

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Brigitte Thomas  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a Regular Meeting on Thursday, August 3, 2017 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry		✓	
Councilmember Satsky		✓	
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

*City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Presented the Citizen of the Year Award to Rex Holloway.

Mayor Orr presented Rex Holloway with an award for the Citizen of the Year.

5. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

*No Citizen Comments*

**6. Mayor's and Parks' Reports:**

Vice Chair Rex Holloway presented a report on the Parks and Recreation Committee including the status of the new playground equipment for Community Park. He advised the City Council that they needed an 18 inch auger bit to drill the holes. Mayor Orr stated the city will see if they can find or allocate one. Rex Holloway stated that the equipment should be delivered within the next four to six weeks.

Mayor Orr addressed the City Council informing them he has signed the two agreements pertaining to the tower antenna and emergency water connection with Horseshoe Bay.

The design review for the water plant went out and we should have the final design within 4 to 6 weeks.

Mayor Orr informed the City Council that the building process for the new water treatment plant could start around the first of the year.

Gandolf Burris addressed the council and brought them up to date on the status of the CDBG grant concerning the new water plant. More on the grant will be in an upcoming council meeting. The city applied for the total amount for the project. When the FONSI process is completed we will know when the grant will clear.

City Administrator / City Secretary Sheila C. Moore informed the City Council and audience that the staff and mayor completed CPR and AED training. She also advised them the city has purchased an AED which will be placed in city hall. She stated that she has been in contact with Johnny Campbell and a second AED will possibly be obtained from Marble Falls Ems through a grant process and placed at the Police Station.

Councilmember Trinidad suggested to update our training process as far as who can use or is authorized to use the AED's in the city standard operating procedure. City Administrator / City Secretary Sheila C. Moore concurred.

Councilmember Wayson stated he had attended the last fire department meeting and they reelected new officers. He also stated that City Administrator / City Secretary Sheila C. Moore was also there and notarized the new contract.

**7. Consent Agenda:**

**7.1. Minutes from a Regular Meeting of the City Council held on July 20, 2017.**

**7.2. Minutes from a Special Workshop Meeting of the City Council held on July 26, 2017.**

Councilmember Wayson requested changes to the deer discussion item to mention resident education versus a no-feeding Ordinance.

**7.1.1. Motion to accept minutes from the Regular City Council meeting held on July 20, 2017 and Special Workshop Meeting held on July 26, 2017 with changes.**

**7.1.1.1. Motion:** Councilmember Trinidad

**7.1.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**7.1.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**7.1.3. Motion: Passed**

**8. New Business:**

**8.1 Discussed and considered action on approving the proposed Fiscal 2017-2018 Budget. *As requested by Staff***

Mayor Orr addressed the council explaining the information within the Fiscal Budget and all changes that were previously made in the prior workshops. He pointed out the totals. After deliberation the council made a motion.

**8.1.1. Motion to approve the proposed Fiscal 2017-2018 Budget.**

**8.1.1.1. Motion:** Councilmember Trinidad

**8.1.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.1.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.1.3. Motion: **Passed****

**8.2 Discussed and considered action on proposing a FY 2017-2018 Tax Rate. *As requested by Staff***

Mayor Orr opened the discussion explaining the tax rate proposed. He pointed out this data will be used to compile the 2017 taxes. Mayor Orr acknowledged that the tax rate will be .5438 this year. He reminded the council this was the third year that the taxes will maintain the same and not be increased. The councilmembers were aware of the proposal on the tax rate and why it will be maintained. Property taxes only brings about 16 percent of the city's income.

Mayor Orr announced that Public Hearings will be held on August 31, 2017 and September 7, 2017.

**8.2.1. Motion to propose a FY 2017-2018 Tax Rate of .5438**

**8.2.1.1. Motion:** Councilmember Trinidad

**8.2.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.2.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.2.3. Motion: **Passed****

**8.3 Discussed and considered action on accepting Neffendorf & Knopp's letter of engagement for the 2017 CWS Audit. *As requested by Staff***

Mayor Orr explained to the council that this company conducted the audit last year. The rate for the audit is the same as last year \$9,000.00. The mayor asked for a motion for acceptance for this item.

**8.3.1. Motion to accept Neffendorf & Knopp's letter of engagement for the 2017 CWS Audit.**

**8.3.1.1. Motion:** Councilmember Trinidad

**8.3.1.2. Second: Councilmember Thomas**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.3.2. Vote: Yea: 3 Nay: 0 Abstain: 0**

**8.3.3. Motion: Passed**

**8.4 Discussed and considered action on authorizing payment of \$5,000.00 CWSVFD invoice for contract goal 13.i.b.: Reducing ISO from 7/9 to 5/8B. *As requested by Cottonwood Shores Volunteer Fire Department***

Councilmember Wayson stated that the work they accomplished on reducing the ISO should have a great impact on the insurance rates within the City of Cottonwood Shores.

Councilmember Trinidad stated the fire department has accomplished a lot of goals and worked hard achieving them.

