City Council held a Budget Workshop on Thursday, July 6, 2017 at 5:00 p.m.
 and a Regular Meeting on Thursday, July 6, 2017 at 6:00 p.m.
 The meetings were held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Called to Order: 5:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr
 Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God,
 one and indivisible.

4. Fiscal 2017-2018 Budget Workshop

Opened Workshop at 4:58 p.m.

Mayor Orr opened the workshop and presented a budget worksheet which was prepared by the staff.

The councilmembers addressed several issues and covered multiple areas of the budget. Some changes were initiated.

It was determined another workshop would be required at the July 20, 2017 meeting to continue the budgeting process.

Minutes of the Budget Workshop and Regular Meeting of the City Council held on July 6, 2017

Adjourned Workshop at 6:04 p.m.

Opened Regular Council Meeting at 6:11 p.m.

5. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Citizen – Kirk Gumm – questioned the council in regards to the ordinance covering fences within the city. He wanted a clarification of the height requirement of fences as well as some other questions.

Mayor Orr asked Mr. Gumm to come by City Hall on Friday morning to meet with he and the City Administrator to discuss further.

Citizen – Billy Perez – commented that he has lived in the city for about 14 years and even though there has been improvement in nuisances, there was still areas on Northwood, Southwood, Eastwood and Westwood Drives that contain trash, possible illegally parked recreational vehicles, junk, etc. and a need for the code officer to address them if possible. He also stated that there are people speeding on the streets and a need for more patrolling. Mayor Orr advised Mr. Perez the matter would be investigated.

6. Mayor and Parks Reports:

Mayor Orr reported that the agreements with Horseshoe Bay were close to being approved in several areas ranging from the emergency water connection, the water tower antenna to the sewer contract negotiations.

Parks and Recreation Committee Member Rex Holloway presented a report for the parks committee. He stated the committee was still in the process of obtaining bids for the new playground equipment to be installed at the park. He commented that the new playground equipment would cost around \$14, 000 dollars. He advised the council that the committee should have all of the bids in and would like to put this item on the next meeting agenda.

City Administrator / City Secretary Sheila C. Moore questioned why the parks playground equipment would cost \$14,000.00.

Rex Holloway pointed out that due to the ADA requirements, type, and design and having to be certified, the cost was higher than regular equipment.

City Administrator / City Secretary Sheila C. Moore reported on the building permits that have been issued by the city starting at the beginning of the current physical year and giving the numbers of new construction permits both residential and commercial issued.

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on June 15, 2017.

Councilmember Wayson requested one change in the minutes

7.1.1. Motion to accept minutes from the Regular City Council meeting held on June 15, 2017 with one change.

7.1.1.1. Motion: Mayor Pro Tem Sherry

7.1.1.2. Second: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson			✓

7.1.2. Vote: Yea: 4 Nay: 0 Abstain: 1

7.1.3. Motion: Passed

8. New Business:

8.1. Discussed and considered action on amending Ordinance 3003 (Permit Fees). *As requested by Staff*

City Administrator / City Secretary Sheila C. Moore pointed out the changes that the staff would like to make to the permit fees.

Mayor Orr commented that this may need to be a cost plus amount to help simplify any further need to make such changes.

After the councilmembers discussed the fees and options available, it was determined a cost plus amount should be utilized.

8.1.1. Motion to amend Ordinance 3003 (Permit Fees) adding city cost plus 15 percent.

8.1.1.1. Motion: Councilmember Trinidad

8.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

8.2. Discussed and considered action on amending Ordinance 14021 (RV Parks & Permanent Camp Sites). *As requested by Staff*

It was discussed and recommended to take out the requirement of a resolution in the ordinance.

The transfer fees were discussed and it was decided that if a RV Park changes hands a new application permit should be issued.

A transfer fee if utilized will be equal or the same as a new application fee.

The original license permit will be terminated upon any transfer of ownership and a new permit issued to the new owner.

8.2.1. Motion to amend Ordinance 14021 (RV Parks and Permanent Camp Site) as discussed including the transfer fee.

8.2.1.1. Motion: Councilmember Trinidad

8.2.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

8.3. Discussed and considered action on amending Ordinance 11043 (Hotel Occupancy Tax) as it relates to Short Term rentals. *As requested by Staff*

Mayor Orr addressed the changes that needed to be initiated in the ordinance and the reasoning behind said changes.

Councilmember Wayson question a portion of the changes to the ordinance.

After further discussion a motion was made.

8.3.1. Motion to amend Ordinance 11043 (Hotel Occupancy Tax) to incorporate short term rentals

8.3.1.1. Motion: Councilmember Trinidad

8.3.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.3. Motion: Passed

8.4. Called for Nominations for the City of Cottonwood Shores' Citizen of the Year. *As requested by Mayor Orr*

City Administrator / City Secretary Sheila C. Moore reminded the city council and audience it was that time of the year where they needed to submit nominations for the City of Cottonwood Shores' Citizen of the Year award.

She informed them this item would be placed on the next agenda for them to submit their nominations and vote. The audience was also informed that anyone in the city can nominate a person for the Citizen of the Year award simply by being at the next City Council meeting or bringing their nomination to her at city hall before the meeting.

8.5. Discussed and considered action on 2017-2018 Budget. *As requested by Staff*

Mayor Orr advised the City Council that he placed this item on the agenda in the event action needed to be taken.

8.5.1. Motion to take no action.

8.5.1.1. Motion: Mayor Pro Tem Sherry

8.5.1.2. Second: Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.5.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.5.3. Motion: Passed

8.6. Discussed and considered action on selection of 2017-2018 CWSVFD Liaison and Alternate Liaison.

As requested by Staff

Mayor Pro Tem Sherry addressed the council and audience informing them of the previously selected liaisons. He then if possibly Councilmember Trinidad would consider to undertake the position as the liaison.

Councilmember Trinidad stated that if Councilmember Satsky would consider being the primary liaison then she could be the alternate.

Councilmember Satsky informed the councilmembers he would accept the position as the primary liaison

8.6.1. Motion to appoint Councilmember Tony Satsky as the new primary City liaison and Councilmember Trinidad as the alternate.

8.6.1.1. Motion: Councilmember Trinidad

8.6.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
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Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.6.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.6.3. Motion: Passed

Closed Regular Session at 6:44 p.m.
Convened into Executive Session at 6:50 p.m.

9. Executive Session

9.1. Convened to Executive Session pursuant to Section 551.074, of the Texas Government Code for the purpose of discussing the appointment, employment, evaluation, compensation and/or reassignment of the Chief of Police.

9.2. Reconvened into open Session at 7:35 p.m. and took action on Item 9.1.

9.2.1. Motion to proceed with Staff's recommendation

9.2.1.1. Motion: Councilmember Trinidad

9.2.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

9.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.2.3. Motion: Passed

10. Future agenda items

- 10.1. Budget Workshop
- 10.2. Parks and Recreation
- 10.3. Nominations for Citizen of the Year award
- 10.4. HSB Agreements

11. Adjournment: 7:30 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on July 6, 2017.



Attest:

Bobby Herrin

Bobby Herrin
 Deputy City Secretary