

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Boardmember: Bill Plumley  
 Boardmember: Jim Bristow  
 Boardmember:



Boardmember: Keith Patschke  
 Boardmember: John Marr  
 Boardmember: Susan Montgomery

*People, Parks and Prosperity*

## CRIME CONTROL & PREVENTION DISTRICT MEETING MINUTES

The Crime Control & Prevention District held a Regular Meeting at 6:00 p.m., on Wednesday, November 4, 2015 at the Cottonwood Shores City Hall located at: 3808 Cottonwood Drive in Cottonwood Shores, Texas 78657

### AGENDA

1. Call to order @: 6:00 p.m.
2. Roll Call taken by City Administrator/City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
President Plumley		Arrived at 6:07pm	
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

*City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.*

3. Consent Agenda:
  - 3.1. Minutes from a Regular Meeting of the Crime Control and Prevention District held on August 12, 2015.
    - 3.1.1. Motion to approve August 12, 2015 minutes
      - 3.1.1.1 Motion: Boardmember Marr
      - 3.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.1.2. Votes: Yea: 4      Nay: 0      Abstain: 0

3.1.3. Motion: **Passed**

4. New Business:

4.1. Swore in Keith LaRue as a new Boardmember (term coincides with Councilmember Stephen Sherry)

4.1.1. Motion to move Item 4.1. to later in meeting

4.1.1.1 Motion: Boardmember Montgomery

4.1.1.2. Second: Boardmember Marr

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.1.2. Votes: Yea: 4      Nay: 0      Abstain: 0

4.1.3. Motion: **Passed**

4.2. Discussed and reviewed 4<sup>th</sup> fiscal quarter 2015 (July, August, September) actual expenditures.  
*As requested by Staff*

*Board reviewed financials for fiscal 2015 year-end analysis and expenditures. Ending balance and FY 2016 carryover was \$11,452.35. Reviewed 2016 Sales Tax: budgeted versus collected in 2015. The high expense of tires for the patrol vehicles was discussed. It was decided that the PD will send out bid requests to all tire companies for tires, rotation and balancing.*

4.3. Discussed and considered action on revenue disbursement for 1<sup>st</sup> quarter 2016 (October, November, December) *As requested by Staff*

*Lieutenant Talamantez requested that the Board allow the following purchases:*

- Body Camera for Officer Dodd - \$250.00
- Taser Holster - \$50.00

4.3.1. Motion to approve purchase of camera and holster for a total of \$300.00

4.3.1.1 Motion: Boardmember Montgomery

4.3.1.2. Second: Boardmember Marr

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.3.2. Votes: Yea: 5      Nay: 0      Abstain: 0

4.3.3. Motion: **Passed**

5. Unfinished Business

5.1. Discussed and considered action on Security Cameras for the Parks. *As requested by the Parks and Recreation Commission.*

*Boardmember Montgomery stated that the Parks Commission had identified Noah Thompson as a park that needed a camera. Officer Talamantez agreed that a camera would be useful at that park.*

*Currently there is the camera that was purchased by CCPD at P-Squared and a donated camera at Aspen. President Plumley stated that cameras won't do you any good unless you can identify the person which would require a more expensive high-definition camera.*

*Discussion regarding whose responsibility it would be to mount, maintain and pull data from cameras had opposing views. City Administrator Moore agreed to have a meeting with the PW Department and PD to discuss the best options. It was ultimately decided that the cameras would no longer be a Parks Commission issue but would be a security issue supervised by the PD.*

5.1.1. Motion to purchase another camera like the one purchased for P-Squared Park

5.1.1.1. Motion: Boardmember Montgomery

5.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke			√
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

5.1.2. Votes: Yea: 4      Nay: 0      Abstain: 1

5.1.3. Motion: **Passed**

6. New Business

6.1. Discussed and considered action on purchase of used patrol vehicle (2011 Chevrolet Silverado). *As requested by Keith Patschke.*

*An option to purchase a fully outfitted Police vehicle with a rebuilt engine and approximately 55K miles (on the new engine) for \$12K was discussed.*

*Vice President Patschke felt this offer was too good to pass up.*

*Boardmember Bristow agreed that it was an extremely good value as he had done some research on Blue Book plus he had asked Officer Talamantez to get a ball park cost on the police equipment that had been added to the truck. However – where is the \$12K going to come from?*

*President Plumley said he could not see spending all of the Board's money on one item. Need to build up a reserve,*

*Boardmember Bristow agreed that the District must have money in reserve for unexpected expenses.*

*Boardmember Marr and Montgomery agreed.*

*Vice President Patschke mentioned that CCPD could purchase the new vehicle and sell one of the current PD vehicles.*

*City Administrator Moore reminded the Board that the City is still in the process of applying for Grants to purchase a new PD vehicle.*

6.1.1. Motion to take no action at this time.

6.1.1.1. Motion: Boardmember Bristow

**6.1.1.2. Second: Boardmember Marr**

<b>NAME</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
President Plumley	√		
Vice President Patschke		√	
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

6.1.2. Votes: Yea: 4      Nay: 1      Abstain: 0

6.1.3. Motion: **Passed**

Item 4.1. was struck from the Agenda due to the absence of Mr. LaRue.

**7. Future Agenda Items**

- 7.1. Camera for parks update
- 7.2. Vehicle update
- 7.3. Update on rifle

**8. Adjournment at 7:28 p.m.**

The preceding document is a true and accurate reflection of the minutes of a Regular Meeting of the Crime Control and Prevention District of the City of Cottonwood Shores, held on November 4, 2015.

Attest:



*Sheila C. Moore*  
 Sheila C. Moore  
 City Administrator/City Secretary