

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
Mayor Pro-Tem: Cheri Trinidad
Councilmember: Gary D. Parsons



Councilmember: Michael Hibdon
Councilmember: Brigitte Thomas
Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, March 05, 2020 at 6:00 p.m.
The meeting was held at the Cottonwood Shores Civic Center,
located at: 4111 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	√		
Mayor Pro-Tem Trinidad		√	
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas	√		
Councilmember Wayson	√		

City Administrator/City Secretary J. C. Hughes announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: (Mayor Donald Orr)

Texas Flag Pledge: Honor the Texas Flag.
I pledge allegiance to Thee, Texas,
one state under God, one and indivisible.

4. Citizen’s Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen’s comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen Comments

5. Mayor’s Reports:

Mayor Orr addressed the City Council updating them on the progress of the new Police Department Building.

He also stated he will attempt to give the City Council a spreadsheet on the budget for the mid-term.

City Administrator J. C. Hughes commented that the opening day is scheduled for March 16.

Councilmember Wayson questioned the status and progress of the water plant and how the City was regarding the financial status of such.

City Administrator J. C. Hughes stated the special 2-day training of the operators of the plant will be soon and then we will start the 40-day trial.

Citizen – Gary Black questioned if the operators were city employees or if it was contracted out.

Mayor Orr explained they are contracted out. We have contracted them since last year.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on February 20, 2020.

6.1.1. Motion to approve the February 20, 2020 regular minutes

6.1.1.1. Motion: Councilmember Hibdon

6.1.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas			√
Councilmember Wayson	√		

6.1.2. Vote: Yea: 3 Nay: 0 Abstain: 1

6.1.3. Motion: Passed

7. New Business:

7.1. Discussed and considered action to adopt Ordinance 1140 (Cancelling the 2020 General Election).

Mayor Orr opened the item for discussion explaining this was due to all candidates running unopposed.

7.1.1. Motion to adopt Ordinance 1140 Cancelling the 2020 General Election.

7.1.1.1. Motion: Councilmember Thomas

7.1.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas	√		
Councilmember Wayson	√		

7.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

7.2. Discussed and considered action on accepting the 2018-2019 City Fiscal Audit and the Single Audit Report for the CDBG and TWDB Fund. **(Neffendorf & Knopp, P.C. and Finance Director.**

Mayor Orr opened the item for discussion and released the floor to Keith Neffendorf and Hailey Blackard.

He covered the Fiscal Audit and the TWDB Fund.

Councilmember Wayson questioned the monies utilized in paving roadways that did not show.

7.2.1. Motion accept the 2018-2019 City Fiscal Audit and the Single Audit Report for the CDBG and TWDB Fund.

7.2.1.1. Motion: Councilmember Parsons

7.2.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	√		
Councilmember Hibdon	√		
Councilmember Thomas	√		
Councilmember Wayson	√		

7.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.2.3. Motion: Passed

7.3. Discussed and considered action on Development Impact Fees. *As requested by Councilmember Wayson*

Mayor Orr opened the item for discussion and relinquished the floor to Councilmember Wayson. Councilmember Wayson opened his statement with the concerns of the traffic on the streets have already impacted the roadways damaging them in some of the areas of high traffic. He pointed out the reason and need to consider impact fees for the City.

Mayor Orr commented he in the past was not in favor of impact fees however he was open to discussion of such. He commented that currently the cost was divided through the builders that were developing lots without services.

It was suggested that a committee needed impelled to investigate the possibility of impact fees for the City. Councilmember Wayson commented he would help he would like to possibly another City Councilmember along with any outside assistance to put together the pro's and con's and bring such back to the City Council for discussion.

7.3.1. Motion for 2 City Council members (Councilmember Wayson and Another) with city assistance to put together the pro's and con's and bring such back to the City Council.

7.3.1.1. Motion: Councilmember Wayson

7.3.1.2. Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

7.3.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.3.3. Motion: Passed

8. Old Business:

8.1. Discussed and considered action on amending Ordinance 14000 of the City of Cottonwood Shores, Texas addressing, accessory structures barndominiums, commercial conditional use permits, fencing, signs and other items. *As requested by Staff*

Mayor Orr opened the item for discussion and relinquished the floor to City Administrator J. C. Hughes and City Secretary Bobby Herrin.

Discussion revolved around multiple items in the ordinance most all of them were agreed upon with the exception of accessory structure.

It was decided to approve all of the items with the exception of accessory structures and bring it back to the City Council.

8.1.1. Motion to approve the amendment to ordinance 14000 with the exception of accessory structures.

8.1.1.1. Motion: Councilmember Wayson

8.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			

Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.1.3. Motion: Passed

8.2. Discussed and considered action on amending Ordinance 13001 of the City of Cottonwood Shores, addressing water utility rates and disconnection & connection process.

Mayor Orr opened the item for discussion explaining the reasoning for a proposed increase in the water and wastewater rates. He commented the CPI was about 2.2% however he was proposing a 3% water and wastewater increase due to the City of Horseshoe Bays increase.

Councilmember Wayson commented that due to city ordinances the City cannot go over the actual rate unless justification can be given for such. He suggested the City Council agree to exceed the actual 2.2 % rate because of the unforeseen increase with the City of Horseshoe Bay.

8.2.1. Motion to amend the changes to Ordinance 13001 regarding disconnect and connection process and exceed the CPI by 0.8% to offset costs from Horseshoe Bay.

8.2.1.1. Motion: Councilmember Wayson

8.2.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

9. Future agenda items:

- 9.1. PUD – Housing Development Agreement (April)
- 9.2. PUD – Add three lots to existing PUD (April/May)
- 9.3. Mid Year Budget Adjustment
- 9.4. Ordinance 14000 (Zoning) – Accessory Structures

10. Adjournment: 7:52 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on March 05, 2020.



Attest:

Bobby Herrin

Bobby Herrin / City Secretary