**8.4.1. Motion to authorize payment of \$5,000.00 CWSVFD invoice for contract goal 13.i.b.: Reducing ISO from 7/9 to 5/8B**

**8.4.1.1. Motion: Councilmember Trinidad**

**8.4.1.2. Second: Councilmember Thomas**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.4.2. Vote: Yea: 3 Nay: 0 Abstain: 0**

**8.4.3. Motion: Passed**

**8.5 Discussed and considered action on adopting Ordinance 8011 (Prohibiting the Feeding of Deer in the City Limits). *As requested by Staff***

Councilmember Wayson rebutted the discussion by indicating the city did not need an ordinance prohibiting the feeding of the deer but instead needed to educate the general public instead. He stated that an ordinance of this would be attempting to control the citizens. He explained the word needed to be projected to all of the citizens educating them about feeding the deer as to the type of feed, what the deer need in nutrients, etc.

He proposed to a sign in the entrance of the city advising them of the deer as well as some brochures placed to help educate citizens.

City Administrator / City Secretary Sheila C. Moore asked Councilmember Wayson who would educate the citizens?

Councilmember Wayson suggested Parks and Wildlife

A citizen stated that she had contacted Parks and Wildlife in regards to the deer and they informed her that this is the city's problem.

Mayor Orr explaining why he believed there should be an ordinance regulating the feeding of the deer in the City of Cottonwood Shores. He explained our animal control officer spends a great time picking up dead deer. He stated we have approximately 10 times the amount of deer in the city.

Councilmember Trinidad was in agreement that an ordinance should be initiated as a starting point. She stated that she too also liked the deer however the overpopulation and health and safety should be addressed.

Some concerned citizens indicated they would like to see the ordinance initiated due to the deer damaging property and vegetation.

The Highlander reporter stated that in Granite Shoals they were having deer problems to a great magnitude and showed in favor of an ordinance. She stated a program to eliminate the deer through parks and wildlife would take two to three years and could be overall costly. She stated in her city education did not seem to work.

Citizen – Jim Bristow stated he thought there needed to be something done to help control the deer. He then questioned the elimination process that was previously discussed.

Councilmember Thomas stated she herself feed the deer and water them in her back yard.

City Administrator / City Secretary Sheila C. Moore stated that just about all of the cities around the City of Cottonwood Shores already had a deer feeding ordinance in place.

motion was made which died to no second.

**8.5.1. Motion to adopt Ordinance 8011 (Prohibiting the Feeding of Deer in the City Limits). *As requested by Staff***

**8.5.1.1. Motion:** Councilmember Trinidad

Motion died due to lack of a Second

Mayor Orr stated he would use his option to put this item on the next agenda for reconsideration.

**8.6 Discussed and considered action on adopting Resolution 702 (Designation and Construction of City Streets). *As requested by Staff***

Mayor Orr opened the discussion pointing out the status of the streets within the City of Cottonwood Shores and due to developers wanting to start projects within the city these needed to be redefined. He pointed out the type of road surface on the streets as well as the status of them. He stated the weight limit needed to be addressed. A weight of 48,000 pounds was addressed for some streets and 26, 000 pounds for others which was a divider point and could be utilized as a center point.

Councilmember Wayson suggested some changes to the streets statuses were already in some other ordinances.

**8.6.1. Motion to adopt Resolution 702 (Designation and Construction of City Streets).**

**8.6.1.1. Motion:** Councilmember Trinidad

**8.6.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.6.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.6.3. Motion: Passed**

**8.7 Discussed and considered action on appointing an Ad Hoc Committee to develop a Comprehensive Master Plan. *As requested by Mayor Orr***

Mayor Orr explained the need to appoint an ad hoc committee to help develop the comprehensive master plan which was approximately one-third accomplished but needs to be finished or completed.

He suggested that the master plan needed to be completed and sent to the council for approval. H stated it needed to cover a vast area of topics, such as annexation, development, growth, roads, as well as other

topics for the next 5 to 10 years..

He indicated he would like to possible see Councilmember Wayson, Councilmember Thomas, City Administrator / City Secretary Sheila C. Moore, Parks and Recreation Committee Rex Holloway, and himself on the committee.

The committee will bring back to the City Council in the next three to five months.

**8.7.1. Motion to appoint Mayor Orr, Councilmember Wayson, Councilmember Thomas, City Administrator / City Secretary Sheila C. Moore, and Rex Holloway to an Ad Hoc Committee to develop a Comprehensive Master Plan.**

**8.7.1.1. Motion:** Councilmember Wayson

**8.7.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.7.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.7.3. Motion: Passed**

**8.8 Discussed and considered action on authorizing the MFAEMS Fiscal Year 2018 Agreement. As requested by Staff**

Mayor Orr explained the agreement with Marble Falls

Councilmember Wayson questioned the amounts which seemed not to match the proposals.

Mayor Orr stated he will get with Johnny Campbell and change the contract to what the city votes to approve.

**8.8.1. Motion to accept contract in the amount of \$26,452.00 for the MFAEMS Fiscal Year 2018 Agreement**

**8.8.1.1. Motion:** Councilmember Thomas

**8.8.1.2. Second:** Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

**8.8.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.8.3. Motion: Passed**

**9. Future agenda items**

**9.1 CDBG**

**9.2 Deer Ordinance (Staff)**

**9.3 Deer Education Contest (Roger Wayson)**

**10. Adjournment: 7:22 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on August 3, 2017.

**ORIGINAL**

Attest:



*Bobby Herrin*

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Bobby Herrin  
Deputy City Secretary