

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Boardmember: Bill Plumley  
 Boardmember: Jim Bristow  
 Boardmember: Ken Nichols



Boardmember: Keith Patschke  
 Boardmember: John Marr  
 Boardmember: Susan Montgomery

*People, Parks and Prosperity*

## CRIME CONTROL & PREVENTION DISTRICT MEETING MINUTES

The Crime Control & Prevention District held a Meeting at 6:00 p.m., on Wednesday, April 9, 2014 at the Cottonwood Shores City Hall located at: 3808 Cottonwood Drive in Cottonwood Shores, Texas 78657

### AGENDA

1. Call to order @: 6:00 p.m.
2. Roll Call taken by City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

*City Secretary Sheila C. Moore announced that a quorum was present.*

3. Consent Agenda:
  - 3.1. Minutes from a Regular Meeting of the Crime Control and Prevention District held on January 8, 2014.
    - 3.1.1. Motion to approve January 8, 2014 minutes
      - 3.1.1.1 Motion: Boardmember Bristow
      - 3.1.1.2. Second: Boardmember Marr

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.2. Votes: Yea: 6 Nay: 0 Abstain: 0

3.3. Motion: **Passed**

- Motion to move Item 4.4 and 4.5 before Item 4.1.  
 Motion: Boardmember Montgomery  
 Second: Boardmember Nichols

NAME	Yea	Nay	Abstain

President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

**Votes:** Yea: 6 Nay: 0 Abstain: 0

**Motion:** **Passed**

**4. New Business:**

**4.1. Discussed and considered action on the purchase of a 2007 and a 2010 Dodge Charger for the CWS Police Department. *As requested by City Administrator Sheila Moore***

**4.1.1. Motion to purchase both Dodge Chargers**

**4.1.1.1. Motion:** Vice President Patschke

**4.1.1.2. Second:** Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

**4.1.2. Votes:** Yea: 6 Nay: 0 Abstain: 0

**4.1.3. Motion:** **Passed**

**4.2. Discussed and considered action on requiring the Chief of Police to develop and supervise a maintenance and upkeep schedule for Police Vehicles. *As requested by Staff***

*It was discussed that this was part of the Chief's job description and should already be taking care of the maintenance of the vehicles.*

**4.2.1. Motion to take no action**

**4.2.1.1. Motion:** Boardmember Patschke

**4.2.1.2. Second:** Boardmember Nichols

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

**4.2.2. Votes:** Yea: 6 Nay: 0 Abstain: 0

**4.2.3. Motion:** **Passed**

**4.3. Discussed and considered action on purchasing survey stakes for Code Enforcement purposes. *As requested by Chief Harold Piatt***

*Discussion included whether or not this would be a CCPD purchase or a City purchase. Vice President Patschke warned of puncturing water lines and trespassing on private property.*

**4.3.1. Motion to purchase stakes**

**4.3.1.1. Motion:** Boardmember Montgomery

**4.3.1.2. Second: Boardmember Bristow**

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke		√	
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.3.2. Votes: Yea: 5 Nay: 1 Abstain: 0

4.3.3. Motion: **Passed**

**4.4. Discussed and reviewed 2<sup>nd</sup> fiscal quarter 2014 (January, February, March) actual Expenditures.**

*Mayor Orr presented the updated budget and current income statement as well as the SOP for CCPD purchases.*

**Motion to move Agenda Item 4.5 back to its original position**

4.3.1.1. Motion: Vice President Patschke

4.3.1.2. Second: Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.3.2. Votes: Yea: 6 Nay: 0 Abstain: 0

4.3.3. Motion: **Passed**

**4.5. Discussed and considered action on revenue disbursement from the 3<sup>rd</sup> fiscal quarter of 2014 budget (April, May, June).**

**4.5.1. Motion to disburse purchases for the 2 Police vehicles and marker stakes**

4.5.1.1. Motion: Vice President Patschke

4.5.1.2. Second: Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.5.2. Votes: Yea: 6 Nay: 0 Abstain: 0

4.5.3. Motion: **Passed**

**4.6. Discussed and reviewed 2014 Budget Calendars. *As requested by Staff***

- 5. **Future Agenda Items**
  - 5.1. Police Building
  - 5.2. Sign at City Hall regarding Weapons

6. **Adjournment at 7:04 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Meeting of the Crime Control and Prevention District of the City of Cottonwood Shores, held on April 9, 2014.

**Attest:**

  
Sheila C. Moore  
City Administrator/City Secretary

