

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Chair: Robert Goodall  
Vice Chair: Jim Bristow  
Boardmember: Larry Baggett



Boardmember: Jerral Boling  
Boardmember: Brigitte Thomas  
Alternate: Manny Trinidad

*People, Parks and Prosperity*

## BOARD OF ADJUSTMENT SPECIAL MEETING MINUTES

### **\*\* NOTICE \*\***

The Board of Adjustment held a special meeting on Monday, January 12, 2015.  
The meeting was held at 06:00 P.M. at the Cottonwood Shores City Hall, Located at:  
3808 Cottonwood Drive, Cottonwood Shores, Texas 78657

### AGENDA

1. Call to Order: 6:00 pm
2. Roll Call: Roll Call taken by City Administrator/City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chairman - Goodall	✓		
Vice-Chair Thomas	✓		
Boardmember Bristow	✓		
Boardmember Boling			✓
Boardmember Baggett			✓
Alternate Manny Trinidad	✓		

*Activate Alternate if necessary.*

*City Administrator/City Secretary Sheila Moore announced that a quorum was present.*

3. Consent Agenda:
  - 3.1. Minutes from the Board of Adjustments Special Meeting on December 9, 2014:
    - 3.1.1. Motion to approve December 9, 2014 Minutes
      - 3.1.1.1. Motion: Alternate Trinidad
      - 3.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
Chairman - Goodall	✓		
Vice-Chair Thomas	✓		
Boardmember Bristow	✓		
Boardmember Boling			
Boardmember Baggett			
Alternate Manny Trinidad	✓		

3.2. Yea: 4      Nay: 0      Abstain: 0

3.3. Motion: **Passed**

4. Discussed and Considered Action on renewing 2 year terms for Boardmembers Goodall, Baggett and Bristow.

Special Meeting of the Board of Adjustment on January 12, 2015

Boardmembers Goodall and Bristow expressed their agreement to continue on the Board for another 2 year term.

4.1. Motion to renew 2 year terms of Robert Goodall and Jim Bristow

4.1.1. Motion: Boardmember Bristow

4.1.2. Second: Vice Chair Thomas

NAME	Yea	Nay	Abstain
Chairman - Goodall	✓		
Vice-Chair Thomas	✓		
Boardmember Bristow	✓		
Boardmember Boling			
Boardmember Baggett			
Alternate Manny Trinidad	✓		

4.2. Yea: 4 Nay: 0 Abstain: 0

4.3. Motion: **Passed**

5. Discussed and Considered Action on variance request. As requested by Michael Wright, 608 Cypress Lane Mr. Wright requested a variance to construct a carport on the front of his home to protect his vehicles from hail and birds. The carport would be 5 feet from the street and in the 20 foot setback.

Mayor Orr discussed the authority of the Board of Adjustment according to the Texas Local Government Code, Section 211.009 and the importance of the Boardmembers rulings. TLC states the BOA should only grant a variance if there is a hardship not caused by the requestor.

Chairman Goodall discussed with Mr. Wright that the board wanted to be fair and equitable to all CWS property owners, but would recommend that the Board not approve the variance as he could not see the hardship and in respect to property values, safety and zoning restrictions the City would prefer carports not be built in front of a residence. Other boardmembers agreed.

5.1. Motion to reject variance request

5.1.1. Motion: Boardmember Bristow

5.1.2. Second: Vice Chair Thomas

NAME	Yea	Nay	Abstain
Chairman - Goodall	✓		
Vice-Chair Thomas	✓		
Boardmember Bristow	✓		
Boardmember Boling			
Boardmember Baggett			
Alternate Manny Trinidad	✓		

5.2. Yea: 4 Nay: 0 Abstain: 0

5.3. Motion: **Passed**

Set next meeting for February 24, 2015

6. Adjournment at 6:45pm

The preceding document is a true and accurate reflection of the minutes of the meeting of the Board of Adjustment held on January 12, 2015.



*Sheila C. Moore*

Sheila C. Moore  
City Administrator/City Secretary