

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Cheri Trinidad  
 Councilmember: Gary D. Parsons



Councilmember: Michael Hibdon  
 Councilmember: Brigitte Thomas  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## SPECIAL CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a special meeting on Thursday, October 25, 2018 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### **AGENDA**

1. Call to Order 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson		✓	

*City Administrator/City Secretary Sheila Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

Citizen – Keith Patschke addressed the City Council with a complaint in regards to permitting within the city. Mayor Orr advised Mr. Patschke he would schedule a meeting with him and they could evaluate the complaint.

Mayor Orr addressed the City Council and audience updating them on the status of some events within the city. He opened by covering the flooding process and cleanup that was in progress. He informed the City Council that due to the resignation of the current Public Works Director Joey Krueger the city has hired a new Public Works Director Josh Mennen who will start on November 5, 2018.

Mayor Orr stated that Karrie Cummings – Grant Coordinator was working on disaster relief grants for reimbursements for the city.

It was mentioned the roof at the civic center is leaking and needs to be addressed.

**5. Consent Agenda:**

**5.1. Minutes from a Regular Meeting of the City Council held on October 18, 2018.**

**5.1.1. Motion to approve the October 18, 2018 regular minutes**

**5.1.1.1. Motion:**

**5.1.1.2. Second:**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			√
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas	√		
Councilmember Wayson			

5.1.2. Vote: Yea: 3      Nay: 0      Abstain: 1

5.1.3. Motion: **Passed**

**6. ~~Workshop on Tiered Wastewater Rates~~**

~~Opened workshop at \_\_\_\_\_ p.m.~~

**Strike**

~~Closed workshop at \_\_\_\_\_ p.m.~~

**7. New Business:**

**7.1. Discussed and considered action on implementing tiered wastewater rates. *As requested by Staff***

Mayor Orr addressed the City Council advising them that one of the key persons with information was not present and requested a possible postponement.

**7.1.1. Motion to postpone**

**7.1.1.1. Motion:** Mayor Pro-Tem Trinidad

**7.1.1.2. Second:** Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	√		
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas	√		
Councilmember Wayson			

7.1.2. Vote: Yea: 4      Nay: 0      Abstain: 0

7.1.3. Motion: **Passed**

**7.2. Discussed and considered action on Continuation Proclamation (Declaration of Local State of Disaster). *As requested by Staff***

Mayor Orr addressed the City Council explaining the local government code and the reasoning for the declaration. He pointed out the urgency to extend the declaration another 30 days.

**7.2.1. Motion to extend the Proclamation (Declaration of Local State of Disaster) for 30 days**

**7.2.1.1. Motion:** Councilmember Hibdon

**7.2.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson			

**7.2.2. Vote: Yea: 4    Nay: 0    Abstain: 0**

**7.2.3. Motion: **Passed****

**7.3. Discussed and considered action on approving bidder to apply for and administer the TxCDBG Disaster Relief Grant. *As requested by Staff***

Mayor Orr opened the discussion and turned it over to Karrie Cummings – Grants. Ms. Cummings explained the procedures must be specific and in a special order. There also needs to be a public hearing.

It was mentioned to possibly postpone item 7.3 and 7.4 to the next regular meeting.

**7.3.1. Motion to postpone items 7.3 and 7.4**

**7.3.1.1. Motion:** Mayor Pro-Tem Trinidad

**7.3.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson			

**7.3.2. Vote: Yea: 4    Nay: 0    Abstain: 0**

**7.3.3. Motion: **Passed****

**7.4. Discussed and considered action on adopting Resolution 718 – Authorizing the Submission of a TxCDBG Disaster Relief Grant Application. *As requested by Staff***

**POSTPONED LISTED ABOVE**

**7.4.1. Motion to**

**7.4.1.1. Motion:**

**7.4.1.2. Second:**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson			

7.4.2. Vote: Yea: 4    Nay: 0    Abstain: 0

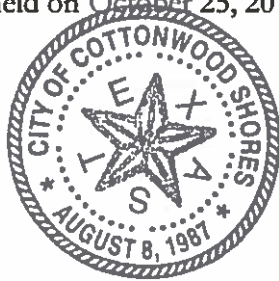
7.4.3. Motion: **Passed**

**8. Future agenda items**

- 8.1. Workshop – Wastewater Rates
- 8.2. Drought Contingency
- 8.3. Resolution 718
- 8.4. TxCDBG Disaster Relief Grant
- 8.5. Change Order for Water Plant Improvements

**9. Adjournment at 7:05 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Special Council Meeting of the City of Cottonwood Shores, held on October 25, 2018



Attest:

**Sheila C. Moore**  
City Administrator / City Secretary