

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
Mayor Pro-Tem: Cheri Trinidad
Councilmember: Gary D. Parsons



Councilmember: Michael Hibdon
Councilmember: Brigitte Thomas
Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, October 4, 2018 at 6:00 p.m.
The meeting was held at the Cottonwood Shores Civic Center,
located at: 4111 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Citizen – Keith Patschke, addressed the City Council with a legal issue he is having with the Cottonwood Shores Code Official which is currently in the Municipal Court regarding storage containers and heavy equipment in R1 Zoning.

5. Mayor's Report

Mayor Orr addressed the City Council informing them of the status of the civic center construction. He advised that rain gutters had been installed to help with the water issues as well as a grinder pump and a trench with pavers to assist in the removal of said water.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on September 20, 2018.

6.1.1. Motion to approve the September 20, 2018 minutes

6.1.1.1. Motion: Mayor Pro-Tem Trinidad

6.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

6.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

6.1.3. Motion: **Passed**

7. Unfinished Business:

7.1. Discussed and considered action on appointing remainder of new CCPD Boardmembers. *As requested by Staff*

Councilmember Hibdon appointed Miguel Briceno to the Crime Control and Prevention District.

7.1.1. Motion to appoint Miguel Briceno as a new CCPD Boardmembers

7.1.1.1. Motion: Mayor Pro-Tem Trinidad

7.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.1.3. Motion: **Passed**

7.2. Discussed and considered action on adopting Ordinance 3017 (Adoption of 2015 IBC). *As requested by Staff*

Mayor Orr opened the discussion for the adoption of Ordinance 3017.

Public Works Director Joey Krueger commented that backflow prevention was mandated by the state for each year.

Councilmember Wayson presented several changes he would like to see implemented within the Ordinance as well as some changes made by Mayor Orr.

7.2.1. Motion to adopt Ordinance 3017 (Adoption of 2015 IBC) with changes

7.2.1.1. Motion: Mayor Pro-Tem Trinidad

7.2.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

7.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.2.3. Motion: **Passed**

7.3. Discussed and considered action on implementing tiered wastewater rates. *As requested by Staff*

Mayor Orr opened the item and turned discussion over to Councilmember Wayson. Councilmember Wayson gave a presentation explaining the pro's and con's for utilizing a tiered wastewater system. Which months should be utilized to gather the usage data was discussed. After further discussion it was decided a need to gather additional information and the City Council to have time to work with the figures, possibly in a workshop.

7.3.1. Motion to postpone

7.3.1.1. Motion: Councilmember Wayson

7.3.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

7.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.3.3. Motion: **Passed**

8. New Business

8.1. Discussed and considered action on approving Marble Falls Area Emergency Medical Service Agreement for 2018-2019. *As requested by Johnny Campbell MFAEMS*

Mayor Orr opened the item explaining the figures within the contract. Councilmember Wayson questioned some of the figures within the contract did not seem to match in general. After further discussion, Mayor Orr suggested to postpone the item and he would look into the discrepancy.

8.1.1. Motion to postpone

8.1.1.1. Motion: Mayor Pro-Tem Trinidad

8.1.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on the development of an updated Drought Contingency Plan.
As requested by Staff

Mayor Orr turned the item over to Councilmember Wayson. Councilmember Wayson covered some of the changes that was made within the plan and requested the item be postponed in order to get the data out to the City Council for review.

8.2.1. Motion to postpone

8.2.1.1. Motion: Mayor Pro-Tem Trinidad

8.2.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: **Passed**

8.3. Discussion on the Wilderness Area. *As requested by Councilmember Wayson*

Mayor Orr turned the item over to Councilmember Wayson.

Councilmember Wayson opened by stating there was a great need to begin some work at the nature preserve. He commented the possibility of making a path from the parking area down to the water so as to prevent people from trespassing on private property to obtain lake access at the park. He suggested that possibly the parks committee may have some suggestions.

It was indicated the need to set and mark some trails throughout the preserve.

Mayor Orr commented that some of the preserve was in the flood plain area and special needs would need to be utilized there.

Councilmember Wayson commented he would layout a schematic for trails, plans, and paths to the water.

Mayor Orr suggested that Councilmember Wayson combine all ideas for this task and see what the options would be. Also, Karrie could investigate some possible grants.

8.4. Discussed and considered action on purchasing new alarm dial-out communication systems for the lift stations. *As requested by Public Works Director Joey Krueger*

Mayor Orr turned the item over to Public Works Director Joey Krueger which advised the City Council of the need to replace at least one of the alarm dial out systems currently in operation. He stated that the call out unit in lift station 1 is broken and not calling out when needed.

Joey Krueger stated it needed to be replaced however all of the call out units were getting old and beginning to have complications.

He advised the City Council that the cost of a single unit was about \$1,806.00 each and it would only cost approximately \$7,200.00 for all four stations plus approximately \$1,100 for the wireless service.

Mayor Orr suggested to the City Council to purchase all four units. The funds needed to accomplish this task was discussed and can be adjusted in the mid-year budget amendment if needed.

8.4.1. Motion to purchase 4 new alarm dial out systems up to \$8,500.00 and include the OMNI SITE maintenance plan.

8.4.1.1. Motion: Mayor Pro-Tem Trinidad

8.4.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.4.3. Motion: **Passed**

8.5. Discussed and considered action on reassessment of focus on City parks and 2019 budget expenditure request. *As requested by Parks Committee*

Mayor Orr opened the item and turned it over to Parks and Recreation Committee President Sylvia Breen. Ms. Breen started by requesting to shift the focus for this year’s work from Aspen Park over to P-Squared Park. She commented that some of the citizens at the P-Squared Park suggested ideas like adding restrooms, picnic tables, grills, etc. Some of these items will be added.

Also it was address the painting of the pavilion at Community Park. The price authorizing the work previously did not include the painting of this building. The Parks and Recreation Committee requested additional funds of \$440.00 for paint and \$705.00 for labor.

8.5.1. Motion to approve reassessment request and authorized a \$1,145.00 expenditure.

8.5.1.1. Motion: Councilmember Hibdon

8.5.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.5.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.5.3. Motion: **Passed**

9. Future agenda items:

- 9.1. Marble Falls EMS Contract
- 9.2. Drought Contingency Plan
- 9.3. Tiered Rates - Workshop
- 9.4. Wilderness Area

10. Executive Session of the City Council of the City of Cottonwood Shores

10.1. Convened into executive session, pursuant to Section 551.074 of the Texas Government Code and deliberated the appointment, employment, evaluation, or reassignment of: City of Cottonwood Shores City Administrator/City Secretary at 7:50 p.m.

10.2. Re-convened into open session and took action on Item 10.1 at 8:17 p.m.

10.2.1. Motion to continue search

10.2.1.1. Motion: Councilmember Thomas

10.2.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad	✓		
Councilmember Parsons	✓		

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Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

10.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

10.2.3. Motion: **Passed**

11. Adjournment: 8:18 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on October 4, 2018



Attest:

Sheila C. Moore

City Administrator / City Secretary