

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chair: Richard S. Carusi
Vice Chair: Robert Goodall
Boardmember: Larry Baggett
Boardmember: Brad Logan



Boardmember: Jim Bristow
Boardmember: Vacant
Alternate: Cheryl Trinidad
Alternate: Jerral Boling

People, Parks and Prosperity

BOARD OF ADJUSTMENTS SPECIAL MEETING MINUTES

**** NOTICE ****

The Board of Adjustments held a special meeting on Tuesday, January 21, 2014.
The meeting was held at 06:00 P.M. at the Cottonwood Shores City Hall, Located at:
3808 Cottonwood Drive, Cottonwood Shores, Texas 78657

AGENDA

1. Call to Order: 6:05 pm
2. Roll Call: Roll Call taken by City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chairman Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			✓
Alternate Boling			✓

Activate Alternate if necessary.

City Secretary Sheila Moore announced that a quorum was present.

3. Consent Agenda:
 - 3.1. Minutes from the Board of Adjustments Special Meeting on March 14, 2013:
 - 3.1.1. Motion to approve March 14, 2013 Minutes
 - 3.1.1.1. Motion: Boardmember Bristow
 - 3.1.1.2. Second: Vice Chair Goodall

NAME	Yea	Nay	Abstain
Chairman Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			
Alternate Boling			

3.2. Yea: 3 Nay: 0 Abstain: 0

3.3. Motion: **Passed**

4. Brigitte Thomas was sworn in as Alternate Boardmember to replace Cheryl Trinidad
5. Discussed and Considered Action on moving alternate member to Boardmember to replace Brad Logan
Special Meeting of the Board of Adjustments on January 21, 2014

5.1. Motion to move alternate Jerral Boling to voting member

5.1.1. Motion: Vice Chair Goodall

5.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
Chair Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			
Alternate Boling			
Alternate Thomas			

5.2. Yea: 3 Nay: 0 Abstain: 0

5.3. Motion: **Passed**

6. Discussed and Considered Action on electing a Chairman for the Board

6.1. Motion to re-elect Richard Carusi as Chairman

6.1.1. Motion: Boardmember Bristow

6.1.2. Second: Vice Chair Goodall

NAME	Yea	Nay	Abstain
Chair Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			
Boardmember Boling			
Alternate Thomas			

6.2. Yea: 3 Nay: 0 Abstain: 0

6.3. Motion: **Passed**

7. Discussed and Considered Action on electing a Vice-Chairman for the Board

7.1. Motion to re-elect Robert Goodall as Vice Chairman

7.1.1. Motion: Boardmember Bristow

7.1.2. Second: Chairman Carusi

NAME	Yea	Nay	Abstain
Chair Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			
Boardmember Boling			
Alternate Thomas			

7.2. Yea: 3 Nay: 0 Abstain: 0

7.3. Motion: **Passed**

8. PUBLIC HEARING BEFORE THE BOARD OF ADJUSTMENTS OF THE CITY OF COTTONWOOD SHORES, TEXAS, ON TUESDAY, JANUARY 21, 2014 AT 6:00 P.M. HELD AT 3808 COTTONWOOD DRIVE, COTTONWOOD SHORES, TEXAS 78657, REGARDING DECLARING PROPERTY AT 841 WESTWOOD, COTTONWOOD SHORES, TEXAS AS SUBSTANDARD AND ISSUING AN ORDER TO DEMOLISH, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, §214.001; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Building Official David Brasich presented his findings report

Ms. Doss, nor anyone else, appeared at the Public Hearing

9. Discussed and Considered Action on Public Hearing regarding 841 Westwood

Discussion included verifying that public notice was posted, certified letters sent out. If Ms. Doss does not comply with order within 30 days of said order, Building Official will have the City remove the structure and a lien will be placed on the property for costs incurred. An order will be mailed via certified mail to Ms. Doss and filed in the real property records of Burnet County.

- 9.1. **Motion to declare property at 841 Westwood as substandard and issue an order to demolish**
- 9.1.1. **Motion:** Boardmember Bristow
- 9.1.2. **Second:** Vice Chair Goodall

NAME	Yea	Nay	Abstain
Chair Carusi	✓		
Vice-Chair Goodall	✓		
Boardmember Bristow	✓		
Boardmember Baggett			
Boardmember Boling			
Alternate Thomas			

9.2. **Yea: 3 Nay: 0 Abstain: 0**

9.3. **Motion: Passed**

10. Adjournment at 6:23 pm

The preceding document is a true and accurate reflection of the minutes of the meeting of the Board of Adjustments held on January 21, 2014.



Sheila C. Moore

Sheila C. Moore
City Administrator/City Secretary